

**Seminole County
Acquisition and Restoration Committee
Meeting Minutes
February 18, 2025**

Members Present:

Jay Exum	Phyllis Hall	Jeanette Schreiber	
Beverly Evans	David Bear	Tim Jackson	Gabbie Milch

Members Absent:

Guests:

Staff Present:

Sherry Williams, Special Projects Program Manager
Richard Durr, Parks and Recreation Director
Amanda Salazar, Recreation Division Manager
Allegra Buyer, Natural Lands Program Manager
Gerlin Kahn, Assistant County Attorney
Cindy Kelley, Administrative Assistant

Location:

Boombah Soldiers Creek Park
2400 SR 419, Longwood, FL 32750

Pledge of Allegiance, Welcome and Introductions

The ARC meeting was called to order at 2:05 PM.
Jay Exum led the Pledge of Allegiance.

Approval of Minutes:

Jay Exum asked if there were any comments or edits to the 1-21-25 minutes.
Minutes were approved with no edits. A motion to approve the minutes was made.
Motion passed unanimously.

Public Comment:

Patrick (did not include last name) attended the meeting and said that he just wanted to stop by and familiarize himself with the committee. He did not and was not proposing to submit an application.

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Old Business:

- Revised calendar has been sent to all members.
- The nomination packages will be available through the County's web client on March 4. The staff report addresses the ARC criteria.
- A few ARC members requested printed packets which would be available after March 4 for pick-up.
- A media blitz will help to announce the upcoming March and April meetings. The meeting is open to the public and landowners will be invited to attend. The public will be given an hour at the end of the meeting to speak.
- The March meeting is for ARC to discuss the applications in a public forum and the landowners are invited to attend if ARC has any questions. At this meeting ARC will review and discuss scoring criteria for every application. The ARC will not create final scores for proposed properties on this date.
- At the April meeting, staff will do a brief presentation on each property (one at a time) and ask if the landowner wants to speak on behalf of their nomination. At this meeting, ARC will endeavor to compile final scores for every application and discuss/vote on which properties will advance to the Seminole Forever list.
- If we don't get to approve the list at the April meeting, we can carry that over to the May meeting.
- Jay Exum will continue as Chairperson through June, when ARC will vote on a new Chairperson. The Co-Chair will also be discussed.

New Business:

- Cindy Kelley was tasked with contacting the County Manager's Office re whether ARC members' notes taken when reviewing the applications were public record. I reached out to County attorney Gerlin Kahn and her response was:
 - "In short, no. Personal notes taken by committee members for their own use while evaluating properties do not meet the definition of a public record, if they are solely used for personal reference and are not shared, circulated, or used to perpetuate, communicate, or formalize knowledge. The key factor in determining whether a document is a public record is whether it

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serves as final evidence of knowledge rather than just a preliminary draft or precursor. Notes taken purely for personal use that are not intended to be part of the official decision-making process would generally not be subject to public records requirements.”

- Site visits for all 9 proposed parcels were conducted the weeks of February 3 and 7, 2025.
- A template for the staff report was shared with ARC.

The meeting was adjourned at _3:28_ PM.