

BOARD OF COUNTY COMMISSIONERS VIRTUAL MEETING



SET-UP FOR THE PUBLIC

1. LINK TO REGISTER FOR THE ZOOM WEBINAR

Below is the link to register for the Zoom webinar.

https://zoom.us/webinar/register/WN_Hczl7n7IR3S0zhq3PQRxjA

2. REGISTER FOR THE ZOOM WEBINAR

You must register for the Zoom webinar.

Once registered, you will receive another email from "No-Reply@Zoom.us" which will contain your link to connect to the Zoom webinar and the Webinar ID and password. If you don't receive this email in your inbox, check your junk or spam folder.

3. CHOOSE YOUR DEVICE & DOWNLOAD ZOOM

You can use a cell phone, tablet, laptop, or desktop computer. After signing up, visit [Zoom.us/download](https://zoom.us/download) and download the "Zoom Client for Meetings" onto your computer. On mobile devices, search your app store for the free Zoom app and download it. *Make sure to allow some extra time for the install before joining your first meeting.* If you can't download Zoom and need to connect via web browser, you can use the Zoom web client ([more info on browser compatibility here](#)).

4. JOIN THE MEETING

On meeting day, log into Zoom 10-15 minutes early using your personalized link to make sure everything is working. We'll provide instructions on how to participate when the meeting begins.

TIPS FOR PREPPING YOUR SPACE

- Make sure you are in a quiet environment with no distractions.
- If more than one person at your location is going to "attend" the meeting please do so from separate rooms or utilize the same connection as to avoid audio feedback.
- The video option will be disabled for members of the public observing the meeting, so no one will be able to see you. Video will only be enabled for our board and committee members. You'll be able to see presentations and member discussion.
- Once you have joined the meeting, you will be on mute. Only the host can unmute you during the comment period if you wish to make a public comment. If possible, use a headset with a microphone for better sound quality. **Cell phone earbuds typically work well.**

QUESTIONS OR ISSUES?

Contact: (407) 665-0808 or
email: BCCmeeting@SeminoleCountyFL.gov