

**Seminole County
Parks & Preservation Advisory Committee
Meeting Minutes
March 19, 2025**

Members Present:

Mark Brandenburg, Harrel Morgan, Jeannine Ellenson, Doug Crenshaw, Cindy Harkins, Nancy Dunn

Members Absent:

Angela Fleming, Davion Hampton, Kayla Mitchell, Chris Stevens, Ashlee Woodard, Isaac Abdelmessih, Joshua Memminger, Reid Hilliard

Guests:

None

Staff Present:

William Pandos, Trails and Parks Division Manager
Sherry Williams, Special Projects Program Manager
Amanda Salazar, Recreation Division Manager
Cindy Kelley, Administrative Assistant

Location:

Boombah Soldiers Creek
2400 State Road 419
Longwood, FL 32750

On Wednesday, March 19, 2025, Chairman Mark Brandenburg called the meeting to order at 6:30 p.m. There was not a quorum in attendance.

Pledge of Allegiance, Welcome and Introductions

Mark Brandenburg led the Pledge of Allegiance.

Approval of Minutes:

Could not vote on minutes approval due to not having a quorum.

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New Business:

1. Infrastructure Sales Tax Update

- There was no update this month.

2. BCC Update

- Moving along with budget process for FY 25/26
- Parks and Recreation Department to present FY 25/26 proposed budget in June to BCC.
- Will let everyone know date when it is given to us.

3. Acquisition and Restoration council (ARC)

- Total of 9 applications received
- ARC public review of applications held on March 18, 2025.
- At next meeting Tuesday, April 15, staff will present on each property, ARC will finish up the review of all applications for Phase II, scores will be compiled, and a proposed acquisition list will be created to present to BCC in the summer. ARC may need to schedule another meeting in May meeting to complete all of the tasks.

4. Recreation Division Update

- Two Facilities Managers attended the FRPA Leadership school
- Two staff attended FRPA Emerging Leaders
- Collaborating with the Natural Lands Program and the PARCS Foundation to apply for the NRPA Sustainability in Practice funding assistance
- Tennis summer camp registration is open at all facilities
- Two new concession contracts were awarded and vendors are on-site
- Staff are working on the scope for re-turfing at Boombah Sports Complex
- New recreation sports lighting contract awarded to MUSCO Sports Lighting

5. Trails and Parks Division Update

- New ADA Coordinator position – new employee started in March
- Landscape Coordinator/Arborist retiring at the end of March
- Sylvan Loop Trail – dedicated on February 17, open to the public

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- Trail edge restoration
- Trail safety striping – still in progress
- 3rd Gen Penny Sales Tax Projects:
 - SR 434 Tuskawilla bridge work – contractor has been rewarded and a notice to proceed date will be scheduled
 - Trail wayfinding signage bid to close 3/19
 - Aloma/Red Bug new intersection alignment to start 3/18
 - Trail markers –refurbishment in process
- Spring Hammock Preserve – trail asphalt project has started
- Kewannee trail closure due to Utility project – company is performing overhead/wire/pole maintenance. Anticipate reopening at the end of March
- Winwood Park – basketball court replacement complete
- Park Signs – project team working on signage for active and passive parks
- Special Event – Spring Hammock Preserve, including Big Tree Park, was added to the Old Growth Forest Network
- Deer Run – Site demo work around the clubhouse was completed
- Spring break ecocamp in process this week
- Staff has conducted 4 prescribed burns for a total of 36 acres
- Environmental Studies Center – the County is finalizing an agreement with the Seminole County School Board to hold summer camp at this facility in 2026
- Mechanical treatment – 65 acres
- Rolling Hills is waiting on the CMAR. Working out fees for the contractor. Will have to go back before the board.
 - 4 different sets of plans. Roadways, Trails, Amenities and Structures
 - With funding right now the trails will be the first. And there are still funding to find. Hoping for trail to be completed within a year.

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- Tunnels at 434 and 436. Last meeting with Commissioners, this has been tabled for the moment.
- Celery Ave project for the trails is moving forward.
- Discussion on different eBikes. Bill Pandos is working on this.

The meeting was adjourned at 7:25 PM.

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES, ADA COORDINATOR 48 HOURS IN ADVANCE OF THE MEETING AT 407-665-7941.

FOR ADDITIONAL INFORMATION REGARDING THIS NOTICE, PLEASE CONTACT THE COUNTY MANAGER'S OFFICE, AT 407-665-7224. PERSONS ARE ADVISED THAT, IF THEY DECIDE TO APPEAL DECISIONS MADE AT THESE MEETINGS / HEARINGS, THEY WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, THEY MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED, PER SECTION 286.0105, FLORIDA STATUTES.