Seminole County GIS Policy
On Distribution of Sensitive Data

1) *General Policy* – *It is the policy of Seminole County GIS to not publish or disseminate spatial data that could contribute directly to increasing the potential for threats to public health, safety, or welfare. To that end, the Seminole County GIS web pages will not provide public access to data deemed "sensitive," as defined by this policy statement.*

2) *Owner-Designated Sensitive Data* – *The Seminole County GIS web pages will not publicly disseminate spatial data designated as restricted, non-public, or sensitive by the original owner or source of the data. This designation may come in the form of markings or labels on data transfer media, or as a restriction on public access in metadata documents. Sensitive data of this kind inadvertently published by GIS will be immediately restricted from public access upon official written notification to the GIS Manager from the owner agency via phone, letter, fax, or email.*

3) **Presumed Sensitive Data** – Seminole County GIS will not publicly disseminate spatial data that, in the judgment of the GIS Manager or Seminole County User Group, could compromise public safety, without the explicit permission of the data owner. The list of presumed sensitive data includes:

   a) Detailed AM/FM files that detail the internal operational components (e.g., valves, access ports, power distribution, security features) of a public water supply distribution system, computer network, power plant, airport, port, hospital, jail, or prison;

   b) Files that detail the location, contents, or operational schedules of facilities that contain weapons or personnel on a military installation;

   c) Files that detail the contents or operational schedules of buildings housing law enforcement personnel and their equipment; and

   d) Files that detail the contents or operational schedules of buildings housing emergency services personnel and their equipment

4) **Presumed Non-Sensitive Data** – Seminole County GIS will not restrict the dissemination of spatial data that have been generated from publicly available sources. Examples include:

   a) Locations of government facilities, including police stations, military installations, and public utilities, that have been generated by geocoding of publicly available address information;

   b) Land use maps depicting law enforcement, military, or public utilities installations (including internal details, such as runways or buildings) derived from publicly available overhead imagery;

c) Facility inventory data depicting the alignment or location of public infrastructure (such as power lines, roads, or signs) developed from overhead imagery or GPS location of those facilities along public rights-of-way, or from publicly disseminated maps.

5) **Government Designated Public Data** – Seminole County GIS will not restrict the dissemination of spatial data developed by government agencies subject to the Florida Public Records law (Chapter 119, F.S.), and which are otherwise available to the public. In the event that a written request by the owner of the data to discontinue the dissemination of such data is received by the GIS Project Manager, distribution of the data will cease consistent with Section 2 of this policy statement. The right to challenge restrictions on dissemination of spatial data under Chapter 119, F.S., would be reserved. Examples of Government Designated Public Data include:

a) Locations of hazardous materials waste, spill, or toxic emission sites reported to environmental agencies pursuant to the CERCLA (Comprehensive Environmental Response, Compensation, and Liability Act), RCRA (Resource Conservation and Recovery Act) or TRI (Toxic Release Inventory) programs;

b) Locations of water wells permitted by state agencies;

c) Proposed alignments of new public infrastructure, including roads, power lines, and water/wastewater utilities.

6) **Other Potentially Sensitive Data** – In the event that representatives of Seminole County GIS are offered or receive data that the GIS Project Manager provisionally determines could contribute directly to increasing the potential for threats to public health, safety, or welfare, such data will be conditionally declined or access to the data will be temporarily restricted. The County GIS User Group will be asked to make a determination concerning within which classification of this policy statement each such dataset falls and, if deemed necessary, a written request to the owner of the data will be made explaining County GIS dissemination policy. The ultimate manner in which each questionable dataset is disseminated will be determined by the Seminole County GIS User Group.