Gas Permit Submittal Guide

If you are <u>not</u> applying as an Owner Builder, you will initiate your request through Building Permits Online.
This is where you will make any online payments for the building submittal as well

In ePlan, select the <u>APPLICATION DOCUMENTS FOLDER</u> and upload the following required <u>forms</u> as individual properly named pdf files:

➢ Permit Application

➢ Property Appraiser's printout with legal description

➢ Permit Authorization form- for all applicants

➢ Owner Builder Statement (if applying as an owner, you must visit us in the office with valid government-issued identification.)

➢ Recorded Notice of Commencement if job value is greater than $5,000– prior to first inspection; may be emailed to **bpcustomerservice@seminolecountyfl.gov** if not uploaded at submittal.

In ePlan, select the <u>DOCUMENTS FOLDER</u> and upload the following possible additional forms as individual properly named pdf files:

➢ Gas Plan Worksheet

➢ Site Plan showing location of proposed gas line – as applicable

Note: A separate above-ground or below-ground fuel tank permit will be required if:

➢ Single LP tank of 125 gallons or greater

➢ Multiple LP tanks with an aggregate capacity of 125 gallons or greater

➢ Stationary above-ground tanks with a capacity greater than 550 gallons and underground storage tanks with a capacity of 110 gallons will require a permit and be regulated by FDEP.

➢ The storage, handling, and use of flammable and combustible liquids shall be permitted by Fire regardless of size. This includes but is not limited to gasoline, kerosene, diesel, etc.

Note: All contractors and sub-contractors listed on the application, must be current in the County's license database, including certified or registered licenses. A current **License Administration Form,** worker's compensation insurance, and general liability are required for each listed contractor and sub-contractor prior to issuance.

This is only a guide and may not be all-inclusive for your project