

BUDGET WORKSESSION #3

Fiscal Year 2020/21

June 2, 2020

Agenda

- **Non Ad Valorem Scenarios**
- **Budget Recommendations**
- **5 Points Financing Discussion**
- **Lunch Break**

Agenda

- **Constitutional Officers**
- **Court Support**
- **Department Of Health**
- **Public Comment**
- **Board Discussion**

Revenue Scenarios

- **10% Reduction**
- **Other Scenarios**
- **Budget Gap**
- **Reductions**
- **Reserves**

Recommendations

- **Personnel**
- **Fleet**
- **Facilities**
- **Projects / Technology**
- **Other Reductions**

5 Points Financing

- **Hilltop Securities**
 - **Alex Bugallo**
 - **Angela Singleton**
- **Court Phase**

Tourism Forecast

- **Assumptions**
- **Tourism Revenues**
- **Expenditures**
- **Reserves**

5 Points Financing

- **Hilltop Securities**
 - Alex Bugallo; Angela Singleton
- **Courthouse Annex**
- **CJC Renovations**
- **Parking Garage**
- **Energy Plant**

Seminole County, Florida

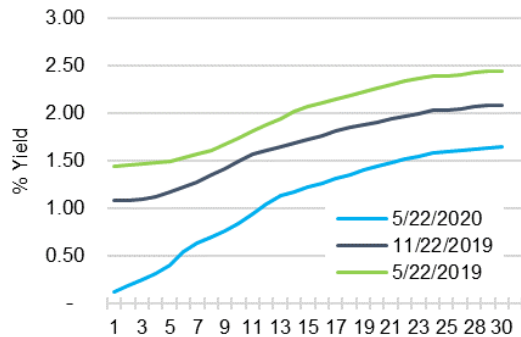
Five Points Project (Phase I)

Interim Financing Plan

June 2, 2020

Municipal Bond Market Update

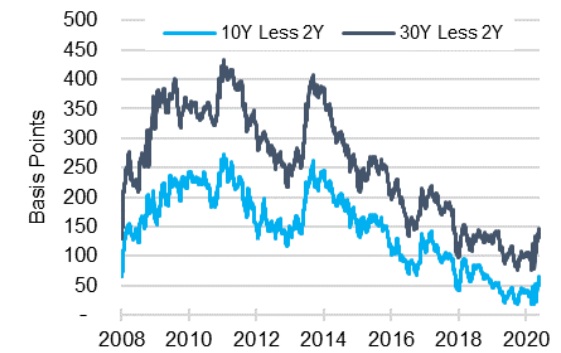
AAA MMD Historical Yield Curve Comparison



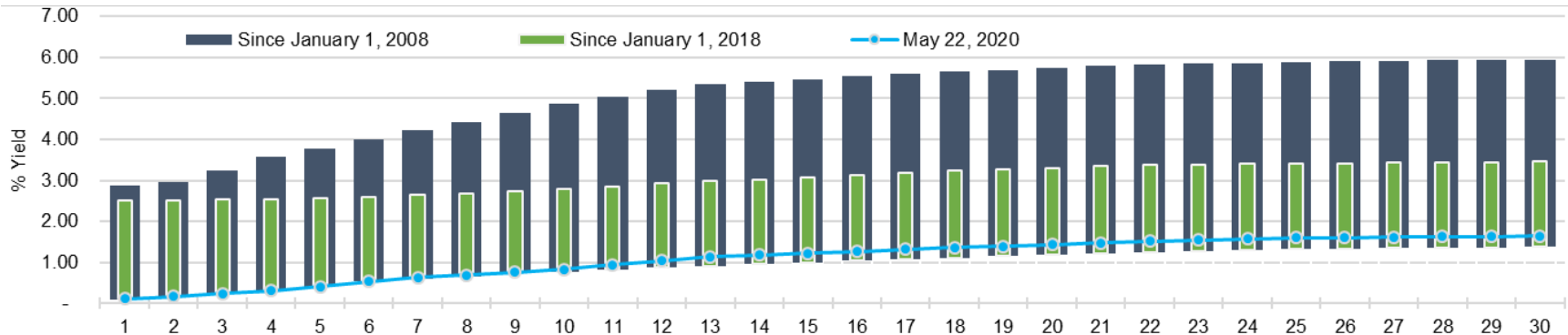
Historical MMD Credit Spreads to AAA



AAA MMD Historical Yield Curve Steepness



Maximum and Minimum AAA MMD Yields



Phase I Financing Needs – Estimated Costs

- As provided by County staff, Five Points (Phase I) financing needs include the Courthouse Annex, Parking Garage, Energy Plant and Renovation of the Criminal Justice Center with an estimated aggregate cost of approximately \$95 million

	Cost	Start Date	End Date
Courthouse Annex			
<i>Design</i>	\$3,204,500	November 2020	January 2022
<i>Construction</i>	\$28,840,500	November 2021	November 2023
Total	\$32,045,000		
Parking Garage			
<i>Design</i>	\$1,253,750	February 2021	February 2022
<i>Construction</i>	\$11,283,750	May 2022	May 2023
Total	\$12,537,500		
Energy Plant			
<i>Design</i>	\$1,770,000	November 2020	November 2021
<i>Construction</i>	\$15,930,000	February 2022	February 2023
Total	\$17,700,000		
CJC Renovation			
<i>Design</i>	\$3,308,500	April 2022	April 2023
<i>Construction</i>	\$29,776,500	November 2023	May 2025
Total	\$33,085,000		
Total Estimated Cost	\$95,367,500		

Phase 1 Financing Needs – Estimated Spending Schedule

- Design, permitting and construction of the project components of Five Points (Phase I) extend from November 2020 through May 2025
- Assuming “Design” costs are spread uniformly or evenly and “Construction” costs are spread across a more traditional bell-shaped curve based on the estimated start dates and end dates, we calculated the following spending estimates per FYE for Five Points (Phase I):

	FYE 2021	FYE 2022	FYE 2023	FYE 2024	FYE 2025
Courthouse Annex	\$2,937,458	\$14,687,292	\$14,420,250	\$0	\$0
Parking Garage	\$940,313	\$5,955,313	\$5,641,875	\$0	\$0
Energy Plant	\$1,770,000	\$13,540,500	\$2,389,500	\$0	\$0
CJC Renovation	\$0	\$1,654,250	\$1,654,250	\$20,843,550	\$8,932,950
Total Estimated Spending	\$5,647,771	\$35,837,354	\$24,105,875	\$20,843,550	\$8,932,950

Summary of Financing Plans Presented – March 2020 Workshop

	Financing Plan 1 (Includes EP)	Financing Plan 2 (Excludes EP)	Financing Plan 3 (Includes EP)	Financing Plan 4 (Excludes EP)
Overview	<ul style="list-style-type: none"> Issue fixed rate 30-year bonds approximately every two years to finance entire project <ul style="list-style-type: none"> 2020 - @ \$89,860,000 / \$80,010,000 2022 - @ \$124,800,000 / \$122,980,000 2024 - @ \$24,170,000 / \$24,170,000 Assumes a CB&A security pledge rated Aa2/AA All bond issuances are structured with wrapped debt service (interest only in early years) to help minimize impact to General Fund through 2031 given the County's outstanding debt Does not assume any capitalized interest 		<ul style="list-style-type: none"> Interim financing via a 3-5 year revolving line of credit, Commercial Paper, or proprietary products for approximately \$125 million Take out with fixed rate 30-year bonds every approximately \$100 million of draws, including accrued interest <ul style="list-style-type: none"> 2022 - @ \$78,020,000 / \$77,745,000 2023 - @ \$76,375,000 / \$76,450,000 2024 - @ \$95,285,000 / \$83,690,000 Assumes a CB&A security pledge All bond issuances are structured with wrapped debt service (interest only) to help minimize impact to General Fund through 2031 given the County's outstanding debt 	
Advantages	<ul style="list-style-type: none"> Best option for trying to lock in current historically all-time low fixed rates (subject to market volatility) for at least 2020 issuance Less aggregate costs of issuance and effort from County staff (one less financing) 		<ul style="list-style-type: none"> Potentially quicker access to funds than traditional bonds Bonds issued to take out draws on interim financings (costs are known and incurred; negative carry; tax-status; IRS spending requirement thresholds) More efficient way to minimize impact to annual debt service through construction 	
Disadvantages	<ul style="list-style-type: none"> Less structuring flexibility in minimizing impact to debt service through construction Bonds issued in anticipation of construction (costs unknown - over-issuance; negative carry; tax-status; IRS spending requirement thresholds) 		<ul style="list-style-type: none"> Interim financings are based on short-term variable rates and therefore interest rate will vary until taken out with fixed rate bonds Additional cost of issuance associated with interim financing 	

Proposed Interim Financing Plan Summary

- Procure and secure a Revolving or Non-Revolving Line of Credit of \$75 million for three to five years or similar interim financing product
- A Line of Credit or similar product will be secured by the County's Covenant-to-Budget and Appropriate from legally available non-ad-valorem revenues ("CB&A")
- Line of Credit or similar product will have a variable rate feature based on a short-term index such as 1-Month Libor rate or similar plus a spread charged by the provider
- Line of Credit or similar product can be used to make project draws and capitalize interest and/or pay other applicable fees
- Based on the balance of the Line of Credit or similar product, anticipate issuing long-term bonds to pay it off as the County approaches its limit or market conditions warrant
- Structure the long-term bonds taking into account the County's existing general fund supported debt in order to minimize the impact to the general fund

Interim Financing Plan – Preliminary Estimate

	FYE 2021	FYE 2022	FYE 2023	FYE 2024	FYE 2025
Courthouse Annex	\$2,937,458	\$14,687,292	\$14,420,250	\$0	\$0
Parking Garage	\$940,313	\$5,955,313	\$5,641,875	\$0	\$0
Energy Plant	\$1,770,000	\$13,540,500	\$2,389,500	\$0	\$0
CJC Renovation	\$0	\$1,654,250	\$1,654,250	\$20,843,550	\$8,932,950
Total Estimated Spending	\$5,647,771	\$35,837,354	\$24,105,875	\$20,843,550	\$8,932,950
	FYE 2021	FYE 2022	FYE 2023	FYE 2024	FYE 2025
Beginning Available Balance	\$75,000,000	\$68,879,029	\$31,728,381	Assumes a 3-year Line of Credit balance of \$69,259,223 is paid off from a County issuance of long-term fixed rate bonds in FY2023	
Draws*	\$5,647,771	\$35,837,354	\$24,105,875		
Interest Cost**	\$127,075	\$1,153,854	\$1,852,881		
Unused Fee***	\$346,126	\$159,439	\$28,848		
Outstanding Balance	\$6,120,971	\$43,271,619	\$69,259,223		
Ending Available Balance	\$68,879,029	\$31,728,381	\$5,740,777		

* Assumes draws are made in full at beginning of FY for calculation purposes

** Current 1-ML rate is @.17%, assumes 1-ML rates of 0.75%, 1.25%, 1.75% for FY2021 thru FY2023 + 1.50% spread

*** Assumes unused fee of 0.50%

- Assumes Series 2023 Bonds are dated July 1, 2023, issued at current market rates plus 200 basis points with \$7.50 per \$1,000 in costs of issuance

Period Ending	Series 2023 Bonds ⁽¹⁾			Outstanding GF Debt	Aggregate D/S
	Principal	Interest	Total	Total	Principal
10/1/2023	\$ -	\$ 1,247,313	\$ 1,247,313	\$ 8,255,982	\$ 9,503,295
10/1/2024	-	4,989,250	4,989,250	8,236,988	13,226,238
10/1/2025	-	4,989,250	4,989,250	8,235,405	13,224,655
10/1/2026	-	4,989,250	4,989,250	8,223,802	13,213,052
10/1/2027	-	4,989,250	4,989,250	8,493,811	13,483,061
10/1/2028	-	4,989,250	4,989,250	6,787,225	11,776,475
10/1/2029	-	4,989,250	4,989,250	6,788,388	11,777,638
10/1/2030	-	4,989,250	4,989,250	6,780,338	11,769,588
10/1/2031	-	4,989,250	4,989,250	6,782,800	11,772,050
10/1/2032	2,590,000	4,989,250	7,579,250	-	7,579,250
10/1/2033	2,720,000	4,859,750	7,579,750	-	7,579,750
10/1/2034	2,855,000	4,723,750	7,578,750	-	7,578,750
10/1/2035	3,000,000	4,581,000	7,581,000	-	7,581,000
10/1/2036	3,150,000	4,431,000	7,581,000	-	7,581,000
10/1/2037	3,310,000	4,273,500	7,583,500	-	7,583,500
10/1/2038	3,475,000	4,108,000	7,583,000	-	7,583,000
10/1/2039	3,645,000	3,934,250	7,579,250	-	7,579,250
10/1/2040	3,830,000	3,752,000	7,582,000	-	7,582,000
10/1/2041	4,020,000	3,560,500	7,580,500	-	7,580,500
10/1/2042	4,220,000	3,359,500	7,579,500	-	7,579,500
10/1/2043	4,435,000	3,148,500	7,583,500	-	7,583,500
10/1/2044	4,655,000	2,926,750	7,581,750	-	7,581,750
10/1/2045	4,885,000	2,694,000	7,579,000	-	7,579,000
10/1/2046	5,130,000	2,449,750	7,579,750	-	7,579,750
10/1/2047	5,390,000	2,193,250	7,583,250	-	7,583,250
10/1/2048	5,655,000	1,923,750	7,578,750	-	7,578,750
10/1/2049	5,940,000	1,641,000	7,581,000	-	7,581,000
10/1/2050	6,235,000	1,344,000	7,579,000	-	7,579,000
10/1/2051	6,550,000	1,032,250	7,582,250	-	7,582,250
10/1/2052	6,875,000	704,750	7,579,750	-	7,579,750
10/1/2053	7,220,000	361,000	7,581,000	-	7,581,000
Total	\$99,785,000	\$ 108,152,813	\$ 207,937,813	\$ 68,584,738	\$ 276,522,551

Constitutional Officers

Property Appraiser

David Johnson



FY 2020/21 Budget Worksession
Property Appraiser Budget Update

June 2, 2020

Budget Submitted to DOR



DR-484, R. 12/14
Rule 12D-16.002, F.A.C.
Provisional

BUDGET REQUEST FOR PROPERTY APPRAISERS

I, _____David Johnson, CFA_____, the Property Appraiser of _____Seminole_____ County, Florida, certify the proposed budget for the period of October 1, 2020, through September 30, 2021, contains information that is an accurate presentation of our work program during this period and expenditures during prior periods (section 195.087, F.S.).

Property Appraiser Signature

22-May-20

Date

Budget must be submitted to DOR by June 1st per Florida Statute 195.087

Budget Submitted to DOR



SEMINOLE COUNTY

APPROPRIATION CATEGORY	ACTUAL EXPENDITURES 2018-19	APPROVED BUDGET 2019-20	ACTUAL EXPENDITURES 3/31/20	REQUEST 2020-21	(INCREASE/DECREASE)	
					AMOUNT	%
(1)	(2)	(3)	(4)	(5)	(6)	(6a)
PERSONNEL SERVICES (Sch. 1-1A)	5,072,591	5,591,726	2,740,774	5,502,461	(89,265)	-1.6%
OPERATING EXPENSES (Sch. II)	717,786	648,642	272,408	607,300	(41,342)	-6.4%
OPERATING CAPITAL OUTLAY (Sch. III)	73,505	20,000		19,250	(750)	-3.8%
NON-OPERATING (Sch. IV)				129,201 *	129,201	-----
TOTAL EXPENDITURES	\$5,863,882	\$6,260,368	\$3,013,182	\$6,258,212	(\$2,156)	0.0%
NUMBER OF POSITIONS		51		49	(2)	-3.9%
					COL (5) - (3)	COL (6) / (3)

*\$129,201 REPRESENTS A 3% SALARY INCREASE FOR EMPLOYEES, HELD IN CONTINGENCY UNTIL FINAL BCC DECISION. IF SALARY INCREASES ARE NOT APPROVED, THE BUDGET WOULD DECLINE BY 2.06% OVER FISCAL YEAR 2020.

County Budget Letter



May 26, 2020

Honorable Jay Zembower, Chairman
Seminole County Board of County Commissioner
1101 East First Street
Sanford FL 32771

Dear Mr. Zembower:

Pursuant to Chapter 192.091, Florida Statutes, the total budget submitted to the Department of Revenue for the Seminole County Property Appraiser's 2020-21 fiscal year is \$6,258,212.

Based on the budget proposed and submitted to the Department of Revenue, the Seminole County Board of County Commissioner's proportionate share is \$5,371,423.36, which is 85.83% of the total proposed budget. Therefore, this amount should be included in your 2020-21 budget and will be billed in one annual installment of \$5,371,423.36, commencing October 1, 2020.

These figures are subject to change upon final approval by the Department of Revenue, but the change should be negligible.

Thank you for your assistance with this matter. If you should have any questions please call me at (407) 665-7500.

Sincerely,

A handwritten signature in black ink, appearing to read "David Johnson".

David Johnson, CFA
Seminole County Property Appraiser

CC: Lorie Bailey Brown, Resource Management Director
Timothy Jecks, Budget Division Manager
Wendy Aviles, Accounting Specialist

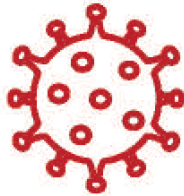


Awarded the Certificate of Excellence in Assessment Administration



COVID-19 Response

WILL COVID-19 IMPACT SEMINOLE COUNTY PROPERTY VALUE?



AWARENESS

Our offices are aware of the impacts that COVID-19 has had on our community and respect that many of our citizens have concerns about the value of their property as well as their property tax obligation during this challenging period.



ACTION

Under Florida law, county property appraisers must value every property in the state as of an effective date of January 1, 2020. Any impacts from COVID-19 would not impact 2020 property values as we must analyze sales data and trends from 2019. The first two cases of COVID-19 were not announced in the state of Florida until March 1, 2020.



FUTURE

Our appraisers consistently monitor market transactions and trends. Any increase or decrease in sales prices which occur in 2020 will impact property values as of our January 1, 2021 valuation.

PA Budget per Capita



Statewide Median: \$24, Ranges from \$9.94 - \$68.70

Seminole: \$13.23

9th lowest in state out of 67 counties, 13th largest population

Brevard: \$15.26

Lake: \$10.01

Orange: \$13.58

Osceola: \$19.91

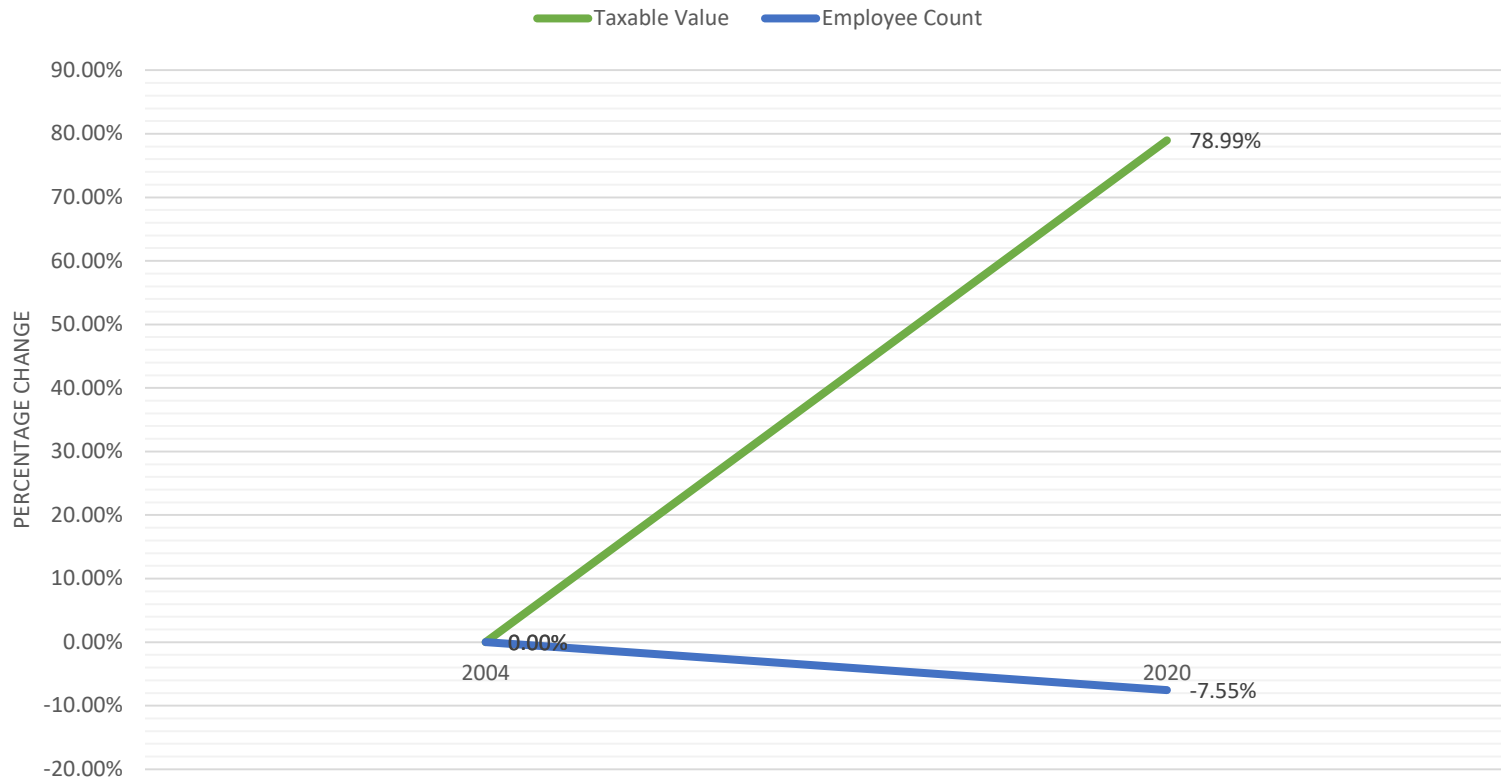
Polk: \$14.78

Volusia: \$18.88



History

Percentage Change in Taxable Value vs SCPA Employee Count since 2004





QUESTIONS?

Constitutional Officers

Sheriff

Dennis Lemma

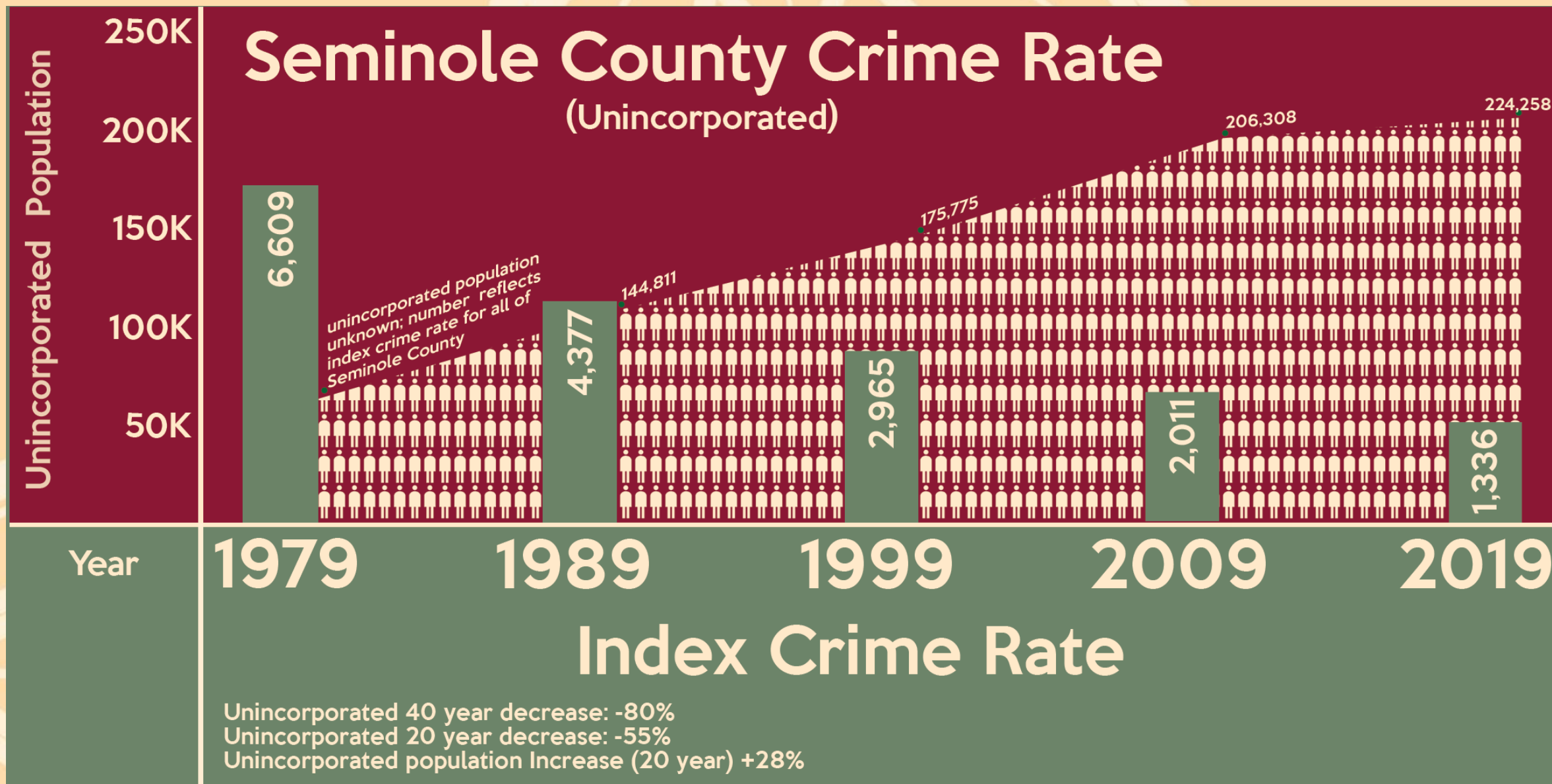


FISCAL YEAR **2020/2021** **PROPOSED BUDGET**

Sheriff Dennis M. Lemma



SHERIFF
SEMINOLE COUNTY



GENERAL FUND SUMMARY

Object Classification	FY 2020/21	FY 2019/20	\$ Change	% Change
Personnel Services	\$ 113,053,000	\$ 108,768,600	\$ 4,284,400	3.9%
Operating Expenditures	16,057,000	16,057,000	-	0.0%
Capital Outlay	3,375,000	3,375,000	-	0.0%
Contingency	160,000	160,000	-	0.0%
TOTAL CERTIFIED BUDGET	\$ 132,645,000	\$ 128,360,600	\$ 4,284,400	3.3%
BCC Facilities	2,975,000	2,975,000	-	0.0%
TOTAL GENERAL FUND BUDGET	\$ 135,620,000	\$ 131,335,600	\$ 4,284,400	3.3%

FISCAL YEAR 2020/21 PROPOSED BUDGET CERTIFICATION

Object Classification	Law Enforcement	Court Security	Corrections	Total
Personnel Services	\$ 60,331,100	\$ 7,393,300	\$ 45,328,600	\$ 113,053,000
Operating Expenditures	11,087,400	255,700	4,713,900	16,057,000
Capital Outlay	3,087,300	47,200	240,500	3,375,000
Contingency	160,000	-	-	160,000
CERTIFIED BUDGET	\$ 74,665,800	\$ 7,696,200	\$ 50,283,000	\$ 132,645,000

As required by Chapter 30.49(2)(a), Florida Statutes, I hereby certify that the proposed expenditures for Fiscal Year 2020/2021 are reasonable and necessary for the proper and efficient operation of the Seminole County Sheriff's Office.

Respectfully submitted,



Sheriff Dennis M. Lemma

Constitutional Officers

**Clerk of Court
Grant Maloy**

Seminole County Clerk of the Circuit Court and Comptroller



BUDGET



BUDGET PRESENTATION

Fiscal Year 2020-2021

June 2, 2020

Topics Covered



- 1. Overview – Clerk of the Circuit Court and Comptroller**
- 2. Major Accomplishments and Initiatives**
- 3. Fiscal Year 2020/21 Budget**

Role of the Clerk of the Circuit Court and Comptroller



Clerk of the Circuit and County Courts

- Ensures the integrity of all court-related documents in Seminole County
- Processes and maintains case files and trial evidence
- Manages the County's jury system



Comptroller

- Records revenues and processes payments on behalf of the Board of County Commissioners
- Invests all available County funds, prepares and publishes the County's financial reports



County Recorder

- Preserves and ensures the integrity of the Official Record Books of Seminole County dating back to 1913
- Serves as a passport agent on behalf of the U.S. Department of State



Clerk to the Board of County Commissioners

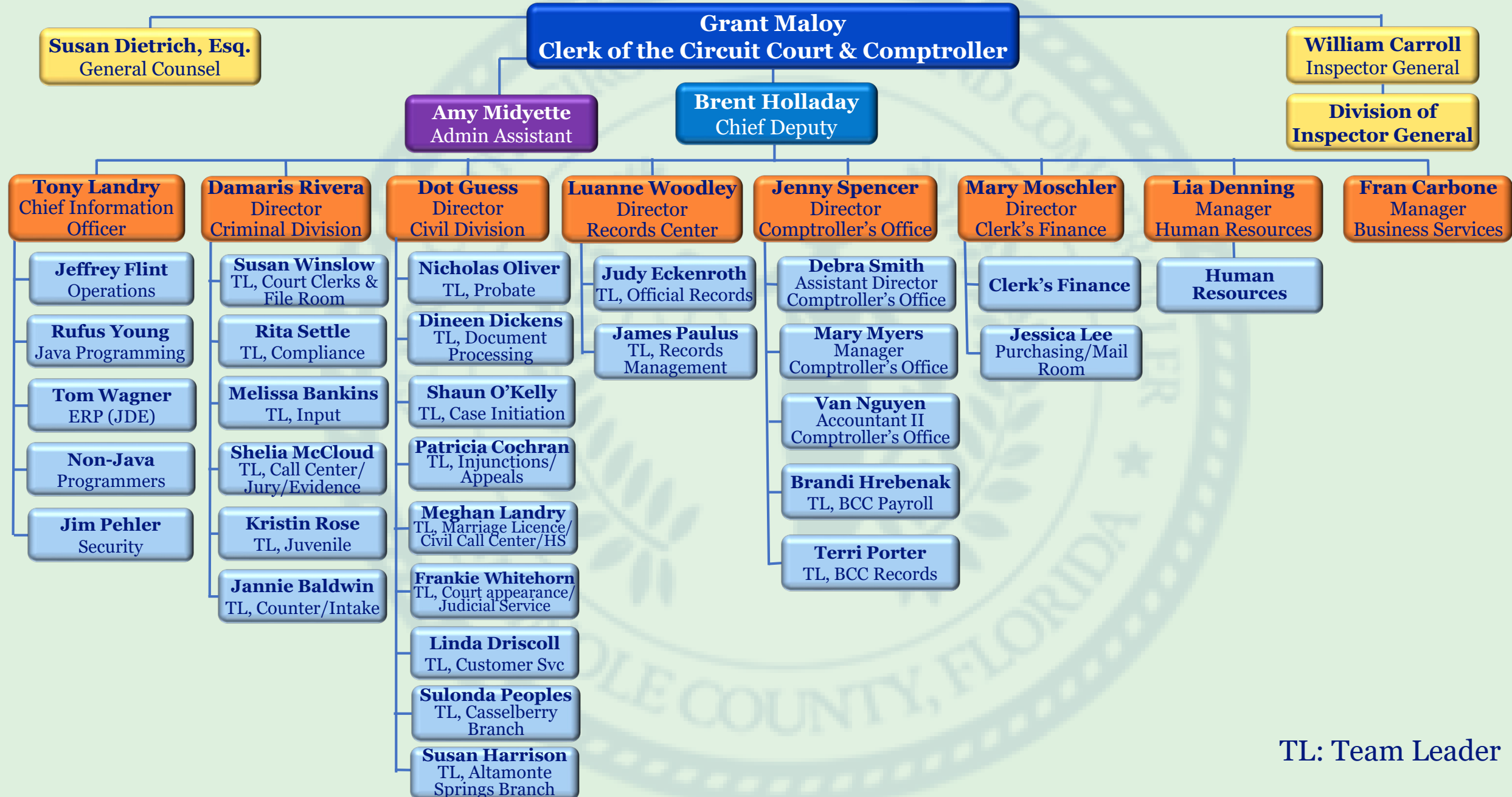
- Prepares and maintains the records of County Commission and other government meetings for the public
- Administers the Value Adjustment Board process to allow citizens to contest the assessed property value



Auditor

- Operates the Office of Inspector General for the County
- Audits guardianship cases for fraud and also investigates reports of fraud, waste or abuse within Seminole County government operations

Clerk of the Circuit Court and Comptroller – Seminole County 2020



Comptroller's Office



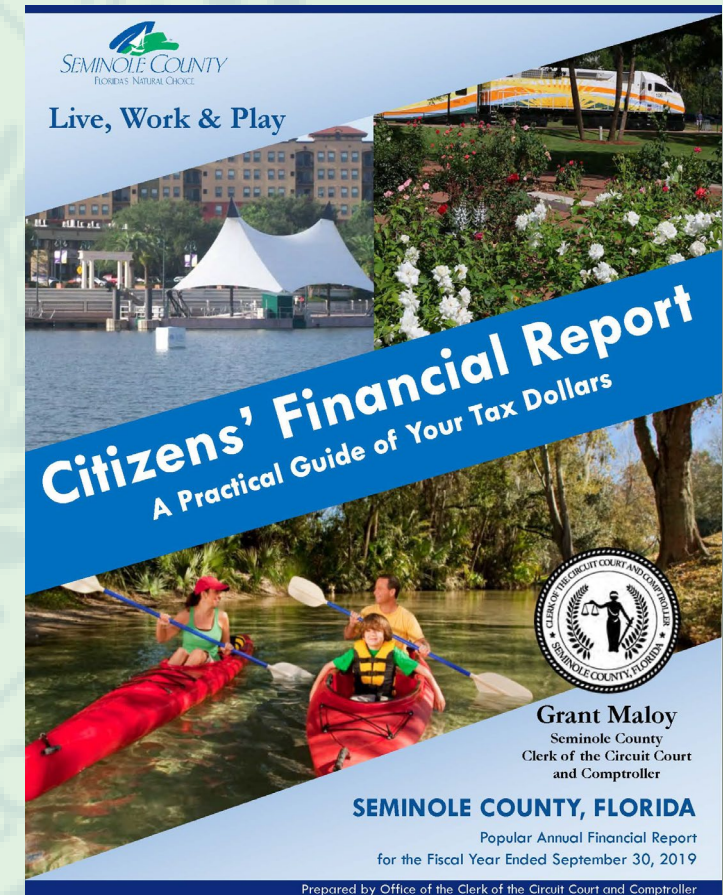
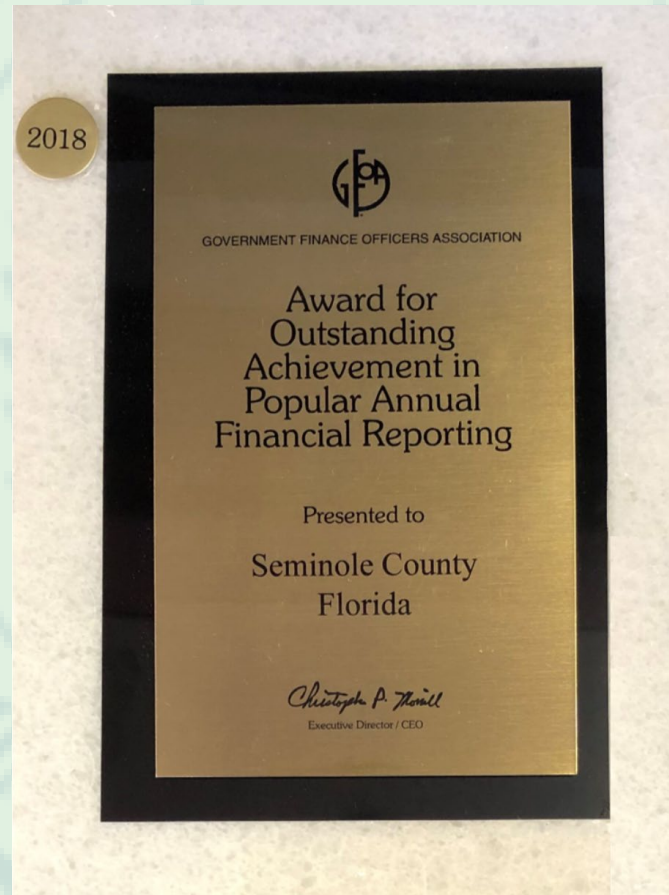
Awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association (GFOA) for the County's Comprehensive Annual Financial Report for the fiscal year ended September 30, 2018. This was the 38th consecutive year that the County has received this prestigious award.



Comptroller's Office



Received GFOA
Award for
Outstanding
Achievement in
Popular Annual
Financial Reporting
for the inaugural
Citizens' Financial
Report and published
the second annual
report for FY2019



Comptroller's Office



Accomplishments

- Collaborated with County to:
 - Enhance BAR and BTR processing for posting information to JDE
 - Improve the processing of Fleet invoices
 - Successfully complete refunding of the 2019 Water & Sewer Bonds

Initiatives

- Collaborative projects with the County:
 - Electronic Accounts Payable Workflow
 - Electronic timekeeping for County and Clerk
 - Updates to Administrative Code related to joint projects

Commission Records



Meeting Minutes

Accomplishments

- Implemented new Value Adjustment Board (VAB) software
 - eFiling of petitions and evidence
- Reduced paper files by 90%
- Archived approximately 50,000 pages of BCC documents

Initiatives

- Integration of online video of BCC minutes and agenda
- Digitize microfilm to provide historic board documents online



Courts



Accomplishments

- New Judicial Viewer to support electronic case files for judges and eliminate paper in the courtroom
- Electronic case files for traffic
- Enhanced online access to the courts
- Increased collections through efforts like Operation Green Light
- Virtual marriage applications

Initiatives

- Electronic workflow with Artificial Intelligence (AI)
- Party access to online Court Records
- Integration of Court case maintenance systems
- Evidence tracking and management system
- State pilot for electronic criminal case initiation
- Electronic Warrants workflow between clerk, judiciary and sheriff
- Consolidation of targeted divisions to the Criminal Courthouse



Recording and Records Management



Accomplishments

- Online Official Records extending back to 1980
- Subscriber access to online Official Records
- eNotification of documents being recorded (Property Fraud Alert)
- Implementation of warehouse scanning system for records inventory
- Added third workstation to address increase in passport applications

Initiatives

- Digitizing of microfilm images back to 1913
- Online access to Official Records images back to 1913
- Restoration of Plat books to extend life of original records

Before

The N., S., and W. Boundaries, as far as noted, were run by C.C. Tracy, in the year 1846. The E. Boundary was run by Henry Washington, in the 3rd. Quar. of 1843. Sectioned in April 1849 by Henry Wells. J.S. Sanchez Newman Brantley } Chairmen. Var. 4°45' E. The Claim of Levy was Surveyed in June 1847, by C.C. Tracy, Asst. Suror of Private Claims. Section 1. was, together with its N. Bdy., Surveyed in Feb^y 1852, by M.A. Williams, under instructions from the Suror Genl of Florida. James Sanders Henry Sanders } Chairmen.

Examined Compared with

The N., S., and W. Boundaries, as far as noted, were run by C.C. Tracy, in the year 1846. The E. Boundary was run by Henry Washington, in the 3rd. Quar. of 1843. Sectioned in April 1849 by Henry Wells. J.S. Sanchez Newman Brantley } Chairmen. Var. 4°45' E. The Claim of Levy was Surveyed in June 1847, by C.C. Tracy, Asst. Suror of Private Claims. Section 1. was, together with its N. Bdy., Surveyed in Feb^y 1852, by M.A. Williams, under instructions from the Suror Genl of Florida. James Sanders Henry Sanders } Chairmen. Var. 5° E.

Examined Compared with Field Notes and Approved Sept 30th 1853. John Westcott Mr. Jones

After

Enterprise Information Technology



Accomplishments

- Reconfiguration of JDE for warehouse and inventory purchasing
- eNotification (texts and emails) for certain interaction with the public
- Backup infrastructure enhancements
- Internet upgrade

Initiatives

- Fault-tolerant / mission critical Internet presence
- Enhanced security
- Technology improvements for the Courts, Comptroller's Office, Commission Records, and Recording to reduce costs and enhance the level of service to residents (e.g., eSignature, paperless workflows, teleworking, enhanced eCommerce)



Economic Environment



- **Projected Court revenues down \$1.0 to \$1.5 million**
- **Other Clerk revenue down 15-20%**
- **Economic impacts in FY2020-2021 budget (\$161,000)**
 - **14% increase in health insurance (\$90,000)**
 - **AP Automation annual maintenance (\$25,000)**
 - **Internet connection backup (\$16,000)**
 - **Other Post-Employment Benefits (OPEB) actuarial calculation for the County and Constitutional Officers bi-annual expense (\$30,000)**

THE WEAVER POND IS MANAGED UNDER THE FLORIDA WEAVER POND ACT, CHAPTER 380, F.S. AS PART OF THE WEAVER POND PROGRAM, THE REMOVAL OF PLANTS AND ANIMALS, AS WELL AS THE POSSESSION OF FIREARMS IS STRICTLY PROHIBITED. ALL VERTEBRATE FISHES AND ARTIFACTS FOUND ON STATE OWNED LAND, BOTH SUBMERGED AND UPLAND ARE PROTECTED. THEIR TAKING IS PROHIBITED. F.S. 84-36 AND CHAPTER 16 OF F.A.C. ALCOHOLIC BEVERAGES PROHIBITED. FOR INFORMATION CALL 407-884-2006.

SEMINOLE COUNTY
CLERK OF THE CIRCUIT COURT AND COUNTY CONTROLLER
1000 N. MILITARY AVE., SUITE 100
DADE CITY, FL 34608
TEL: 407-884-2006
FAX: 407-884-2007
WWW.SCLERK.COM

Clerk of the Circuit Court and Comptroller's Budgeted FTE



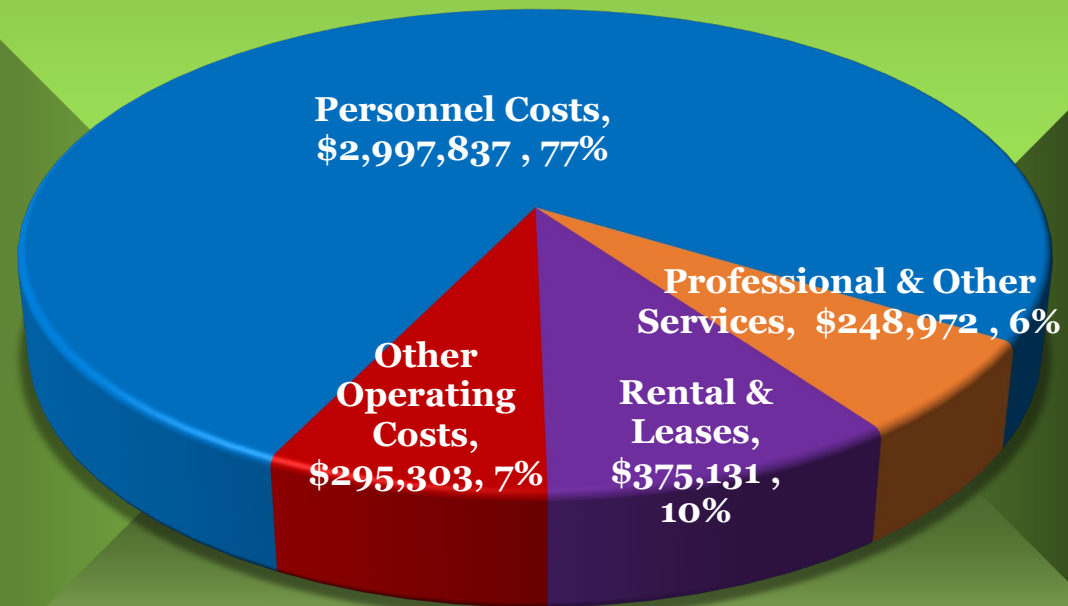
Department	FY2019/20 Approved Budget	FY2020/21 Proposed Budget	Increase (Decrease)
Comptroller's Office	17.70	17.70	0.00
County Records	3.00	3.00	0.00
Records Management	1.14	1.14	0.00
Information Technology	3.35	3.35	0.00
Inspector General	3.00	3.00	0.00
Purchasing/Mail	0.31	0.31	0.00
Admin/Finance	1.82	1.82	0.00
Human Resources	<u>0.31</u>	<u>0.31</u>	<u>0.00</u>
Totals	<u>30.63</u>	<u>30.63</u>	<u>0.00</u>

Budget Summary by Account



Account	FY20/21 Proposed Budget
Personnel Costs	
5101X0 Salaries and Wages	\$ 2,012,964
5102XX Taxes and Benefits	<u>984,873</u>
Personnel Costs Total	2,997,837
Operating Expenses	
5303X0 Professional Services & Other Services	248,972
530400 Travel and Per Diem	8,719
530410 Communications	81,000
530420 Postage	1,016
530430 Utilities	5,550
530440 Rental and Leases	375,131
530451 Property Taxes	19,500
53046X Repairs and Maintenance	100,878
530470 Printing and Binding	10,548
530490 Other Charges/Obligations	2,000
53051X Office Supplies	21,235
53052X Operating Supplies and Equipment	19,186
530540 Books, Dues, Publications	7,427
530550 Training	18,244
Operating Expenses Total	<u>919,406</u>
TOTAL FY 2019/20 CLERK'S PROPOSED BUDGET	<u>\$3,917,243</u>

FY 2020/21 Budget Summary by Category

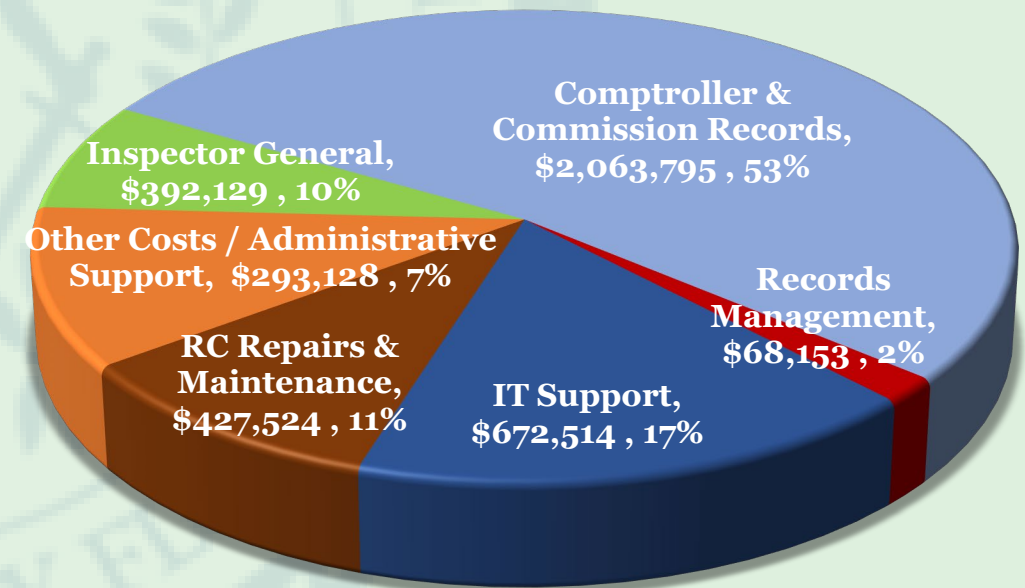


Budget Summary by Department



Department	FY2019/20 Amended Budget	FY2020/21 Proposed Budget	Dollar Variance	% Change
Comptroller & Commission Records	\$1,953,314	\$2,063,795	\$110,481	5.7%
Records Management	80,094	68,153	(11,941)	-14.9%
IT Support	623,625	672,514	48,889	7.8%
Inspector General	390,111	392,129	2,018	0.5%
RC Lease & Maintenance	423,999	427,524	3,525	0.5%
Other Costs / Administrative Support	259,397	293,128	33,731	13.0%
Total Proposed Budget	3,730,540	3,917,243	186,703	5.0%
Budget Amendment for AP Automation Solution	177,000	0	(177,000)	-100.0%
Total Clerk's Budget	\$3,907,540	\$3,917,243	\$9,703	0.2%
Subsumed Return of Fees	(200,000)	0	200,000	n/a
Total Net Budget	\$3,707,540	\$3,917,243	\$209,703	5.7%

FY 2020/21 Budget By Department



Seminole County Clerk of the Circuit Court and Comptroller



QUESTIONS

**CLERK OF THE CIRCUIT COURT & COMPTROLLER
SEMINOLE COUNTY
BUDGETED FTE'S**

	18-19 Budget	19-20 Budget	20-21 Budget	FY 20-21 Change from FY 19-20
Comptroller's Office	18.00	17.70	17.70	0.00
County Records	3.00	3.00	3.00	0.00
Records Management	2.42	1.14	1.14	0.00
IT	3.27	3.35	3.35	0.00
Internal Audit	3.00	3.00	3.00	0.00
Purchasing/Mail	0.32	0.31	0.31	0.00
Admin/Finance	1.61	1.82	1.82	0.00
HR	0.32	0.31	0.31	0.00
Totals	31.94	30.63	30.63	0.00

**CLERK OF THE CIRCUIT COURT & COMPTROLLER
SEMINOLE COUNTY
FY 20-21 SUMMARY BUDGET BY LINE ITEM**

510 Personnel Services	
510110 Executive Salaries	\$ 23,511
510120 Regular Salaries	1,989,453
510210 Social Security Matching	153,993
510220 Retirement Contributions	232,339
510230 Health, Life and Other Benefits	596,533
510250 Unemployment	2,008
510 Personnel Services TOTAL	<u>2,997,837</u>
530 Operating Expenditures	
530310 Professional Expenses	173,443
530312 Legal Services	9,622
530320 Accounting and Auditing	60,000
530340 Other Services	5,907
530400 Travel and Per Diem	8,719
530410 Communications	81,000
530420 Postage	1,016
530430 Utilities	5,550
530440 Rentals and Leases	375,131
530451 Property Taxes	19,500
530461 Repairs and Maintenance	19,068
530462 Maintenance Contracts	81,810
530470 Printing and Binding	10,548
530490 Other Current Charges	2,000
530510 Office Supplies	13,572
530512 Office Supplies - Equipment	7,663
530520 Operating Supplies	6,269
530522 Operating Supplies Tech	12,918
530540 Books, Dues, Publications	7,427
530550 Training	18,244
530 Operating Expenditures TOTAL	<u>919,406</u>
GRAND TOTAL	<u><u>\$ 3,917,243</u></u>

**CLERK OF THE CIRCUIT COURT & COMPTROLLER
SEMINOLE COUNTY
FY 20-21 BUDGET REQUEST**

	FY 18-19*	FY 19-20	FY 20-21**
Personnel Costs:			
Comptrollers Finance	\$ 1,396,436	\$ 1,554,202	\$ 1,604,767
BOCC Records	210,818	229,462	260,178
	<u>1,607,254</u>	<u>1,783,664</u>	<u>1,864,945</u>
Operating Supplies:			
Comptrollers Finance	30,300	34,779	42,300
BOCC Records	14,550	4,371	5,050
	<u>44,850</u>	<u>39,150</u>	<u>47,350</u>
Other Operating Expenses:			
Disclosure Council	1,500	1,500	1,500
Valuation of Post Employment Benefit Plan	28,500	3,500	30,000
Investment Custodial Fees	58,245	60,000	60,000
CAFR assistance and technical accounting consultation	60,000	65,500	60,000
	<u>148,245</u>	<u>130,500</u>	<u>151,500</u>
Total Comptroller and BOCC Records	<u>1,800,349</u>	<u>1,953,314</u>	<u>2,063,795</u>
Records Management:			
Payroll	150,876	73,332	66,704
Supplies	37,329	6,762	1,449
	<u>188,205</u>	<u>80,094</u>	<u>68,153</u>
IT Support:			
IT Payroll Costs	376,910	401,884	417,620
IT Operating Costs	41,957	47,604	23,161
Axia Software	150,000	-	-
Communications	70,000	77,000	81,000
Maintenance Contracts	14,400	2,937	75,733
Professional Services	91,800	94,200	75,000
	<u>745,067</u>	<u>623,625</u>	<u>672,514</u>
Inspector General:			
Payroll Costs	330,543	373,348	381,554
Operating Costs	9,240	16,763	10,575
	<u>339,783</u>	<u>390,111</u>	<u>392,129</u>
Records Center Lease, Taxes & Maintenance:			
Records Center building lease	372,424	372,424	372,424
Records Center Property Taxes, Repairs & Maintenance	50,500	51,575	55,100
	<u>422,924</u>	<u>423,999</u>	<u>427,524</u>
Administrative Support:			
Purchasing & Mail	18,718	21,866	22,953
Administration/Finance	179,866	205,418	233,263
Human Resources	33,480	32,113	36,912
	<u>232,064</u>	<u>259,397</u>	<u>293,128</u>
Total Budget	3,728,392	3,730,540	3,917,243
		0.1%	5.0%
Less: Subsumed return of Clerk's Fees	(692,998)	(500,000)	
Plus: Subsumed Funds Returned		300,000	
		<u>300,000</u>	
Amount Funded	3,035,394	3,530,540	3,917,244
Budget Amendment for AP Automation		<u>177,000</u>	
	<u>\$ 3,035,394</u>	<u>\$ 3,707,540</u>	<u>\$ 3,917,244</u>

* FY18-19 reflects technology expenses that have been moved to the IT budget as reflected in FY19-20 and FY20-21 budgets

** FY20-21 reflects a 14% projected increase in health insurance cost and 3% salary increase

Constitutional Officers

Supervisor of Elections

Chris Anderson



Fiscal Year 2020/2021 Budget Report

	FY 20/21	Variance	
EXECUTIVE SALARIES (51011000)	153,000	0.0%	0
REGULAR SALARIES & WAGES (51012000)	875,025	10.3%	81,859
OTHER SALARIES & WAGES (51013000)	422,200	-14.0%	-69,000
OVERTIME (51014000)	103,291	-22.9%	-30,677
SPECIAL PAY (51015000)	1,200	0.0%	0
SOCIAL SECURITY (51021000)	117,523	13.7%	14,170
RETIREMENT CONTRIBUTIONS (51022000)	214,795	3.8%	7,781
HEALTH & LIFE INSURANCE (51023000)	272,352	43.4%	82,369
UNEMPLOYMENT COMPENSATION (51025000)	1,000	0.0%	0
PROFESSIONAL SERVICES (53031000)	25,202	0.0%	0
CONTRACTED SERVICES (53034000)	178,393	-15.4%	-32,365
TRAVEL & PER DIEM (53040000)	11,500	-38.5%	-7,200
COMMUNICATION (53041000)	44,505	-0.5%	-208
TRANSPORTATION (POSTAGE) (53042000)	83,625	-63.0%	-142,374
RENTAL & LEASES (53044000)	18,365	0.0%	-3
REPAIR & MAINTENANCE (53046000)	62,467	8.3%	4,794
PRINTING & BINDING (53047000)	518,760	-38.0%	-317,825
OTHER CHARGES & OBLIGATIONS (53049000)	115,462	-30.7%	-51,268
OFFICE SUPPLIES (53051000)	17,000	-15.0%	-3,000
OPERATING SUPPLIES (53052000)	75,941	-11.7%	-10,024
OPERATING SUPPLIES - EQUIPMENT (53052100)	17,000	6.3%	1,000
BOOKS, PUBS, MEMBERSHIPS, ETC. (53054000)	12,656	-6.4%	-873
TRAINING (53055000)	2,100	-50.9%	-2,180
CAPITAL EQUIPMENT (56064200)	0	-100.0%	-86,250
TOTAL FY 2020/2021 PROPOSED OPERATING BUDGET	3,343,362	-12.4%	-475,024
TOTAL FY 2020/2021 PROPOSED BUDGET	3,343,362	-14.4%	-561,274

Constitutional Officers

Tax Collector
Joel Greenberg



JOEL M. GREENBERG
SEMINOLE COUNTY TAX COLLECTOR
P.O. Box 630 | Sanford, FL 32772-0630 | 407-665-1000

WWW.SEMINOLECOUNTY.TAX

Honorable Jay Zembower, Chairman
Board of County Commissioners
1101 E. First Street
Sanford, FL 32771

June 2, 2020

Dear Chairman Zembower:

Over the past three years, the Office of the Seminole County Tax Collector has provided Seminole County Government with more than \$7 million in unused funds, while continuing to expand services, improve operations and develop new initiatives for our residents.

For instance, during the recent economic shutdown, our purchase of a former bank building in Winter Springs in 2017 allowed Seminole County Tax Collector to be the only tax collector in Florida to continue with in-person transactions. In addition, our significant investment in our online systems allowed us to move to nearly exclusive online services without any deterioration of services.

I understand the impact COVID-19 has had on the Seminole County Government. As such, I have put an emphasis on completing projects early and working diligently to find ways to streamline even more.

One thing I am proud to say is we are in the final stage of negotiations on the sale of the Altamonte Springs parcel, which has been an albatross around this office's neck since it was purchased by my predecessor. Other initiatives have allowed us to position the Office of Tax Collector to assist the county with its anticipated shortfall for the upcoming budget next year.

As such, I am pleased to announce that I will be increasing our budgeted amount of unused funds from \$252,000 to an **unprecedented** amount of \$6,300,000. To place this in context, during my predecessor's career, he provided the county with roughly \$75,000,000 over twenty-eight years, for an annual average of \$2,678,572. This means that upon the final year of my first term as tax collector, the county will have received an annual average of \$3,312,500, a number far larger than what the previous tax collector was able to accomplish.

I hope this amount will assist our county to keep services and staffing at levels our citizens currently expect and to provide our incredible sheriff, property appraiser, supervisor of elections and clerk of the court with the funding they need.

Sincerely,

Joel M. Greenberg



Court Support

Guardian Ad Litem

Public Defender

State Attorney

Judicial

Court Support

	FY20 ADOPTED BUDGET	FY21 BUDGET REQUEST	VARIANCE
GENERAL FUND	528,788	539,849	11,061
GUARDIAN AD LITEM	32,385	32,385	-
JUDICIAL	35,580	42,080	6,500
LAW LIBRARY	104,446	103,661	(785)
LEGAL AID	356,377	361,723	5,346
Grand Total	528,788	539,849	11,061

Court Support

	FY20 ADOPTED BUDGET	FY21 BUDGET REQUEST	VARIANCE
ARTICLE V FUND	761,468	801,364	39,896
ART V JUDICIAL	69,850	100,600	30,750
JUDICIAL COURTROOM A/V	75,000	75,000	(0)
ART V PUB DEFEND	287,134	296,280	9,146
ART V STATE ATTY	329,484	329,484	-
Grand Total	761,468	801,364	39,896

Florida Department of Health

Donna Walsh

The Florida Department of Health Seminole County

Donna J. Walsh, MPA, BSN, RN
Health Officer

Mission: To protect, promote & improve the health
of all people in Florida through integrated state,
county, and community efforts.



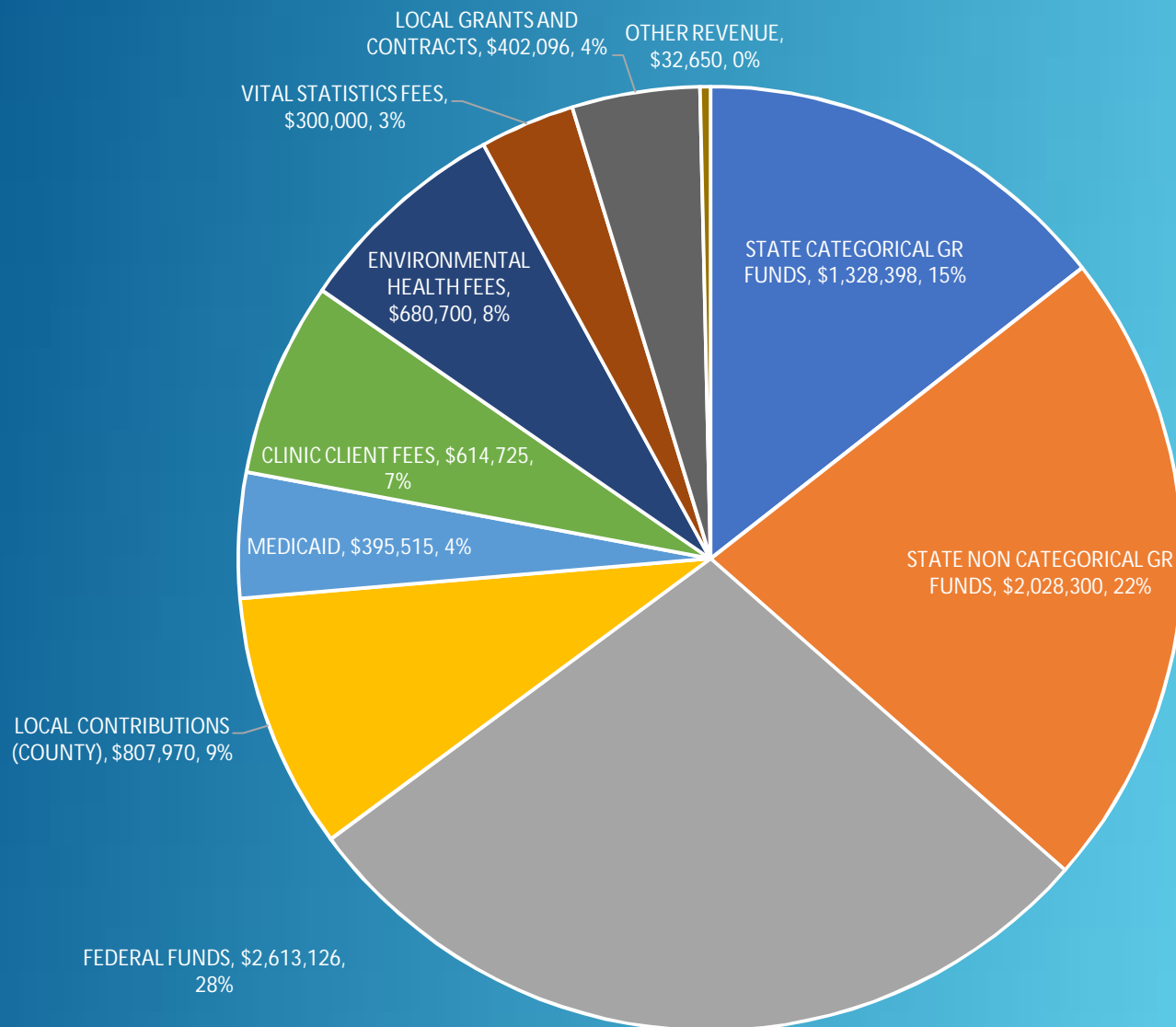


FY 19-20 REVENUE

STATE CATEGORICAL GR FUNDS	\$1,253,656	10%
STATE NON CATEGORICAL GR FUNDS	\$2,028,300	20%
FEDERAL FUNDS	\$3,692,979	36%
LOCAL CONTRIBUTIONS (COUNTY)	\$807,970	8%
MEDICAID	\$443,330	4%
CLINIC CLIENT FEES	\$479,771	3%
ENVIRONMENTAL HEALTH FEES	\$697,905	7%
VITAL STATISTICS FEES	\$300,000	3%
LOCAL GRANTS AND CONTRACTS	\$394,244	4%
OTHER REVENUE	\$69,445	4%



FY 20-21 REVENUE (PROJECTED)



Employees	
Career / SES	109
OPS	53
TOTAL	162



3 YEAR BUDGET

	Budget FY(18-19)		Budget FY(19-20)		Budget FY(20-21) Projected	
Total Revenue	\$	9,414,935		\$10,214,352*	\$	9,195,889
Total Expenditures	\$	9,309,289		\$10,942,427*	\$	9,354,611
Total Balance LESS Total Expenditures	\$	105,646	\$	(728,075)	\$	(158,722)
Trust Fund (Percentage)		9.54%		3.17%		1-5%
Trust Fund Amount	\$	913,424	\$	331,894		\$100k - \$500K

*Special project grants – Preparedness and Response





Grants

FY 18-19		FY 19-20	
Ryan White	\$160,000	Ryan White	\$160,000
Orlando Health (Paramedicine Program)	\$50,000	Orlando Health (Paramedicine Program)	\$25,250
		Orlando Health (Dental Sealant Program)	\$56,138
Goldsboro Farmer's Market (City of Sanford)	\$19,000	Goldsboro Farmer's Market (City of Sanford)	\$19,000
Seminole County (Integrated System of Care, Diabetes Prevention and Education, Dental Sealant)	\$160,000	Seminole County (Integrated System of Care, Diabetes Prevention and Education, Dental Sealant)	\$160,000
TOTAL	\$389,000	TOTAL	\$420,388





Seminole County Government

Seminole County Government Contributions	
\$807,970	Direct Services
\$40,000	Diabetes Prevention and Education
\$20,000	School Dental Sealant Services
\$100,000	Mobile Health Services
\$81,000	Teenage Outreach Program for FY20-21





Funding Shortfall Initiatives

- Attrition (4-5 positions vacant)
- Suspended special projects
- Reduced contract services
- Transitioned positions to COVID-19 response
- Expanding services in Casselberry
- Opening Saturdays for Back to School Immunizations
- Continue to seek additional grant opportunities





School Health Services

Type of Screening	Services
Vision Screening	21,942
Hearing Screening	20,585
Growth and Development Screening (BMI)	13,594
Dental Screening	13,595
Scoliosis Screening	5,157
Total	74,873





Women, Infants and Children (WIC) Services

TYPE OF SERVICE	# OF SERVICES
Certication Assessments	13,999
Weight, Height, Hemoglobin	13,358
Benefits Issuance	38,466
Group Nutrition Education Class	405
High Risk Nutrition Education	5,389
Low Risk Nutrition Education	14,587
Breastfeeding Education & Counseling	8,599
Nutrition History Completion	3,291
Nutrition Education Newsletter	16,458
Income Eligibility	9,713
Total	124,265





Environmental Health Services

Program	Services
Swimming Pools	1220
Biomedical Waste	1014
Body Piercing	13
Food Hygiene	832
Group Care	219
Limited Use Public Water Systems	54
Mobile Home Parks	24
Nuisance Complaints	80
Tanning Program	38
Tattoos Program	79
Migrant Labor Camp	3
State Underground Petroleum Environmental Response Act (SUPER) Program Surveys and Samples	125
Total	3701





Notable Accomplishments (2019-2020)

- Reopening of the food pantry with the Sharing Center and new public health garden.
- COPD & Pneumonia Readmission Prevention Community Paramedicine Program
- Internship program received the Florida Tax Watch Productivity award for saving Florida tax dollars.
- The School Health Program was awarded DOH special funding to coordinate Open Airways Train the Trainer workshops. About 20 facilitators were trained to offer education to students with asthma.
- The School Health Program in collaboration with the OPHE and Seminole County Public Schools, implemented the SNAP-Ed initiative Rethink Your Drink at school sites, food pantries, back to school, and other family focused events and sites.





Notable Accomplishments (2019-2020) continued

- Walking Trail
- Bike to Work Day
- The Cities of Sanford, Casselberry and Oviedo recognized as Healthy Community Champions
- Expansion of Integrated Mobile Health Services - Cardiovascular Disease Prevention and Management Program for increasing high blood pressure control and cholesterol management with statin therapy and lifestyle modifications.
- Brain Food Project – Early Learning Coalition
- Innovation Center
- Center for Public Health Leadership, Health Equity and Research
- My Sidewalk
- Hurricane Dorian and COVID-19 Emergency Response





Community Services located at DOH-Seminole

- Academic Health Department (34 affiliation agreements)
- Epilepsy Association
- Goldsboro Farmer's Market Coordinator
- Great Start (SCPS)
- Hispanic Family Counseling
- Nemours Autism Screening
- SANE program supported by Seminole County Sheriff's Office
- True Health (primary care)
- Miracle of Love
- K.E.Y. Counseling
- Veterans Services Center
- The Christian Sharing Center, Inc. Food Pantry



DOH-SEMINOLE Promotes and Collaborates



We **PROMOTE** and **COLLABORATE** by hosting and attending health fairs and outreach events



DOH-SEMINOLE Promotes and Collaborates



We **PROMOTE** and **COLLABORATE** by hosting and attending health fairs and outreach events

The Florida Department of Health in Seminole County

THANKS YOU FOR YOUR SUPPORT!



Mission: To protect, promote & improve the health of all people in Florida through integrated state, county, and community efforts.





Public Comments

FY 2020/21 Budget Development

BOARD DISCUSSION

Budget Timeline

☐ **BCC Worksessions**

☐ **3/10 – Revenues (#1)**

☐ **5/19 – Environmental Svcs (#2)**

☐ **6/02 – Constitutionals (#3)**

☐ **6/30 – BCC Departments (#4)**

☐ **8/13 – If Necessary (#5)**

☐ ***Deliver Worksession Document to BCC*** ***JUN***

☐ ***TRIM Adoption*** ***7/28***

☐ ***1st Public Hearing*** ***9/9***

☐ ***2nd Public Hearing*** ***9/22***