

**Seminole County  
Historical Commission  
Meeting Minutes  
March 16, 2023**

**Members Present:**

Deborah Bauer, Donna Bundy, Carmen Bierman, Kim Carroll, Rosalie Cook, Lynn Dictor, Desta Horner, Robert Hughes, Eunice Mann, Beverly Mason, Marjorie Smith, Kathryn Townsend, Paul Zuromski

**Members Absent:** Imogene Yarborough

**Guest:** Gerlin Kahn, Assistant County Attorney

**Staff Present:**

Cindy Kelley-Administrative Assistant  
Bennett Lloyd- Museum Coordinator

**Location:**

UF/IFAS Seminole County Polycom Room  
250 West County Home Rd  
Sanford, FL 32773

On Thursday, March 16, 2023, Chairperson Donna Bundy called the meeting to order at 3:00 p.m. There was a quorum in attendance.

**Pledge of Allegiance, Invocation, Welcome and Introductions**

Don Epps gave the invocation and led the group in the Pledge of Allegiance.

Gerlin Kahn gave the yearly training on Ethics and the Sunshine Law.

**Public Comment**

None

**Approval of Minutes:**

Mrs. Bundy asked if there were any questions or corrections regarding the minutes for the February 16, 2023 meeting minutes. A motion was made and seconded to approve with no corrections. The motion passed unanimously.

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**Society Report:** Don Epps, Historical Society President

- Quarterly meeting on April 3<sup>rd</sup> has been moved to the Casselberry Central Library. It will take place from 6-8pm and Grant Maloy, Clerk of the Court, will be speaking on the topic of Looking at Historic Documents.
- On February 23<sup>rd</sup>, Galileo Gifted School brought 75 5<sup>th</sup> grade students to the museum. They were studying the Second Seminole War. Bennett and Desta Horner showed the students how to make hard tack.
- Jennifer Eve is a new board member with the Society, she is involved in the cemetery projects.
- Upcoming events include
  - Earth Fest- April 29<sup>th</sup> at Casselberry Concorde Park. The society will have a booth selling books and giving out information on events.
  - Sanford Historic Garden Tour- May 6<sup>th</sup>
  - Family Fest-May 13<sup>th</sup> from 12-5 at Cranes Roost in Altamonte
  - July 4<sup>th</sup> parade in Geneva for the 52<sup>nd</sup> anniversary

**Museum Monthly Report:** Bennett Lloyd, Museum Coordinator

- Taste of Oviedo, March 25<sup>th</sup> at the Oviedo Mall.
- Bennett Lloyd provided a recap of the previous months events as well as talked about upcoming events and programs. Report attached.
- New volunteers on board and they are going thru all the items for inventory.
- Camp registration opened yesterday. July 11<sup>th</sup> to 14<sup>th</sup>.

**Commission Report-**Michael Wirsing, Parks and Recreation Division Manager

- Was not in attendance.

**Subcommittee Reports:**

**Accessions Subcommittee-**Robert Hughes, Eunice Man, Beverly Mason, Paul Zuromski

- None right now. The volunteers are going thru items to log.

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**Programming Subcommittee**-Donna Bundy, Kim Carroll, Rosalie Cook, Lynn Dictor, Beverly Mason, Marjorie Smith, Kathryn Townsend

- No meeting last month. Need to decide on two of four programs to do next year.

**Historical Marker Subcommittee**-Donna Bundy, Rosalie Cook, Lynn Dictor, Beverly Mason, Marjorie Smith

- Waiting on information on the Wheeler/Evans marker dedication. Being put up by City of Oviedo. They will let us know when they have it put up and ready for dedication.
- Brightwater Marker dedication is April 1, 2023.
- Working on updating the marker book. The committee met and everyone had assignments, they were given 10 markers to check on and report back with street addresses instead of longitude and latitude addresses. Everyone will check over the blurb in the book per each marker for errors. Lynn sent issues in the book to Bennett. This is for a new marker book hopefully by the end of the year.
- Refurbishment of markers are starting back up since COVID. Will get the ones on the old list in as we can.
- To report markers, send email to Cindy Kelley, at [ckelley@seminolecountyfl.gov](mailto:ckelley@seminolecountyfl.gov) and she will send it out to Bennett Lloyd or the special projects team. Send photo and explanation. Need all new pictures of damage. We can do cleaning of markers.
- Hedy Lamarr marker dedication on March 12, 2023 at Red Bug Park was very nice.

**Fund Raising Activities**

- None

**Old Business**

- None

**New Business**

- None

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Meeting was adjourned at 4:05 PM.

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES, ADA COORDINATOR 48 HOURS IN ADVANCE OF THE MEETING AT 407-665-7941.

FOR ADDITIONAL INFORMATION REGARDING THIS NOTICE, PLEASE CONTACT THE COUNTY MANAGER'S OFFICE, AT 407-665-7224. PERSONS ARE ADVISED THAT, IF THEY DECIDE TO APPEAL DECISIONS MADE AT THESE MEETINGS / HEARINGS, THEY WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, THEY MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED, PER SECTION 286.0105, FLORIDA STATUTES.



**Cindy Kelley**

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<b>Month/Year:</b>	<b>February 2023</b>
<b>Facility:</b>	<b>Museum of Seminole County History</b>

The purpose of the monthly report is to provide reliable information to be used in management decision-making. This is important in predicting workload, determining manpower and other resource needs, and preparing budgets. The report should provide management information on the activities of the facility. It should reflect comparative data and trends on activities. It should provide effective communication throughout the chain of command. It should include financial, personnel, and program records.

**Upcoming Events and Programs:**

- Jan 17-June 17 – Prohibition
- Mar 18 – Timeline of Women's History
- Mar 24 – IFAS Farm Tour
- May 19-20 – FL Native Plant Society Panel
- May 20 – Little Wars Day
- Jul 8 – "Indisputable Fact!" Opens – Runs through Nov 11

**Key:** Exhibits  
 Events  
 Special Programs/Camps  
 Outreach Engagements

**Project Reports:**

- Photograph Archiving – Donna and Kinyjah
- Map Room Reorganization
- Continuing Inventory – Andrew Griese
- Teaching Garden for Agricultural Education
  - Mustard, lettuce, radishes, collards, tomatoes, cotton
  - Palm thatched the pathways
  - Cotton permit renewed, inspections complete
- Wekiva Display Cleanup
- Buggy Exhibit

OH – On Hold/No  
Progress This Month

**Personnel / Contractors:**

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>• Karlin Gasthoff, Research and Education</li> <li>• Alan Shapiro, Greeter and Docent</li> <li>• Diane Cruciata, Greeter and Docent</li> <li>• David Diambrosio, Master Gardener</li> <li>• Donna Fluegel, Cleaning and Reorganization</li> <li>• James O'Leary, Graphics and Curriculum Materials</li> <li>• Elora Harris, Research and Writing</li> </ul> | <ul style="list-style-type: none"> <li>• Andrew Griese, Inventory and Digitization</li> <li>• Lucy Griese, Exhibits Development</li> <li>• Emilee Martinez, Exhibits Development</li> <li>• Kinyjah Cain, Office Management and Reorganization</li> <li>• <b>We are still in need of more people who can come in and volunteer on a regular schedule!</b></li> </ul> |
|--|--|

**Maintenance/ Facilities:**

- Back Building AC repaired
- Still waiting on Porch Project

**Operations:**

- General
  - Have new shelves for the library, working on new file cabinets – need metal casters for easy mobility
  - Space at a premium in the back, need to look toward archival storage solutions
  - Seminole County Recreation Council Meeting – discussed Summer Camp rollout
    - Our Summer Camp enrollment opens March 15
  - Have submitted a conference proposal for FAM annual conference in September
- Programming
  - 02/03 – Battle at Camp Monroe, School Day – 97
  - 02/04 – Battle at Camp Monroe, Public Day – 60
    - 157 total, last year 168
  - 02/17-18 – School of the 16<sup>th</sup> Century – 200
  - 02/25 – IFAS Garden Expo – 1,354
- Upcoming Programming
  - Exhibits
    - Prohibition runs through June 17

- “Child of a Child” Week-long pop-up with Health Dept – June 27 - July 1
- “Indisputable Fact!” – July 8 - Nov 11
- **Exhibit Ideas for 2024:** Awaiting Board Update
- Events
  - **Mar 18 – Timeline of Women’s History**
  - Mar 24 – IFAS Farm Tour
  - Mar 25 – Senator Travels to Ponce Inlet
  - Apr 1 – Brightwater Marker dedication
  - Apr 15 – East Lake County Heritage Festival
  - Apr 19, 21 – Senator Travels to Goldsboro Elementary
  - Apr 29 – Senator Travels to Casselberry Earthfest
  - May 3 – Reenacting 101 at North Branch Library
  - May 20 – Florida Native Plant Society Panel and Event
  - May 20 – Little Wars Day
  - **Wheeler/Evans Marker Dedication?**

**Examination and Accession:**

- Accessions Committee
  - Need more time to sort library materials for review
- Deaccession
  - None

**Statistical Information (Performance Measurements):**

- **Community Outreach**
  - **Social Media – No Report, Ally is doing a great job handling our online presence.**

• **Visitor Breakdown:**

- Museum Attendees – 129	2022 – 208	2021 – 50
- Comp/Research – 3	6	2
- Special Events – 1,511	497	99
○ 02/03-04 – Camp Monroe – 157	168	44
○ 02/25 – IFAS Expo – 1,354	314	--
- <b>Visitation – 1,643</b>	<b>711</b>	<b>151</b>
- Soc/Comm Related – 28	24	26
- <b>Outreach – 200</b>	<b>95</b>	<b>138</b>
○ 02/17-18 – School of the 16 <sup>th</sup> Century – 200		
- <b>Total Visitation = 1,871</b>	<b>830</b>	<b>315</b>

<b>Transactions/Revenue</b>
Revenue: \$92.02
Expenses: \$163.32
<b>Volunteer Hours Recorded: 190</b>
<b>(Hist Soc/Comm: 50)</b>
<b>Last Year: 219</b>