



Program Year 2017 - 2018

**Consolidated
Annual Performance
and Evaluation Report
(CAPER)**

**Seminole County
Community Services Department**

December 2018

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Seminole County has made progress in meeting the goals to address the high priority community development needs outlined in the Five-Year Consolidated Plan. Several goals have met or exceeded the anticipated accomplishments. Seminole County met and exceeded goals for Affordable Housing through implementation of the Purchase Assistance, Rehabilitation, Immediate Needs, and the Tenant-Based Rental Assistance Programs, and exceeded anticipated outcomes for the delivery of Public Services. Some One-Year goals were not met, however work on these activities is still in progress and is anticipated to be substantially completed by the end of Program Year 2018-2019.

The housing and community development improvement activities in Seminole County continue to be implemented using Community Development Block Grant (CDBG), Home Investment Partnership Program (HOME), and Emergency Solutions Grant (ESG) funding, which provides for the availability and accessibility to decent and affordable housing to citizens, the support of public services, and the assistance in sheltering and housing homeless persons in our community.

The accomplishments and progress of year one of the Five-Year Consolidated Plan activities are described below in Table 1 – CDBG Accomplishments– Program Year & Strategic Plan to Date. This table demonstrates the actual accomplishments in meeting Strategic Plan and Action Plan goals during program year 2017-2018.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administration	Administration	CDBG: \$1,671,520/ HOME: \$240,165 / ESG: \$53,655	Other	Other	1	1	100.00%	1	1	100.00%
Building Acquisition, Construction, Rehabilitation	Non-Housing Community Development	CDBG: \$290,831	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	3	86		155	86	55.48%
Emergency Shelter Operation and Maintenance	Homeless	ESG: \$453,275	Homeless Person Overnight Shelter	Persons Assisted	3950	2759	70.00%	790	1128	142.78%
Homeowner Rehabilitation	Affordable Housing	HOME: \$860,780	Homeowner Housing Rehabilitated	Household Housing Unit	10	1	10.00%	1	1	100.00%
Homeowner Rehabilitation/Immediate Needs	Affordable Housing	CDBG: \$1,178,290	Homeowner Housing Rehabilitated	Household Housing Unit	85	71	83.00%	12	5	41.67%

Housing Construction or Rehabilitation (CHDO)	Affordable Housing	HOME: \$400,750	Other	Other	10	0	0.00%	2	0	0.00%
Housing Construction/Rehabilitation for Resale	Affordable Housing	HOME: \$150,000	Homeowner Housing Rehabilitated	Household Housing Unit	5	4	80.00%	4	2	50.00%
Infrastructure Improvements	Non-Housing Community Development	CDBG: \$200,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	250	0	0.00%	0	0	0.00%
Microenterprise Assistance	Non-Housing Community Development	CDBG: \$250,000	Other	Other	20	2	10.00%	50	2	4.00%
MSBU Projects	Non-Housing Community Development	CDBG: \$13,250	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	180	0	0.00%	0.00	0.00	0.00%
Public Services	Public Services	CDBG: \$690,728	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	709	1,889	266.43%	215	254	118.14%

Purchase Assistance	Affordable Housing	HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	10	1	10.00%	1	1	100.00%
Rapid Re-Housing	Homeless	ESG: \$248,530	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	60	90	150.00%	12	27	225.00%
Tenant Based Rental Assistance	Affordable Housing	HOME: \$500,000	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	75	48	64.00%	22	30	136.36%
Water Line Improvements	Non-Housing Community Development	CDBG: \$1,500,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1791	2785	155.50%	1791	2785	155.50%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Seminole County used CDBG, HOME and ESG funds to address the high priority community development needs outlined in the Five-Year Consolidated Plan. Affordable Housing is the highest priority need identified in this plan, and accomplishments which improved the affordability were realized through the Homeowner Rehabilitation program, which assisted 4 households with improvements using CDBG and HOME funding. The Immediate Needs program assisted 36 households with necessary repairs; and affordable rental

housing was provided to 20 households through the Tenant-Based Rental Assistance program. Additionally, two households were assisted with becoming homeowners through the Purchase Assistance program.

Four public facility improvement projects were completed during FY 2017-2018. They include Phase 2 of the Midway Waterline Improvements, the Bookertown Park Facility Improvement, the Inspire Public Facility improvement, and the public facility improvement for the Inspire facility improvements. Approximately \$816,781 was drawn down in program year 2017 for the Midway project. Phase II construction was completed in June, 2018.

Public Services is identified as a high priority need, and services provided using CDBG funds resulted in 53 individuals receiving access to necessary dental care, 38 families received assistance with child care. Mental health services were provided to 54 persons, and 99 elderly persons were able to participate in a senior services program. Two activities for the homeless were completed to improve coordination and address homeless needs specific to the Seminole County community. ESG funds were used to support shelter operations for three emergency shelters operating within Seminole County. A table outlining the high priority needs, objectives and accomplishments is included as an attachment to the report.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	ESG
White	241	13	550
Black or African American	106	19	548
Asian	8	0	6
American Indian or American Native	1	0	21
Native Hawaiian or Other Pacific Islander	0	1	5
Total	356	33	1,130
Hispanic	37	4	269
Not Hispanic	319	29	861

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The activities funded with CDBG, HOME, and ESG served a diverse population and assisted 1,519 beneficiaries during FY 2017-2018. Due to variations in reporting accomplishment data into the IDIS database, this number may represent individuals served or families served, depending on the type of activity and the reporting requirements for that specific activity. The HOME data includes demographics for completed activities as well as demographics of TBRA program renters that were served during FY 2017-2018, even though the activities are still active and open. The ESG data was calculated using data from the SAGE HMIS repository system. This system change now allows ESG agencies to directly upload their accomplishments into the HMIS repository. All ESG providers are using HMIS or a compatible system to generate reporting information, and the above demographics reported for ESG include all information collected in HMIS.

Based upon the available data, of the total beneficiaries served, 53% of the beneficiaries were White, 44% were Black or African American, and less than 1 % served were Asian, American Indian or American Native, or Native Hawaiian or Other Pacific Islander. The ethnic composition of the beneficiaries reveals that approximately 2% are of Hispanic heritage.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	1,663,577	1,730,421
HOME	HOME	496,754	655,618
HOPWA	HOPWA		
ESG	ESG	148,985	156,397
Other	Other		

Table 3 - Resources Made Available

Narrative

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Bookertown		0	Bookertown Recreation Improvements
County-wide	70	19	Immediate Needs, Rehab, Public Services
Midway	30	19	Midway Water Improvement

Table 4 – Identify the geographic distribution and location of investments

Narrative

In Seminole County's Five Year Consolidated Plan for FY 2015-2019, a Market Analysis was conducted to identify the the needs of the communities that have a high concentration of racial and ethnic minorities;; as well as low-income, households. For the Market Analysis, areas of high concentration of racial was defind are concentrated is defined any area or neighborhoods within Seminole County that has a percentage of racial or ethnic minorities families higher than the total average of the County as a whole. The County's total average percentage of racial or ethnic minorities is 37 percent. The definition of "concentration" for areas where low -income families are concentrated is any area or neighborhood within Seminole County has a percentage of low-income families higher than the total average of the County as a whole. The County's average total average percentage of low-income families is 16 percent. According to an income survey completed by the Seminole County Community Development Division in 2013, 98 percent of households that responded to the survey in the Bookertown neighborhood within the County reported having incomes in low-moderate income range . The income survey was not conducted for any other neighborhoods, but Seminole County uses Bookertown to document the specific market characteristics and community assets that contribute to these types of housing issues.

Bookertown is an economically diverse neighborhood in Seminole County with an estimated population

of 121 households. Bookertown's demographical population is primarily composed of middle aged (45-64 years of age) persons. According to the latest Census data collected, 80 percent of Bookertown's population is Black/African American. The gender divide in Bookertown is very small with 50.4 percent being male, and 49.6 being female. When examining housing tenure, Bookertown is primarily homeowner occupied, with 56.4 percent of the total households owning their homes. On average homeowners spend between \$1,500 and \$2,000 on housing costs. The average rental rate in Bookertown is between \$1,000 and \$1,500 per month.

MSBU- Bookertown Recreation Improvements

During FY 2017-2018, work was completed on the Bookertown Recreation Improvement Project. The project added sanitary facilities to the neighborhood park in Bookertown.

Midway Water Improvements: Construction Phases Two and Three

The Midway area of Seminole County has a population with predominately low- to moderate-income, exhibiting a greater need for assistance. This project is currently underway. Construction for Phases II began in FY 2016-17 to carry out the project goals and successfully enhance the Midway water system. Phase II construction was completed during FY 2017-2018. Phase III will be implemented once right of way has been secured for the remaining section of Main Street. It is anticipated that process will be completed during FY 2018-2019 and construction will be completed by 2020.

The majority of Seminole County's CDBG funds were used for activities Countywide.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The CDBG, HOME, and ESG funds expended during FY 2017-2018 leveraged additional resources for the benefit of Seminole County, through meeting the match requirements for HOME and ESG and to meet total project costs when the amount of Federal program dollars available was not sufficient to fully fund the project. HOME housing projects were matched through the State Housing Initiatives Program (SHIP) funds which provided assistance to an additional 8 households. Additionally, the ESG required match was met through private or local general revenue funds budgeted by each implementing agency.

Seminole County has designated affordable housing lots throughout the County that may be used as leverage toward affordable housing projects funded with federal funds when necessary. As of 2018, Seminole County has 4 county-owned vacant lots that can be leveraged toward meeting affordable housing needs. During FY 2017-2018, Seminole County identified two parcels which will be developed through an agreement with Habitat for Humanity. The project will be developed and is anticipated to be completed during FY 2017-2018.

The CDBG, HOME, and ESG funds expended during FY 2017-2018 leveraged additional resources for the benefit of Seminole County to meet total project costs when the amount of Federal program dollars available was not sufficient to fully fund the project. The leveraged funds are from non-Federal sources and were contributed by the subrecipient organization in order to carry out their awarded project.

The matching requirements were satisfied through the use of State, local, and private funds. HOME housing projects were matched by the State Housing Initiatives Program (SHIP) funds which provided assistance to two additional households with rehabilitation/reconstruction of housing units. Additionally, the ESG required match was met through private or local general revenue funds budgeted by each implementing agency. All funding used to meet the HOME and ESG matching requirements originated from non-federal sources.

Seminole County has designated affordable housing lots throughout the County that may be used as leverage toward affordable housing projects funded with federal funds when necessary. Lots have been donated since 2016-2017 to Habitat for Humanity of Seminole County and Greater Apopka, as well as Orlando Neighborhood Improvement Corporation to develop affordable housing units for homeownership.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	14,479,872
2. Match contributed during current Federal fiscal year	264,841
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	14,744,713
4. Match liability for current Federal fiscal year	101,585
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	14,643,128

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
1800 Lincoln Ave, Sanford FL 32771	02/08/2018	128,214	0	0	0	0	0	128,214
1821 Alexander Ave. Sanford, FL 32771	02/08/2018	136,627	0	0	0	0	0	136,627

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
3,510	0	3,510	0	0

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	22	35
Number of Non-Homeless households to be provided affordable housing units	19	9
Number of Special-Needs households to be provided affordable housing units	20	22
Total	61	66

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	42	57
Number of households supported through The Production of New Units	5	3
Number of households supported through Rehab of Existing Units	13	6
Number of households supported through Acquisition of Existing Units	1	0
Total	61	66

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The One-Year Goals for providing affordable housing during FY 2017-2018 was planned for a total of 61 households to be served; 22 homeless households were to be served by the ESG Rapid Rehousing and HOME Tenant-Based Rental Assistance (TBRA) homeless activities. The non-homeless household goals of 19 were projected for the CDBG funded Homeowner Rehabilitation and Immediate Needs projects, and the HOME funded CHDO, Purchase Assistance, and housing construction Habitat projects. There were 20 special needs households to be served through the HOME funded TBRA project which

exclusively serves the elderly and disabled. The actual number served exceeded these goals as a total of 66 households received assistance using CDBG, HOME and ESG funds. The actual served for the above listed goals are as follows: 35 homeless households were served through the ESG Rapid Re-housing program and TBRA Homeless projects; 9 non-homeless households were served with CDBG funded Immediate Needs, Homeowner Rehabilitation, and HOME funded Purchase Assistance and new construction Habitat for Humanity projects; and 22 special needs households were served through the Elderly/Disabled TBRA program.

These households were supported through Rental Assistance through the ESG Rapid Rehousing and HOME funded TBRA programs, 57 total being served versus the 42 projected in the FY 2017-2018 One-Year Action Plan. The increase over the estimated accomplishments was due to a higher number of households being served by the ESG Rapid Re-housing program, and 2 additional served with TBRA. While 5 affordable units were projected to be created in the One-Year Action Plan, only 3 were served through the Purchase Assistance and Habitat projects. These goals are expected to be met during FY 2018-2019 as the Habitat projects are anticipated to be completed by September, 2019. The rehabilitation of existing units were projected at 13, and 6 were completed during FY 2017-2018, the remaining units are expected to be completed during FY 2018-2019. The CHDO project to acquire a new unit through a HOME funded CHDO activity was not completed during FY 2017-2018, however a project is currently in development which would meet this goal by September, 2020. There were no known problems encountered in implementing these affordable housing activities, however it is expected that some construction homeowner rehabilitation, as well as the CHDO, activities take longer to complete due to the various requirements that must be met prior to committing funds to an activity, as well as the time needed to procure contractor(s) to perform the construction work.

Discuss how these outcomes will impact future annual action plans.

The other 2 units planned for development in coordination with a Community Housing Development Organization (CHDO) activity were not completed, however Seminole County recently identified a CHDO to work with the County to develop affordable housing. The CHDO activity will occur in FY 2017-2018. With the exception of the CHDO activity, there is no indication these outcomes will impact any future action plans.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	1	30
Low-income	3	3

Moderate-income	2	0
Total	6	33

Table 13 – Number of Households Served

Narrative Information

When examining income level and housing tenure, the following were assisted: 31 extremely low income households were assisted through HOME TBRA and CDBG Immediate Needs; 6 low income households were served through CDBG Immediate Needs and Homeowner Rehabilitation, and the HOME funded Habitat and Purchase Assistance activities; and 2 moderate income households were served through the CDBG funded Immediate Needs Program.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Under the County's current goals and funding priorities for the 2015-2019 Consolidated Plan, Street Outreach activities to assess the individual needs of homeless persons (especially unsheltered persons) have not been identified as a priority need and no strategies have been developed to increase this effort. The Homeless Services Network of Central Florida serves as the County's Continuum of Care (CoC) agency and partner to implement Street Outreach activities and report the latest Point-in-Time (PIT) survey counts to assist the local non-profit homeless service providers in developing and implementing strategies to address the needs of the current homeless population, whether sheltered or unsheltered. However, the Seminole County Community Services Department administers rapid re-housing activities, including case management and assessment through the ESG program. Seminole County also established a tenant based rental assistance program aimed at assisting the homeless during FY 2016-2017. The homeless TBRA program began implementation during FY 2017-2018 and has served a total of 8 homeless households to date. The TBRA program for homeless persons is expected to continue throughout the remainder of the Consolidated Plan period.

Addressing the emergency shelter and transitional housing needs of homeless persons

Seminole County, in partnership with three local non-profit homeless services providers, provided ESG funding to assist homeless persons who need shelter or are residing in emergency shelters or transitional housing facilities. The County provided \$32,391 in ESG funds to the Rescue Outreach Mission for eligible operation and maintenance expenses, and these ESG funds were utilized to support the provision of emergency and transitional shelter to 380 homeless persons at their facility, which the non-profit owns and operates. The County provided \$32,000 in ESG funding to Safehouse for eligible operation and maintenance expenses, and these funds supported the sheltering of 480 homeless persons at the domestic violence shelter facility owned by the non-profit. Finally, the County awarded \$25,000 in ESG funding to Recovery House for eligible operation and maintenance expenses. The agency assisted 268 homeless individuals in need of shelter at their facility owned and operated by the agency. According to the HMIS data reports uploaded into the SAGE system, a total of 1,128 homeless persons were assisted with emergency or transitional shelter during FY 2017-2018.

Seminole County also provided additional assistance using general revenue funds to an emergency shelter through its Community Services Agency (CSA) Program which provides for essential services to meet the unmet needs of the community. Over \$145,000 was allocated and distributed to area non-profits that provide emergency and transitional shelter through the CSA program during the 2017-2018 program year.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The Seminole County Community Services Department administers an internal housing financial assistance program that provides rental, utility, and mortgage assistance to qualified families who are experiencing financial hardship due to job loss, medical problems, elderly and disabled garnishments, and more. The rental, utility and mortgage assistance program is funded through Seminole County general revenue and Community Services Block Grant funds, and can be applied for directly through the Community Services Department. The Seminole County Community Services Department also works in partnership with local mental health services, healthcare, and housing supportive services providers in an effort to supplement funding resources needed for qualified applicants, including low-income individuals and families, and extremely low-income individuals and families, and persons with special needs being discharged from publicly funded institutions and systems of care.

Seminole County provides assistance to persons discharged into homelessness from medical facilities, and are recuperating from an acute illness or injury, by funding the Pathways to Care project using local general fund dollars. This project, implemented by Catholic Charities of Central Florida, utilized \$40,565 for housing and supportive services for 25 persons that would have been discharged into homelessness. Seminole County had previously provided CDBG funds in the amount of \$260,000 to rehabilitate the Pathways to Care facility. As part of the agreement for these funds, Catholic Charities will continue to set aside a minimum of 10 shelter beds to homeless persons that are recovering from an illness or injury through September, 2019.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Seminole County supports various agencies that provide services to homeless individuals and families and help make the transition to permanent housing and independent living. During FY 2017-2018, through the Community Service Agency program (CSA), general revenue dollars were awarded to Safehouse of Seminole to provide services to victims of domestic violence and houses individuals and families in their emergency and transitional shelter facility. Safehouse also received ESG funds to support operating expenses. Rescue Outreach Mission, which also operates an emergency and transitional shelter, was awarded CSA and ESG funds to support their operations for services to the

homeless, and Recovery House received ESG funds to support their operations. Each of these emergency shelters also provide case management and supportive services to facilitate the transition to permanent housing for the individuals and families they serve.

Additionally, Seminole County allocated \$49,551 in ESG program funds for a Rapid Re-Housing project which provides rental, utility assistance, and supportive case management to homeless persons to secure housing. Of the projected 12 households goal for FY 2017-2018, a total of 27 households were provided assistance. As the ESG funding is a 2 year project, the non-profit agency that implements the ESG Rapid Re-Housing program, Community Initiatives, had funds remaining as of September 30th, 2018. These funds will be expended during FY 2018-2019 and the activity will be completed. It is anticipated that additional households may be served with these remaining funds.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Continued communication and interaction are maintained with the Seminole County Housing Authority, and local nonprofit housing agencies to complement efforts to provide a full range of services to public housing, Section 8, and TBRA tenants. With regard to resident initiatives, the SCHA makes their Section 8 Rental Assistance Programs available for homeownership, assisting in mortgage payments for up to 15 years for eligible households. Also, the SCHA uses vendors and businesses owned by its own public housing residents to the greatest extent feasible for any work needed. The City of Sanford no longer operates a PHA, and the jurisdiction's Housing Choice Voucher program is operated by the Orlando Housing Authority. Seminole County has also entered into an agreement with the Seminole County Housing Authority to conduct the property standard inspections for the County's affordable housing programs.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Seminole County Housing Authority provides internal programs and supportive services to its clients to help establish self-sufficiency and eventually move to homeownership. Supportive services include job training, financial counseling, networking with housing providers, etc. These supportive services are offered to all public housing residents as incentive to take control of their housing opportunities and improve their quality of life.

Actions taken to provide assistance to troubled PHAs

There are two public housing authorities in Seminole County. HUD's Public and Indian Housing Information Center was checked and the Seminole County Housing Authority is not currently designated as troubled, and is eligible to receive direct funding from HUD to administer operation and maintenance activities, and rental assistance programs available to public housing agencies (PHAs). The Sanford Housing Authority is not currently designated as troubled; however, Sanford Housing Authority is current undergoing a re-organization and does not currently own or operate any public housing units or administer any Section 8 Housing Choice Voucher programs for very low- and low-income residents. The Orlando Housing Authority, in partnership with the Sanford Housing Authority Advisory Board, is currently administering the Section 8 Housing Choice Voucher program for very low- and low-income residents in Sanford. Seminole County Housing Authority and Orlando Housing Authority have standard performance ratings as documented by the HUD Public and Indian Housing Information Center. Sanford Housing Authority and the City of Sanford recently received a choice neighborhood planning grant to help improve housing in Sanford. The City of Sanford is the co-applicant on the Choice Neighborhood Initiative (CNI) Grant and an active participant in the planning initiative. The CNI initiative concluded and the report was submitted to HUD in June, 2018, as required. Seminole County continues to collaborate with the City's next phase of implementing the planned redevelopment of the Goldsboro

community.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

During the in-depth review of the Florida statutes, laws and policies, it was concluded that the Chapter 163, Part II, F.S., Growth Policy; County and Municipal Planning; Land Development Regulation; Community Planning Act (Sections 163.3161 - 163.3217, F.S.) and Chapter 760, Part II, F.S., Florida Fair Housing Act (Sections 760.20 - 760.37, F.S.) have the biggest impact on fair housing choice regulation for local governments. These two specific laws outline requirements for housing development and define and prohibit discrimination in relation to fair housing choice. Though, neither were found to have direct negative impacts on fair housing choice. The direct negative impacts on fair housing choice were discovered when laws were not being properly enforced by local governments, or if land use regulations had to potential to restrict housing choice or propose housing development in areas of communities that could restrict access to goods and services required to achieve a safe and decent living environment.

Furthermore, public policies such as tax policies affecting land and other property could have a negative impact if the tax rates are increased for low-moderate income homeowners. Public policies such as land use controls, zoning ordinances, and building codes could have a negative effect on goals and objectives in this Consolidated Plan if it is discovered that any of these public policies limit or even restrict the type of housing development desired to achieve a goal or objective. It is a priority of the County to ensure local housing policies and procedures are closely monitored and evaluated to remove barriers to affordable housing.

Beginning in FY 2016-2017, and continuing through FY 2017-2018, Seminole County participated in a Regional Affordable Housing Initiative in collaboration with other Central Florida governments to review the current need for affordable housing in the region, including Orange County, City of Orlando, and Osceola County. Community Services partnered with the Planning and Development Department to review the current land development codes and local incentives conducive to the development of affordable housing. This effort included attending and presenting information at 3 separate informational workshops and creating a framework of strategies that would impact the creation of new affordable housing units.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The State Housing Initiatives Program (SHIP) funding received from the State of Florida is used to meet underserved affordable housing needs in the Seminole County community, and funds are used for the following activities:

- Purchase Assistance
- Homeowner Rehabilitation/Reconstruction
- Immediate Needs
- Rental and Security Deposits

Since so many very low and extremely low income households pay more than 30% of their income toward rent, a portion of the HOME TBRA Program and the CSBG Self-Sufficiency Program develop a household's capacity to earn more income on their own, after receiving vocational training or education and developing marketable job skills. Once viable employment is gained, stable households are encouraged to apply for the above-mentioned purchase assistance. In addition, the HOME TBRA Program assists elderly and disabled households to alleviate them paying more than 30% of their income in rent. These households often do not have the ability to increase their household income and this assistance enables them to maintain their housing.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Seminole County requires that all contractors complete a detailed work write-up to document an lead based paint hazard risk prior to construction on any affordable housing activities:

- If the building was constructed in 1978 or after, the construction date of the unit and source of information is to be recorded on the form.
- If the building was constructed before 1978, it requires visual inspection unless one of the following exceptions apply: a) No children under the age of 6 reside in the home. b) A previous lead based paint inspection has been conducted according to the HUD regulations and the unit was found not to have lead based paint, documentation must be attached. c) The property has identified and all lead based paint has been removed in accordance to HUD regulations. Documentation must be attached.
- If the building was constructed before 1978 and does not meet any of the exemptions above, the following actions must be taken: a) A brochure concerning lead based paint hazards is to be provided to the household. b) The client is to be provided with a Disclosure of Information on Lead Based Paint. c) The home must be visually inspected. The preparer must, at a minimum, complete HUD's online visual inspection training before the inspection is conducted. The inspecting party must answer the following questions:
 - Are interior painted surfaces free from deteriorated paint?
 - Are the exterior painted surfaces free from deteriorated paint?
 - Will any paint be disturbed during rehabilitation?

In accordance with the HUD Lead-Based Paint Regulation (24 CFR Part 35), rehabilitation work on housing built before 1978 that is financially assisted by the Federal government is subject to requirements that will control lead-based paint hazards. At the very least, Seminole County will test and repair any painted surface that is disturbed during the work. The County may stabilize deteriorated paint, which includes the correction of moisture leaks or other obvious causes of paint deterioration.

Clearance examination will be conducted following most work activities to ensure that the work has been completed; that dust, paint chips and other debris have been satisfactorily cleaned up; and that dust lead hazards are not left behind. As necessary, a risk assessment will be done to identify lead-based paint hazards, perform interim control measures to eliminate any hazards that are identified or, in lieu of a risk assessment, perform standard treatments throughout a unit. The type and amount of Federal assistance and rehabilitation hard costs for the unit will determine the level of lead hazard reduction that will be completed.

Actions to address LBP hazards and increase access to housing without LBP hazards include:

- Ensure that contractors completing work write-up on housing units are certified to complete the proper testing
- When selecting homes for rehabilitation/resale, give priority to homes that were constructed after 1978
- Coordinate with the local health department to maintain statistics on housing units identified to contain LBP

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Seminole County combines several funding sources in an effort to reduce the number of poverty-level families in the community. The TBRA program provides assistance to elderly and disabled households to work towards reducing poverty and homelessness by providing housing affordability while building self-sufficiency. This program model is used for both the HOME funded TBRA and Shelter Plus Care TRA activities. The Shelter Plus Care program is specific services to provide permanent supportive housing for previously homeless individuals and families. During FY 2017-2018, Shelter Plus Care activities assisted 47 households that were able to maintain housing and gain access to supportive services through this program. Additionally, long-term rental assistance is sometimes coupled with the CDBG-funded Dental Assistance and Child Care Assistance activities (and other supplemental public/social service assistance programs provided by the County, as necessary), depending on necessity and availability of funding. During FY 2017-2018, Community Services continued the Operation New Start Program. The Operation New Start project provides rental assistance and supportive services for homeless families with children. During FY 2017-2018, five (5) families participated in the program.. Seminole County has also partnered with a task force designed to address the issues of homelessness in the County, and directly supported this initiative through an award of General Revenue funds to the Central Florida Commission on Homelessness.

Households in the Self-Sufficiency Program are encouraged to work toward using the SHIP Purchase Assistance Program (for down payment assistance) or other housing subsidy programs to eventually gain homeownership or standard market rental housing. Seminole County also uses the Florida Community Services Block Grant (CSBG) funding to provide rental assistance during educational/vocational training to build self-sufficiency. In addition, CSBG funds are used to provide Training Vouchers to for individuals to attain vocational or education training to gain or increase their marketable employability. This

funding can be used to provide assistance for TBRA/TRA participants or other income eligible applicants. Efforts are underway to identify and relocated those special needs households to dedicated units with affordable rents.

Also, both with and apart from the TBRA\TRA Programs, the CDBG-funded Child Care Assistance activity is intended to provide a means for very low income households, usually single parents with children, to obtain and maintain self-sufficiency through gainful employment and/or additional education. Normally, such heads of households can only locate low paying jobs. This activity offsets the relatively high cost of caring for their children while at work or while seeking employment. An on the job training program was also initiated in 2016-2017, and implemented during FY 2017-2018. This program was funded by CSBG and CDBG funding, and provided job skills training for homeless head of households for a period of 12 weeks. Several successful participants in the program were offered full time employment with the host business, which contributed to providing financial stability to homeless families with children.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

Key partnerships were maintained during the 2017-2018 Program Year. Relationships exist with Seminole County and several nonprofit organizations, for-profit housing developers, housing counseling agencies, supportive service providers, and other housing assistance providers.

Seminole County actively participates as a member agency of the Continuum of Care, and promotes continuing partnerships with affordable housing developers through the support of LIHTC projects and Habitat for Humanity of Seminole County and Greater Apopka Inc. Community Services provides training and technical assistance to the non-profit organizations it partners with, and maintains relationships with lending institutions that are approved to work with the affordable housing programs. Seminole County continues to forge new partnerships to ensure streamlined services for its citizens, including contracting with the Seminole County Housing Authority to provide inspection services for our affordable rental units.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Seminole County enhances coordination between public and private housing and social service agencies by offering opportunities for financial support through federal funding activities and strengthening networking abilities through County sponsored community events, workshops and conferences.

Seminole County completed the following actions to enhance coordination between public and private housing and social services agencies:

- Seminole County conducted the annual Request for Applications process for local non-profit organizations to submit request for consideration of grant funding to carry out the goals and

objectives outlined in the Consolidated Plan and One Year Action Plan

- Seminole County coordinates with the area Continuum of Care (CoC) agency, Homeless Services Network of Central Florida, and other local private homeless providers, on a weekly basis through the attendance at homeless population status meetings.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The 2015 Analysis of Impediments to Fair Housing Choice identified 5 impediments and recommended specific actions to overcome these impediments. The following actions were identified in the FY 2017-2018 One-Year Action Plan and specific actions taken during the year to address these impediments are described below:

Impediment 1: Lack of communication on issues in Housing Sales and Retail.

Remedy: More public notices through internet, TV and newspapers

Action Taken: Information on Fair Housing is made available on the Community Development website, including a Fair Housing Brochure which includes information on where to report suspected violations.

Impediment 2: Shortage of Affordable housing stock.

Remedy: Build new buildings and work with housing, landlords and property managers.

Action Taken: During FY 2017-2018 Seminole County supported the development of new affordable housing units through its partnership and funding award to Habitat for Humanity of Seminole County and Greater Apopka, Inc.. Three units were completed and sold to income eligible homebuyers during this time period.

Impediment 3: Access to loans and capital for homeownership.

Remedy: Teach and create materials for the public to not fall victim to scams and predatory lending.

Action Taken: Seminole County partnered with the University of Florida to provide housing education services for potential and current homeowners to include money management, credit counseling, and reverse mortgage information. While that contract ended during FY 2017-2018, Seminole County will procure a consultant to continue providing these services during FY 2018-2018.

Impediment 4: Access for minorities to housing outside of minority concentration

Remedy: Increase application from housing providers. CDBG and HOME incentive projects.

Action Taken: During FY 2017-2018, Seminole County partnered with Habitat for Humanity to develop

3 housing units for homeownership.

Impediment 5: Failure to make accommodation or modifications for disabled persons

Remedy: Outreach and education programs for housing providers, landlords and property managers.
Fair housing enforcement and monitoring.

Action Taken: Affirmative Marketing Plans for any HOME assisted projects with 5 or more units are reviewed as part of the monitoring conducted. Compliance with ADA requirements are also reviewed during the annual monitoring of assisted affordable rental units.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Seminole County ensures compliance with the programs from the project planning phase through the completion and close-out of the project. The Community Development team reviews proposed activities for eligibility and consistency with meeting the priority needs of the approved Five-Year Consolidated Plan.

Project reporting and timeliness reports are performed at various intervals. Performance reports are compiled and information pertaining to activity goals, objectives, and performance measurements are reported in the CAPER. The County has met CDBG timeliness of expenditure requirement for the 2017-2018 program year.

Seminole County provides oversight of the activities carried out using CDBG, HOME and ESG funds through desk and on-site monitoring of subrecipients, property owners of affordable rental properties assisted with HUD funds, and of homeowners provided purchase or rehabilitation assistance who are required to meet a period of affordability.

The Compliance Office, an internal section within the Community Services Department, is responsible for conducting annual monitoring on projects and subrecipient agreements. Long term oversight for properties assisted with grant funds through each individual period of affordability is also conducted by the Compliance Office.

A monitoring plan and schedule is prepared at the beginning of the program year, and the schedule coincides with a risk assessment conducted to determine the amount of monitoring needed to ensure compliance.

The monitoring of the CDBG, HOME, and ESG activities is conducted in accordance with the Comprehensive Monitoring Plan and Monitoring Subrecipients Policy and Procedure, a copy is appended to this CAPER report as an attachment. Oversight of the applicable requirements for the CDBG Program, are implemented in various methods accordingly:

- Uniform Administrative Requirements new circular 2 CFR Part 200- oversight is conducted by various program staff including Project Manager and Community Development team, Business Manager and staff, Compliance Office.
- Timeliness of Expenditure- monitored by Community Development and Compliance Office.
- Environmental Reviews -completed by Community Development Staff prior to any funds being expended on all CDBG funded projects.

- Uniform Relocation Assistance (URA)- Seminole County does not currently use CDBG for projects which would trigger involuntary displacement of a household, however, in the event of such a project the Community Development and Compliance Office staff would provide oversight to ensure the acquisition is implemented in accordance with HUD Handbook 1378.
- MBE/WBE and Section 3 hiring requirements are addressed in the procurement and contracting process. The encouragement of participation of MBE/WBE and Section 3 business concerns is done through the bidding process. A new minority contractor began working with Seminole County during FY 2017-2018 and was awarded a contract for Housing Reconstruction.
- Fair Housing Requirements- Call applicable policies and procedures incorporate Fair Housing and anti-discrimination policy.

Planning and Reporting- All planning and reporting is conducted in cooperation with Community Development and submitted by Compliance Office staff.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The citizen participation plan seeks to provide ways for the community to offer comments and feedback, with focus on minorities, low and moderate-income persons countywide. In accordance with the Citizen Participation Plan, notification of the availability of the CAPER was published in the Seminole County section of the Orlando Sentinel in advance of the 15-day public comment period on November 29, 2018 and was also posted to the County's website. Hard copies are made available at the Community Services Offices for persons who have limited access to a computer or those who require in depth explanations of our programs and requirements. Residents were encouraged to review the report and provide comments on the accomplishments and use of the funding. Comments are accepted through a variety of methods, including written comments, calls, emails along with feedback at the public meeting. In accordance with the Citizen's Participation Plan, an advertisement was published in the local section of the Orlando Sentinel on November 29, 2018. On that same information on the availability of the Draft CAPER was posted to the Seminole County website on the Community Services webpage. The 15-day public comment period was open from the date of that advertisement, November 29, 2018 through December 14, 2018. A public meeting was held on December 13, 2018 to provide citizens an opportunity to review and comment on the draft CAPER. Seminole County holds public meetings in locations that can accommodate persons with disabilities. The public meeting was held at the Community Services building this year in an effort to gain more participation. The meeting was held in Sanford, which has some of the highest concentrations of minority groups in Seminole County. The Community Services Department building is a location known to the community with regard to social services. No members of the public attended the public meeting and no comments were received prior to the submittal of the CAPER. Seminole County will consider the use of community centers and

libraries as additional distribution points for future draft Action Plans and CAPERs. Copies of the public notices are included with submission of the CAPER.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Seminole County continues to have positive experiences in administering affordable housing and community development programs, implemented by staff or through partnership with service providers, and does not anticipate a change in the program objectives outlined in the 5-Year Consolidated Plan. For a number of years Seminole County struggled with identifying and partnering with a Community Housing Development Organization (CHDO) in order to use the HOME funds designated for CHDO activities. During the 2016-2017 year, Seminole County was able to successfully locate and partner with an existing CHDO organization. An agreement to construct an affordable housing unit on vacant land donated by the County was developed and executed, and will be implemented and completed during FY 2018/2019.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

On-site inspections of affordable rental units assisted with HOME are conducted prior to move in, during annual recertification for TBRA clients, and at the time of annual monitoring conducted by the Compliance Unit. Seminole County currently contracts with the Seminole County Housing Authority (SCHA) for inspection and reinspection services in accordance with the HUD Housing Quality Standards (HQS) requirements.

Units that fail inspection require remediation within 30 days and reinspection is conducted after the landlord has made repairs. Units that fail inspection are not eligible for assistance with TBRA funds and would require the tenant move to an eligible rental unit. Inspections for units which house TBRA clients require are conducted for 100% of the program participants. The table below lists the projects which were inspected on-site during this program year, according to schedule in 24 CFR 92.504(d).

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

Pursuant to HUD regulations, 24 CFR 92.351, the County has adopted affirmative marketing guidelines and enforces the guidelines by requiring HOME Program Agreement and the Firm Commitment Letter to include the development's affirmative marketing strategies

The County's affirmative marketing guidelines require policies and procedures to be included in an Affirmative Fair Housing Monitoring Plan for the following elements:

- Informing the public, owners and potential tenants;
- The advertising of vacant units;
- Owner's outreach efforts;
- Recordkeeping;
- Assessment of the affirmative marketing efforts of owners.

Seminole County provides for affirmative marketing of our HOME assisted units for all projects implemented internally or through our affordable housing partners. As part of the monitoring conducted, owners of all properties that have five or more HOME assisted units are required to have an affirmative marketing plan, and a review of that plan and actions taken are completed to ensure equal access to affordable housing.

The County's Community Services Department provides information on Section 3 opportunities whenever seeking contractors for services provided, and includes the Section 3 Clause in all applicable contracts in which HOME funds will be used.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

According to the IDIS PR-09 report, Seminole County did not receipt any program income during FY 2017-2018.

During FY 2017/2018, HOME funds were expended to complete the following projects: 2 new construction/homeownership activities, 1 purchase assistance activity, and various tenant based rental assistance activities which provided assistance to 30 households. Program income was not receipted during FY 2017-2018, and therefore there was no HOME program income expended on any activities. Characteristics of households that benefitted from HOME expenditures on completed activities are as follows:

- New Construction/Homeownership: 2 total households benefitted. Income demographics include: 2 households earning between 51-80% AMI; Age demographics include: 2 head of households between 41-61 years old, both single parent households, with a racial demographic of being African American.
- Purchase Assistance: 1 single parent households earning between 51-80% AMI, with a racial demographic of being African American.
- Tenant Based Rental Assistance (TBRA): Of the 30 households served with TBRA, all earned between 0-30% AMI, 7 households were headed by single parent, race/ethnic demographics include: ace/Ethnic demographics include: 16 African American, 13 White, and 1 Hawaiian/Pacific Islander. There were 4 households with Hispanic heritage.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

Seminole County continues to foster and maintain affordable housing through it's HOME funds, and specific actions during FY 2017-2018 include:

- Completing 2 new construction homeownership activities for low income homebuyers.

- Providing purchase assistance to a households which made the units affordable for 1 low income households.
- Through the Tenant Based Rental Assistance (TBRA) program, provided rental assistance to 22 income eligible households elderly/disabled households, and 8 homeless households.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	SEMINOLE COUNTY
Organizational DUNS Number	067834358
EIN/TIN Number	596000856
Identify the Field Office	JACKSONVILLE
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Orlando/Orange, Osceola, Seminole Counties CoC

ESG Contact Name

Prefix	Ms
First Name	Olivette
Middle Name	0
Last Name	Carter
Suffix	0
Title	Interim Director Community Services

ESG Contact Address

Street Address 1	534 W Lake Mary Blvd
Street Address 2	0
City	Sanford
State	FL
ZIP Code	-
Phone Number	4076652301
Extension	0
Fax Number	0

Email Address ocarter@seminolecountyfl.gov

ESG Secondary Contact

Prefix Ms
First Name Donna
Last Name King
Suffix 0
Title Community Development Division Manager
Phone Number 4076652362
Extension 0
Email Address dking@seminolecountyfl.gov

2. Reporting Period—All Recipients Complete

Program Year Start Date 10/01/2017
Program Year End Date 09/30/2018

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name: Rescue Outreach Mission of Sanford, Inc.

City: Sanford

State: FL

Zip Code: 32771, 2790

DUNS Number: 803947223

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 32391

Subrecipient or Contractor Name: Homeless Services Network of Central Florida

City: Orlando

State: FL

Zip Code: 32854, 7068

DUNS Number: 159419535

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 10043

Subrecipient or Contractor Name: SafeHouse of Seminole
City: Sanford
State: FL
Zip Code: 32771, 1468
DUNS Number:
Is subrecipient a victim services provider: Y
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 32000

Subrecipient or Contractor Name: Recovery House of Central Florida
City: Sanford
State: FL
Zip Code: ,
DUNS Number: 094308959
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 25000

Subrecipient or Contractor Name: Community Initiatives Inc
City: Orlando
State: FL
Zip Code: 32817, 3100
DUNS Number: 079529176
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 49551

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 16 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 17 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 18 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 19 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 20 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	0
Female	0
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 21 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	0
18-24	0
25 and over	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 22 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	0	0	0	0
Victims of Domestic Violence	0	0	0	0
Elderly	0	0	0	0
HIV/AIDS	0	0	0	0
Chronically Homeless	0	0	0	0
Persons with Disabilities:				
Severely Mentally Ill	0	0	0	0
Chronic Substance Abuse	0	0	0	0
Other Disability	0	0	0	0
Total (Unduplicated if possible)	0	0	0	0

Table 23 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	48,760
Total Number of bed-nights provided	16,420
Capacity Utilization	33.68%

Table 24 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

During FY 2017-2018 Seminole County used ESG primarily for the operation of emergency shelters. The PR-91 revealed approximately 54.69 % of the allocation of ESG funds were used for shelter operations, while 12 percent of funds were used for the Rapid Re- Housing program. Data Collection and Program Administration are also critical to the success of the ESG program with just over \$8,000.00 expended for program administration and HMIS respectively. Seminole County has been working to reduce the total number of homeless individuals and families in Seminole County. Through rapid-rehousing, 47 literally persons were assisted by Pathways to Home program. The emergency shelters provide a valuable service in Seminole County. During FY 2016-2017, 811 homeless persons were assisted in one of three area emergency shelters . Three of the four agencies that receive ESG funds input their data into the HMIS system. The allows for the production of a variety of reports from the COC Lead Agency. In addition to ESG, Seminole County has Shelter Plus Care which reached full capacity (46) during the FY 2016-2017 Year. Seminole County also provides rapid rehousing assistance and case management through the use of state of Florida (SHIP) funds. Thirteen families achieved self sufficiency through the SHIP Operation New Start Program. A review of COC coordinated entry system data reveal COC’s emphasis on rapid-rehousing and supportive permanent housing assistance . According to COC data 42 were enrolled in permanent supportive housing and 18 received rapid rehousing in Seminole County with their funds .

The AP- 90 Identified the following as ways to determine outcomes:

- The length of time individuals and families remain homeless.
- Reducing the length of time individuals and families remain homeless – within 30 days of eligibility completion- Track the length of time it takes to house an individual or family after determining eligibility.
- The extent to which individuals and families who leave homelessness experience additional

spells of homelessness.

- Reducing the number of individuals and families who experience homelessness more than once – Track homeless individuals and families 90, 180, and 360 days after program completion.
- The thoroughness of grantees in the geographic area in reaching homeless individuals and families.
- Number of homeless individuals and families have been reached with our efforts to end homelessness in Seminole County - Track the number of individuals and families assisted in the County.
- Overall reduction in the number of homeless individuals and families.
- Reduction in the number of homeless individuals and families - Track the number of homeless individuals and families.
- Jobs and income growth for homeless individuals and families.

Number of homeless individuals and families that become self-sufficient and able to find employment and gain income - Track how many homeless individuals and families become self-sufficient and able to find employment and gain income.

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
Subtotal Homelessness Prevention	0	0	0

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Expenditures for Rental Assistance	49,706	18,126	54,739
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
Subtotal Rapid Re-Housing	49,706	18,126	54,739

Table 26 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Essential Services	0	0	0
Operations	90,655	82,290	89,391
Renovation	0	0	0

Major Rehab	0	0	0
Conversion	0	0	0
Subtotal	90,655	82,290	89,391

Table 27 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Street Outreach	0	0	0
HMIS	0	0	7,307
Administration	10,731	8,913	0

Table 28 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2015	2016	2017
	151,092	109,329	151,437

Table 29 - Total ESG Funds Expended

11f. Match Source

	2015	2016	2017
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	0
State Government	0	0	0
Local Government	10,731	8,913	0

Private Funds	0	0	7,307
Other	140,361	100,416	144,130
Fees	0	0	0
Program Income	0	0	0
Total Match Amount	151,092	109,329	151,437

Table 30 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2015	2016	2017
	302,184	218,658	302,874

Table 31 - Total Amount of Funds Expended on ESG Activities

Attachment

PR 26 Financial Summary Report

	Office of Community Planning and Development	DATE: 12-27-18
	U.S. Department of Housing and Urban Development	TIME: 12:40
	Integrated Disbursement and Information System	PAGE: 1
	PR26 - CDBG Financial Summary Report	
	Program Year 2017 SEMINOLE COUNTY, FL	

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	2,176,629.52
02 ENTITLEMENT GRANT	1,663,577.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	3,840,206.52

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	1,424,119.75
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	1,424,119.75
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	306,301.04
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	1,730,420.79
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	2,109,785.73

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	1,378,950.45
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	1,378,950.45
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	96.83%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	238,579.78
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	238,579.78
32 ENTITLEMENT GRANT	1,663,577.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	1,663,577.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.34%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	306,301.04
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	306,301.04
42 ENTITLEMENT GRANT	1,663,577.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,663,577.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	18.41%



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2017
 SEMINGOLE COUNTY, FL

DATE: 12-27-18
 TIME: 12:40
 PAGE: 2

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	11	1166	6185179	Inspire of Central Florida- Public Facility Improvement	03B	LMC	\$26,432.48
2017	11	1166	6204912	Inspire of Central Florida- Public Facility Improvement	03B	LMC	\$367.52
					03B	Matrix Code	\$26,800.00
2016	23	1109	6112543	Bookertown Recreation-Restroom Improvements	03F	LMA	\$95,675.00
					03F	Matrix Code	\$95,675.00
2009	11	696	6121892	Midway Potable Water System: Design	03J	LMA	\$8,489.28
2009	11	696	6144931	Midway Potable Water System: Design	03J	LMA	\$4,111.79
2009	11	696	6155527	Midway Potable Water System: Design	03J	LMA	\$7,591.52
2009	11	696	6168406	Midway Potable Water System: Design	03J	LMA	\$3,053.16
2009	11	696	6185139	Midway Potable Water System: Design	03J	LMA	\$2,409.32
2013	10	1073	6168406	Midway Water Improvements2	03J	LMA	\$13,290.50
2013	10	1073	6205465	Midway Water Improvements2	03J	LMA	\$8,171.04
2015	12	1070	6121929	Midway Water Improvements 2015	03J	LMA	\$239,159.96
2015	12	1070	6144935	Midway Water Improvements 2015	03J	LMA	\$88,654.53
2015	12	1070	6155523	Midway Water Improvements 2015	03J	LMA	\$105,590.20
2015	12	1070	6173424	Midway Water Improvements 2015	03J	LMA	\$24,999.99
2015	12	1070	6204920	Midway Water Improvements 2015	03J	LMA	\$24,999.99
2016	22	1071	6155521	Midway Water Improvements 2016	03J	LMA	\$121,069.16
2016	22	1071	6173425	Midway Water Improvements 2016	03J	LMA	\$65,370.50
2016	22	1071	6185138	Midway Water Improvements 2016	03J	LMA	\$5,413.10
2016	22	1071	6204919	Midway Water Improvements 2016	03J	LMA	\$15,204.04
2017	1	1161	6174237	Midway Phase 2-2017	03J	LMA	\$76,883.71
2017	1	1161	6204912	Midway Phase 2-2017	03J	LMA	\$2,319.99
					03J	Matrix Code	\$816,781.78
2017	12	1148	6144928	Community Initiatives- RRH Case Management	03T	LMC	\$19,585.00
2017	12	1148	6173426	Community Initiatives- RRH Case Management	03T	LMC	\$11,749.98
2017	12	1148	6185179	Community Initiatives- RRH Case Management	03T	LMC	\$8,257.52
2017	12	1148	6204912	Community Initiatives- RRH Case Management	03T	LMC	\$5,407.50
2017	12	1179	6209692	Public Services- RRH Case Management	03T	LMC	\$6,688.20
					03T	Matrix Code	\$51,688.20
2016	36	1107	6157392	Public Facility Improvement- 3500 S Sanford Ave	03Z	LMC	\$872.10
					03Z	Matrix Code	\$872.10
2017	12	1147	6144928	Public Services- Kids House	05D	LMC	\$13,385.87
2017	12	1147	6155568	Public Services- Kids House	05D	LMC	\$2,249.95
2017	12	1147	6160385	Public Services- Kids House	05D	LMC	\$2,896.00
2017	12	1147	6173426	Public Services- Kids House	05D	LMC	\$2,634.50
2017	12	1147	6174237	Public Services- Kids House	05D	LMC	\$3,830.01
2017	12	1147	6204912	Public Services- Kids House	05D	LMC	\$10,003.67
2017	12	1150	6204912	UCP- Summer Connection Youth Camp	05D	LMC	\$13,300.00
					05D	Matrix Code	\$48,300.00
2017	12	1149	6155568	School Readiness- Child Care Services	05L	LMC	\$26,808.46
2017	12	1149	6173426	School Readiness- Child Care Services	05L	LMC	\$20,299.88
2017	12	1149	6185179	School Readiness- Child Care Services	05L	LMC	\$22,366.08
2017	12	1149	6204912	School Readiness- Child Care Services	05L	LMC	\$10,518.94
					05L	Matrix Code	\$79,993.36
2017	12	1120	6124597	Dental Assistance	052	LMC	\$7,880.00
2017	12	1120	6144928	Dental Assistance	052	LMC	\$8,544.00



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2017
 SEMINOLE COUNTY, FL

DATE: 12-27-18
 TIME: 12:40
 PAGE: 3

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	12	1120	6155568	Dental Assistance	05Z	LMC	\$5,732.00
2017	12	1120	6173426	Dental Assistance	05Z	LMC	\$4,725.00
2017	12	1120	6174237	Dental Assistance	05Z	LMC	\$4,000.00
2017	12	1120	6185179	Dental Assistance	05Z	LMC	\$11,531.00
2017	12	1120	6204912	Dental Assistance	05Z	LMC	\$16,186.22
						05Z Matrix Code	\$58,598.22
2014	4	1160	6168406	Reconstruction- Davis	14A	LMH	\$119,206.92
2014	4	1160	6185139	Reconstruction- Davis	14A	LMH	\$26,210.00
2016	31	1146	6144937	Immediate Needs- Bond-Johnson	14A	LMH	\$10,400.00
2016	31	1164	6185138	Immediate Needs - Cosby, Mary	14A	LMH	\$9,550.00
2016	31	1172	6204919	Immediate Needs- Vitucci	14A	LMH	\$9,454.00
2016	31	1177	6204919	Immediate Needs- Leverant	14A	LMH	\$7,449.67
2016	31	1180	6204919	Immediate Needs- Thomas	14A	LMH	\$5,437.48
						14A Matrix Code	\$187,708.07
2015	13	1086	6209693	OTJ Employment Program	18C	LMJ	\$12,533.72
						18C Matrix Code	\$12,533.72
Total							\$1,378,950.45

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	12	1148	6144928	Community Initiatives- RRH Case Management	03T	LMC	\$19,585.00
2017	12	1148	6173426	Community Initiatives- RRH Case Management	03T	LMC	\$11,749.98
2017	12	1148	6185179	Community Initiatives- RRH Case Management	03T	LMC	\$8,257.52
2017	12	1148	6204912	Community Initiatives- RRH Case Management	03T	LMC	\$5,407.50
2017	12	1179	6209692	Public Services- RRH Case Management	03T	LMC	\$6,688.20
						03T Matrix Code	\$51,688.20
2017	12	1147	6144928	Public Services- Kids House	05D	LMC	\$13,385.87
2017	12	1147	6155568	Public Services- Kids House	05D	LMC	\$2,249.95
2017	12	1147	6160385	Public Services- Kids House	05D	LMC	\$2,896.00
2017	12	1147	6173426	Public Services- Kids House	05D	LMC	\$2,634.50
2017	12	1147	6174237	Public Services- Kids House	05D	LMC	\$3,830.01
2017	12	1147	6204912	Public Services- Kids House	05D	LMC	\$10,003.67
2017	12	1150	6204912	UCP- Summer Connection Youth Camp	05D	LMC	\$13,300.00
						05D Matrix Code	\$48,300.00
2017	12	1149	6155568	School Readiness- Child Care Services	05L	LMC	\$26,808.46
2017	12	1149	6173426	School Readiness- Child Care Services	05L	LMC	\$20,299.88
2017	12	1149	6185179	School Readiness- Child Care Services	05L	LMC	\$22,366.08
2017	12	1149	6204912	School Readiness- Child Care Services	05L	LMC	\$10,518.94
						05L Matrix Code	\$79,993.36
2017	12	1120	6124597	Dental Assistance	05Z	LMC	\$7,880.00
2017	12	1120	6144928	Dental Assistance	05Z	LMC	\$8,544.00
2017	12	1120	6155568	Dental Assistance	05Z	LMC	\$5,732.00
2017	12	1120	6173426	Dental Assistance	05Z	LMC	\$4,725.00
2017	12	1120	6174237	Dental Assistance	05Z	LMC	\$4,000.00
2017	12	1120	6185179	Dental Assistance	05Z	LMC	\$11,531.00
2017	12	1120	6204912	Dental Assistance	05Z	LMC	\$16,186.22
						05Z Matrix Code	\$58,598.22
Total							\$238,579.78

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2017
 SEMINOLE COUNTY, FL

DATE: 12-27-18
 TIME: 12:40
 PAGE: 4

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2017	14	1116	6124597	CDBG- Planning/Administrative Costs	21A		\$45,471.13	
2017	14	1116	6144928	CDBG- Planning/Administrative Costs	21A		\$89,609.28	
2017	14	1116	6155568	CDBG- Planning/Administrative Costs	21A		\$57,517.46	
2017	14	1116	6160385	CDBG- Planning/Administrative Costs	21A		\$275.00	
2017	14	1116	6173426	CDBG- Planning/Administrative Costs	21A		\$50,045.83	
2017	14	1116	6174237	CDBG- Planning/Administrative Costs	21A		\$2,408.33	
2017	14	1116	6185179	CDBG- Planning/Administrative Costs	21A		\$27,387.79	
2017	14	1116	6204912	CDBG- Planning/Administrative Costs	21A		\$33,586.22	
						21A	Matrix Code	\$306,301.04
Total								\$306,301.04

PR26 - Activity Summary by Selected Grant

Date Generated: 12/28/2018
 Grantee: SEMINOLE COUNTY
 Grant Year: 2017

Total Grant Amount for 2017 Grant year = \$1,663,577.00													
State	Grantee Name	Grant Year	Grant Number	Activity Group	Matrix Code	National Objective	IDIS Activity	Activity Status	Amount Funded From Selected Grant	Amount Drawn From Selected Grant	% of CDBG Drawn From Selected Grant/Grant	Total CDBG Funded Amount (All Years All Sources)	Total CDBG Drawn Amount (All Years All Sources)
FL	SEMINOLE COUNTY	2017	B17UC120010	Administrative And Planning	21A		1116	Open	\$332,715.00	\$306,301.04		\$332,715.00	\$306,301.04
				Administrative And Planning					\$332,715.00	\$306,301.04	18.41%	\$332,715.00	\$306,301.04
FL	SEMINOLE COUNTY	2017	B17UC120010	Public Improvements	03B	LMC	1166	Completed	\$26,800.00	\$26,800.00		\$26,800.00	\$26,800.00
FL	SEMINOLE COUNTY	2017	B17UC120010	Public Improvements	03J	LMA	1161	Completed	\$79,203.70	\$79,203.70		\$79,203.70	\$79,203.70
FL	SEMINOLE COUNTY	2017	B17UC120010	Public Improvements	03P	LMC	1178	Open	\$100,000.00	\$0.00		\$100,000.00	\$0.00
				Public Improvements					\$206,003.70	\$106,003.70	6.37%	\$206,003.70	\$106,003.70
FL	SEMINOLE COUNTY	2017	B17UC120010	Public Services	03T	LMC	1148	Completed	\$45,000.00	\$45,000.00		\$45,000.00	\$45,000.00
FL	SEMINOLE COUNTY	2017	B17UC120010	Public Services	03T	LMC	1179	Completed	\$6,688.20	\$6,688.20		\$6,688.20	\$6,688.20
FL	SEMINOLE COUNTY	2017	B17UC120010	Public Services	05D	LMC	1147	Completed	\$35,000.00	\$35,000.00		\$35,000.00	\$35,000.00
FL	SEMINOLE COUNTY	2017	B17UC120010	Public Services	05D	LMC	1150	Completed	\$13,300.00	\$13,300.00		\$13,300.00	\$13,300.00
FL	SEMINOLE COUNTY	2017	B17UC120010	Public Services	05L	LMC	1149	Completed	\$79,993.36	\$79,993.36		\$79,993.36	\$79,993.36
FL	SEMINOLE COUNTY	2017	B17UC120010	Public Services	05Z	LMC	1120	Completed	\$58,598.22	\$58,598.22		\$58,598.22	\$58,598.22
				Public Services					\$238,579.78	\$238,579.78	14.34%	\$238,579.78	\$238,579.78
				Total 2017					\$777,298.48	\$650,884.52	39.13%	\$777,298.48	\$650,884.52
				Grand Total					\$777,298.48	\$650,884.52	39.13%	\$777,298.48	\$650,884.52

2017 2018 CAPER Cover Sheet and Priority Needs Table



CAPER 2017-2018

Consolidated Annual Performance and Evaluation Report

Seminole County Community Service Department



December
2018

The below table identifies Seminole County's seven (7) high priority needs established in the Strategic Plan for FY 2015-2019, as well as a summary in the progress made towards meeting those needs during Program Year 2017-2018.

#	Priority Needs	Objectives/Outcomes	Program Year 2017-2018
1	Affordable Homeownership	Provide decent affordable housing	8 LMI households received assistance through new construction of homeownership, and homeowner rehabilitation activities.
2	Affordable Rental Housing	Provide decent affordable housing	57 LMI households received assistance through the HOME TBRA and ESG Rapid Rehousing programs.
3	Purchase Assistance	Provide decent affordable housing	1 LMI household received purchase assistance through the HOME program.
4	Supportive Services	Create suitable living environment	214 LMI persons were assisted with dental assistance, childcare, summer camp, and counseling services.
5	Homeless Services	Create suitable living environment	40 homeless persons were provided assistance with case management through CDBG activities and 1,128 homeless persons were provided emergency shelter through ESG activities.
6	Neighborhood Revitalization	Create suitable living environment	2,991 LMI persons were provided access to improved public facilities through the Bookertown Park, Midway Water, Kids House, and Inspire improvement activities. 9 unsafe deteriorated structures were demolished to reduce spot blight.
7	Economic Development	Create economic opportunities	1 LMI income person was provide job training during FY 2017-2018.

2017 2018 ESG CAPER

12/27/2018

Sage: Reports: HUD ESG CAPER



HUD ESG CAPER

Grant: **ESG: Seminole County - FL - Report** Type: **CAPER**

Report Date Range

10/1/2017 to 9/30/2018

Q01a. Contact Information

First name	Donna
Middle name	
Last name	King
Suffix	
Title	Division Manager
Street Address 1	534 W Lake Mary Blvd
Street Address 2	
City	Sanford
State	Florida
ZIP Code	32773
E-mail Address	dking@seminolecountyfl.gov
Phone Number	(407)665-2362
Extension	
Fax Number	

https://www.sagehmis.info/secure/reports/filerpages/galactic.aspx?reportID=40&client_ID=78788&157.4340=84441&iid=84441&autoexecute=true&... 1/16

Q01b. Grant Information

As of 11/16/2018

ESG Information from IDIS

FISCAL YEAR	GRANT NUMBER	CURRENT AUTHORIZED AMOUNT	TOTAL DRAWN	BALANCE	OBLIGATION DATE	EXPENDITURE DEADLINE
2018	E18UC120010	\$149,759.00	\$0	\$149,759.00	10/3/2018	10/3/2020
2017	E17UC120010	\$148,985.00	\$118,796.68	\$30,188.32	10/19/2017	10/19/2019
2016	E16UC120010	\$150,470.00	\$150,470.00	\$0	11/3/2016	11/3/2018
2015	E15UC120010	\$151,092.00	\$151,092.00	\$0	11/4/2015	11/4/2017
2014	E14UC120020	\$143,092.00	\$143,086.30	\$5.70	10/8/2014	10/8/2016
2013	E13UC120020	\$123,876.00	\$123,876.00	\$0	9/18/2013	9/18/2015
2012	E12UC120020	\$152,914.00	\$152,914.00	\$0	9/28/2012	9/28/2014
2011	E11UC120020	\$133,877.00	\$133,877.00	\$0	7/20/2012	7/20/2014
Total		\$1,154,065.00	\$974,111.98	\$179,953.02		

CAPER reporting includes funds used from fiscal year:

Project types carried out during the program year:

Enter the number of each type of projects funded through ESG during this program year.

Street Outreach	0
Emergency Shelter	1
Transitional Housing (grandfathered under ES)	0
Day Shelter (funded under ES)	0
Rapid Re-Housing	1
Homelessness Prevention	0

Q01c. Additional Information

HMIS

Comparable Database

Are 100% of the project(s) funded through ESG, which are allowed to use HMIS, entering data into HMIS?	Yes
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes
Are 100% of the project(s) funded through ESG, which are allowed to use a comparable database, entering data into the comparable database?	Yes
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes

Q04a: Project Identifiers in HMIS

Organization Name	Seminole County Victims Rights Coalition Inc dba SafeHouse
Organization ID	JP3626
Project Name	Default Emergency shelter Location
Project ID	JP3626P01
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	0
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	8xEdoYuNYE
Project name (user-specified)	Safe House- DV Shelter Operations
Project type (user-specified)	Emergency Shelter
Organization Name	Community Based Care of Central Florida
Organization ID	666
Project Name	Community Based Care - Pathways To Home - Seminole County (ESG RRRH)
Project ID	666
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	Tf78xIGIEJ
Project name (user-specified)	Pathways to Home- Rapid Rehousing
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	Rescue Outreach Mission
Organization ID	451
Project Name	Rescue Outreach Mission
Project ID	451
HMIS Project Type	1
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	xf9EH4JQIC
Project name (user-specified)	Rescue Outreach Mission- Shelter Operations
Project type (user-specified)	Emergency Shelter
Organization Name	Recovery House
Organization ID	20
Project Name	Recovery House-ESG
Project ID	832
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	RNj2EUQpG2
Project name (user-specified)	Recovery House -Shelter Operations

Project type (user-specified) Emergency Shelter

Q05a: Report Validations Table

Total Number of Persons Served	1236
Number of Adults (Age 18 or Over)	798
Number of Children (Under Age 18)	437
Number of Persons with Unknown Age	1
Number of Leavers	1069
Number of Adult Leavers	710
Number of Adult and Head of Household Leavers	724
Number of Stayers	177
Number of Adult Stayers	88
Number of Veterans	43
Number of Chronically Homeless Persons	82
Number of Youth Under Age 25	124
Number of Parenting Youth Under Age 25 with Children	24
Number of Adult Heads of Household	708
Number of Child and Unknown-Age Heads of Household	16
Heads of Households and Adult Stayers in the Project 365 Days or More	3

Q06a: Data Quality: Personally Identifying Information (PII)

Data Element	Client Doesn't Know/Refused	Information Missing	Data Issues	% of Error Rate
Name	0	2	2	16.53 %
Social Security Number	11	509	3	3886.82 %
Date of Birth	0	5	0	0.22 %
Race	4	24	0	42.30 %
Ethnicity	4	24	0	42.21 %
Gender	0	3	0	0.22 %
Overall Score				3889.60 %

Q06b: Data Quality: Universal Data Elements

	Error Count	% of Error Rate
Veteran Status	31	3.88 %
Project Start Date	0	0.00 %
Relationship to Head of Household	99	8.01 %
Client Location	0	0.00 %
Disabling Condition	21	1.70 %

Q06c: Data Quality: Income and Housing Data Quality

	Error Count	% of Error Rate
Destination	257	24.27 %
Income and Sources at Start	364	50.28 %
Income and Sources at Annual Assessment	2	66.67 %
Income and Sources at Exit	314	43.37 %

Q06d: Data Quality: Chronic Homelessness

	Count of Total Records	Missing Time in Institution	Missing Time in Housing	Approximate Date Started DK/R/missing	Number of Times DK/R/missing	Number of Months DK/R/missing	% of Record Unable to Calculate
ES, SH, Street Outreach	756	0	0	196	171	180	28.53 %
TH	0	0	0	0	0	0	--
PH (All)	34	0	0	0	0	0	0.00 %
Total	790	0	0	0	0	0	27.30 %

Q06e: Data Quality: Timeliness

	Number of Project Start Records	Number of Project Exit Records
0 days	879	718
1-3 Days	116	146
4-6 Days	24	44
7-10 Days	26	30
11+ Days	62	158

Q06f: Data Quality: Inactive Records: Street Outreach & Emergency Shelter

	# of Records	# of Inactive Records	% of Inactive Records
Contact (Adults and Heads of Household in Street Outreach or ES - NBN)	0	0	--
Bed Night (All Clients in ES - NBN)	0	0	--

Q07a: Number of Persons Served

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	796	617	181	0	0
Children	437	0	417	20	0
Client Doesn't Know/ Client Refused	0	0	0	0	0
Data Not Collected	1	0	0	0	1
Total	1236	617	598	20	1

Q08a: Households Served

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Total Households	724	540	168	16	0

Q08b: Point-in-Time Count of Households on the Last Wednesday

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	105	78	27	0	0
April	91	58	32	1	0
July	69	38	31	0	0
October	99	66	33	0	0

Q09a: Number of Persons Contacted

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	0	0	0	0
2-5 Times	0	0	0	0
6-9 Times	0	0	0	0
10+ Times	0	0	0	0
Total Persons Contacted	0	0	0	0

Q09b: Number of Persons Engaged

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	0	0	0	0
2-5 Contacts	0	0	0	0
6-9 Contacts	0	0	0	0
10+ Contacts	0	0	0	0
Total Persons Engaged	0	0	0	0
Rate of Engagement	0.00	0.00	0.00	0.00

Q10a: Gender of Adults

	Total	Without Children	With Children and Adults	Unknown Household Type
Male	455	444	11	0
Female	341	171	170	0
Trans Female (MTF or Male to Female)	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	2	2	0	0
Subtotal	798	617	181	0

Q10b: Gender of Children

	Total	With Children and Adults	With Only Children	Unknown Household Type
Male	204	191	13	0
Female	233	226	7	0
Trans Male (FTM or Female to Male)	0	0	0	0
Trans Female (MTF or Male to Female)	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Subtotal	437	417	20	0

Q10c: Gender of Persons Missing Age Information

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Male	0	0	0	0	0
Female	0	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0	0
Trans Female (MTF or Male to Female)	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	1	0	0	0	1
Subtotal	1	0	0	0	1

Q10d: Gender by Age Ranges

	Total	Under Age 18	Age 18-24	Age 25-61	Age 62 and over	Client Doesn't Know/ Client Refused	Data Not Collected
Male	659	204	48	396	11	0	0
Female	574	233	52	281	8	0	0
Trans Female (MTF or Male to Female)	0	0	0	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0	0	0
Data Not Collected	3	0	0	2	0	0	1
Subtotal	1236	437	100	679	19	0	1

Q11: Age

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Under 5	173	0	162	11	0
5 - 12	203	0	195	8	0
13 - 17	61	0	60	1	0
18 - 24	100	76	24	0	0
25 - 34	274	181	93	0	0
35 - 44	196	147	49	0	0
45 - 54	156	146	10	0	0
55 - 61	53	49	4	0	0
62+	19	18	1	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	1	0	0	0	1
Total	1236	617	598	20	1

Q12a: Race

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
White	550	380	164	6	0
Black or African American	548	188	350	10	0
Asian	6	0	6	0	0
American Indian or Alaska Native	21	6	15	0	0
Native Hawaiian or Other Pacific Islander	5	1	4	0	0
Multiple Races	78	19	56	3	0
Client Doesn't Know/Client Refused	4	1	3	0	0
Data Not Collected	24	22	0	1	1
Total	1236	617	598	20	1

https://www.sagehmis.info/secure/reports/filterpages/galactic.aspx?reportID=40&client_ID=76788&157.4340=84441&iid=84441&autoexecute=true&... 7/16

Q12b: Ethnicity

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Non-Hispanic/Non-Latino	939	498	428	13	0
Hispanic/Latino	269	97	167	5	0
Client Doesn't Know/Client Refused	4	0	3	1	0
Data Not Collected	24	22	0	1	1
Total	1236	617	598	20	1

Q13a1: Physical and Mental Health Conditions at Start

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problem	49	39	10	0	0
Alcohol Abuse	17	17	0	0	0
Drug Abuse	86	86	0	0	0
Both Alcohol and Drug Abuse	65	65	0	0	0
Chronic Health Condition	20	12	8	0	0
HIV/AIDS	2	1	1	0	0
Developmental Disability	7	4	3	0	0
Physical Disability	37	26	11	0	0

Q13b1: Physical and Mental Health Conditions at Exit

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problem	47	39	8	0	0
Alcohol Abuse	16	16	0	0	0
Drug Abuse	85	85	0	0	0
Both Alcohol and Drug Abuse	62	62	0	0	0
Chronic Health Condition	19	14	5	0	0
HIV/AIDS	2	1	1	0	0
Developmental Disability	5	4	1	0	0
Physical Disability	35	26	9	0	0

Q13c1: Physical and Mental Health Conditions for Stayers

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problem	5	3	2	0	0
Alcohol Abuse	1	1	0	0	0
Drug Abuse	2	2	0	0	0
Both Alcohol and Drug Abuse	3	3	0	0	0
Chronic Health Condition	3	0	3	0	0
HIV/AIDS	0	0	0	0	0
Developmental Disability	3	1	2	0	0
Physical Disability	4	1	3	0	0

Q14a: Domestic Violence History

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	287	136	135	16	0
No	385	353	32	0	0
Client Doesn't Know/Client Refused	1	1	0	0	0
Data Not Collected	141	127	14	0	0
Total	814	617	181	16	0

Q14b: Persons Fleeing Domestic Violence

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	248	116	116	16	0
No	30	15	15	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	9	5	4	0	0
Total	287	136	135	16	0

Q15: Living Situation

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Homeless Situations	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	55	36	19	0	0
Transitional housing for homeless persons (including homeless youth)	7	7	0	0	0
Place not meant for habitation	209	169	40	0	0
Safe Haven	2	2	0	0	0
Interim Housing	1	1	0	0	0
Subtotal	274	215	59	0	0
Institutional Settings	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	13	13	0	0	0
Substance abuse treatment facility or detox center	50	50	0	0	0
Hospital or other residential non-psychiatric medical facility	6	6	0	0	0
Jail, prison or juvenile detention facility	34	33	1	0	0
Foster care home or foster care group home	0	0	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
Residential project or halfway house with no homeless criteria	0	0	0	0	0
Subtotal	103	102	1	0	0
Other Locations	0	0	0	0	0
Permanent housing (other than RRH) for formerly homeless persons	0	0	0	0	0
Owned by client, no ongoing housing subsidy	2	2	0	0	0
Owned by client, with ongoing housing subsidy	1	1	0	0	0
Rental by client, no ongoing housing subsidy	24	21	3	0	0
Rental by client, with VASH subsidy	0	0	0	0	0
Rental by client with GPD TIP subsidy	0	0	0	0	0
Rental by client, with other housing subsidy (including RRH)	1	1	0	0	0
Hotel or motel paid for without emergency shelter voucher	20	16	4	0	0
Staying or living in a friend's room, apartment or house	30	30	0	0	0
Staying or living in a family member's room, apartment or house	53	48	5	0	0
Client Doesn't Know/Client Refused	1	1	0	0	0
Data Not Collected	303	178	109	16	0
Subtotal	435	298	121	16	0
Total	814	617	181	16	0

Q20a: Type of Non-Cash Benefit Sources

	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
Supplemental Nutritional Assistance Program	87	0	80
WIC	6	0	5
TANF Child Care Services	2	0	2
TANF Transportation Services	1	0	0
Other TANF-Funded Services	2	0	1
Other Source	4	0	3

Q21: Health Insurance

	At Start	At Annual Assessment for Stayers	At Exit for Leavers
Medicaid	199	0	150
Medicare	16	0	16
State Children's Health Insurance Program	3	0	3
VA Medical Services	17	0	18
Employer Provided Health Insurance	5	0	5
Health Insurance Through COBRA	1	0	1
Private Pay Health Insurance	5	0	5
State Health Insurance for Adults	4	0	4
Indian Health Services Program	2	0	2
Other	3	0	2
No Health Insurance	504	0	434
Client Doesn't Know/Client Refused	2	0	2
Data Not Collected	503	4	443
Number of Stayers Not Yet Required to Have an Annual Assessment	0	171	0
1 Source of Health Insurance	216	0	169
More than 1 Source of Health Insurance	14	0	13

Q22a2: Length of Participation – ESG Projects

	Total	Leavers	Stayers
0 to 7 days	261	242	19
8 to 14 days	141	119	22
15 to 21 days	96	89	7
22 to 30 days	75	64	11
31 to 60 days	241	200	41
61 to 90 days	123	102	21
91 to 180 days	218	181	37
181 to 365 days	60	47	13
366 to 730 days (1-2 Yrs)	16	15	1
731 to 1,095 days (2-3 Yrs)	5	0	5
1,096 to 1,460 days (3-4 Yrs)	0	0	0
1,461 to 1,825 days (4-5 Yrs)	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0
Data Not Collected	0	0	0
Total	1236	1059	177

Q22c: Length of Time between Project Start Date and Housing Move-in Date (post 10/1/2018)

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	0	0	0	0	0
8 to 14 days	3	0	3	0	0
15 to 21 days	0	0	0	0	0
22 to 30 days	4	0	4	0	0
31 to 60 days	3	0	3	0	0
61 to 180 days	31	0	31	0	0
181 to 365 days	7	0	7	0	0
366 to 730 days (1-2 Yrs)	0	0	0	0	0
Total (persons moved into housing)	48	0	48	0	0
Average length of time to housing	124.00	--	124.00	--	--
Persons who were exited without move-in	25	0	25	0	0
Total persons	73	0	73	0	0

Q22c: RRH Length of Time between Project Start Date and Housing Move-in Date (pre 10/1/2018)

Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
- no data -				

Q22d: Length of Participation by Household Type

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	261	172	83	5	1
8 to 14 days	141	82	57	2	0
15 to 21 days	96	53	35	8	0
22 to 30 days	75	51	24	0	0
31 to 60 days	241	86	152	3	0
61 to 90 days	123	63	60	0	0
91 to 180 days	218	101	117	0	0
181 to 365 days	60	6	54	0	0
366 to 730 days (1-2 Yrs)	16	0	16	0	0
731 to 1,095 days (2-3 Yrs)	5	3	0	2	0
1,096 to 1,460 days (3-4 Yrs)	0	0	0	0	0
1,461 to 1,825 days (4-5 Yrs)	0	0	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	1236	617	598	20	1

Q23a: Exit Destination – More Than 90 Days

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Permanent Destinations	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	0	0	0	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, no ongoing housing subsidy	36	0	36	0	0
Rental by client, with VASH housing subsidy	0	0	0	0	0
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
Rental by client, with other ongoing housing subsidy	5	0	5	0	0
Permanent housing (other than RRH) for formerly homeless persons	0	0	0	0	0
Staying or living with family, permanent tenure	0	0	0	0	0
Staying or living with friends, permanent tenure	0	0	0	0	0
Rental by client, with RRH or equivalent subsidy	0	0	0	0	0
Subtotal	41	0	41	0	0
Temporary Destinations	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	4	0	4	0	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	0	0	0	0	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	6	0	6	0	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	0	0	0	0	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or motel paid for without emergency shelter voucher	0	0	0	0	0
Subtotal	10	0	10	0	0
Institutional Settings	0	0	0	0	0
Foster care home or group foster care home	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	0	0	0	0	0
Substance abuse treatment facility or detox center	0	0	0	0	0
Hospital or other residential non-psychiatric medical facility	0	0	0	0	0
Jail, prison, or juvenile detention facility	0	0	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
Subtotal	0	0	0	0	0
Other Destinations	0	0	0	0	0
Residential project or halfway house with no homeless criteria	0	0	0	0	0
Deceased	0	0	0	0	0
Other	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected (no exit interview completed)	6	0	6	0	0
Subtotal	6	0	6	0	0
Total	57	0	57	0	0
Total persons exiting to positive housing destinations	41	0	41	0	0
Total persons whose destinations excluded them from the calculation	0	0	0	0	0
Percentage	71.93 %	--	71.93 %	--	--

Q23b: Exit Destination – 90 Days or Less

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Permanent Destinations	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	0	0	0	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, no ongoing housing subsidy	0	0	0	0	0
Rental by client, with VASH housing subsidy	0	0	0	0	0
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
Rental by client, with other ongoing housing subsidy	0	0	0	0	0
Permanent housing (other than RRH) for formerly homeless persons	0	0	0	0	0
Staying or living with family, permanent tenure	4	0	4	0	0
Staying or living with friends, permanent tenure	0	0	0	0	0
Rental by client, with RRH or equivalent subsidy	0	0	0	0	0
Subtotal	4	0	4	0	0
Temporary Destinations	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	5	0	5	0	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	0	0	0	0	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	0	0	0	0	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	0	0	0	0	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or motel paid for without emergency shelter voucher	0	0	0	0	0
Subtotal	5	0	5	0	0
Institutional Settings	0	0	0	0	0
Foster care home or group foster care home	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	0	0	0	0	0
Substance abuse treatment facility or detox center	0	0	0	0	0
Hospital or other residential non-psychiatric medical facility	0	0	0	0	0
Jail, prison, or juvenile detention facility	0	0	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
Subtotal	0	0	0	0	0
Other Destinations	0	0	0	0	0
Residential project or halfway house with no homeless criteria	0	0	0	0	0
Deceased	0	0	0	0	0
Other	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected (no exit interview completed)	0	0	0	0	0
Subtotal	0	0	0	0	0
Total	9	0	9	0	0
Total persons exiting to positive housing destinations	4	0	4	0	0
Total persons whose destinations excluded them from the calculation	0	0	0	0	0
Percentage	44.44 %	--	44.44 %	--	--

Q23c: Exit Destination – All persons

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Permanent Destinations	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	27	27	0	0	0
Owned by client, no ongoing housing subsidy	23	8	14	1	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, no ongoing housing subsidy	79	43	36	0	0
Rental by client, with VASH housing subsidy	5	5	0	0	0
Rental by client, with GPD TIP housing subsidy	1	1	0	0	0
Rental by client, with other ongoing housing subsidy	44	7	37	0	0
Permanent housing (other than RRH) for formerly homeless persons	8	4	4	0	0
Staying or living with family, permanent tenure	78	54	23	0	1
Staying or living with friends, permanent tenure	21	17	4	0	0
Rental by client, with RRH or equivalent subsidy	23	0	23	0	0
Subtotal	309	166	141	1	1
Temporary Destinations	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	14	11	3	0	0
Moved from one HOPWA funded project to HOPWA TH	5	5	0	0	0
Transitional housing for homeless persons (including homeless youth)	70	45	25	0	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	69	51	18	0	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	44	30	14	0	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	7	7	0	0	0
Safe Haven	14	3	11	0	0
Hotel or motel paid for without emergency shelter voucher	3	3	0	0	0
Subtotal	228	155	71	0	0
Institutional Settings	0	0	0	0	0
Foster care home or group foster care home	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	4	4	0	0	0
Substance abuse treatment facility or detox center	29	29	0	0	0
Hospital or other residential non-psychiatric medical facility	13	12	1	0	0
Jail, prison, or juvenile detention facility	8	8	0	0	0
Long-term care facility or nursing home	2	2	0	0	0
Subtotal	56	55	1	0	0
Other Destinations	0	0	0	0	0
Residential project or halfway house with no homeless criteria	14	3	11	0	0
Deceased	0	0	0	0	0
Other	59	27	32	0	0
Client Doesn't Know/Client Refused	68	25	30	13	0
Data Not Collected (no exit interview completed)	261	126	133	2	0
Subtotal	402	181	206	15	0
Total	993	557	419	16	1
Total persons exiting to positive housing destinations	309	166	141	1	1
Total persons whose destinations excluded them from the calculation	15	14	1	0	0
Percentage	31.60 %	30.57 %	33.73 %	6.25 %	100.00 %

Q24: Homelessness Prevention Housing Assessment at Exit

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Able to maintain the housing they had at project start--Without a subsidy	0	0	0	0	0
Able to maintain the housing they had at project start--With the subsidy they had at project start	0	0	0	0	0
Able to maintain the housing they had at project start--With an on-going subsidy acquired since project start	0	0	0	0	0
Able to maintain the housing they had at project start--Only with financial assistance other than a subsidy	0	0	0	0	0
Moved to new housing unit--With on-going subsidy	0	0	0	0	0
Moved to new housing unit--Without an on-going subsidy	0	0	0	0	0
Moved in with family/friends on a temporary basis	0	0	0	0	0
Moved in with family/friends on a permanent basis	0	0	0	0	0
Moved to a transitional or temporary housing facility or program	0	0	0	0	0
Client became homeless -- moving to a shelter or other place unfit for human habitation	0	0	0	0	0
Client went to jail/prison	0	0	0	0	0
Client died	0	0	0	0	0
Client doesn't know/Client refused	0	0	0	0	0
Data not collected (no exit interview completed)	0	0	0	0	0
Total	0	0	0	0	0

Q25a: Number of Veterans

	Total	Without Children	With Children and Adults	Unknown Household Type
Chronically Homeless Veteran	8	8	0	0
Non-Chronically Homeless Veteran	35	35	0	0
Not a Veteran	975	543	416	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	40	31	7	0
Total	1058	617	423	0

Q25b: Number of Chronically Homeless Persons by Household

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Chronically Homeless	82	74	8	0	0
Not Chronically Homeless	457	227	228	2	0
Client Doesn't Know/Client Refused	2	2	0	0	0
Data Not Collected	695	314	362	18	1
Total	1236	617	598	20	1

Citizen Participation



833 North Orange Avenue
MP 130
Orlando, FL 32801

Account Name: Seminole County Comm Svcs/CDBG
Account Number: CDM0113995
Attn: Donna King

To Whom It May Concern:

This is to confirm that the advertisement for Seminole County Comm Svcs/CDBG published in *The Orlando Sentinel* on the following dates.

Publication Date: Nov 29, 2018

Ad Caption: PUBLIC NOTICE

Section: Seminole Zone

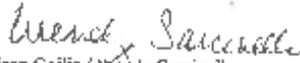
Size: (2 x 10.5)

Order ID: 5999564

Cost: \$307.69

Should you need further information, please feel free to contact me.

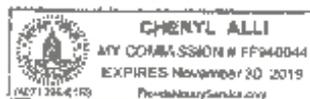
Sincerely,


Jenn Gailie / Wendy Sarcinella
Account Representative Assistant
The Orlando Sentinel

State of Florida
County of Orange

The foregoing instrument was acknowledged before me this
5 day of December, 2018, by Jenn Gailie / Wendy Sarcinella,
who is personally known to me.


Notary Public
State of Florida at Large



CDBG	11901.06651819.530490.00001	102.57
HOME	11902.06661819.520490.00001	102.56
ESG	11904.06681819.530490.00001	102.56

Seminole County Community Services
 CAPER Public Meeting
 Thursday, December 13, 2018

	First & Last Name	Organization	Phone Number	Email
1				
2	Dorinda King	Seminole County	407 1665-2362	dking@seminolecountfl.gov
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				

Monitoring Plan

COMPREHENSIVE MONITORING PLAN Seminole County Community Services Department FY 2017-2018

Contact: Melody B. Frederick, Compliance Officer 407.685.2394

Monitoring is required on all grant programs administered and/or implemented by the Community Services Department. This monitoring must include projects implemented by a subrecipient agency through a subaward and for affordable housing units assisted with grant funds. The Compliance Office staff conducts both internal and external monitoring to ensure compliance with appropriate rules, regulations, and agreements. The Compliance Office also provides technical assistance as necessary to improve performance and ensure continued compliance.

The funding agencies that entrust grant awards to Seminole County continuously monitor for regulatory and contractual compliance and it is important for the Community Services Department to identify and correct any areas of non-compliance. Monitoring by the Compliance Office will minimize potential deficiencies and avoid recapture provisions by the funding agency for Findings of non-compliance. It is equally important to monitor funding from Board of County Commissioners general fund which has been awarded to subrecipients to ensure accountability for the use of Seminole County taxpayer dollars.

MONITORING OBJECTIVES

- To assess the risk of grant funded projects and develop an appropriate level of monitoring according to known risk factors.
- To ensure subrecipients and funding partners are complying with applicable rules and regulations including financial management systems.
- To verify subrecipients are performing and delivering services and products in accordance with applicable funding agreements and officially recorded documents which secure the interest in the property.
- To track the timeliness of funds expended by subrecipients and guarantee the County is able to meet grant expenditure deadlines in accordance with applicable grant contracts and agreements.
- To ensure rental housing units assisted with grant program funds are within regulatory requirements for the duration of the period of affordability, including: contract rent restrictions; income-eligibility of tenants; and Housing Quality Standards (HQS).
- To bring programs with Findings and/or Concerns into compliance and address the continued success of the grant funded program.
- To identify areas where technical assistance, education, or training may be needed to build organizational capacity, with both internal and external agencies.

PROCEDURES

- Preparation for each monitoring is achieved by reviewing the appropriate program rules, the respective funding Agreement(s), the applicable monitoring workbook, and appropriate monitoring checklists.
- Notify Subrecipient/Owner/Property Manager of, and arrange date/time for monitoring visit by email (or postal mail), and follow up with telephone contact.

- Provide written notification of date, time, and location of the monitoring to be conducted including the scope of the review and documents to be made available.
- Prior to an on-site visit, Compliance Office staff will conduct the following desk monitoring:
 - Review any reports submitted to the County, including programmatic and financial, to date.
 - Request necessary information and/or documentation.
 - Prepare monitoring spreadsheet/report and file.
 - Arrange, schedule, and conduct housing unit inspections, as necessary.
- Conduct on-site visit as follows:
 - Hold entrance interview with director and/or key staff.
 - Review program and administrative files, financial reports, applicable policy and procedures using the applicable monitoring checklist for the program, note any information missing or needing clarification.
 - Hold exit interview to discuss any potential findings or concerns based upon the site-visit, and allow a reasonable amount of time (seven days) to provide any follow up documentation not available during the monitoring.
- Provide a written Monitoring Report to report results, and/or Findings/Concerns, any Finding must include a "required" corrective action within a reasonable amount of time, and a Concern should include a "recommended" action to improve the material weakness in process identified.

RISK ASSESSMENT

Prior to the beginning of each program year, or more frequently if subawards are granted mid-year, a risk analysis will be completed on each program, project, or subrecipient, as applicable, to assess the factors which will contribute to the likelihood the project can be implemented in compliance with the required regulations.

The Risk Assessment Tool for Monitoring Subrecipients will be completed by the Compliance Office and a determination of risk level evaluated as follows: low, medium, and high. A copy of the current Risk Assessment Tool is attached to this Comprehensive Monitoring Plan as Exhibit A, which rates the capability of the subrecipient to implement the project based upon the following 11 factors:

1. Experience with managing similar awards or other federal, state, or local funds.
2. Results of most recent Single Audit.
3. Performance of most recent Single Audit.
4. Past monitoring by federal, state, and/or local agencies.
5. Past results of other agency monitoring.
6. Subrecipient has new or substantially changed financial accounting systems.
7. Subrecipient has experience with subawards from Seminole County BOCC.
8. Past Performance of BOCC subawards.
9. Past performance in submitting programmatic and financial reports, BOCC subawards.
10. Subrecipient has personnel changes that could affect performance of new subaward.
11. The project will directly serve a vulnerable population.

Each of the 11 questions will be answered using information derived from the project application submitted, previous monitoring reports on file with Community Services, Inquiry

with Community Services program staff, and direct inquiry to the subrecipient agency. Once completed, the report will be signed by Compliance Office staff and a monitoring plan developed which corresponds to the risk level, consistent with the current approved Monitoring Policy and Procedures, as of June, 2016.

- **Low Risk-** Remote monitoring will be conducted annually;
- **Medium Risk-** Remote and/or on-site monitoring annually conducted early in the program year;
- **High Risk-** A combination of remote and on-site monitoring conducted within the first quarter of the project period of performance, and subsequent monitoring as needed.

MONITORING SCHEDULE

The Monitoring Schedule is maintained by the Compliance Office and lists all programs, projects, and affordable rental housing units to be monitored during the program year. The Monitoring Schedule includes at a minimum:

- Subrecipient/Property Owner name,
- Funding Source,
- Project Name and/or number of assisted rental units,
- Monitoring start month/year,
- Current status of monitoring,
- Internal programs to be monitored,
- List of monitoring conducted to date, and
- List of monitoring which resulted in Findings/Concerns and status of resolution.

The Monitoring Schedule is reviewed on a weekly basis and updated as needed to include new agreements and/or properties to be added. To ensure monitoring is conducted in an efficient and practical manner, a subrecipient should be monitored for all programs when an on-site monitoring takes place. This will prevent a duplication of effort throughout the year on the part of Compliance Office and subrecipient staff.

Additionally, the practice of monitoring multiple subawards for a subrecipient, to include a review of their financial and administrative system, is conducted to prevent a duplication of benefit for the same services and/or beneficiaries.

MONITORING CHECKLISTS

Monitoring conducted for Federal and State funded programs should utilize the most up to date program checklists available from the funding agency, as applicable, along with a list of any special conditions as mandated by the funding agreement. Additionally, the initial review of BOCC funding agreements should note each requirement to be met for compliance, and at a minimum include:

- Programmatic and financial reports submitted,
- Expenses invoiced and/or paid to date are eligible under the approved scope of work,
- Documentation records show beneficiaries are eligible under the scope of work,
- Documentation of services provided and/or deliverables according to the agreement,
- A list of required conditions to be met according to the agreement.

The Monitoring Checklist to be used will vary between funding sources and programs due to the varying regulatory requirements.

