

SEMINOLE COUNTY
ANIMAL CONTROL BOARD
REGULAR MEETING MINUTES

September 14, 2017
6:00 PM

MEMBERS PRESENT: Stephen Browne
John McGrath
Marianne King
Gayle Hair
Bryan Wilson
Heather Smith

MEMBERS ABSENT: Dr. Stephen Wiseman, DVM

OTHERS: Carole Coleman, Administrator of Animal Services
Desmond Morrell, Assistant County Attorney
Albert Adams, Clerk to the Board

The following is a non-verbatim transcript of the Seminole County Animal Control Board meeting held March 9, 2017 at 6:00 PM, at the Sheriff's Office/Public Safety Building, 100 Eslinger Way, Sanford, Florida.

I. Call to Order.

Stephen Browne called the meeting to order at 6:01PM.

II. Roll Call.

Roll Call was taken by the Clerk. A quorum was met.

III. Minutes: March 9, 2017.

Stephen Browne called for review of the minutes. Bryan Wilson motioned to accept the minutes, and John McGrath seconded the motion. The minutes were accepted.

IV. Public Commentary.

Stephen Browne announced that the Board would take public commentary and called for the first speaker.

Carla Wilson, 702 Heather Lane, Winter Springs, FL 32708. Mrs. Wilson advised the board that in May she had the opportunity to attend a sheltering expo in Ft. Lauderdale talking about skills on how to increase adoptions. She talked about how one of the classes talked about breed labeling and how it would be a great way to decrease euthanasia rates and wants to see Seminole County implement this.

Gail Nagan advised the board she really just had a question. Ms. Nagan advised she used to attend the board meeting but has been away for a few years because of family issues. She just wanted all the board members in the room to introduce themselves and what commissioner they are under. All the members that were present introduced themselves.

No other speakers were present, Stephen Browne closed public commentary.

V. Old Business.

A. Interlocal with Pet Alliance

- Carole Coleman advised the board that in May 2017 Pet Alliance started selling our animal licenses for their adopted animals and that they have been averaging about 75 a month. Stephen Browne wanted to know what Pet Alliance did about animal licensing before when an animal was adopted. Carole Coleman advised that Pet Alliance would pass out information on how to obtain their licenses. Stephen Browne wanted to know if Pet Rescue by Judy sales our animal licenses too. Carole advised “no”, only Pet Alliance does at this time. Carole also stated that our ordinance does state that veterinary clinics can sell our pet licenses but for now they are only handing out information about registering their animals.

B. DNA Breed Label Stamp

- Carole Coleman advised that the breed labeling was brought up at a previous board meeting. Animal Services moved forward and purchased rubber stamps stating “Breed ID is only a visual guess, NO DNA TEST HAS BEEN GIVEN”. This stamp is utilized on every adoption paper viewed by the public. This initiative just started and a survey would be done to give feedback to the board at the next meeting. Brian Wilson asked is this something that we physically have to stamp on each cage card or is it through a software program. He was advised it was a physical stamp. Denise

did advise when an owner surrenders a dog, we go strictly by what the owner tells us. Stephen Browne asked what percentage of dogs we euthanize because of breed or space. Denise advised we do not euthanize animals due to breed type or space.

VI. New Business

A. Changes to Rules of Procedure

- Desmond Morrell, Assistant County Attorney advised that the changes to “Rules of Procedure” document is something that previous manager Bob Hunter and himself had went through and made changes to in order to keep up with current Statutes and the County Ordinances. He advised the changes were mainly to the some titles and not a whole lot of the substances. Heather Smith asked what changes were made. Desmond advised the board that they should see the corrections made from the markup and strikethroughs that are in red. Heather Smith asked does it make since to have the exact times of the meeting in the rules, just in case time has to be changed. Desmond advised that the decision is up to the board. Stephen Browne asked if we could just change the wording to read that times may change. Heather Smith motioned to accept the chairman’s proposal and Brian Wilson 2nd the motion. Desmond asked the chairman to clarify how he wants the change to read. Stephen Browne advised he wants it to read “Regularly scheduled meeting are typically held at 6:00pm eastern standard time but may change from time to time. Desmond said that ample notice has to be given when the change is made. John McGrath motioned to accept and Gayle Hair 2nd the motion.

B. Sales of Animal Licenses In-House

- Carole Coleman advised that our contract with PetData will be ending on September 30, 2017 and we will be bringing animal licensing in-house. Carole advised there may be a decrease in the animal license sales initially because of the change. Carole advised that on-line registration will be available at a later time.

C. Tears Shade Project

- Carole advised our friends group “TEARS” have been out to take measurements and this project is currently out for bid.

D. Disaster/Adoption Trailer

- Carole advised this project is out for bid and it will be used for disasters and adoption events. Heather Smith asked if the trailer is climate controlled. Carole replied “yes”. Brian Wilson asked will there be graphics on the trailer. Carole replied “yes”.

E. Revamp of Animal Services Website

- Carole advised we are going to be changing the website to make it more user friendly.

F. Introduction of new Field Supervisor

- Carole Coleman introduced Shari Covell

G. Mason Kennel Door Project

- Denise Sims advised that the County Commissioners have approved to move forward with the replacing of the kennel doors.

H. .Program Coordinator Reports (Events)

- Diane Gagliano advised we had our Summer Shelter Challenge and that our intakes were down causing our adoptions to be down. Diane also advised we had a Hurricane Heroes special to where we did \$1 adoptions for anything that was already sterilized prior to the storm due to we could not schedule any surgeries. We also did a post Hurricane Heroes special with the same special of \$1.00 adoptions. Diane said we are getting a lot of press (publicity). Gayle Hair advised the website “Next Door” is doing a good job advertising.

I. Future Agenda

- No future agenda items discussed.

VII. Reports.

A. Kennel Statistics (Intakes & Outcomes),

- Stephen Browne advised intake are up slightly from last meeting..

B. Pet Data, Inc. Statistics - County Tag/License Purchases.

C. Cisco Phone Statistics

- Stephen Browne commended the staff on their phone statistics.

VIII Confirmation of Next Meeting.

Carole Coleman asked if the December 14, 2017 meeting could be rescheduled for either December 7th or December 21st due to a previous engagement that she has scheduled. The board decided not to reschedule and kept the meeting for December 14, 2017. Denise Sims (Shelter Supervisor) will sit in for Carole Coleman during her absence. The meeting date for December 14, 2017 at 6:00pm was confirmed; no scheduling conflicts at this time.

IX. Adjournment.

Steve Browne adjourned the meeting at 7:05 PM.

Respectfully submitted,

Clerk to the Board

UNOFFICIAL