

**SEMINOLE COUNTY
ANIMAL CONTROL BOARD
REGULAR MEETING**

**June 12, 2008
7:00 PM**

MEMBERS PRESENT: Dr. DeHaven Batchelor, Chairman
Lisa Giltner, Vice Chairman
Chris LaSage
Marylin Wittmer
Debra Garrambone

MEMBERS ABSENT: Barbara Lewis
Keith Weissman

OTHERS: Morgan A. Woodward, Animal Services Manager
Ann Colby, Assistant County Attorney
Elaine RiCharde, Clerk to the Board

The following is a non-verbatim transcript of the Seminole County Animal Control Board meeting held June 12, 2008, at 7:00 PM, at the Sheriff's Office/Public Safety Building, 150 Bush Boulevard, Sanford, Florida.

I. Call to Order.

II. Roll Call.

Roll Call was taken by the Clerk to the Board. There being a quorum present, Dr. Batchelor called the meeting to order at 7:04 PM.

III. Public Hearings.

There were no public hearings.

IV. Old Business.

A. Adopt Amended Rules of Procedure.

There was a discussion about the amendments to the rules proposed at the March 13, 2008, meeting. Additional amendments were proposed by Ann Colby, Assistant County Attorney, and Morgan Woodward, Animal Services Manager.

Ms. Colby recommended two amendments. She recommended permitting the Director of Public Safety and/or the Animal Services Manager to call special

meetings of the Board. She recommended including a public hearing procedure stating that persons appealing matters before the Board have the right to present witnesses and evidence to the Board, and the right to cross-examine and question any witness offering testimony to the Board in a public hearing.

Mr. Woodward recommended an amendment striking that portion of the Order of Business allowing public comments at regular Board meetings.

There followed a discussion about Mr. Woodward's proposal. Ms. Garrambone inquired of Ms. Colby if including public comments language on the Order of Business would obligate the Board to allow public comments at all meetings. Ms. Colby responded the proposed language did not mandate public comments, rather that when public comments were allowed it would limit speakers to three (3) minutes. Ms. Garrambone inquired of Ms. Colby if the public comments language were excluded, could the Board decide meeting to meeting and based on the subject being discussed if public comments would be allowed. Ms. Colby responded yes. Ms. Colby said traditionally in parliamentary procedure the Chairman controls public comments and the speaker's time. She said this procedure can vary from meeting to meeting unless the procedure is specified in the Rules of Procedure. Ms. Colby said public comments are usually not taken at advisory board meetings unless a major issue or a major work session is being discussed. Public comments at a public hearing are mandated by law or by procedure e.g. a dangerous dog hearing where evidence and testimony are taken. Ms. Colby said typically public hearings appear last on an agenda, after business matters are out of the way.

There was discussion about the Order of Business for a public hearing. At the March 13, 2008, meeting, T. E. Stone, Director of Public safety, advised staff would develop an order of business for public hearings.

Ms. Colby will provide the language for the amendments proposed on June 12th.

Motion by Ms. Giltner to table adoption of the Rules of Procedure with the amendments proposed on March 13th and June 12th until the September 11, 2008, regular meeting to allow the Board to review the amendment language prior to adoption. Second by Ms. Wittmer. Motion passed unanimously.

B. Chained Dog Ordinance.

Mr. Woodward reported this ordinance would be incorporated in the overall revision to the County animal ordinance. Staff is researching enacted ordinances to determine what is or is not working in other venues, and what is or is not enforceable. **ACTION ITEM** Staff anticipate having more information on this project at the next regular meeting.

Ms. Colby said the present budget situation has led to discussions about “un-consolidating” some county services including animal care and control to the municipalities. This may affect the ordinance revision project, and could result in deleting all of Chapter 20 and enacting a new Chapter 20.

ACTION ITEM Ms. Giltner requested Mr. Woodward provide the Board with background material on the chained dog ordinance as it becomes available, either by Email or in the agenda package.

C. SPCA of Central Florida, Inc. Contract.

Mr. Woodward reported this contract continues to bounce between the legal departments for the County and the SPCA.

D. PetData, Inc. Contract.

Mr. Woodward reported the PetData contract was renewed through August 2009. Animal Services will soon receive a new shelter management software application which includes a pet license program component. Over the next year staff will analyze that capability and determine if the pet license program can be administered in-house rather than outsourced. Additional staff would be required to administer the program in-house. **ACTION ITEM** Ms. Giltner requested the PetData statistics be included in the agenda package.

Ms. Wittmer asked to make a comment under old business regarding the second work session scheduled August 21st to discuss a feral cat TNVR (trap, neuter, vaccinate, return) program. She said the Board has heard from only those persons in support of the program. She suggested the Board consider hearing from others who are opposed to such a program, and said the Florida Animal Control Association (FACA) is one such organization. **ACTION ITEM** Mr. Woodward will research her request for the August 21st work session.

V. New Business.

A. Future Agenda Items.

There was no new business.

VI. Reports.

A. Transport Statistics.

B. Euthanasia Statistics.

C. Customer Contact Statistics.

Mr. Woodward reviewed these reports that were included in the agenda package. He shared the following additional information with the Board.

- All foster homes are presently full and caring for a total of 80 cats, both mothers and kittens
- No dogs or puppies are presently in foster care
- Adoptable, heartworm positive dogs are not being euthanized but are being treated; funding for heartworm treatment is possible due to donations designated for this purpose
- The isolation building should be occupied by June 20th
- The fire rebuild contract has been awarded to Abba Construction, Jacksonville

ACTION ITEM Mr. Woodward will provide the Board with statistics on the number of adoptable, heartworm dogs receiving treatment.

ACTION ITEM Ms. Garrambone requested that reports include a comparison at identical points in the fiscal years.

VII. Minutes: June 14, 2007.

VIII. Minutes: July 30, 2007.

IX. Minutes: January 17, 2008.

X. Minutes: March 13, 2008.

XI. Minutes: May 8, 2008.

Motion by Ms. Giltner to approve the minutes for June 14, 2007, July 30, 2007, January 17, 2008, March 13, 2008, and May 8, 2008. Second by Ms. LaSage. Motion passed unanimously.

ACTION ITEM Ms. Giltner requested the Clerk identify “action items” in the minutes for tracking purposes.

XII. Confirmation of Next Meeting.

- August 21, 2008 (Work Session RE: Three {3} Model TNVR Programs

ACTION ITEM Dr. Batchelor asked Mr. Woodward to develop resources opposed to TNVR for this meeting.

- September 11, 2008
- December 11, 2008

XIII. Adjournment.

Motion by Ms. Wittmer to adjourn the meeting at 8:01 PM. Second by Ms. LaSage. The motion passed unanimously.

Respectfully submitted,

Clerk to the Board