

ANIMAL CONTROL BOARD
SEMINOLE COUNTY, FLORIDA

REGULAR MEETING AGENDA

Thursday, September 13, 2012, 7:00 PM

Sheriff's Office/Public Safety Building
Community Room (Room #1-152)
150 Bush Boulevard
(Seminole County Operations Center)
Sanford, Florida 32773

- I. Call to Order.
- II. Roll Call.
- III. Minutes: June 14, 2012.
- IV. Public Commentary.
 - o Limited to 3 Minutes Per Speaker
 - o Speaker Request Form Required
- V. Old Business.
- VI. New Business.
 - A. 2012 ASPCA Rachael Ray \$100K Challenge – Report on Animal Services programs, activities and statistics.
 - B. Future Agenda Items.
- VII. Reports.
 - A. Kennel Statistics (Intakes & Outcomes).
 - B. Customer Contact Statistics.
 - C. Pet Data, Inc. Statistics.

VIII. Confirmation of Next Meeting.

- o December 13, 2012
- o March 14, 2013
- o June 13, 2013

IX. Adjournment

FOR ADDITIONAL INFORMATION REGARDING THIS NOTICE, PLEASE CONTACT MORGAN WOODWARD, ANIMAL SERVICES MANAGER, AT 407-665-5202. PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT ADA COORDINATOR 48 HOURS IN ADVANCE OF THE MEETING, AT 407-665-7941.

PERSONS ARE ADVISED THAT, IF THEY DECIDE TO APPEAL ANY DECISION MADE AT THESE MEETINGS/HEARINGS, THEY WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSES, THEY MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED, PER SECTION 286.0105, FLORIDA STATUTES.

PLEASE NOTE THAT WHILE MEETINGS OF THE ANIMAL CONTROL BOARD ARE SUBJECT TO THE SUNSHINE LAW AND ALL ARE WELCOME TO ATTEND, NEITHER THE FACILITY NOR, IN MANY CASES, THE MATTERS DISCUSSED BY THE BOARD ARE SUITABLE FOR YOUNG CHILDREN. WE WOULD REQUEST THAT, UNLESS YOUR CHILDREN ARE TESTIFYING BEFORE THE BOARD, THEY REMAIN EITHER AT HOME OR OUTSIDE THE HEARING ROOM, WITH APPROPRIATE ADULT SUPERVISION.

**SEMINOLE COUNTY
ANIMAL CONTROL BOARD
REGULAR MEETING MINUTES**

**June 14, 2012
7:00 PM**

MEMBERS PRESENT: Jennifer Finch
Bryan Wilson
Debra Garrambone
Stephen Browne, Vice Chairman
Gayle Hair, Chairman
Dr. Giovanni Vergel
Keith Weissman

MEMBERS ABSENT: None

OTHERS: Morgan Woodward, Animal Services Manager
Ann Colby, Assistant County Attorney
Cheryl Turner, Substitute Clerk to the Board

The following is a non-verbatim transcript of the Seminole County Animal Control Board meeting held June 14, 2012, at 7:00 PM, at the Sheriff's Office/Public Safety Building, 150 Bush Boulevard, Sanford, Florida.

I. Call to Order.

Ms. Hair called the meeting to order at 7:03 PM.

II. Roll Call.

Roll Call was taken by the Clerk. A quorum was present.

III. Minutes: March 8, 2012.

Motion by Ms. Garrambone to approve the minutes. Second by Mr. Browne. Motion passed unanimously.

IV. Minutes: March 20, 2012.

Motion by Mr. Browne to approve the minutes. Second by Ms. Finch. Motion passed unanimously.

V. Public Commentary.

Ms. Hair announced the Board would take public commentary and called for the first speaker.

Christine Morgan, 300 Rose Drive, Sanford, addressed the Board on the subject of raccoons in Lake Mary.

Ms. Hair called for the next speaker.

Gail Nagan, 227 Everest Point, #103, Casselberry, FL, addressed the Board on the subject of "ways to inform public of activities and ways to help lower number of homeless animals and euthanasia feral cats".

Ms. Hair called for the next speaker.

Irene Clark, 200 Maitland Avenue, Unit 218, Altamonte Springs, addressed the Board on the subject of raccoons.

Ms. Hair called for the next speaker.

Sam Kendall, 510 Hermits Trail, Altamonte Springs, representing Seminole Audubon, addressed the Board on the subject of feral cats.

VI. Old Business.

Ms. Hair called for old business. There was none.

VII. New Business.

A. Discuss ways to inform the public about the activities sponsored by Animal Services and rescue groups.

Morgan Woodward, Animal Services Manager, reviewed Animal Services community outreach programs to include off site adoption events, participation in community events sponsored by a variety of organizations and education programs offered to schools and youth programs e.g. Girl Scouts of America.

Mr. Woodward discussed Animal Services participation in the 2012 ASPCA Rachael Ray \$100K Challenge to include events planned around that contest.

There followed a discussion and exchange of ideas about using social media to promote the \$100K Challenge and Animal Services community activities in general.

B. Future Agenda Items.

Ms. Hair called for future agenda items.

The Board asked Mr. Woodward to include a report on the \$100K Challenge results to date on the next regular meeting agenda.

VIII. Reports.

A. Kennel Statistics (Intakes & Outcomes).

Mr. Woodward reviewed the report to include definitions e.g. protective custody, quarantine, disposal, etc.

B. Customer Contact Statistics.

Ms. Hair called for discussion on this report. There was none.

C. Pet Data, Inc. Statistics.

Ms. Hair called for discussion on this report. There was none.

Mr. Woodward reminded the Board they need to contact the Clerk seventy two hours before a scheduled meeting in order to confirm their attendance and verify a quorum will be met.

IX. Confirmation of Next Meeting.

- September 13, 2012
- December 13, 2012
- March 14, 2013

Ms. Hair reviewed the regular meeting dates.

X. Adjournment.

Motion by Mr. Browne to adjourn the meeting at 8:15 PM. Second by Ms. Garrambone. The motion passed unanimously.

Respectfully submitted,

Clerk to the Board

Kennel Comparison Statistics

Intake Comparisons

10/01/10 to 06/30/11

10/01/11 to 06/30/12

Percent Change

Cats	4029	4876	21.02%	Increase
BORN SHLTR	69	45	34.78%	Decrease
DISPO REQ	279	290	3.94%	Increase
EUTH REQ	70	77	10.00%	Increase
OWNER SUR	480	947	97.29%	Increase
PROT CUST	2	18	800.00%	Increase
QUARANTINE	57	82	43.86%	Increase
RETURN	20	22	10.00%	Increase
STRAY	3051	3395	11.27%	Increase
TRANSFER	1	0	100.00%	Decrease

Dogs	2515	2496	0.76%	Decrease
BORN SHLTR	9	0	100.00%	Decrease
DISPO REQ	87	81	6.90%	Decrease
EUTH REQ	135	148	9.63%	Increase
OWNER SUR	256	340	32.81%	Increase
PROT CUST	47	57	21.28%	Increase
QUARANTINE	120	103	14.17%	Decrease
RETURN	113	118	4.42%	Increase
STRAY	1715	1636	4.61%	Decrease
TRANSFER	33	13	60.61%	Decrease

Others	1695	2078	22.60%	Increase
DISPO REQ	819	827	0.98%	Increase
EUTH REQ	6	8	33.33%	Increase
OWNER SUR	86	80	6.98%	Decrease
PROT CUST	10	3	70.00%	Decrease
QUARANTINE	28	33	17.86%	Increase
RETURN	0	1	100.00%	Increase
STRAY	742	1124	51.48%	Increase

Total Intakes:	8239	9450	14.70% Increase
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Kennel Comparison Statistics

<i>Outcome Comparisons</i>	10/01/10 to 06/30/11	10/01/11 to 06/30/12	Percent Change	
Cats	3997	4844	21.19%	Increase
ADOPTION	414	490	18.36%	Increase
DIED	56	49	12.50%	Decrease
DISPOSAL	296	317	7.09%	Increase
DOA	1	0	100.00%	Decrease
EUTH	2984	3769	26.31%	Increase
LOST EXP	1	1	0.00%	No Change
MISSING	3	1	66.67%	Decrease
RTO	126	110	12.70%	Decrease
TRANSFER	116	107	7.76%	Decrease
Dogs	2543	2507	1.42%	Decrease
ADOPTION	751	854	13.72%	Increase
DIED	13	5	61.54%	Decrease
DISPOSAL	101	88	12.87%	Decrease
EUTH	596	633	6.21%	Increase
LOST EXP	0	2	200.00%	Increase
RTO	780	704	9.74%	Decrease
TRANSFER	302	221	26.82%	Decrease
Others	1692	2070	22.34%	Increase
ADOPTION	27	34	25.93%	Increase
DIED	28	38	35.71%	Increase
DISPOSAL	839	848	1.07%	Increase
EUTH	410	639	55.85%	Increase
LOST EXP	0	1	100.00%	Increase
RELOCATE	26	36	38.46%	Increase
RTO	12	9	25.00%	Decrease
TRANSFER	350	465	32.86%	Increase

Total Outcomes:

8232

9421

14.44% Increase

SEMINOLE COUNTY ANIMAL SERVICES CUSTOMER CONTACTS
FY10/11

	FRONT DESK			DISPATCH	GRAND TOTAL
	LOBBY	PHONE	SUB TOTAL		
OCT	1,537	1,547	3,084	2,326	5,410
NOV	1,668	1,694	3,362	2,418	5,780
DEC	1,202	1,281	2,483	1,726	4,209
JAN	1,794	1,594	3,388	2,129	5,517
FEB	1,529	1,599	3,128	1,907	5,035
MAR	1,706	1,783	3,489	2,634	6,123
APR	1,341	1,201	2,542	2,340	4,882
MAY	1,776	1,553	3,329	2,302	5,631
JUN	1,940	1,606	3,546	2,543	6,089
JUL	1,377	1,312	2,689	1,984	4,673
SUB	15,870	15,170	31,040	22,309	53,349
AUG	2,056	1,707	3,763	2,679	6,442
SEP	1,738	1,626	3,364	1,764	5,128
TOTAL	19,664	18,503	38,167	26,752	64,919

SEMINOLE COUNTY ANIMAL SERVICES CUSTOMER CONTACTS
FY11/12

	FRONT DESK			DISPATCH	GRAND TOTAL
	LOBBY	PHONE	SUB TOTAL		
OCT	1,488	1,325	2,813	2,232	5,045
NOV	1,810	1,691	3,501	2,467	5,968
DEC	1,528	1,483	3,011	2,068	5,079
JAN	1,411	1,152	2,563	2,020	4,583
FEB	1,385	1,057	2,442	2,300	4,742
MAR	1,828	1,784	3,612	3,052	6,664
APR	1,771	1,676	3,447	2,481	5,928
MAY	2,073	1,871	3,944	3,320	7,264
JUN	1,673	1,571	3,244	2,402	5,646
JUL	1,151	957	2,108	2,311	4,419
AUG			-		-
SEP			-		-
TOTAL	16,118	14,567	30,685	24,653	55,338

FISCAL YEAR 10 - 11 CUMULATIVE

Collections			Disbursements		
PetData			PetData		
Oct	\$	11,845.00	Oct	\$	8,402.30
Nov	\$	10,903.90	Nov	\$	7,296.70
Dec	\$	10,035.50	Dec	\$	6,928.40
Jan	\$	12,569.50	Jan	\$	8,849.65
Feb	\$	11,381.50	Feb	\$	7,930.20
Mar	\$	12,778.50	Mar	\$	9,055.90
Apr	\$	14,664.50	Apr	\$	10,824.60
May	\$	14,898.50	May	\$	10,726.05
Jun	\$	12,249.50	Jun	\$	8,777.65
Jul	\$	12,037.50	Jul	\$	8,755.75
SUB	\$	123,363.90	SUB	\$	87,547.20
Aug	\$	13,431.00	Aug	\$	9,168.20
Sept	\$	10,053.00	Sept	\$	7,395.75
Total	\$	146,847.90	Total	\$	104,111.15
Animal Services			Animal Services		
Oct	\$	4,501.00	Oct	\$	7,943.70
Nov	\$	3,299.00	Nov	\$	6,906.20
Dec	\$	3,711.00	Dec	\$	6,818.10
Jan	\$	4,352.00	Jan	\$	8,071.85
Feb	\$	3,906.00	Feb	\$	7,357.30
Mar	\$	5,289.00	Mar	\$	9,011.60
Apr	\$	5,795.00	Apr	\$	9,634.90
May	\$	5,495.00	May	\$	9,667.45
Jun	\$	4,221.00	Jun	\$	7,692.85
Jul	\$	4,376.00	Jul	\$	7,657.75
SUB	\$	44,945.00	SUB	\$	80,761.70
Aug	\$	4,145.00	Aug	\$	8,407.80
Sept	\$	3,612.00	Sept	\$	6,269.25
Total	\$	52,702.00	Total	\$	95,438.75
Total Collections	\$	199,549.90	Total Disbursements	\$	199,549.90
Oct-Jul Collections	\$	168,308.90	Oct-Jul Disbursements	\$	168,308.90

PET DATA CONTRACT
 FY10/11

Fees owed to PetData

# of new licenses		# of replacement licenses	
Oct	2,302	Oct	0
Nov	1,998	Nov	2
Dec	1,896	Dec	1
Jan	2,421	Jan	1
Feb	2,168	Feb	0
Mar	2,466	Mar	0
Apr	2,964	Apr	0
May	2,937	May	0
Jun	2,401	Jun	1
Jul	2,395	Jul	1
SUB	23,948	SUB	6
Aug	2,508	Aug	1
Sept	2,015	Sept	2
Total	28,471	Total	9
Fee per new license	\$ 3.65	Fee per license	\$ 2.00
Total	\$ 103,919.15	Total	\$ 18.00

Returned check(s), etc.

Oct	\$ -
Nov	\$ -
Dec	\$ 6.00
Jan	\$ 11.00
Feb	\$ 17.00
Mar	\$ 55.00
Apr	\$ 6.00
May	\$ 6.00
Jun	\$ 12.00
Jul	\$ 12.00
Aug	\$ 12.00
Sept	\$ 37.00
Total	\$ 174.00

New license fees	\$ 103,919.15	Oct-Jul New Fees	\$ 87,410.20
Replacement license fees	\$ 18.00	Oct-Jul Rep Fees	\$ 12.00
Returned check(s), etc.	\$ 174.00	Returned Checks	\$ 125.00
Total owed to PetData	\$ 104,111.15	Total Owed to Pet Data	\$ 87,547.20

Fees owed to Animal Services

Fees collected by Animal Services

Oct	\$	4,501.00
Nov	\$	3,299.00
Dec	\$	3,711.00
Jan	\$	4,352.00
Feb	\$	3,906.00
Mar	\$	5,289.00
Apr	\$	5,795.00
May	\$	5,495.00
Jun	\$	4,221.00
Jul	\$	4,376.00
SUB	\$	44,945.00
Aug	\$	4,145.00
Sept	\$	3,612.00
Total	\$	52,702.00

Fees remitted by PetData

Oct	\$	3,442.70
Nov	\$	3,607.20
Dec	\$	3,107.10
Jan	\$	3,719.85
Feb	\$	3,451.30
Mar	\$	3,722.60
Apr	\$	3,839.90
May	\$	4,172.45
Jun	\$	3,471.85
Jul	\$	3,281.75
SUB	\$	35,816.70
Aug	\$	4,262.80
Sept	\$	2,657.25
Total	\$	42,736.75

Total collected by Animal Services	\$	52,702.00
Total remitted by PetData	\$	42,736.75
Total fees owed to Animal Services	\$	95,438.75

Animal Services Disbursement

General fund

Oct	\$	7,134.70
Nov	\$	6,177.30
Dec	\$	6,344.60
Jan	\$	7,266.35
Feb	\$	6,723.80
Mar	\$	8,006.10
Apr	\$	8,950.40
May	\$	8,901.95
Jun	\$	6,915.35
Jul	\$	7,065.25
SUB	\$	73,485.80
Aug	\$	7,505.80
Sept	\$	5,810.25
Total	\$	86,801.85

Trust fund

Oct	\$	809.00
Nov	\$	728.90
Dec	\$	473.50
Jan	\$	805.50
Feb	\$	633.50
Mar	\$	1,005.50
Apr	\$	684.50
May	\$	765.50
Jun	\$	777.50
Jul	\$	592.50
SUB	\$	7,275.90
Aug	\$	902.00
Sept	\$	459.00
Total	\$	8,636.90

Total general fund disbursement	\$	86,801.85
Total trust fund disbursement	\$	8,636.90
Total Animal Services disbursement	\$	95,438.75

Oct-Jul General Fund	\$	73,485.80
Oct-Jul Trust Fund	\$	7,275.90
Total Disbursement	\$	80,761.70

FISCAL YEAR 11 - 12 CUMULATIVE

Collections

PetData		
Oct	\$	12,275.50
Nov	\$	9,745.50
Dec	\$	9,626.50
Jan	\$	13,875.50
Feb	\$	10,989.50
Mar	\$	14,347.50
Apr	\$	14,288.00
May	\$	12,289.00
Jun	\$	12,332.50
Jul	\$	12,811.00
Aug	\$	-
Sept	\$	-
Total	\$	122,580.50

Animal Services		
Oct	\$	3,983.00
Nov	\$	3,253.00
Dec	\$	3,918.00
Jan	\$	4,710.00
Feb	\$	4,930.00
Mar	\$	5,878.00
Apr	\$	4,685.00
May	\$	5,143.00
Jun	\$	4,271.00
Jul	\$	4,699.00
Aug	\$	-
Sept	\$	-
Total	\$	45,470.00

Total Collections \$ 168,050.50

Disbursements

PetData		
Oct	\$	8,435.15
Nov	\$	7,014.75
Dec	\$	7,133.50
Jan	\$	9,635.40
Feb	\$	8,189.35
Mar	\$	10,493.55
Apr	\$	9,753.15
May	\$	9,317.15
Jun	\$	8,860.95
Jul	\$	9,222.65
Aug	\$	-
Sept	\$	-
Total	\$	88,055.60

Animal Services		
Oct	\$	7,823.35
Nov	\$	5,983.75
Dec	\$	6,411.00
Jan	\$	8,950.10
Feb	\$	7,730.15
Mar	\$	9,731.95
Apr	\$	9,219.85
May	\$	8,114.85
Jun	\$	7,742.55
Jul	\$	8,287.35
Aug	\$	-
Sept	\$	-
Total	\$	79,994.90

Total Disbursements \$ 168,050.50

PET DATA CONTRACT
 FY11/12

Fees owed to PetData

# of new licenses		# of replacement licenses	
Oct	2,311	Oct	0
Nov	1,915	Nov	1
Dec	1,950	Dec	2
Jan	2,636	Jan	1
Feb	2,239	Feb	0
Mar	2,867	Mar	0
Apr	2,671	Apr	2
May	2,551	May	0
Jun	2,423	Jun	0
Jul	2,521	Jul	2
Aug	0	Aug	0
Sept	0	Sept	0
Total	24,084	Total	8
Fee per new license	\$ 3.65	Fee per license	\$ 2.00
Total	\$ 87,906.60	Total	\$ 16.00

Returned check(s), etc.

Oct	\$ -
Nov	\$ 23.00
Dec	\$ 12.00
Jan	\$ 12.00
Feb	\$ 17.00
Mar	\$ 29.00
Apr	\$ -
May	\$ 6.00
Jun	\$ 17.00
Jul	\$ 17.00
Aug	\$ -
Sept	\$ -
Total	\$ 133.00

New license fees	\$ 87,906.60
Replacement license fees	\$ 16.00
Returned check(s), etc.	\$ 133.00
Total owed to PetData	\$ 88,055.60

PET DATA CONTRACT
FY11/12

Fees owed to Animal Services

Fees collected by Animal Services

Oct	\$	3,983.00
Nov	\$	3,253.00
Dec	\$	3,918.00
Jan	\$	4,710.00
Feb	\$	4,930.00
Mar	\$	5,878.00
Apr	\$	4,685.00
May	\$	5,143.00
Jun	\$	4,271.00
Jul	\$	4,699.00
Aug	\$	-
Sept	\$	-
Total	\$	45,470.00

Fees remitted by PetData

Oct	\$	3,840.35
Nov	\$	2,730.75
Dec	\$	2,493.00
Jan	\$	4,240.10
Feb	\$	2,800.15
Mar	\$	3,853.95
Apr	\$	4,534.85
May	\$	2,971.85
Jun	\$	3,471.55
Jul	\$	3,588.35
Aug	\$	-
Sept	\$	-
Total	\$	34,524.90

Total collected by Animal Services	\$	45,470.00
Total remitted by PetData	\$	34,524.90
Total fees owed to Animal Services	\$	79,994.90

Animal Services Disbursement

General fund

Oct	\$	6,952.85
Nov	\$	5,509.25
Dec	\$	5,788.50
Jan	\$	7,906.60
Feb	\$	6,956.65
Mar	\$	8,805.45
Apr	\$	8,311.85
May	\$	7,405.85
Jun	\$	7,049.05
Jul	\$	7,562.35
Aug	\$	-
Sept	\$	-
Total	\$	72,248.40

Trust fund

Oct	\$	870.50
Nov	\$	474.50
Dec	\$	622.50
Jan	\$	1,043.50
Feb	\$	773.50
Mar	\$	926.50
Apr	\$	908.00
May	\$	709.00
Jun	\$	693.50
Jul	\$	725.00
Aug	\$	-
Sept	\$	-
Total	\$	7,746.50

Total general fund disbursement	\$	72,248.40
Total trust fund disbursement	\$	7,746.50
Total Animal Services disbursement	\$	79,994.90