

Library Advisory Board
Date: February 27, 2012

Attendees: Library Advisory

Board Present

Regina Bereswill, Chair

Jennifer Finch, Vice Chair

Pamela Neal

Grace Chewning

Elizabeth Murphrey

Library Advisory Board Not Present – Greg Zullig, Unfilled Position

Library Staff Present: Christine Patten, Library Services Division Manager, Secretary, Denise Tate, Virginia Howerton, Beverly McCormick, Barbara Rainey

- I. Ms. Bereswill called the meeting to order with a quorum at 7 PM.
- II. It was noted that the futures date of the Library Advisory Board meetings was left off of the January 30th minutes. Ms. Patten will include the dated selected by the Board. The motion to approve the minutes was made by Ms. Finch and seconded by Ms. Chewning. The Board approved the minutes by unanimous vote.
- III. Ms. Patten notified the Board that the carpeting will begin at the Northwest Branch on Thursday, March 8th. We will close this branch at noon on March 8th. Library staff will be moving books from the shelves in areas to be carpeted from noon until 8 pm. We will be closed on Saturday, March 10th to move the books back to the shelves. The Northwest Branch will open the public Sunday, March 11th at 1 PM.
 - a. The branches will be carpeted in the following order: Northwest, West, North, East and Central.
- IV. Ms. Patten and Ms. Howerton gave an update to the Board about funding the Library has received from the Friend of the Library for major projects. Re-wiring will be done at all branches to locate the Children's public access computers further into the children's area of the library. New furniture appropriate for children will be ordered. The Friend's donated \$30,000 to support the 2012 summer reading program, with award books for children and teens and special library events to promote reading and library use.
- V. Ms. Howerton reported on the Library's progress in applying for a Library Services Technology Grant (LSTA) from the State Division of Libraries and Information Services. The grant deadline is March 15, 2012. The grant is for two Library outpost kiosks, which provide remote access to the Library's virtual services, Right Service at the Right Time database, the library catalog, and

Ask a Librarian, live chat reference service. The grant will be targeted to service to Seminole County residents without easy access to one of the five County Libraries. The proposed locations are the Seminole County Health Department and County Community Services.

- VI. Ms. Patten briefed the Board on the Library Budget proposal for FY 2012-13.
- VII. The Board discussed a proposed Library Programming Policy to cover public programs initiated and sponsored by the Library which may be presented by volunteers, organizations and agencies.
- VIII. The Library Advisory Board discussed the Spring Library Survey. The survey will be conducted during National Library Week which will be April 8-14th. The survey will be conducted in paper format and utilizing Survey Monkey. The Board discussed and refined the questions on the survey sample. Ms. Patten will work with Ms. Howerton to prepare the survey based on the input from the Board.
- IX. The Library Advisory Board has given their consent to participate in the development and promotion of the art gallery which the Library intends to create in the multi-purpose room on the first floor of the Central Branch. The Library staff envisions the gallery hosting the artwork of local school children, and seniors. The Board will look for connections in the County which help develop the venue. The Board will at a future meeting discuss a Library policy for the art gallery.
- X. The Board suggested the following topics for future Library Advisory Board Meetings: updates on Library's pilot projects, and update on the FY 12-13 Library Budget Proposal.
- XI. Next Meeting Date & Time, Adjournment
The Library Advisory Board Meeting on Monday, March 26, 2012 will be held at the Northwest Branch. The Northwest Branch is located at 580 Greenway Boulevard, Lake Mary at 7 PM in the public meeting room.
Ms. Bereswill adjourned the meeting at 7:59 PM.