

Library Advisory Board Meeting Minutes

Date: August 29, 2011

Attendees: Library Advisory Board Present

Jennifer Finch, Vice Chair

Ross Pagano, Treasurer

Pamela Neal

Grace Chewning

Beverly Myers

Library Advisory Board Not Present

Regina Bereswill, Chair

George Distler

Staff present: Christine Patten, Library Services Division Manager, Secretary

- I. Ms. Jennifer Finch called the meeting to order at 7 PM with a quorum.
- II. Ms. Grace Chewning made a motion to accept the meeting minutes for July 25, 2011. The motion was seconded by Ms. Finch and the Board by unanimous vote accepted the July 25, 2011 minutes.
- III. Ms. Christine Patten presented the Library Long Range Plan. Ms. Grace Chewning made a motion to offer sincere commendation to the Library staff for their work on the Long Range Plan. The motion was seconded by Ms. Beverly Myers and approved by the board.
- IV. Ms. Patten made a presentation to the Library Advisory Board about the Florida Library Snapshot Day which will be held November 2, 2011. The Library staff and the Library Advisory Board are planning to present two customer surveys using both an online and paper method. A customer survey is usually included in Florida Library Snapshot Day. The Board discussed and agreed to help develop a customer survey which can be used for the Snap Shot Day and for broader community assessment. Board members expressed interest in taking print copies of the survey out into the community. Ms. Grace Chewning made a motion to approve the concept to consolidate the customer survey with the November 2, 2011 Snapshot Day. Mr. Ross Pagano seconded the motion and the Board approved the survey project.
- V. Ms. Patten informed the Library Advisory Board about the Library's joining the statewide Ask A Librarian collaborative online live chat reference service. By joining Ask A Librarian the Library will be able to offer reference services to Library patrons on Friday when the Libraries are closed and on weekday until 12 PM. Ms. Patten attempted to demo the service but had computer issues. Ms. Pamela Neal made a motion to start the process and Ms. Beverly Myers seconded the motion. The Board approved the Library initiating this new service for Seminole County Library patrons.

VI. Ms. Beverly Myers discussed the benefits of the Library setting up a program for citizens to remember the Library in their estates. Mr. Pagano discussed the progress with the Friends of the Library sponsorship program and issues regarding endowments.

VII. NEXT MEETING DATE & TIME, ADJOURNMENT

The Board set the next meeting for September 26, 2011 at 7 PM.

The meeting adjourned at 8:05 P.M.