

LIBRARY ADVISORY BOARD ADOPTED MINUTES

February 27, 2023, 5:30 p.m.

Central Branch

215 N. Oxford Rd.

Casselberry, FL 32707

Members Present: C. Sean Loosier-Chair, Susan Kellicut-Vice Chair, Jeannine Ellenson, Sheeba West, Rosemary Closson, Raven Arscott

Absent: Christine Trevett

Staff: Christine Patten, Library Services Division Manager, Kathi Efland, Public Services Manager

1. Mr. Loosier called the meeting to order at 5:33 p.m. and noted that there was a quorum for the February 27, 2023 Library Advisory Board Meeting. The motion was made to accept the official minutes from January 30, 2023 by Mr. Loosier which was seconded by Ms. Ellenson and approved by unanimous vote.
2. Ms. Patten reported that a new County Manager has been hired, Mr. Darren Gray.
3. The North Branch will be closed for 90 days for the Americans with Disabilities Act (ADA) restroom remodeling project. The start date is not determined but may be in the summer of 2023.
4. The West Branch in Longwood has the same structural issues that was discovered at the North Branch. The repair to the wall and roof beams and supports will require the closure of the West Branch and the date is not determined.
5. Ms. Patten reported on the budget process for FY 2023/24 which is underway. The direction from the County is to keep the budgets at or close to the same as this year.
6. Ms. Patten reported on the progress for the replacement of the Central Branch bay doors. The cost was significantly higher than originally anticipated by Facilities because the original doors are no longer up to code, and structural changes will be required to replace them. Additional funds from other projects will be used to move the project forward. The Purchasing and Contract Department posted the project for competitive bids.
7. Ms. Patten discussed with the Library Advisory Board our technology request for Patron Point to automate online library card registration and Radio Frequency ID to add security for the library materials, provide an inventory, and to improve customer self-checkout.
8. Ms. Patten provided an update about the English as a Second Language pods which are a donation from Mr. Harry Jacobs in honor of his wife's parents, William, and Gloria Goodman. The Ribbon Cutting Ceremony will be Wednesday, March 22nd from 11 AM-12 PM. Ms. Patten and the Library Advisory Board members toured the ESOL pods.

Good of the Order

9. Update about fund adjustments in the newspaper, they notice the changes but not the entire budget.
10. The next meeting will be March 27, 2023 at the gallery at the Central Branch
Adjournment 6:12 PM