

LIBRARY ADVISORY BOARD ADOPTED MINUTES

January 29, 2024, 5:30 p.m.

Members Present:

C. Sean Loosier, Chair, Raven Arscott, Jeanine Ellenson, Sheba West, and Christine Trevett

Absent: Rosemary Closson

Staff: Christine Patten, Library Services Division Manager, Kathi Efland, Public Services Manager

1. Mr. Loosier called the meeting to order at 5:36 p.m. and noted that there was a quorum for the January 29, 2024, Library Advisory Board Meeting. The motion was made to accept the official minutes from December 4, 2023, by Mr. Loosier which was seconded by Ms. Ellenson and approved by unanimous vote.
2. Ms. Patten reported on the Book Festival and Book Sale planned for February 10th from 10A to 4PM at the Central Branch. The festival will have tents outside the entrance of the Central Branch and the large back stock of donations will be set up in the tents. In addition to the Friends of the Library volunteers, the library's Bright Futures Teen Volunteers will help move the materials. The library has activities planned inside the library for children and adults.
3. Ms. Patten reported on the budget preparation for the FY24/25 budget which will be allowed only a 3% increase. There are funding requests for building improvement projects, RFID, and additional personnel. The Library is requesting to add two Regional Managers, for every branch to have a full time manager. These positions were lost during layoff in 2008.
4. Ms. Patten reported on the replacement of the roofs for the North Branch in Sanford and the West Branch in Longwood which are funded in the FY23/24 budget. The working is planned to begin soon. The branches will be able to remain open during the roofing projects.
5. The county is replacing water fountains with the popular water bottle dispenser style of water fountain. These cost over \$1000 per water fountain. The Central Branch is the last location to receive the new water fountains and the replacement is scheduled for FY 23/24.
6. Ms. Patten and the Library Advisory Board discussed the Library Master Plan. There hasn't been any action taken to move toward library expansion.
7. Ms. Patten reported on the shelving replacement project for the Central Branch Kids Zone. The County funded the shelving project FY 22/23 for \$103,000, but we were delayed in getting started. The shelving has been ordered and is expected to arrive in early May.
8. Ms. Patten reported that Patron Point, for the automation of online library cards is moving forward.
9. Ms. Patten provided updates about the ADA restroom projects at the West and North Branches. The West Branch is expected to be completed soon and the North Branch is progressing.
10. The Library Advisory Board noted that Ms. Kellicut termed off the Library Advisory Board in January. We are grateful for her years serving on the Library Advisory Board and serving as the Vice Chair.
11. The Library Advisory Board members nominated Ms. Jeannine Ellenson as the next Vice Chair. She was appointed by unanimous vote.
12. Ms. Efland talked about the e-book and e-audiobook database, Hoopla which has popular older titles, that are always available without placing an item on reserve. The database also includes

television, and music. The Library increased the funding for Hoopla, so that people are allowed to checkout five per month. Libraries pay per use on Hoopla, and often the demand exceeds the funding without restrictions on the number of items per month. When the threshold is reached the patron gets a notice that the maximum checkouts have been reached for the day.

This was happening by 9 AM daily, but with the increased funding, the maximum isn't being hit.

13. The next Library Advisory Board meeting will be February 26, 2024, in the gallery at the Central Branch. Adjournment 6:33 PM