

LIBRARY ADVISORY BOARD MINUTES

February 25, 2019, 5:30 p.m.

Members Present: Anne West, Chair, G.K. Sharman, Susan Kellicut, Beverly Courtney, Susan Kellicut

Members Absent: Margie Wells / Vice Chair, Raychel Garcia, Barbara Hilderbrand

Members of the Public:

Staff: Christine Patten, Library Services Division Manager

- 1) Ms. West called the meeting to order at 5:33 p.m. Ms. West noted that there was a quorum for the February 25, 2019 Library Advisory Board Meeting. The motion was made to accept the official minutes from January 28, 2019 meeting. Ms. Courtney made a motion, which was seconded by Ms. West, and approved by unanimous vote.
- 2) The Library Advisory Board discussed the proposed revisions of the Library Meeting Room Policy in the County Administrative Code. The Library is purchasing access to an online meeting room reservation software which will streamline room reservations.
- 3) Ms. Patten provided an update on the new teen area at the Central Branch. There was one vendor response to the bid and the proposal would need to be revised to fit in the physical space. The Library will reach out to the vendor to make a revised proposal.
- 4) Ms. Patten reported on the re-design and expansion of the Northwest Branch parking lot. There is no new information about the project available. The project has been revised to include the parking lot lighting.
- 5) Ms. Patten notified the Library Advisory Board about the resurfacing on the parking lots at the Central, East and West Branches, which may limit public parking. The branches plan to remain open to the public.
- 6) Commissioner Lockhart has continued her visits on the Library branches. She has toured the East, Northwest, and will be touring the Central Branch on February 28th.
- 7) Ms. Patten reported on the budget process for FY 19/20. There are no proposed cuts to the budget. The Library is including a request to add funds for an extra-duty police officer for the North Branch to assist the staff with customer issues.
- 8) The County is going to conduct a trial for temp to permanent employees for some County positions. The Library's pages would be included in the trial.
- 9) Desmond Morrell, Assistant County Attorney will present required ethics training for boards at the March 25, 2019 Library Advisory Board Meeting.

10) Under good of the order

- The Central Branch Regional Manager is resigning March 28, 2019
- Ms. Patten asked if Library Advisory Board members would be interested in a presentation about the materials that customers have asked the Library to reconsider for the collection, for the April 29, 2019 meeting and the board indicated that they would be interested in this topic.
- Board members discussed the condition of the public restrooms on the first floor of the Central Branch.

11) Next Library Advisory Board Meeting is scheduled for March 26, 2019 at 5:30 PM in the gallery at the Central Branch Library at 215 N. Oxford Rd., Casselberry. Ms. West adjourned the meeting at 6:24 PM.