

LIBRARY ADVISORY BOARD MINUTES

May 23, 2016, 4:00 p.m.

Members Present: Grace Chewning/Chairman, Pamela Neal/Vice Chairman, Anne West, Margaret Wells, Elizabeth Murphrey, Adele Burney

Members Absent: Herbert Weissman,

Staff: Christine Patten/Library Services Division Manager, & Secretary, Virginia Howerton, Public Services Manager, Barbara Piel, Regional Manager, Barbara McCullough, Regional Manager

- A. Ms. Chewning called the meeting to order at 4 p.m. Ms. Chewning noted that there was a quorum for the May 23, 2016 Library Advisory Board Meeting. Motion was made to accept the official minutes from March 28, 2016 meeting. It was noted that the Library Advisory Board didn't meet April 25, 2016. Ms. Elizabeth Murphrey made a motion, which was seconded by Anne West and approved by unanimous vote.
- B. The Library Advisory Board greeted new member Adele Burney who was appointed by Commissioner Constantine to fill the vacancy from Patricia Roberts. Ms. Burney and the Library Advisory Board members introduced themselves.
- C. Ms. Patten updated the Board on the Library reorganization plan which created three Senior Librarian positions to handle the critical library programs and functions, Adult Services, Youth Services and Technical Services. Ms. Howerton's position was retitled and her job duties realigned, as the Public Services Manager.
- D. Ms. Patten reported on the completion of the hosted of the library operating system with the vendor, SirsiDynix. The migration to the hosted system went smoothly with only a small amount of downtime. The vendor has been very responsive when any problem have surfaced. Ms. Patten has formed a super-user group to handle operating system work orders, to run reports and make decisions regarding software updates and settings.
- E. Ms. Patten discussed the plans to relocate the reference service desk at the Central Branch, rearrange the reference and large print collections, and consolidate the public computers, to move the staff closer to people who need assistance at the public computers and implementation of a roving reference model.
- F. Ms. Howerton reported on the sixteenth Teen Read Writing and Video contest. There were 300 writing, poster, and film entries in the contest.
- G. Ms. Howerton and Ms. McCullough reported on the North Branch as a Break Spot again this summer from May 21st to July 29th. The library will be a location for children to receive a free lunch and library staff hosting the program will present library programs such as films, and the summer reading program. This is the third year, Seminole County Public Library has presented the Break Spot. Last year, the program served 1,900 children and teens.
- H. Ms. Howerton discussed the summer reading program which will have kick-off parties at each library branch. There will be a magician in the middle of the summer reading program to keep children motivated to come to the library. There will be special programs throughout the library system. The Central Branch will offer the Art Blast again this year. There will be Chess clubs, which were very popular in past years. The summer reading program will run for six weeks, and will end with a large event from 8:30 A.M. -11:00 A.M., July 30th at Red Bug Lake Park. The event will include the Dewey Dash, a fun run for children and parents.

- I. Ms. Patten reported that the Library has started to work on a Long Range Plan. She discussed the current Long Range Plan 2011 -2016, and the process that lead to the current plan. Ms. Patten will involve the Library Advisory Board in developing the next Long Range Plan and there will be a public survey.
- J. Ms. Chewning called for any discussion under the Good of the Order.
- K. Ms. West reported on her meeting with Kathy Green's replacement at Seminole County Public Schools, Brian Urichko, who is Principal at Large. Ms. West discussed the Seminole County Public Schools accepting the Library's summer reading log, as well as the reading log for Let's Read Seminole. When the students, bring their reading logs back to school they receive a prize.
- L. The next Library Advisory Board meeting will be held June 20, 2016 at the Central Branch due to the American Library Association meeting being held in Orlando that many board and staff member may be attending on Monday, June 27th.
- M. Ms. Chewning declared the meeting adjourned at 5:20 PM.