

**SECTION 20. FEE RESOLUTIONS**

**20.37 MUNICIPAL SERVICES BENEFIT UNIT APPLICATION FEE SCHEDULE**

**A. PURPOSE.** To establish a fee schedule so that the application fee will align with the expenditures typically associated with initiating the Municipal Services Benefit Unit (MSBU) process.

**B. APPLICATION FEES.**

- (1) Aquatic Weed Control
  - \$550.00 Application Fee - Impaired/Corrective Services
  - \$450.00 Application Fee – Maintenance of existing conditions/under contract
  - \$150.00 plus mailing expenses Application Fee – Reactivation & Redistribution of Petition

Note: MSBU application process may require lake analysis. Need for analysis will be determined prior to application, and price quote for analysis fee will be obtained at time of application. Prepayment for analysis will be due from applicant prior to scheduling analysis.

- (2) Retention Pond of Lake Renovation
  - \$550.00 Application Fee – Impaired/Corrective Services
  - \$150.00 plus mailing expenses Application Fee – Reactivation & Redistribution of Petition

Note: MSBU application process may require lake analysis. Need for analysis will be determined prior to application, and price quote for analysis fee will be obtained at time of application. Prepayment for analysis will be due from applicant prior to scheduling analysis.

- (3) Road Paving & Drainage
  - \$650.00 Application Fee – Rough cost estimate and coordination of preliminary engineering
  - \$150.00 plus cost of mailing Application Fee – Reactivation & Redistribution of Petition

Note: MSBU application process requires a preliminary engineering or cost analysis report. A price quote for preliminary engineering/cost analysis will be obtained at time of application. Prepayment for the services will be due from applicant prior to scheduling report/analysis.

(4)	Street Lighting	
	\$150.00	Application Fee – MSBU request involving single support source
	\$150.00	Application Fee – MSBU request involving 25 or fewer properties
	\$250.00	Application Fee – MSBU request involving greater than 25 properties
	\$150.00	Application Fee – Upgrade request involving 25 or fewer properties
	\$250.00	Application Fee – Upgrade request involving greater than 25 properties
	\$150.00	Application Fee - Reactivation & Redistribution of Petition
(5)	Wall Reconstruction	
	\$550.00	Application Fee – Single easement ownership; Construction Only
	\$750.00	Application Fee – Multiple easement ownership; Construction Only
	\$1,000.00	Application Fee – Single easement ownership; Pre-Paid Design plus Construction
	\$1,250.00	Application Fee – Multiple easement ownership; Pre-Paid Design plus Construction
	\$150.00 plus mailing expenses	Application Fee – Reactivation & Redistribution of Petition

Note: Application fee includes preparation of leasehold/easement legal documents required in conjunction with application process.

(6) Water and/or Sewer

\$550.00 Application Fee – Water or Sewer

\$150.00 Application Fee – Reactivation & Redistribution of Petition

Note: MSBU application process requires a preliminary engineering or cost analysis report. A price quote for preliminary engineering/cost analysis will be obtained at time of application. Prepayment for the services will be due from applicant prior to scheduling report/analysis.

(7) Sidewalk

\$450.00 Application Fee – Sidewalk

\$150.00 plus mailing expense Application Fee – Reactivation & Redistribution of Petition

Note: MSBU application process requires a preliminary engineering or cost analysis report. A price quote for preliminary engineering/cost analysis will be obtained at time of application. Prepayment for the services will be due from applicant prior to scheduling report/analysis.

(8) Dissolution Application

\$150.00 plus mailing expenses Application Fee – Distribution of Petition

**C. NON-REFUNDABLE EXPENSE.** The application fee is deemed a non-refundable expense to the applicant if the requested MSBU is not established and/or the improvement is not provided.

**D. CREDIT TOWARD ASSESSMENT.** The application fee shall be credited towards the assessment assigned to the applicant’s benefiting property, or may be refunded if applicant does not own property contained in the MSBU boundary, or the balance refunded if the application fee exceeds the final assessment allocation to referenced property if the requested MSBU is established by the Board, the requested improvement is completed, and assessments are collected from the benefiting property owners.

**E. AUTHORITY.** Resolution 2007-R-139 adopted August 14, 2007  
Resolution 2009-R-6 adopted January 13, 2009