

Supplemental budget message

July 27, 2007

To the Honorable Board of County Commissioners of Seminole County:

As you are aware, this year's budget has been challenging and an ever evolving process. Since delivery of the tentative budget for FY 07/08 and 08/09, we have continued to make refinements including an additional 7% reduction in department funding. As stated in my July 12 budget message, although the FY 07/08 budget delivered to you is balanced, it is not structurally balanced as we have used reserves to fund ongoing operations. I do not believe this is fiscally sound nor do I recommend this approach. Furthermore, it is critical to our financial stability in the future that we maintain our reserves. Doing so will enable us to continue providing a level of service that sustains and enhances the quality of life in Seminole County even through times of natural disasters, such as the hurricanes experienced in 2004. Without adequate reserves, the ability to serve the County is severely jeopardized. Therefore, we are presenting you with a Supplement to the Biennial Budget which I believe will be the document requiring most of our attention during our three day budget work sessions.

The Supplement includes the following information:

Outside Agency Funding

Staff has attempted to identify all outside agencies presently receiving funds from Seminole County Government. Included within this list are last year's funding level, this year's requested funding level and my recommendations for next fiscal year. Many of the agencies such as Lynx, MetroPlan, and Metro EDC are being handled by their governmental funding partners similar to my recommendations. In most cases a 10% reduction was taken across the board, with the exception of Lynx which has requested a budget at a 6.12% reduction and MetroPlan at a 10% reduction. We and other governmental funding agencies are appreciative. For other agencies on the list, I have recommended no monies be allocated in the budget, as I believe contributions to these agencies are not critical in times of extreme financial constraint.

In the area of Community Service Agencies funding, a very different approach was taken. My recommendation is based upon the following:

- No new agency applications are included;
- No agency is awarded an increase;
- Reductions/cuts are made to those agencies whose BCC contribution amounted to less than 2% of the agency's budget or whose grant was less than \$15,000;
- Reductions/cuts are made to those agencies having access to national organizations and funding sources;

This information has been presented to the Board as a recommendation. During budget work sessions, we will be seeking your consensus regarding my proposal.

Current Capital Projects/Operational Impacts

This listing includes capital projects previously approved by the Board, in which staff is seeking guidance on whether to continue, delay, modify or cancel. To assist the Board in prioritization efforts, the list is inclusive of capital projects both funded and unfunded; and details the status of development, if applicable.

Potential Revenue Sources

Staff created a list of alternate methods of generating revenues. We will be seeking consensus as to which to pursue and will present for formal action at a future date.

Service Level Reductions

Recommended service level reductions are provided for additional savings, if implemented. Included are the impacts associated with each proposal and the savings generated.

In conclusion: The savings generated by imposing additional reductions in department budgets, reducing or eliminating outside agency funding and imposing service level reductions equals approximately \$8M. To ensure fiscally stability, it is recommended that an additional \$7M is established through either a reduction of current capital projects and/or implementation of new revenue sources.

Workforce reductions beyond elimination of specific vacant positions are not recommended. Seminole County Government operations are conducted on a lean staff-to-citizen ratio with responsibilities being handled by a limited number. In lieu of staff reductions, a hiring freeze was instituted in June on all vacant positions which will not be filled without my authorization. Implementation of the freeze has assisted in providing stronger cash carry forward to assist in stabilization of future fiscal years.

I appreciate the Board's support and patience during this budget process and anticipate our budget may be continually refined up to our first public hearing. Although, this is not my preference, I believe it is indicative of our times and therefore unavoidable.

Respectfully,

Cynthia A. Coto
County Manager

**SEMINOLE COUNTY GOVERNMENT
WORKSESSION SUPPLEMENTAL SUMMARY**



Total General Fund Reduction

	FY 2007/08 Reductions
Operating	(2,460,942)
Outside Agencies	(2,019,434)
Service Level	(3,679,400)
Total Reduction	(8,159,776)

Operating Reductions

FY 2007/08 Reductions	FY 2008/09 Reductions
(2,460,942)	(2,449,076)

* General Fund & Related Only

Operating Reductions

	FY 2007/08 Reductions	FY 2008/09 Reductions
Environmental Services	(1,742,055)	(1,794,317)

Outside Agency Total Funding

Fiscal Year 2006/07	Fiscal Year 2007/08	County Manager Recommended Budget	Total Reduction
9,237,636	9,715,339	7,695,905	(2,019,434)

Service Level Changes Total

Fiscal Year 2007/08	Reduction	Revised Budget
17,132,134	(3,679,400)	13,452,734

**SEMINOLE COUNTY GOVERNMENT
POST WORKSESSION BUDGET REDUCTIONS**



Department	FY 2007/08	FY 2008/09
General Fund and related		
Administration	(9,268)	(9,268)
Administrative Services	(432,186)	(366,850)
Business Innovation and Technology Services	(842,681)	(842,681)
Community Information	-	-
Community Services	(12,075)	(12,075)
Economic Development	(8,780)	(8,866)
Fiscal Services	(51,000)	(54,000)
Human Resources	-	-
Leisure Services	(196,820)	(196,802)
Library Services	(68,063)	(63,144)
Planning and Development	(11,743)	(11,743)
Public Safety	(42,205)	(42,205)
Public Works	(786,121)	(841,442)
	<u>(2,460,942)</u>	<u>(2,449,076)</u>
Other Funds		
Environmental Services	(1,742,055)	(1,794,317)
Public Safety	-	-
	<u>(1,742,055)</u>	<u>(1,794,317)</u>
	<u>(4,202,997)</u>	<u>(4,243,393)</u>

SEMINOLE COUNTY GOVERNMENT
OUTSIDE AGENCY FUNDING



Outside Agency Total Funding

Outside Agency	Fiscal Year 2006/07	Fiscal Year 2007/08	County Manager Recommendation	Total Reduction
Adult Drug Court	116,000	143,462	-	(143,462)
Chamber of Commerce	10,000	10,000	-	(10,000)
City of Sanford	10,000	10,000	-	(10,000)
Community Service Agency Funding	1,235,232	1,262,001	834,000	(428,001)
County Health Department	1,019,882	1,019,882	917,893	(101,989)
Court Support - Judicial	456,566	496,267	-	(496,267)
East Central Florida Planning	94,701	96,754	87,079	(9,675)
Envision Seminole	10,000	12,000	-	(12,000)
Guardian Ad Litem	84,844	102,851	102,851	-
Leadership Seminole	4,000	4,000	-	(4,000)
Lynx	5,016,943	5,302,909	4,710,007	(592,902)
Metro Orlando Economic Development Commission	413,816	429,922	386,930	(42,992)
MetroPlan Orlando	239,907	244,790	220,311	(24,479)
Midway Safe Harbor	50,000	50,000	45,000	(5,000)
MyRegion.org	35,000	35,000	31,500	(3,500)
SCC Small Business	150,000	150,000	150,000	-
Seminole Soil & Water	55,000	-	-	-
United Arts of Central Florida	205,745	315,501	210,334	(105,167)
WMFE	30,000	30,000	-	(30,000)
	<u>9,237,636</u>	<u>9,715,339</u>	<u>7,695,905</u>	<u>(2,019,434)</u>

SEMINOLE COUNTY GOVERNMENT
OUTSIDE AGENCY FUNDING



	<u>FY 2006/07</u>	<u>FY 2007/08</u>	<u>CM Recom.</u>
<u>Adult Drug Court</u>	\$ 116,000	\$ 0	\$ 0

The purpose of the program is to reduce criminal conduct and resolve non-violent felony criminal cases in which offenders are classified as chronic substance abusers; providing judicial supervision and treatment for the clients.

Grant funding has been applied for under the Drug Court Discretionary Grant program (U.S. Department of Justice, Bureau of Justice Assistance) which is an enhancement grant. If awarded, the grant, of up to \$200,000, would begin prior to FY 2007/08 and requires the county to fund 25% of the program with either cash or in-kind service. The grant would be used to fund the Drug Test Abuse Program, where urinalysis testing would be performed immediately at the Grove Counseling Center or County Courthouse.

Funding for this program is not included in the Budget, requested at \$143,462.

<u>Chamber of Commerce</u>	\$ 10,000	\$ 10,000	\$ 0
Membership dues			

<u>City of Sanford</u>	\$ 10,000	\$ 10,000	\$ 0
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The County's contribution to the City of Sanford's 4th of July fireworks display.

<u>Community Service Agency Funding</u>	\$ 1,235,232	\$ 1,262,001	\$ 834,000
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Awarded to various not-for-profit agencies. The process for the stated proposal is as follows:

1. No "new agency" applications were included;
2. No agency was awarded an increase;
3. The majority of reductions/cuts were made in the "Supportive Services" category;
4. Reductions/cuts considered those agencies whose BCC contribution amounted to less than 2% of their total budget and/or whose grant was less than \$15,000;
5. Reductions/cuts considered for those agencies who have access to national organizations and funding appeals/opportunities;
6. The above criteria was often compounded (several applied to some organizations) and thus confirmed the decision to recommend as presented;
7. Reductions were applied as evenly as possible across all funded agencies (some exceptions resulted and are noted).

Community Service Agency Funding (continued)

Because staff did not go into this exercise with any predetermined target in mind the overall reduction was higher than anticipated when the above factors were applied across the board. (See CSA supplemental information at end of this section).

County Health Department

\$ 1,019,882 \$ 1,019,882 \$ 917,893

The County contracts and works in partnership with the State Department of Health to provide comprehensive public health services to the citizens of Seminole County.

Court Support -Judicial

\$ 456,566 \$ 496,267 \$ 0

Provides support to the Eighteenth Judicial Circuit, consisting of Seminole and Brevard Counties. Court Administration manages all administrative and case management duties.

In response to the implementation of Revision 7 to the Florida Constitution, the Board of County Commissioners, through the 2004/05 budget process, continued the funding of eight positions in the Courts. Funding support for Judicial (\$496K) is a 25% shared distribution of the \$65 additional court fee (\$138K) with the Guardian Ad Litem Program. The revenue distribution supports approximately 23% of the total \$600K budget for both programs.

East Central Florida Regional Planning Council

\$ 94,701 \$ 96,754 \$ 87,079

The East Central Florida Regional Planning Council (ECFRPC) exists as a function of state law to "promote cooperation among local units of government and provide for comprehensive planning for the region". It participates in efforts such as the recent 'How Shall We Grow' 7-county visioning process, provides technical assistance as needed to local governments, reviews proposed comprehensive plan amendments of local governments for consistency with the state-mandated Regional Strategic Policy Plan, and serves as a mediator among local governments when there are disagreements about land use amendments with regional implications.

The County has voting membership on the Board of the ECFRPC. In order to continue to maintain voting membership, a member is expected to remain 'in good standing' (meaning that dues are paid), however, it has been advised that Orange County is considering decreasing the dues that they will pay, and that Orange County has already informed the Regional Planning Council of their intent to decrease their dues. The dues are calculated at a rate of \$.23 (23 cents) per capita.

Envision Seminole

\$ 10,000 \$ 12,000 \$ 0

National County Government Activities

Guardian Ad Litem

\$ 84,844 \$ 102,851 \$102,851

The Seminole County Guardian Ad Litem Program began in 1980 as part of a pilot project to test the effectiveness of lay citizens as advocates for abused and neglected children. This program was created to implement sections 39.822, 914.17(1), and

Guardian Ad Litem (continued)

61.401 of the Florida Statutes. The Legislature has found that the Guardian Ad Litem Program has been an indispensable intermediary between the child and the court and the child and the Department of Children and Families (DCF) for the past 20 years. The mission of this division is to advocate for the best interest of children who are alleged to be abused, neglected or abandoned and who are involved in court proceedings. The program utilizes full-time professional staff to screen, recruit, train, and supervise volunteers to represent the best interest of children to the court. Guardian Ad Litem, through the Article V process, has become a separate division of the Judicial branch and includes one County Employee. Funding support is provided through a 25% shared distribution of the \$65 additional court fee (\$138K) with Judicial. The revenue distribution yields sufficient funds to support the Guardian Ad Litem Program (\$103K) at 100% or 23% of the total \$600K budget for both programs.

Leadership Seminole

\$ 4,000 \$ 4,000 \$ 0

Conference for county and community leaders to discuss/exchange innovative methods to improve the community. Registration for 2 employees to attend Leadership Seminole Conference.

Lynx

\$ 5,016,943 \$ 5,302,909 \$ 4,710,007

Lynx provides public transportation services to both the municipalities and unincorporated areas of Seminole County via a fixed route system and an on demand Americans with Disabilities Act (ADA) Paratransit system to serve the disabled. The County Manager's recommendation is equal to Lynx's request at an 11% reduction.

Metro Orlando Economic Development Comm.

\$ 413,816 \$ 429,922 \$ 386,930

The Metro Orlando Economic Development Commission (EDC) promotes Seminole County as a location for business operations and economic development through its local, national and international marketing campaigns. The EDC serves as an information source for demographic, market and property data. The EDC promotes Seminole County to the motion picture and television industry and coordinates the permitting activity to expedite the process. The EDC monitors and assists in the retention and expansion of local businesses. The EDC employs an Economic Development Professional which is co-located with the County's Economic Development Business Development staff and the EDC serves as secretary to the Seminole County Industrial Development Authority.

MetroPlan Orlando

\$ 239,907 \$ 244,790 \$ 220,311

In 1996, the MPO board members increased the dues to a rate of \$.75 (75 cents) per capita. The money enables the MPO to "support the functions necessary to achieve MetroPlan Orlando's role in planning and funding the Orlando Urban Area Transportation System". Member funding is set at a level allowing the MPO to provide the services and planning activities necessary to maintain certification by the Federal government and Florida Dept. of Transportation (FDOT).

CSA REDUCTION RECOMMENDATION

Categories	2006/07 Grant Award	BCC Funds as % of Agency Total Budget	2007/08 Request	County Manager Recommendation
<u>Essential Life</u>				
Safe House	\$ 90,000	8.84%	\$ 90,000	\$ 85,000
Meals On Wheels	\$ 225,000	10.24%	\$ 225,000	\$ 200,000
Kids House of Seminole	\$ 120,232	9.23%	\$ 150,000	\$ 100,000
Christian Sharing Center	\$ 75,000	5.09%	\$ 100,000	\$ 65,000
Salvation Army*	\$ 65,000	14.10%	\$ 70,000	\$ 52,000
Rescue Outreach Mission	\$ 25,000	5.09%	\$ -	\$ -
Harvest Time International*	\$ 20,000	0.03%	\$ 70,000	\$ -
Intervention Services	\$ 25,000	0.26%	\$ 100,000	\$ 22,000
Pathways to Care	\$ 10,000	1.00%	\$ 20,000	\$ -
Average:		5.99%		
Sub Total:	\$ 655,232		\$ 825,000	\$ 524,000
		Category reduction:		20.03%
<u>Supportive Services</u>				
Healthy Start	\$ 20,000	1.64%	\$ -	\$ -
Boys & Girls Clubs*	\$ 150,000	2.31%	\$ 170,000	\$ 120,000
United Cerebral Palsy*	\$ 20,000	0.22%	\$ 30,000	\$ -
Early Learning	\$ 85,000	0.41%	\$ 100,000	\$ 85,000
Visiting Nurse Association	\$ 25,000	0.54%	\$ 30,000	\$ 25,000
Seminole Volunteer Program*	\$ 85,000	40.48%	\$ 85,000	\$ 60,000
Second Harvest Food Bank-food delivery	\$ 10,000	0.27%	\$ 20,000	\$ -
Light House of Central Florida	\$ 30,000	1.26%	\$ 30,000	\$ -
Special Olympics*	\$ 20,000	22.86%	\$ 25,000	\$ -
Jewish Family Services*	\$ 15,000	0.88%	\$ 15,000	\$ -
Hospice of the Comforter*	\$ 30,000	0.11%	\$ 30,000	\$ -
Seminole Work Opportunity	\$ 20,000	1.09%	\$ 20,000	\$ 20,000
Community Based Care	\$ 50,000	0.40%	\$ 50,000	\$ -
Deaf Services	\$ 10,000	2.56%	\$ 10,000	\$ -
Community Services Network	\$ 20,000	2.25%	\$ -	\$ -
Average:		5.15%		
Sub Total:	\$ 590,000		\$ 615,000	\$ 310,000
		Category reduction:		47.46%
Sub Total Current:	\$ 1,245,232		\$ 1,440,000	\$ 834,000
<u>New Requests</u>				
New Directions	\$ -	40.00%	\$ 45,000	\$ -
Central Florida Zoo	\$ -	6.00%	\$ 20,000	\$ -
Catholic Charities	\$ -	0.42%	\$ 40,000	\$ -
Coalition for the Homeless	\$ -	4.73%	\$ 37,018	\$ -
Girls and Boys Town	\$ -	1.61%	\$ 100,000	\$ -
Sub Total:	\$ -		\$ 242,018	\$ -
Average:		10.55%		
Total:	\$ 1,245,232		\$ 1,682,018	\$ 834,000
		Overall reduction:		33.02%

* Indicates agencies that have access to national organizations and funding opportunities.



PROJECT

Jetta Point Park – CIP 00234601

DESCRIPTION OF PROJECT

The acquisition, development and design of property purchased for public use located on SR 434 in Winter Springs.

CURRENT STATUS

Proposals for design services from 9 firms received May 16, 2007. Evaluation committee met May 29, 2007 and identified 4 firms for presentations on June 15, 2007. Projected timeline: To BCC on July 24 for approval to negotiate, award August 28, 2007 execute contract September 13, 2007, and project completion in Fall of 2009.

FUNDING

- Property was purchased for approximately \$4M. State reimbursed County approximately \$1.3M, based upon the county making improvements to the property.
- FY 2006/07 budget is \$8.8M, with \$80K expended to date.
- FY 2007/08 budget is \$1M to complete construction
- Future annual operating costs are estimated at \$1.18M*:

Personal Services	\$	560,000
Operating	\$	390,000
Capital Outlay	\$	230,000
		<hr/>
	\$	1,180,000

** Potential staffing adjustments are being explored to reduce future personal service costs.*

A \$200K FRDAP Grant was approved for this project to develop lighted softball fields for Fiscal Year 2007/08. An additional \$200K FRDAP Grant application will be submitted in September 2007 for Fiscal Year 2008/09.

Pending award for reimbursement of land acquisition costs is the Florida Forever – Florida Communities Trust Grant. If awarded, an additional \$285K would be applied to the project costs. The outcome of the application will be known by September 2007.



PROJECT

Lake Mary High Pool – CIP 00261201

DESCRIPTION OF PROJECT

This project is to assist Lake Mary Highschool with construction of a new swimming pool.

CURRENT STATUS

Negotiating contract with Seminole County School Board. Concerns have been raised in reference to public access and cost of use as it relates to having a contractor run the pool.

FUNDING

- FY 2006/07 budget is \$1.2M.

PROJECT

Land Acquisition – CIP 00243101

DESCRIPTION OF PROJECT

This project centralized property acquisition related to the Five Points Governmental Complex expansion and park needs. It includes the development of a strategic public/private real estate development and financial plan that optimizes government owned real estate, non-tax income and tax revenue generated by potential commercial development and the reuse of government owned real estate assets.

CURRENT STATUS

Support Services will be providing a detailed update of the program at the July 24, 2007 Board Meeting.

FUNDING

- FY 2006/07 budget is \$10.4M, with \$71K expended to date.



PROJECT

Land Acquisition – CIP 00243101

DESCRIPTION OF PROJECT

This project centralized property acquisition related to the Five Points Governmental Complex expansion and park needs. It includes the development of a strategic public/private real estate development and financial plan that optimizes government owned real estate, non-tax income and tax revenue generated by potential commercial development and the reuse of government owned real estate assets.

CURRENT STATUS

At the 7/24/07 BCC meeting, the board directed staff to include Bill Ray Nissan in the properties to pursue around Five Points.

FUNDING

- FY 2006/07 budget is \$10.4M, with \$71K expended to date.



PROJECT

Museum Multi Purpose Building – CIP 00280211

DESCRIPTION OF PROJECT

Construct an 8,700 square foot building on vacant land within the museum site. Will be similar in design to the existing museum buildings.

CURRENT STATUS

The design is in the schematic phase and anticipated to be done in April, 2008. Construction will take approximately 9 months and be completed in January, 2009.

FUNDING

- FY 2006/07 budget is \$1.5M, with \$154K expended to date.
- Future one time cost estimated at \$280K
- Future annual operating cost estimated at \$90K

A \$500,000 Cultural Facilities grant has been submitted for this project. The Cultural Facilities program was not funded by the legislature this year. The application will be considered for the FY 2008/09 grant program with funds available in July 2008 at the earliest, if approved. Construction expenditures can not be reimbursed under the grant.



PROJECT

Soldiers Creek Baseball Improvements – CIP 00231601

DESCRIPTION OF PROJECT

Design and develop upgrades to current public use facility located one mile East of US 17-92 on SR 419.

CURRENT STATUS

Cost proposals to be received by the end of June. Conceptual plan for Board approval expected in September. This project will follow Jetta Point, so ongoing activities may be re-scheduled.

FUNDING

- FY 2006/07 budget is \$100K, with \$2K expended to date.
- Future construction funding of \$7.8M is projected, but depends on the outcome of additional environmental studies to determine what can be done with this project.
- With the facility containing more baseball fields as opposed to softball and multi-purpose playing fields than any of the other active parks currently in use, the operating costs are expected to be more than historical data can support. Baseball fields require much more intensive maintenance than other types of playing fields. Future annual operating costs are roughly estimated at \$1.7M (utilizing the smaller Jetta Point Park as the basis):

Personal Services	\$ 700,000
Operating Expenses	550,000
Capital Outlay	<u>450,000</u>
	<u>\$1,700,000</u>



PROJECT

Wilson's Landing – CIP 00222115

DESCRIPTION OF PROJECT

Design and develop property for multi-purpose public use.

CURRENT STATUS

Per BCC direction during the 2006 budget work session and County Management direction this year, a staff committee began working toward a master plan for the existing residence and surrounding areas to maximize the usage of the property keeping in mind the ecosystem of the Wekiva River and the restrictions placed on the riparian habitats and other wetland areas. A report of possible uses for this site has been prepared and will be presented at worksession. Once a determination has been made regarding the use of the facility, the renovation/construction process will begin. LEED certification for a renovated or new building will be investigated. Facilities Management to be responsible for construction oversight.

As part of the budget hearings for Fiscal Year 2006/07 the following stipulations were placed on this project by the BCC.

1. Determination of what can be built on the site
2. Defining the project
3. Be able to produce grant funding
4. Define the programming that would occur on site
5. It should not be a full-time manned site
6. Needs to be WI-FI
7. At the end of the day it needs to be for a good public purpose
8. Commissioner Morris stated that staff needs to take a professional position as to whether or not the project is practical.

FUNDING

- Prior year expenditures from bond proceeds totaled \$320K
- FY 2006/07 budget is \$1.5M, with \$80K expended fiscal year to date.
- Future annual operating cost estimated at \$45K
- Future one time operating costs estimated at \$38K

SEMINOLE COUNTY GOVERNMENT SERVICE LEVEL CHANGES SUMMARY



Service	Fiscal Year		
	2007/08	Reduction	Revised Budget
Janitorial Services	1,150,000	(109,400)	1,040,600
Security Services	605,000	(177,000)	428,000
Community Assistance Satellite Office	239,000	(105,000)	134,000
Indigent Care Services	671,412	(396,000)	275,412
Books by Mail Program	285,000	(285,000)	-
Streetscape Maintenance	1,846,715	(447,000)	1,399,715
Lynx	4,710,007	(325,000)	4,385,007
Pond & Canal Mowing	440,000	(110,000)	330,000
Road Resurfacing & Reconstruction	4,550,000	(500,000)	4,050,000
Street Sweeping	250,000	(100,000)	150,000
Arterial Road Mowing	395,000	(100,000)	295,000
Subdivision Retrofits	1,990,000	(1,025,000)	965,000
	<u>17,132,134</u>	<u>(3,679,400)</u>	<u>13,452,734</u>

* This summary does not include the hourly operation service level changes that have been proposed as staff is currently reviewing proposals and alternate recommendations.

SEMINOLE COUNTY GOVERNMENT
SERVICE LEVEL CHANGE PROPOSAL



**Administrative Services
Janitorial Services**

Service Level Change Proposed

Reduce the evening cleanings of County buildings from 5 days a week to 3 (Mon, Wed, Fri), except those at parks and libraries.

Implications of Service Level Change

May increase pest and vermin issues. Cleaning complaints would increase. The Day Porter Janitorial Services (performed during regular business hours) would remain at 5 days a week to handle any buildup in high traffic / public areas.

Budget Effect- General Fund

Worksession Budget FY 2007/08	\$1,150,000
Service Level Reduction –operating expenses	(<u>109,400</u>)
Revised Budget FY 2007/08	<u>\$ 1,040,600</u>

FTE Effect

contracted

Notes



**Administrative Services
Security Guard**

Service Level Change Proposed

Eliminate security guard services at County Services Building / Libraries.

Implications of Service Level Change

Eliminating Security Guards removes the immediate response offered by an armed guard in hostile situations.

Employees will not be able to access County Services Building without employee id badge. Night access for Janitorial staff is an issue which is still to be determined, as is whether a receptionist/kiosk would be needed.

Budget Effect

FTE Effect

Worksession Budget FY 2007/08	\$ 605,000	contracted
Service Level Reduction –operating expenses	(104,000)	CSB
Service Level Reduction –operating expenses	(<u>73,000</u>)	Libraries
Revised Budget FY 2007/08	<u>\$ 428,000</u>	

Remaining budget is primarily for Courthouse Security.

Notes



**Community Services
Community Assistance Satellite Office**

Service Level Change Proposed

Eliminate the Community Assistance office located at 108 Sausalito Boulevard in Casselberry. This office provides emergency financial assistance and veterans services, which could be handled by the Community Assistance staff at the Sanford office in the vicinity of Lake Mary Boulevard and US 17/92.

Implications of Service Level Change

Emergency Financial Assistance and Veterans clients will be limited to 1 (one) customer service center. Veterans Services should not be affected significantly since there is an outreach program already in place to reach their clients.

Department Request

Existing Casselberry staff will be reassigned duties in other division programs in the appropriate band including two currently grant funded vacant positions. Space is available to accommodate this relocation. In addition, the Seminole County Health Department has indicated a desire to assume the space if vacated, and also indicated the availability of funds to pay the lease cost if necessary.

Budget Effect-General Fund

FTE Effect

Worksession Budget FY 2007/08	\$ 239,000	4.0
Service Level Reduction-operating expenses	(19,000)	
Service Level Reduction –personal services	(<u>86,000</u>)	<u>-2.0</u> *
Revised Budget FY 2007/08	\$ <u>134,000</u>	<u>2.0</u>

*2 positions being transferred will be primarily funded from grant funds.

Notes



**Community Services
Indigent Care**

Service Level Change Proposed

Reduce indigent care services. In previous years, a case worker was provided by the County at the Central Florida Regional Hospital to assist indigent people with completing paperwork required to get financial assistance from the County for their medical treatment. Several years ago, the County stopped providing the case worker. Consequently, financial assistance requested and paid by the County has diminished to almost nothing:

FY 2003/04 \$261K
FY 2004/05 \$ 73K
FY 2005/06 \$ 57K
FY 2006/07 \$ 11K to date

In addition to the hospital contract, there are contracts for mental health and substance abuse totaling \$300,000.

Implications of Service Level Change

Indigent people receive services, but the hospital may not be reimbursed for those services. Impact would be minimal because hospital is not currently accessing available funding.

Pursuant to Florida Statute 154.301-331, the Health Care Responsibility Act places the ultimate financial obligation for an indigent patient's emergency care on the county in which the indigent patient resides. However, the statute does not specify what the County must do.

Budget Effect-General Fund

FTE Effect

Worksession Budget FY 2007/08	\$ 671,412	contracted
Service Level Reduction-operating expenses	(<u>396,000</u>) *	
Revised Budget FY 2007/08	\$ <u>275,412</u>	

* Reduction would require a contractual modification to hospital's agreement.

Notes



**Library Services
Books By Mail Program**

Service Level Change Proposed

Eliminate the enhancement portion of the Books By Mail program. The Books By Mail program is a new program that gives Seminole County Citizens the option to check out books and have them mailed directly to their homes. During the 3rd quarter of FY 2006/07 there was an average of 1,000 pieces mailed per month. This is a significant increase since the inception of the program. This program is an enhancement to the base services of the library increasing the quality of life for residents of Seminole County.

Implications of Service Level Change

Eliminating the Books By Mail Program will not reduce the base level of service that is offered to Seminole County residents for library services. It will only require them to visit the Library to check out books. This proposal does not exclude the historical services offered to shut-ins or citizens that cannot physically visit the libraries.

Department Request

If the Board decides this program is no longer necessary, it is recommended that positions associated with this program be used in another capacity that is associated with another service level change, for example: eliminating the processing of books for circulation by contractor and moving it in-house.

Budget Effect

FTE Effect

Worksession Budget FY 2007/08	\$ 285,000	2.0
Service Level Reduction –operating expenses	(<u>285,000</u>)	<u>-</u>
Revised Budget FY 2007/08	\$ <u>0</u>	<u>2.0</u>

Notes



Leisure Services Streetscapes

Service Level Change Proposed

Median Refurbishments – Cut median refurbishment (plant, tree, and sod replacement) by 33%.

Right-Of-Way – Eliminate County responsibility of maintaining ROW in front of residential areas. The areas in this estimate are located on arterial roads and make up approximately 60 total acres of turf. This does not include residential ROW in areas comprising 4 lanes with medians. If directed, these areas will be revisited as well for an additional decrease in necessary funds.

Landscape Maintenance – Decrease cycles for landscape maintenance (mowing, bed work and litter removal) by 19%, from 37 to 30. Cycles will not be less than 2 times during any given month and will be at 4 times per month during the three rainiest months. Decrease fertilizer application from 4 to 3 times annually.

Implications of Service Level Change

Median Refurbishments – The median refurbishment fund covers all replacement plant, trees, and sod throughout the County's 350 landscaped medians. The cut in budget will limit the ability of the program's staff to continually protect the County's previous investments in landscape design and materials equaling a diminishing return on investment. This will also inhibit the ability of the program to refurbish areas not budgeted for as capital improvements under the penny sales tax fund.

Right-Of-Way – Residents will have to maintain the strips between sidewalk and curb and from sidewalk to property line. This may bring some citizen outcry for a period of time. As the County grows, these strips grow in population and become increasingly difficult to maintain. There is a major inconsistency in these areas as some residents maintain their respective ROW while others do not. This sometimes results in contractor/resident overlap, which is difficult to prevent.

Landscape Maintenance – Weeds would out compete grass during the time of decrease. The change in service level would be more obvious during the dry months. Less trash removal would most likely create issues. 37 cycles were originally determined to be the optimal level of service as recommended by staff. Lowering the cycles would detract from the programs noticeable success over the past year. Through a new balanced, well written contract, staff was able to create a situation where the County is getting a greater service at 37 cycles for nearly the same amount of money as in previous years on 17 cycles.

Budget Effect-General Fund

Worksession Budget FY 2007/08	\$ 1,846,715
Service Level Reduction-operating expenses	(447,000)
Revised Budget FY 2007/08	\$ <u>1,399,715</u>

FTE Effect

contracted

Notes

**SEMINOLE COUNTY GOVERNMENT
SERVICE LEVEL CHANGE PROPOSAL**



**Planning and Development
LYNX - Airport Route (Link 33)**

Service Level Change Proposed

Planning staff met with LYNX staff on July 19, 2007. Based on that discussion, the Airport Route (Link 33) was identified to have one of the lowest rider-ship system-wide (5 riders per hour) yet to be of significant cost to the County at approximately \$325,000 annually.

Implications of Service Level Change

The elimination of Airport Route (Link 33) would result in a cost savings per year of approximately \$325,000. Eliminating the route would also terminate service to the Central Florida Family Health Center located on SR 419 and direct service to Orlando Sanford International Airport.

Staff has asked LYNX to look at alternatives that might lessen the impact of eliminating the route and these will be presented at the worksession.

Department Request

Planning requests the Board eliminate funding for Link 33 pending evaluation of the service alternatives to be presented by LYNX.

Staff also requests that the money saved be set aside towards the start-up costs of the proposed SR 434 route in FY 2008/09 and FY 2009/10. This route would initiate a new cross-county service including stops at the Longwood commuter rail stop and South Seminole Hospital.

Budget Effect

FY 2007/08 LYNX Funding Request	\$ 4,710,007
Value of proposed service change (drop Link 33)	<u>(325,000)</u>
Revised FY 2007/08 LYNX Fund Request	\$ 4,385,007

Notes



**Public Works
Road Resurfacing-Pavement Program**

Service Level Change Proposed

Reduce amount of roads resurfaced and reconstructed by 5.4 lane miles, from 44.7 to 39.3 lane miles. Roads in the following subdivisions are proposed to be deferred until subsequent fiscal year due to having the least amount of problems:

- Amberwood (Sugarwood Cir., Sunflower Ct., Woodgrade Cove/District 1)
- Sunrise (Darien Ct., Saddlehorn Cir./District 2)
- Deer Run (Dew Drop Cove, Wren Dr., Swallow Dr., Lauren Way, Grackle Dr., Grackle Ct., Laurel Ct., Warbler Way/District 3)

Implications of Service Level Change

Roadway pavement management is generally a preventive rehabilitation. It is much less expensive (2-3 times) to resurface than to rebuild a roadway. When scheduled rehabilitation is postponed, the frequency of failure and the need for patch work increases. As potholes develop the risk of going from a resurfacing project to a reconstruction project increases significantly.

Another factor to consider in evaluating this proposed reduction is the overall system condition rating. With many miles of new pavement constructed under the sales tax program, the average pavement rating across the system has been increased. As these newer roads age and require rehabilitation, more resources will be necessary for the arterial system.

The segments recommended for deferral are local subdivision streets with low traffic volumes. These types of roads can be sustained with minimal maintenance expense provided the time period of deferral is not unreasonable, because they will ultimately compete for resources with the more significant arterials and collectors.

Budget Effect- General Fund

FTE Effect

Worksession Budget FY 2007/08	\$ 4,550,000	contracted
Service Level Reduction –operating expenses	(500,000)	
Revised Budget FY 2007/08	\$ <u>4,050,000</u>	

Notes

SEMINOLE COUNTY GOVERNMENT
SERVICE LEVEL CHANGE PROPOSAL



**Public Works
Street Sweeping**

Service Level Change Proposed

Reduce street sweeping services 31% from 16 times a year to 11 times a year. Specifically, this would be to reduce sweeping arterial/collector streets from 12 to 8 times per year and subdivision streets from 4 to 3 times per year.

Implications of Service Level Change

The proposed reduction would have little to no effect on functionality of these roads. However, an estimated 1,080 cubic yards of silt/debris would enter our stormwater system annually. It is more cost effective in the long run to remove this silt/debris by sweeping streets rather than excavating the silt from the stormwater system. Also, aesthetics of community.

While street sweeping is an National Pollution Discharge Elimination System (NPDES) stormwater permit requirement (state and federally mandated), the proposed reduction in number of cycles and level of service (LOS) in the upcoming 2 year budget from the current fiscal year's number of cycles (and LOS) would not equate to a permit violation or non-compliance. The proposed level of service (including the reductions) is equal to the level of service of street sweeping in the years prior to the current fiscal year and would, therefore not be perceived as a reduction in LOS by Florida Department of Environmental Protection (FDEP).

The actual amount of pollutant load reduction credit the county can receive for street sweeping from FDEP for Total Maximum Daily Load (TMDL) impaired waterbodies is still being determined by FDEP. Once FDEP has determined the actual credit allotted for street sweeping, staff will incorporate the cost effectiveness of increasing the LOS/frequency of street sweeping into our analyses for meeting the regulatory requirements for the TMDL waterbodies and their contributing watersheds.

<u>Budget Effect-Transportation Trust Fund (General Fund subsidized)</u>	<u>FTE Effect</u>
Worksession Budget FY 2007/08	\$ 250,000 contracted
Service Level Reduction - capital expenditures	<u>(100,000)</u>
Revised Budget FY 2007/08	<u>\$ 150,000</u>

Notes



**Public Works
Subdivision Retrofit Program**

Service Level Change Proposed

Eliminate the capital improvement component of the Subdivision Retrofit Program.

Implications of Service Level Change

Elimination of the capital improvement component of the Subdivision Retrofit Program (SRP) would defer replacement of facilities which will fail in the near future, thereby increasing ultimate total costs for reconstruction because of cascading failure of other surrounding infrastructure. It would also defer the installation of drainage systems for certain areas which currently lack such facilities. An additional consequence is that associated restorations or upgrades of surrounding surface infrastructure which are accomplished as part of a drainage project would also be affected.

By maintaining funding for the underground rehabilitation portion of the Program, however, the SRP will continue to systematically address deteriorating systems with the lining of Stormwater pipes for locations determined by engineering analysis. Where this pipelining corrective action can be implemented prior to critical failure, the life of the existing infrastructure will be extended and future problems / costs can be avoided.

Department Commentary

It should be noted that as part of the FY 2006/07 SRP \$2 million budget, an additional \$589,000 in funding was received through HUD allowing for a 30% increase in subdivision improvements to programmed subdivisions.

While eliminating the capital improvements component of the Program is delaying the inevitable, a continuation of the underground rehabilitation component would allow the SRP to proactively stay ahead of potential catastrophic failure situations which can result in losses of pavement, curbs and sidewalks; flooding; road closures; and more costly unscheduled repairs.

<u>Budget Effect- Stormwater Fund (General Fund subfund)</u>		<u>FTE Effect</u>
Worksession Budget FY 2007/08	\$ 1,990,000	1
Service Level Reduction - capital expenditures	<u>(1,025,000)</u>	<u>0</u>
Revised Budget FY 2007/08	<u>\$ 965,000</u>	<u>1</u>

Notes
