

LIBRARY SERVICES 3D PRINTER ACCEPTABLE USE POLICY

The library's vision encourages creativity and inspiration. The library expects that access to use of a 3D printer will inspire interest in design, will contribute to the growth of user-created content and digital literacy, and support individual entrepreneurship while providing an opportunity to explore the technology involved in printing small three-dimensional objects in plastic. (This service is designed for prototypes, not for production purposes.)

The printer will be based at the Central Branch, and may be moved periodically to another location for programs.

1. Only designated library staff will have hands-on access to the 3D printer and must be authorized to operate it.
2. The printer may be used only for lawful purposes. Customers may not use the library's 3D printers to create objects that are:
 - Prohibited by local, state, or federal law.
 - Unsafe, or potentially unsafe, harmful, dangerous or poses an immediate threat to the well-being of others, including but not limited to weapons.
 - Obscene or otherwise inappropriate for the library environment.
 - In violation of intellectual property rights, or copyright, patent or trademark protection.
3. The library reserves the right to refuse any 3D print request.
4. The library's "Rules of Conduct" apply to use of the 3D printer just as they apply to all library use.

The customer agrees to assume all responsibility for, and shall hold the library harmless in, all matters related to copyright, patent, or trademark materials. The Seminole County Public Library is not responsible for any damage, loss, or security of data arising from the use of its equipment or network, nor the functionality or quality of object produced on the 3D printer.

The size of the file, timing of printing and maximum length of time allowed for each print job will be regulated according to demand and equipment restrictions. The library reserves the right to limit the number of print requests. The library reserves the right to view all 3D design files before printing in order to estimate print time and ensure adherence to policy.

Library staff will review every object file before it is printed. Customers are solely responsible for the creation and editing of design files. All files will be deleted from the system following the completion of the print job.

The library does not guarantee complete customer privacy during the 3D printing process as printing may be done in a public space.

The 3-D Printing program received funding and support of the Friends of the Library. Customers will be charged by the length of filament used to produce the 3D print job. Payment, to the Friends of the Library will be due at the time of pick up. Refunds are not given. Customers have 14 days from notification to pick up their print job. Items not picked up within 14 days become the property of the library. Current 3D file submission forms, printing locations and fee schedule are made available in posted signage and on the library's website.