

**Seminole County 2020 Census Response Team
Zoom Teleconferencing Meeting Minutes
September 29, 2020**

Following is a non-verbatim transcript of the Seminole County 2020 Census Response Team meeting, Tuesday, September 29, 2020, via Zoom Teleconferencing. This transcript represents a record focusing on the important points of the meeting.

A. Call to Order

Tony Matthews, Team Coordinator, called the meeting to order at approximately 2:05 p.m., and welcomed all in attendance. Mr. Matthews mentioned that this being the first Team meeting, may or may not be the final Team meeting, depending on the completion date of the 2020 Census.

B. Adoption of Meeting Minutes

Tony Matthews, Team Coordinator, called for adoption of the September 8, 2020, Team meeting minutes; motion by Lisa Holder, second by Anjum Mukherjee; approved unanimously by Team members.

C. Team Members Present

Anjum Mukherjee, Kendall Story, Yvonne Mouser, Lisa Holder, Fred Milch, Dagmarie Segarra, Bert Francis.

D. Team Members Absent

Christopher Schmidt, Jonathan Tardif, Nancy Acevedo, Cheri Myers, Alisha Maraviglia.

E. Others Present

Rebecca Hammock, Seminole County Development Services Director, Mary Moskowitz, Seminole County Planning and Development Division Manager, Desmond Morrell, Seminole County Attorney's Office, Senior Assistant County Attorney, Cathleen Craft, Chief Planner, City of Altamonte Springs Growth Management Department, Tony Matthews, Response Team Coordinator.

**Seminole County 2020 Census Response Team
Zoom Teleconferencing Meeting Minutes
September 29, 2020**

F. Response Rates and 2020 Census

Mr. Matthews updated the Team on the status of the 2020 Census response rates for Seminole County, noting that as of 9/21/2020, Seminole County remains in first place statewide.

G. Additional Team Activities Reports

Team members reported on census related activities beginning on August 1, 2020, the effective date of the Team, and previously provided to the Team Coordinator. Examples of census awareness activities by Team members includes: social media, postcards, video, distribution of census outreach materials, emails to various agencies/organizations, utility bills, podcast, and maintaining census related websites.

H. Review and Approval of Response Team Action Plan

Due to the uncertain completion date of the 2020 Census, the Team did not adopt the Action Plan. The September 30, 2020 date for completion of the 2020 Census was under legal challenge, and the Secretary of Commerce had issued a target date of October 5, 2020 to conclude the 2020 Census. Please see Other Business below for additional comments regarding the 2020 Census completion date.

I. Team Wrap-up Comments

Rebecca Hammock thanked the Team for their service. No significant issues were discussed.

J. Other Business

Desmond Morrell, County Attorney's Office, recommend that the Team comply with the target date of October 5, 2020 for completion of the 2020 Census, issued by the Secretary Commerce, unless and until further directives are forthcoming. Team Coordinator, Tony Matthews, briefly mentioned census messaging, responding to complaints related to the 2020 Census, and federal assistance based on census counts, previously provided to the Team by M. Matthews.

**Seminole County 2020 Census Response Team
Zoom Teleconferencing Meeting Minutes
September 29, 2020**

K. Adjournment

The Team Coordinator called for a motion to adjourn; motion by Bert Francis, second by Dagmarie Segarra; approved unanimously by Team members.

There being no further business to come before the Team, the Team Coordinator adjourned the meeting at approximately 2:56 p.m.

Minute Taker: Tony Matthews, Response Team Coordinator.

Signature:  Date: 10/30/2020

T:\Planning\p\Projects\Census 2020\2020 Census Response Team Effective August 2020\2020 Census Response Team Meetings\2020 Response Team Meeting Minutes\2020 Census Response Team Draft Meeting Minutes 9-29-2020.docx