



**SEMINOLE COUNTY GROWTH MANAGEMENT  
 PLANNING & DEVELOPMENT DIVISION  
 1101 EAST FIRST STREET, ROOM 2028  
 SANFORD, FL 32771  
 407-665-7441 PHONE 407-665-7385 FAX**

**PETITION FOR VACATE AND ABANDONMENT OF  
 RIGHTS-OF-WAY**

**APPLICATION FEE \$1,500.00** RIGHT-OF-WAY (FS 336.09, 336.10) (SCLDC 35.184)

**APPLICANT INFORMATION**

APPLICANT: \_\_\_\_\_ CONTACT: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**OWNER INFORMATION**

OWNER: \_\_\_\_\_ CONTACT: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**SITE INFORMATION**

GENERAL LOCATION OF VACATE REQUEST: \_\_\_\_\_  
 \_\_\_\_\_  
 PROPERTY PARCEL ID #: \_\_\_\_\_

**REASON FOR REQUEST:**

LIST SPECIFIC REASON THE VACATE IS BEING REQUESTED: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**NAME OF ADDITIONAL CO-APPLICANTS (IF ANY) ASSOCIATED WITH VACATE:**

NAME/ADDRESS: \_\_\_\_\_  
 OWNER OF PARCEL PID: \_\_\_\_\_  
 NAME/ADDRESS: \_\_\_\_\_  
 OWNER OF PARCEL PID: \_\_\_\_\_

*I understand that submission of an incomplete application may create delays.*

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**IN THE EVENT AN APPLICANT DECIDES TO WITHDRAW AN APPLICATION AFTER IT HAS BEEN SUBMITTED, SEMINOLE COUNTY WILL ASSESS THE REFUND AMOUNT BASED ON THE VALUE OF THE SERVICES RENDERED.**

REVISED 2014

**THE FOLLOWING INFORMATION MUST ACCOMPANY EACH APPLICATION:**

- APPLICATION TO VACATE WITH REQUIRED FEE PAYABLE TO SEMINOLE COUNTY
- LABELED AS EXHIBIT A: SKETCH AND LEGAL DESCRIPTION OF RIGHT-OF-WAY TO BE VACATED: *(8-1/2" X 11" OR 8-1/2" X 14" SHEET TO SCALE)* Please provide in a digital format with this application or arrange to email project manager.
- LETTERS OF REVIEW AND RECOMMENDATION FROM ALL APPLICABLE UTILITY COMPANIES
  - (    ) ELECTRIC COMPANY
  - (    ) TELEPHONE COMPANY
  - (    ) CABLE COMPANY
  - (    ) WATER / SEWER
  - (    ) GAS

Other information:

Per FS 336.10 the vacation of a right-of-way is a public hearing which requires published notice, one time, in a newspaper of general circulation at least two weeks prior to the hearing. A resolution must be adopted by the Seminole County Commissioners authorizing the vacation of the right-of-way and, following adoption, a notice of adoption must be published one time within 30 days in a newspaper of general circulation. The proof of publication of both the notice of public hearing and notice of adoption must be recorded in the deed records of the County.