



September 25, 2017

NOTE: In an effort to assist Assisted Living Facilities and Nursing Homes meet the tenants of the new executive order on emergency power, Seminole County Office of Emergency Management has put together this crosswalk to aid in the emergency plan development. If you have questions, please contact our offices at 407-665-5102.

Emergency Power Plan Criteria

1. What is your facility type? (Nursing Home or Assisted Living)
2. Facility Name?
3. Facility Address?
4. What areas of your facility do you plan to keep below 80 degrees?
5. What kind of equipment is being used to cool the facility?
6. What is the square footage of the cooled area?
7. How many people (residents and staff) do you plan to locate in this cooled space/area? (must meet national emergency shelter standards/state shelter guidelines and appropriate fire codes).
8. Please provide a statement for how you plan to move residents to this location?
9. Will there be beds available in the cooled area?
 - a. How many?
 - b. Do you have these beds onsite?
10. Describe how you will ensure the facility does not exceed 80 degrees and how often it will be monitored.
11. Describe the fuel type you will need to operate the generator?
12. How do you plan on storing 96 hours of fuel on-site?
13. Please provide a maintenance schedule for both the generator and HVAC system. (include: mechanism for load testing and documentation of the test)

14. State the procedure of how your facility will refuel before and after an emergency.
15. Provide a training procedure to ensure staff is aware of how to operate the emergency power to the facility.
16. Describe how new staff will be informed of the emergency power plan.
17. Please attach a certified HVAC letter with a quote approving the tonnage required to cool the space indicated.
18. Please attach a certified electrician letter with a quote specifying generator capacity required to run HVAC system and fuel for 96 hours.
19. Please attach a construction implementation timeline.
20. Please provide documentation to show the generator for the facility has been installed and is operable.