

# SEMINOLE COUNTY HISTORICAL COMMISSION

## MINUTES OF MONTHLY MEETING

May17, 2007

The regular monthly meeting of the Seminole County Historical Commission was held on May 17, 2007, at the Museum of Seminole County History located at 300 Bush Blvd. Sanford, Florida. The meeting was called to order by Chairman Linda Batman at 3:05 p.m.

**Members Present:** Linda Batman, John Bistline, Don Epps, Ettie Jane Keogh, Eunice Mann, Cecil Tucker, Paul Zuroski, Jane Peterson, Jessica Haines from the Library and Karen Jacobs from the Museum.

**Absent:** Alex Dickison, Rosalie Cook, Lillian Griffin, Robert Hughes, Beverly Mason, David Miller, Phil Tua, and Bonnie Ward.

### **Announcements:**

Linda welcomed Jane Peterson, acting director and Jessica Haines from the Library.

April minutes approved.

### **Grant:**

The entire Cultural Affairs Program was not approved by the state. The special appropriation of \$500,000 is still in the budget for the museum and our lobbyists do not anticipate it will be vetoed. We have to wait for the budget to be approved within the next couple of weeks.

### **Architect report:**

Karen, Scott Worley Project Manager from facilities, Jane Peterson from the Library and Jerry Mills the architecture firm met and discussed ways to cut the budget back a little on the new building in case of a shortest of funds.

Karen has suggested that we make some small changes such as having the tractors and anything related to the agriculture industry stay in the Agricultural Exhibit Building and move the traveling exhibits to the new building. Cut the tractors from 3 down to 2.

This will eliminate the moving of the crates to another building and allow with the big door for all crates to be loaded and unloaded easier.

A motion made by Cecil Tucker and seconded by John Bistline to move the 2 tractors into the Agricultural Exhibit Building and move the traveling exhibit space to the new building was passed unanimously.

Don Epps wife Kathy is in the interior design program at SCC. She used the new Educational and Multi-Purpose building as an engineer design project and named it **Building on History**. Everyone liked the name to be used in any presentations to the BCC. It is on display at SCC in the engineering department.

**Historical Markers:**

**Longwood Hotel/Bradlee-McIntyre:** dedication was held on Monday May 7, 2007@ 9:30 am Note\* Bradley is spelled Bradlee. This will be fixed at a later date.

**Altamonte Hotel:** text was submitted/changes made and approved.

**Casselberry/Fern Park-** need text-Karen contacted Jane Casselberry

**Student Museum marker-** text was submitted/changes made and approved

**Gabriella-**site is not ready yet

Karen informed the Historical Commission that last year sometime between the consensus and the approval of the Museum budget, \$10,000 was left out of the budget for the marker program.

In learning the new procedure of JDE and our new budget which is now Karen's responsibility; and have a meeting with our budget analyst; Karen suggested that we wait until next year to order the markers and ask for the additional money to be added to the budget in next year's cycle, as a one time addition. There is no money in that line item for the markers to date. Our budget analyst, Ben Crawford has added the \$10,000 to next's year's budget.

Jane informed the board that the county manager has implemented a hiring freeze for the county. Money and budgets will be very tight this next physical year because of the governor's property tax proposal.

**MAP 1 ( Museum Assessment Program)  
Institutional Assessment**

Martha Jackson from North Carolina is our MAP surveyor. She will arrive on Wednesday May 23, 2007 and will be here to critique the museum until Friday May 25, 2007. She has requested to meet with the members of the Historical Commission on Thursday May 24, 2007 at 2:00. Also she will meet with our acting director Jane Peterson at 10:00 in that morning as well as the museum staff.

**MAP 2 is the Collections Management Assessment.**

**MAP 3 is for Governance Assessment and Public Dimension Assessment.**

These are the first three steps towards accreditation for the Museum which is a very long process.

Karen met with Heidi Haines about the Haines collection concerning the early fern business, the Jasmine Theater and many more pieces of early history. This is truly a wonderful collection that needs to be put into archival materials and preserved. She is willing to share the original photos with us for copying and she will retain the originals.

Karen will evaluate and write up an archival proposal for her. This proposal will recommend what needs to be done with the collection and how much it will cost to preserve it.

**Building On History-5 year plan:**

Completed and approved.

**Karen's Museum Report:** Karen passed out her Museum report

**Society Report:** Trip to Winter Park was a great success. Meeting date has been changed to from May 31, to May 30, 2007. Refreshments start at 4:30 and program at 5:00. Antique appraisal Fair at Lake Mary Community Center on Sept. 15, 2007

Meeting adjourned at 5:00.

