

**SEMINOLE COUNTY
ANIMAL CONTROL BOARD
REGULAR MEETING MINUTES**

**September 11, 2014
7:00 PM**

MEMBERS PRESENT: Stephen Browne, Chairman
Bryan Wilson, Vice Chairman
Gayle Hair
Marianne King
Heather Smith
Dr. Robert Moja

MEMBERS ABSENT: N/A

OTHERS: Bob Hunter, Animal Services Manager
Ann Colby, Assistant County Attorney
Catherine Scanlon, Clerk to the Board
Diane Gagliano, Animal Services Event Coordinator
Carole Coleman, Animal Services Field Supervisor

The following is a non-verbatim transcript of the Seminole County Animal Control Board meeting held September 11, 2014 at 7:00 PM, at the Sheriff's Office/Public Safety Building, 150 Bush Boulevard, Sanford, Florida.

I. Call to Order.

Stephen Browne called the meeting to order at 7:01 PM.

II. Roll Call.

Roll Call was taken by the Clerk. A quorum was met.

III. Minutes: March 20, 2014 (June 26, 2014 meeting was cancelled)

Gayle Hair motioned to approve the minutes. Marianne King seconded the motion. Motion passed unanimously.

IV. Public Commentary.

Stephen Browne announced the Board would take public commentary and called for the first speaker.

There were no public speakers.

V. Old Business.

- A. A moment to discuss Dr. Lawrence O. Pultz, DVM of Town and Country Veterinary Clinic.

Stephen Browne took a moment to say a few words regarding Dr. Pultz's passing.

- B. Review of yearly mandatory training of *The Florida Sunshine Law, Ethics and Public Records Law*.

Ann Colby, Assistant County Attorney, addressed the board and its new members regarding *The Florida Sunshine Law, Ethics and Public Records Law*. Ann Colby distributed packets containing related material(s) to new members, and suggested she would conduct the full training at the next board meeting when it is expected there will be a full Animal Control Board.

VI. New Business.

- A. Welcome and introduce new board members.

All board members took a moment to introduce themselves and new members were welcomed to the board.

- B. Upcoming Animal Services and Community Events.

Diane Gagliano, Event Coordinator for Seminole County Animal Services (SCAS), took a few moments to talk about the shelter's upcoming events. Upcoming events include Responsible Pet Ownership Day, Adopt Me! Event held at Pet Paradise in association with the SCAS Friends Group T.E.A.R.S., Subaru Adoption Event, Franklin's Friends Walk and Home for the Holidays. Bryan Wilson asked if there would be any consideration for Black Cats during the month of October, and Diane Gagliano explained that it is current policy not to adopt out Black Cats the week before Halloween.

- C. Proposed changes to Animal Services Fee Resolution and updates/changes to the Seminole County Code Chapter 20.

Stephen Browne called for the discussion on the proposed changes to the Animal Services Fee Resolution. Questions were asked to clarify and explain the price changes and increases. Bob Hunter, SCAS Manager, responded, touching on several areas in the fee resolution. The proposed changes are to better reflect the shelter's actual costs, including contracted veterinarian costs, rising vaccines costs, etc. Bob Hunter stated that much research had been done to decide on the proposed fee changes, including comparisons with surrounding counties. Bob

Hunter continued to review the prices throughout the Resolution and answered questions for the board.

Gayle Hair asked about possible pro-bono spay and neuter surgeries provided by local veterinarians within Seminole County. Dr. Moja spoke on the subject, suggesting that it is always a possibility, but would be a case by case basis at the veterinarian's discretion. SCAS cannot actively solicit for these types of "donations".

Stephen Browne questioned the change in redemption costs, suggesting the price should continue to escalate as the current pricing structure allows, instead of changing to a flat fee, in the effort to remain as a penalty to repeat offenders. Carole Coleman, Field Supervisor, advised the board on the process, explaining that redemption fees, which include impound and board fees, are the means for the County to recoup the actual costs of impounding an animal; this includes staff time, vehicle maintenance, and housing and care of the animal while at the shelter. In addition to paying these redemption fees, citizens are being issued citations for their animals being "At Large", and that will continue to be used as the source of penalty under Seminole County Code Chapter 20.

Discussion was had on the rising cost(s) of adopting an animal. The shelter's costs are still significantly less expensive than other agencies in the area. Carole Coleman and Diane Gagliano explained to the board that the shelter does utilize donation money for spay and neuter surgeries, in effort to make the animals at the shelter more adoptable and more affordable for citizens. Stephen Browne inquired about a "Spay/Neuter Sponsor Program" and Diane Gagliano advised that while the shelter does not currently have a specific program set up for that, they do have our Foster Care Program that is similar.

Bryan Wilson motioned to recommend these Proposed Fee Resolution Changes to the Director of Public Safety. Dr. Moja seconded the motion. The Animal Control Board is in full support of recommending these Proposed Fee Resolution Changes.

At this time, Gayle Hair asked about Seminole County Code Chapter 20 changes. Bob Hunter advised that SCAS staff was currently reviewing the ordinance, with the intent to separate items into two (2) Codes; a revised Seminole County Code Chapter 20 that would pertain to items enforceable by the Florida Statute, and an Administrative Code that would pertain to items enforceable on an administrative level. Stephen Browne asked if all board members could be provided a copy of the revised code that was previously being edited. It was decided this copy would be sent with the December meeting agenda information packet.

VII. Reports.

A. Kennel Statistics (Intakes & Outcomes).

Bryan Wilson commented on the success of the “Statistics Board” that is hung in the front lobby of SCAS, showing the shelter’s kennel statistics on a monthly basis. Diane Gagliano followed his statement by pointing out that SCAS is still performing better than the national average for intakes and outcomes.

B. Pet Data, Inc. Statistics. – County Tag/License Purchases.

Marianne King asked why SCAS does not currently offer a three (3) year county pet license tag to go along with animals that have a three (3) year rabies vaccine. Bob Hunter explained that while this is always a possibility in the future, currently the shelter still views the yearly license tag as the best source of ID for the animals. The requirement to renew yearly gives citizens the opportunity to provide the most current and up to date contact information to the shelter. Should an animal that is properly registered become lost or found, having the most current information will aid in SCAS being able to promptly reunite these lost pets with their owners.

VIII. Confirmation of Next Meeting.

- December 11, 2014

IX. Adjournment.

Marianne King motioned to adjourn the meeting. Dr. Moja seconded the motion. The motion passed unanimously. Meeting was adjourned at 8:12pm.

Respectfully submitted,

Clerk to the Board