

SEMINOLE COUNTY  
ANIMAL CONTROL BOARD  
REGULAR MEETING MINUTES

March 9, 2017  
6:00 PM

MEMBERS PRESENT: Stephen Browne  
John McGrath  
Marianne King  
Gayle Hair  
Bryan Wilson  
Heather Smith  
Dr. Stephen Wiseman, DVM

MEMBERS ABSENT: N/A

OTHERS: Bob Hunter, Animal Services Manager  
Desmond Morrell, Assistant County Attorney  
Albert Adams, Clerk to the Board

The following is a non-verbatim transcript of the Seminole County Animal Control Board meeting held March 9, 2017 at 6:00 PM, at the Sheriff's Office/Public Safety Building, 100 Eslinger Way, Sanford, Florida.

I. Call to Order.

Stephen Browne called the meeting to order at 6:00PM.

II. Roll Call.

Roll Call was taken by the Clerk. A quorum was met.

III. Minutes: December 8, 2017.

Stephen Browne called for review of the minutes. Bryan Wilson motioned to accept the minutes, and Gayle Hair seconded the motion. The minutes were accepted.

IV. Public Commentary.

Stephen Browne announced that the Board would take public commentary and called for the first speaker.

Elisabeth Prescott, 2406 S. Marshall Ave Sanford, FL 32771. Ms. Prescott addressed the Board with concerns about citations. She stated that finding the form for the citations on the County web site should be easier to find. She asked the Board for clarifications on how many times citations are issued before mandatory court appearance was required. Bob Hunter addressed her concerns. Ms. Prescott also asked whether issuing citations would be a concern to the animal, stating the owner may place the animal in more harm by crating it so that it could not escape, or cause injuries.

No other speakers were present, Stephen Browne closed public commentary.

V. Old Business.

A. Veterinary Services Contract

- Bob Hunter advised the Board that we have been actively soliciting for a veterinarian service since December 2016, due to our contract with Lake Mary Veterinary Clinic expires on March 6, 2017, which has not received a lot of response. That solicitation has since been changed to simply reflect animal sterilizations only and a second solicitation will go out to reflect the onsite veterinary Services. Heather Smith asked for clarification of the onsite veterinarian. Bob Hunter explained that cost prohibits retro fitting of the shelter for surgical procedures, and that a mobile spay/neuter unit was being considered for the purchase by the county.

Stephen Browne addressed Ms. Prescott, explaining that the Board was not ignoring her request, but that they were an advisory board only and could not make judgements about her concerns. Bob Hunter asked Ms. Prescott to contact him directly if she has any concerns.

VI. New Business

A. New Reporting Structure for Animal Services

- Bob Hunter advised the Board that changes will be going forth we will no longer be operating under the Department Public Safety. Bob Hunter introduced Alan Harris, our new Chief Administrator of Office of Emergency Management for Animal Services Division.

#### B. New Fee Resolution.

1. Bob Hunter wanted to point out a few changes to the Fee Resolution that were approved by the County Commission on February 28, 2017:
  - Section B(2)- Clarifying that if you are using a Seminole County issued trap, that the animal will need to come back to Animal Services. The purpose of this is so we can check animal's ownership, so that owned animals can be returned and stray animal can be processed appropriately. We want to avoid any concerns that someone is trapping animals and we did not know the animal's disposition.
  - Section B(5)- That Animal Services reserves the right to decline to provide shelter services, such as the adoption or transfer of any County-owned animal, to any individual or group who has either surrendered owned animals to the shelter more than twice within a given year, has failed to make payments for any services previously rendered by the County such as impound or board, has failed to pay or contest citations issued to them for possible violations of County Code, or has been convicted of any crime involving animals.
  - Heather Smith asked does it affect someone's ability to reclaim an owned animal because of outstanding fees. Bob Hunter advised that it does not affect the ones with owned animals. Animal Services is only looking at the County-owned animal being transferred to another person.
  - Bob Hunter advised the Fee Resolution was brought forth because of Section C(5) and C(5)a- These are the new pricing structures that were proposed for our involvement with the Greyhound Race Track. The Annual Commercial Kennel License fee is \$150 (that includes licensing for up to 5 kennel dogs), each additional kennel dog is \$5.00.
  - Section F(5)- That the Pet Pal Program is for qualifying Seminole County residents who want to adopt and license a pet of their choice as an individual owner. Resident must be present.

### C. Revised Ordinance

- Bob Hunter advised that the revised ordinance has been placed on hold at this time.

### D. Removal of Breed From Kennel Cards

- Carla Wilson advised it was previously brought up about removing breeds from animals at Seminole County Animal Services. Ms. Wilson said it would be beneficial to have uniformity will all the shelters by removing breed from cage cards. Officials from Pet Alliance of Greater Orlando (PAGO) was in attendance to talk about their involvement on removing breed restriction. Representative advised there organization started this process about a month ago. Gayle Hair asked what happens when people come in and asked what breed the dogs are and you say mixed breed, what was the reaction of the people. Pet Alliance advised that taking labels off dogs will not affect their adoptions rate. Gayle Hair asked if the people turn away when they do not know what breed it is or do they just say ok. Pet Alliance advised that people are normally looking for a smaller dog. Also advised people are looking at personality of the animals. Heather Smith asked how you classify animals in your software system. Pet Alliance if they try and put identifiers on the card for staff. Pet Alliance advised there is information in software that just states "mixed". Heather Smith asked does every single card have "mixed" on it. Pet Alliance advised that you can choose "mixed" or specific breed. Heather Smith asked do you upload your information to Pet Finder. Pet Alliance said they do in Pet Finder. Initially Pet Finder did not allow them to but they changed in January and now they are allowed to just use the label "mixed". Heather Smith asked does Pet Finder allow you to search by a certain kind of breed. Pet Alliance advised Pet Finder's database was the hardest obstacle for them. Stephen Browne agrees there is a lot of mix labeling. Concerned that just putting "mixed" as a label will be just another code word for Pit. Dr. Wiseman asked what kind of response you are getting from Apartment complexes. Pet Alliance advised that it should increase their adoptions. Also that it is a part of their 3 year plan.

Dr. Wiseman agrees with taking breed labels off of cage cards. The discussion then went on to medical records of the dog. Carole Coleman, Field Supervisor of Animal Services, informed the Board that Florida Rabies Certificates ask for specific primary breeds, and mx is not considered a breed. When Pet Alliance of Greater Orlando were asked how they mark their rabies certificates, they stated that the dog actually has a breed specified in the background of the kennel program for medical documents such as Rabies Certificates. Gayle Hair motioned to table the discussion until get more information. Heather Smith advised she does not want to table the discussion for any secondary but to revisit it at a later time when Seminole County Animal Services has had time to research the advantages and disadvantages of the breed removal from cage cards. Gayle Hair motioned to withdraw. Heather Smith motioned to revisit at the discretion of Mr. Hunter. Gayle Hair seconded the motion. The board voted, and all members were in agreement with Heather Smith's motion except Bryan Wilson, who opposed to the motion.

#### E. Upcoming SCAS Initiatives (Bob Hunter)

##### 1. Interlocal with Pet Alliance

- Bob Hunter discussed the proposed partnering with Pet Alliance of Greater Alliance, for the sale of Pet Licenses to their adopted animals only, and the partnering of a mobile vet service.

#### F. Community Events

##### 1. March 2017 Adopt-a-thon (Tag & Rabies Clinic)

- Bob Hunter advised the Board about the upcoming Adopt-A-Thon on March 25, 2017 with the partnering with Pet Alliance which will provide their vet for our free rabies clinic for Seminole County Residents.

## 2. Program Coordinator Report

- Report was not available for the board at this time. The report will be emailed to them following the meeting.

### G. Future Agenda Items

- No future agenda items discussed.

## VII. Reports.

### A. Kennel Statistics (Intakes & Outcomes), revised dates on 2<sup>nd</sup> page.

- Steve Browne advised intakes were down compared to last year.

### B. Pet Data, Inc. Statistics - County Tag/License Purchases.

### C. Cisco Phone Statistics

- The Board commended the staff on their phone statistics, specifically the call response times, and hold times..

## VIII Confirmation of Next Meeting.

Meeting date for June 8, 2017 at 6:00pm was confirmed; no scheduling conflicts at this time.

Stephen Browne mentioned that the election of the officers was not on the agenda. Desmond Morrell, assistant County Attorney advised that they could vote at this time on the officers, as long as it was noted in the minutes. Gayle Hair motion to nominate Stephen Browne for chairman. Dr. Wiseman 2<sup>nd</sup> the motion for nomination. Stephen Browne was elected Chairman. Stephen Browne motion to nominate Gayle Hair for Vice Chairman. Marianne King 2<sup>nd</sup> the motion for nomination. Gayle Hair was nominated as Vice Chairman.

## IX. Adjournment.

Steve Browne adjourned the meeting at 7:42 PM.

Respectfully submitted,

Clerk to the Board