

ANIMAL CONTROL BOARD
SEMINOLE COUNTY, FLORIDA

REGULAR MEETING AGENDA

Thursday June 11, 2015 7:00 PM

Sheriff's Office/Public Safety Building
Community Room (Room #1-152)
150 Bush Boulevard
(Seminole County Operations Center)
Sanford, Florida 32773

- I. Call to Order.
- II. Roll Call.
- III. Minutes: March 24, 2015
- IV. Public Commentary.
 - o Limited to 3 Minutes Per Speaker
 - o Speaker Request Form Required
- V. Old Business.
 - A. Follow up discussion on previous ACB requested items
- VI. New Business.
 - A. Discussion of the roles and responsibilities of the Animal Control Board Members.
 - B. Animal Services Initiatives.
 - C. Upcoming Animal Services and Community Events.
 - D. Future Agenda Items.
- VII. Reports.
 - A. Kennel Statistics (Intakes & Outcomes).
 - B. Pet Data, Inc. Statistics. – County Tag/License Purchases.

VIII. Confirmation of Next Meeting(s).

- Thursday September 10, 2015
- Thursday December 10, 2015

IX. Adjournment.

FOR ADDITIONAL INFORMATION REGARDING THIS NOTICE, PLEASE CONTACT BOB HUNTER, ANIMAL SERVICES MANAGER, AT 407-665-5202. PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT ADA COORDINATOR 48 HOURS IN ADVANCE OF THE MEETING, AT 407-665-7941.

PURSUANT TO FLORIDA LAW, THE PUBLIC HAS THE RIGHT TO BE HEARD ON ALL PROPOSITIONS. PUBLIC COMMENT TIME ON PROPOSITIONS SHALL BE THREE (3) MINUTES FOR INDIVIDUALS AND SIX (6) MINUTES FOR GROUP REPRESENTATIVES. PROPER DECORUM WILL BE OBSERVED.

PERSONS ARE ADVISED THAT, IF THEY DECIDE TO APPEAL ANY DECISION MADE AT THESE MEETINGS/HEARINGS, THEY WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSES, THEY MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED, PER SECTION 286.0105, FLORIDA STATUTES.

PLEASE NOTE THAT WHILE MEETINGS OF THE ANIMAL CONTROL BOARD ARE SUBJECT TO THE SUNSHINE LAW AND ALL ARE WELCOME TO ATTEND, NEITHER THE FACILITY NOR, IN MANY CASES, THE MATTERS DISCUSSED BY THE BOARD ARE SUITABLE FOR YOUNG CHILDREN. WE WOULD REQUEST THAT, UNLESS YOUR CHILDREN ARE TESTIFYING BEFORE THE BOARD, THEY REMAIN EITHER AT HOME OR OUTSIDE THE HEARING ROOM, WITH APPROPRIATE ADULT SUPERVISION.

Follow Up ACB Meeting Suggestions (from 3/24/15 meeting):

- 1) Nameplates: Based upon Chairman Brown's suggestions, new nameplates were to be ordered that reflect names/positions for SCAS staff. SCAS staff also considered some type of indicator (e.g. sticker, badge, etc.) to add to ACB member nameplates when they become Chair and Vice Chair. This effort was placed on hold until the new Office Supervisor, Denise Sims, was in place, and the name plates will be ordered and ready for the September 2015 meeting.
- 2) License Tag Information:
 - a) Pet Data: The Board sought information regarding the number of licenses issued in prior years. SCAS staff obtained a report for the pet license breakdown from 2006 -2014, which has been included as part of the Agenda Backup.
 - b) Licensing Requirement: The Board raised a concern that citizens may not be aware of the County's licensing requirement. SCAS staff has since posted information on the SCAS website regarding the distinction between a pet license and a rabies tag under the rabies vaccination policy. Staff is also considering hosting a 'Tag Day' for Fall 2015, through which pet licenses would be offered for free and SCAS would partner with another agency to provide rabies vaccinations/tags. Please note that this initiative would require approval from the Seminole County Board of County Commissioners.
- 3) List of Pet Rescues: The Board had requested a list of the Pet Rescue Agreements processed to date (as of 6/4/15) by SCAS staff: A New Beginning Pet Rescue (Orlando); American Bullmastiff Assoc. Rescue Services (North Port); Aristocats, Inc. (Orange City); Buddies For Life, Inc. (Orlando); Cavalier Rescue of Florida, Inc. (Rockledge); Central Florida Pug Rescue, Inc. (Lake Mary); Coastal Poodle Rescue, Inc. (Melbourne); Doglando Foundation, Inc. (Orlando); Eskie Rescuers United American Eskimo Dog Rescue, Inc. (Randallstown, MD); Fallin Pines Critter Rescue, Inc. (Christmas); Florida Dachshund Rescue, Inc. (Debary); Florida Little Dog Rescue Group, Inc. (St. Cloud); Golden Retriever Rescue of Mid-Florida (Goldenrod); Greyhound Pets of America / Greater Orlando (Longwood); Labrador Retriever Rescue of Florida, Inc. (Deerfield Beach); Poodle and Pooch Rescue, Inc. (Orlando); Project PAWS (Lake Mary); RAIN, Inc. (Orlando); Scottish Terrier Rescue of the Southeast (Longwood); Southeast German Shorthaired Pointer Rescue (Geneva); T.E.A.R.S., Inc. (Lake Monroe).
- 4) Attendance: The Board was concerned with timely notification to the Chairman regarding member attendance for upcoming meetings. Prior to this upcoming meeting, SCAS staff had notified the Chairman of possible attendance concerns on 5/26/15, and the general email notice regarding this month's meeting was sent out one (1) week earlier on 5/22/15. However, a quorum had yet to be reached as of 6/4/15 but members had until Monday June 8th to respond with confirmation of their attendance.
- 5) Veterinarian ACB Member: The Board was concerned regarding Dr. Moja's meeting attendance. Dr. Moja had been absent at the 12/11/14 and 3/24/15 meetings. There will be a total of three (3) meeting absences if Dr. Moja is unable to attend the 6/11/15 meeting. The Board would need to consider whether Dr. Moja should vacate his seat, and SCAS staff would then pursue the formal replacement process through the Seminole County Board.
- 6) Petco/Pet Smart: The Board has questioned whether SCAS could partner with either of these stores to improve animal adoptions, but SCAS staff does not have the staffing resources to work directly with either of these stores. Instead, SCAS staff is working with T.E.A.R.S. to amend their Pet Rescue Agreement, to allow them to take more animals to their Petco store adoption events. SCAS is continuing to work with Orange County Animal Services to transfer animals to their agency to increase adoption visibility through their direct contracts with these stores.
- 7) Pet Pals/Dolly's Reunion Program: The Board was concerned regarding the visibility of these two (2) programs – Pet Pals is an SCAS program; Dolly's Reunion Program is a Dolly's Foundation Program. On 6/5/15, the County installed a new computer-based telephone system for the Front Desk and Dispatch areas. SCAS is now able to control the messaging queues through this phone system, and an announcement regarding the Pet Pals program has been recorded. Pet Pals Program information has also been posted on the SCAS website. Regarding Dolly's Reunion Program, Dolly's Foundation remains responsible for advertising their program as part of their grant but SCAS staff continues to educate owners about this program when they redeem their animals at our shelter.

Calendar Year

Fiscal Year (Oct-Sep)

2014	<u>Breakdown</u>	<u>%</u>
Cat - Unaltered	215	1%
Cat - Altered	6,726	23%
Dog - Unaltered	2,806	10%
Dog - Altered	<u>19,044</u>	66%
Total	28,791	

Oct'14-Apr'15	<u>Breakdown</u>	<u>%</u>
Cat - Unaltered	127	1%
Cat - Altered	3,775	23%
Dog - Unaltered	1,333	8%
Dog - Altered	<u>10,863</u>	67%
Total	16,098	

2013	<u>Breakdown</u>	<u>%</u>
Cat - Unaltered	262	1%
Cat - Altered	7,250	24%
Dog - Unaltered	3,338	11%
Dog - Altered	<u>19,678</u>	64%
Total	30,528	

2013-2014	<u>Breakdown</u>	<u>%</u>
Cat - Unaltered	234	1%
Cat - Altered	6,917	23%
Dog - Unaltered	2,943	10%
Dog - Altered	<u>19,413</u>	66%
Total	29,507	

2012	<u>Breakdown</u>	<u>%</u>
Cat - Unaltered	296	1%
Cat - Altered	7,466	24%
Dog - Unaltered	3,710	12%
Dog - Altered	<u>19,828</u>	63%
Total	31,300	

2012-2013	<u>Breakdown</u>	<u>%</u>
Cat - Unaltered	252	1%
Cat - Altered	7,228	24%
Dog - Unaltered	3,474	11%
Dog - Altered	<u>19,663</u>	64%
Total	30,617	

2011	<u>Breakdown</u>	<u>%</u>
Cat - Unaltered	296	1%
Cat - Altered	7,343	23%
Dog - Unaltered	3,792	12%
Dog - Altered	<u>19,873</u>	63%
Total	31,304	

2011-2012	<u>Breakdown</u>	<u>%</u>
Cat - Unaltered	308	1%
Cat - Altered	7,378	24%
Dog - Unaltered	3,677	12%
Dog - Altered	<u>20,006</u>	64%
Total	31,369	

2010	<u>Breakdown</u>	<u>%</u>
Cat - Unaltered	319	1%
Cat - Altered	7,645	24%
Dog - Unaltered	3,789	12%
Dog - Altered	<u>19,781</u>	63%
Total	31,534	

2010-2011	<u>Breakdown</u>	<u>%</u>
Cat - Unaltered	313	1%
Cat - Altered	7,493	24%
Dog - Unaltered	3,835	12%
Dog - Altered	<u>19,722</u>	63%
Total	31,363	

2009	<u>Breakdown</u>	<u>%</u>
Cat - Unaltered	376	1%
Cat - Altered	8,711	25%
Dog - Unaltered	4,590	13%
Dog - Altered	<u>21,457</u>	61%
Total	35,134	

2009-2010	<u>Breakdown</u>	<u>%</u>
Cat - Unaltered	314	1%
Cat - Altered	7,880	25%
Dog - Unaltered	3,903	12%
Dog - Altered	<u>20,034</u>	62%
Total	32,131	

2008	<u>Breakdown</u>	<u>%</u>
Cat - Unaltered	413	1%

2008-2009	<u>Breakdown</u>	<u>%</u>
Cat - Unaltered	380	1%

Cat - Altered	9,638	27%
Dog - Unaltered	4,869	13%
Dog - Altered	<u>21,262</u>	59%
Total	36,182	

Cat - Altered	8,734	25%
Dog - Unaltered	4,657	13%
Dog - Altered	<u>21,455</u>	61%
Total	35,226	

2007	<u>Breakdown</u>	<u>%</u>
Cat - Unaltered	616	2%
Cat - Altered	9,766	27%
Dog - Unaltered	5,254	15%
Dog - Altered	<u>19,946</u>	56%
Total	35,582	

2007-2008	<u>Breakdown</u>	<u>%</u>
Cat - Unaltered	485	1%
Cat - Altered	10,088	27%
Dog - Unaltered	5,016	14%
Dog - Altered	<u>21,296</u>	58%
Total	36,885	

2006	<u>Breakdown</u>	<u>%</u>
Cat - Unaltered	467	2%
Cat - Altered	6,879	26%
Dog - Unaltered	4,193	16%
Dog - Altered	<u>14,881</u>	56%
Total	26,420	

2006-2007	<u>Breakdown</u>	<u>%</u>
Cat - Unaltered	599	2%
Cat - Altered	9,287	27%
Dog - Unaltered	5,189	15%
Dog - Altered	<u>19,218</u>	56%
Total	34,293	

Aug'05-Dec'05	<u>Breakdown</u>	<u>%</u>
Cat - Unaltered	139	1%
Cat - Altered	3,559	26%
Dog - Unaltered	2,132	16%
Dog - Altered	<u>7,753</u>	57%
Total	13,583	

2005-2006	<u>Breakdown</u>	<u>%</u>
Cat - Unaltered	361	2%
Cat - Altered	5,714	26%
Dog - Unaltered	3,607	16%
Dog - Altered	<u>12,714</u>	57%
Total	22,396	

Kennel Statistics Report
Intakes from 10/01/14 to 5/31/15

	CAT	DOG	FERRET	KITTEN	OTHER	PUPPY	TOTAL
BORN IN THE SHELTER	5	0	0	36	0	8	49
DISPOSAL REQUESTED	213	75	0	0	600	1	889
EUTHANASIA REQUESTED	103	167	0	1	4	0	275
FOSTER	66	19	0	138	0	2	225
OWNER SURRENDER	320	224	1	135	59	12	751
PROTECTIVE CUSTODY	21	39	0	0	3	2	65
QUARANTINE	40	77	0	6	24	2	149
RETURN	34	116	0	5	0	2	157
STRAY	1684	1016	5	218	728	52	3703
FERAL	641	0	0	0	0	0	641
TRANSFER	0	1	0	0	0	0	1
TOTAL	2486	1734	6	539	1418	81	6264

Kennel Statistics Report
Outcomes from 10/01/14 to 5/31/15

	CAT	DOG	FERRET	KITTEN	OTHER	PUPPY	TOTAL
ADOPTION	318	622	0	197	12	32	1181
DIED	28	5	0	27	22	0	82
DISPOSAL	227	92	0	3	608	0	930
EUTH	1749	383	1	137	379	2	2651
FOSTER	54	13	0	141	0	12	220
LOST/ESCAPED	0	0	0	0	0	0	0
MISSING	1	0	0	0	2	0	3
RELOCATE	0	0	0	0	37	0	37
RTO	64	544	0	4	4	6	622
TRANSFER	67	112	5	13	362	4	563
TOTAL	2508	1771	6	522	1426	56	6289

	CAT	DOG
TOTAL INTAKE	3025	1815
TOTAL ADOPTION	515	654
TOTAL RECLAIMED	68	550
TOTAL EUTHANIZED	1886	385

Kennel Statistics Report
Intakes from 10/01/13 to 9/30/14

	CAT	DOG	FERRET	KITTEN	OTHER	PUPPY	TOTAL
BORN IN THE SHELTER	12	0	0	25	0	21	58
DISPOSAL REQUESTED	341	119	0	6	1186	1	1653
EUTHANASIA REQUESTED	134	263	2	0	13	2	414
FOSTER	79	57	0	286	0	25	447
OWNER SURRENDER	913	426	2	334	77	33	1785
PROTECTIVE CUSTODY	7	53	0	2	6	2	70
QUARANTINE	98	115	0	9	29	0	251
RETURN	40	186	0	14	1	6	247
STRAY	2941	1854	2	418	1194	142	6551
FERAL	1176	0	0	18	0	0	1194
TRANSFER	0	4	0	0	0	0	4
TOTAL	4565	3077	6	1094	2506	232	11480

Kennel Statistics Report
Outcomes from 10/01/13 to 9/30/14

	CAT	DOG	FERRET	KITTEN	OTHER	PUPPY	TOTAL
ADOPTION	390	1095	0	395	13	100	1993
DIED	73	10	0	46	67	4	200
DISPOSAL	357	122	0	7	1204	1	1691
EUTH	3592	779	2	255	580	6	5214
FOSTER	64	52	0	307	0	22	445
LOST/ESCAPED	4	1	0	0	0	0	5
MISSING	1	0	0	0	0	0	1
RELOCATE	0	0	0	0	78	0	78
RTO	134	858	0	8	9	15	1024
TRANSFER	54	203	4	21	545	47	874
TOTAL	4669	3120	6	1039	2496	195	11525

TOTAL INTAKE	CAT	DOG
	5659	3309
TOTAL ADOPTION	785	1195
TOTAL RECLAIMED	142	873
TOTAL EUTHANIZED	3847	785

Licensing Summary Report From PetData FY2015
TOTAL LICENESES PURCHASED

	UNALTERED CAT	UNALTERED DOG	ALTERED CAT	ALTERED DOG	TOTAL
OCTOBER	13	156	387	1050	1606
NOVEMBER	5	114	455	1152	1726
DECEMBER	34	143	498	1307	1982
JANUARY	20	146	557	1455	2158
FEBRUARY	10	180	511	1625	2326
MARCH	7	165	496	1710	2378
APRIL	11	142	485	1688	2326
MAY					0
JUNE					0
JULY					0
AUGUST					0
SEPTEMBER					0
TOTAL	80	1046	3389	9987	14502



**Seminole County
Animal Licensing
1st Quarter, 2015**



Customer Service

495 Total Calls
1,331 Minutes on Phone
255 Emails
2,265 Web Hits

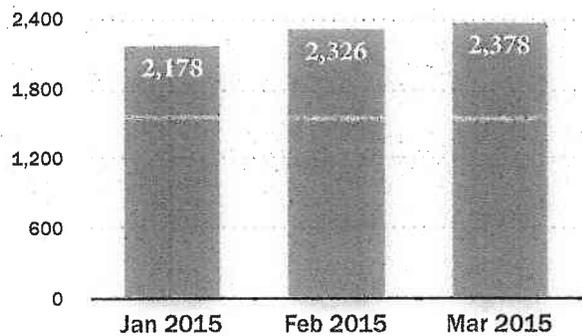
Mailings

5,153 New Tags
7,275 Renewals
3,454 Past Due Renewals
4,091 Billing Notices
8,981 2nd Billing Notices
727 Exception Letters

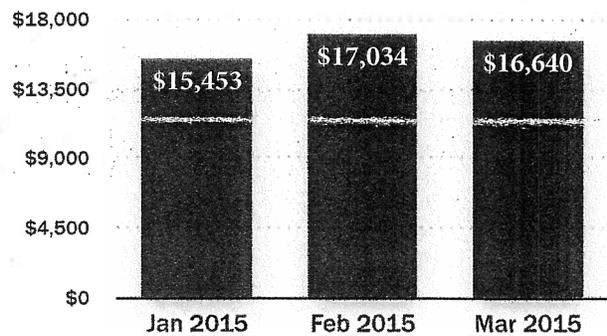
Licenses & Revenue

6,882 Total Licenses Sold
2% Increase over 2014 Q1
\$49,127 Revenue Collected
4% Increase over 2014 Q1
1,179 Licenses Sold Online
\$9,913 Online Sales

Licenses Sold

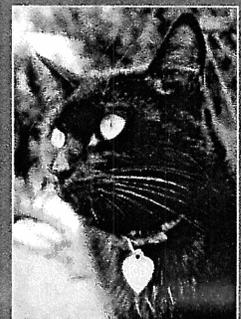


License Revenue



PetData News

- ◆ PetData welcomes our newest client, City of Alexandria, Virginia!
- ◆ Did you know we provide custom reports at no charge for our clients? Please contact us anytime to discuss your reporting needs!
- ◆ We will be exhibiting at several conferences this Spring, including International Municipal Clerks in Hartford, CT and Florida City/County Management Association in Orlando, FL. We will also be attending the SAWA conference in Denver in June. Please stop by and say hello to Ann!

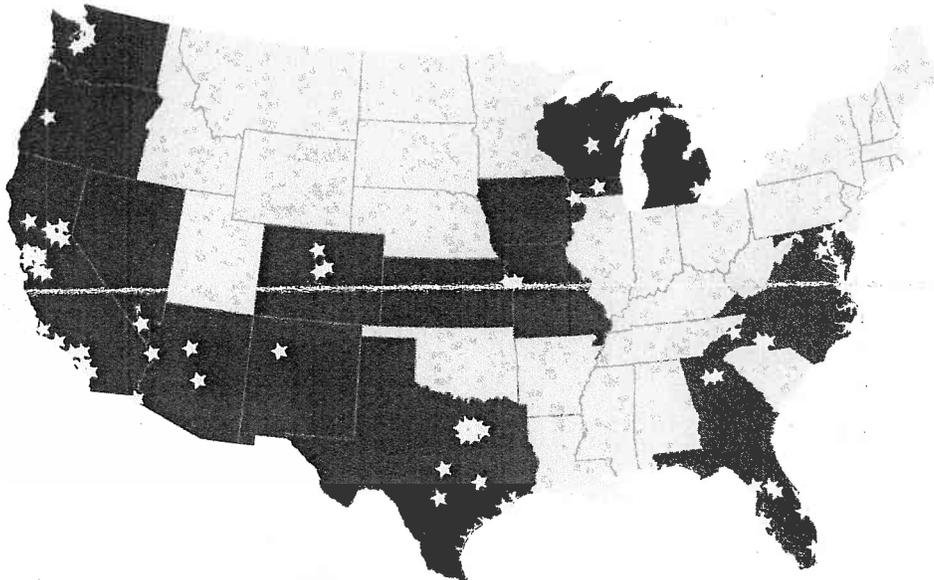


Seminole County Animal Licensing

2014 Annual Report



PetData is the nation's only full-service provider of animal licensing services, serving 62 municipalities in 19 states. We'd like to extend a warm welcome to our newest clients — the City of Fort Pierce, FL; Manatee County, FL; Nevada County, CA; City of Edmonds WA, and the City of Boulder, CO. The City of Alexandria, VA, is scheduled to be our first client going live in 2015.



PetData
Animal Licensing Made Easy!

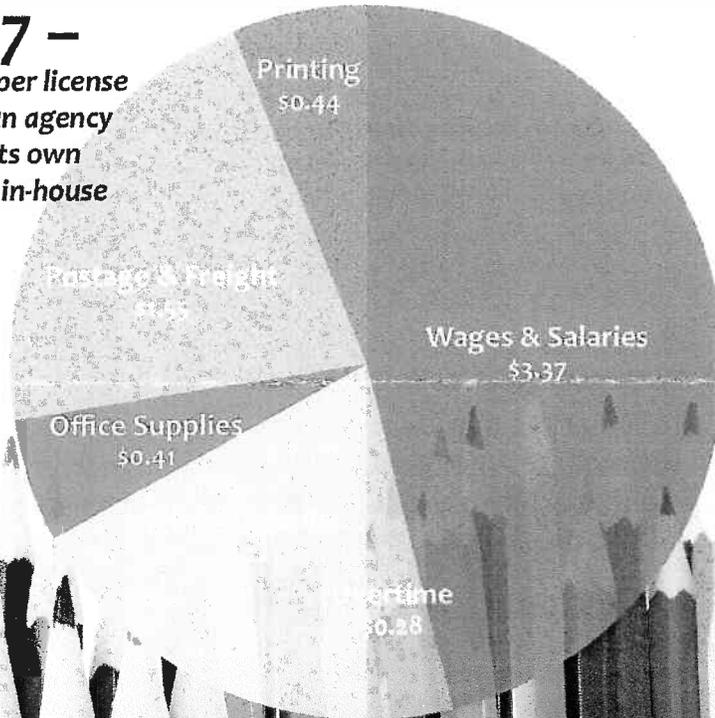
PetData: Putting Your Licensing Program First

Thank you allowing PetData to be your animal licensing partner. PetData was founded with the belief animal licensing should be easy, and cost effective. PetData's employees handle your licensing program from start to finish. From our office in Farmers Branch, Texas, we run all aspects of your licensing program - including customer service calls, mail processing, database programming and much more! If you are ever in the Dallas area, please let us know!

Stop By and Say Hello!

PetData exhibits at many training conferences throughout the year, including ICMA, Transforming Local Government, NACo, HSUS Expo, Florida Animal Control Association and many more! Let us know if you, your staff, or council members are attending a conference, and we'll let you know if we are attending!

\$7.27 –
Average per license cost for an agency running its own program in-house



\$4.25 –
PetData's all-inclusive per license fee.
No Headaches. No Worries.



What Does a Licensing Program Cost?

By partnering with PetData, you have made animal licensing a priority for both your agency and for your community. We know running an effective licensing program can be expensive and time consuming for agencies. PetData's fixed cost ensures your program can grow and thrive without fear of budget overruns or staff overtime.

Typical cost for licenses issued by a municipality running their own program in-house is \$7.27 per one-year license. This cost doesn't take into account other external expenses such as merchant account fees for accepting credit cards.

Typical labor costs for an agency to run their program in-house include a full-time employee at management level for every 70,000 licenses sold. License clerks are also an integral part of the process. These staff members handle all aspects of the license process including data entry, processing mail, and producing/sending notices and mailing tags. It takes 1 full-time clerk for every 10,000 licenses sold. If your jurisdiction requires veterinarian clinic report rabies vaccinations, then you'll need an additional clerk just to manage those – 1 clerk per 40,000 vaccination records.

Other fees associated with a licensing program include printing of notices – including paper,

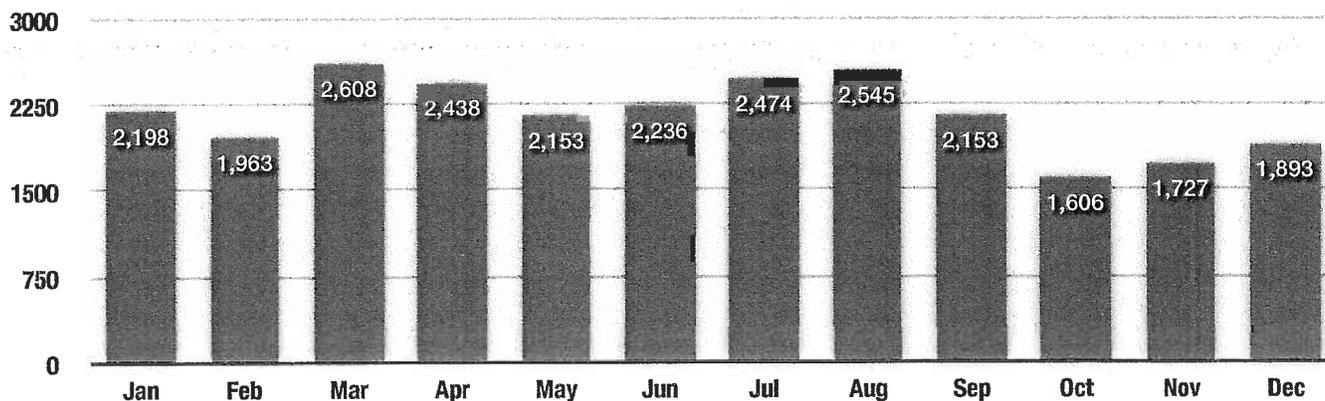
envelopes, toner, printing equipment, and postage. Phone lines and staff time to handle calls are also expenses to include. Typical staff time spent on the phone is 1 minute for every 2 licenses.

PetData's full-service fixed-cost pricing model covers all of these expenses – regardless of your program size. We believe all our clients are partners, and we share a common goal – increasing license compliance. Whether your program is 1,000 licenses per year, or over 100,000 licenses per year – or, if your program grows from 1,000 licenses to 50,000 licenses – you know PetData can manage your program!

2014 Annual Report

JANUARY-DECEMBER	TOTAL SALES	ONLINE SALES	DONATIONS	VACCINATIONS ENTERED
	26,084 \$181,435	3,995 \$32,910	\$9,624	47,463

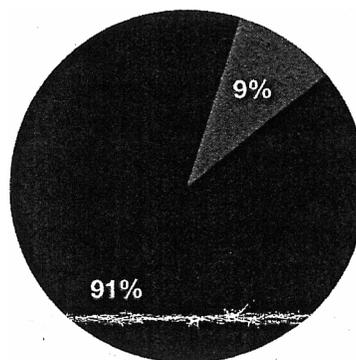
Sales By Month



License Type Breakdown

This chart shows the percentage breakdown of the primary license types issued during 2014.

- Altered Pet
- Unaltered Pet



Mailings and Customer Service

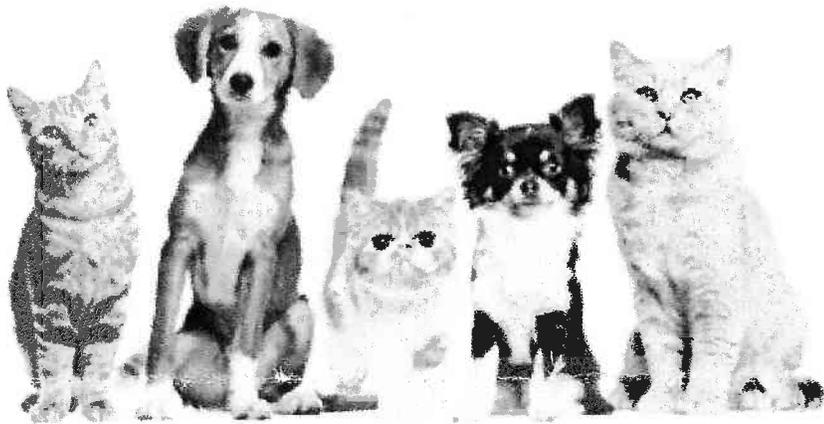
Notices

30,571 Renewal Notices	21,215 Past Due Billings
11,523 Past Due Renewals	2,534 Exception Letters
29,643 Billings Based on Vaccination Reports	19,147 License Tags

Customer Service

- 1,642 Phone Calls
- 4,645 Talk Minutes
- 688 Emails
- 7,225 Website Hits

2014 Annual Report



Keep PetData In The Loop

It seems nothing is more constant than change! If a key staff person for your animal licensing program has left your organization, or if a new staff member is now involved with animal licensing please let us know! We are happy to meet with the new staff members, and bring them up to speed on PetData and our licensing service. We are also happy to schedule training for PetAccess, either in person, or via on-line meeting.

Custom Reports Created Just For You

As your Animal Licensing Partner, PetData understands every city and county's licensing program is unique. Our service isn't about a one-size-fits-all approach; it's about working with our clients to provide a custom licensing program that fits their needs. While we offer many stock reports for tracking license sales and program information, most of the reports we produce for our clients are fully customized. Need a detailed report for Finance? How about a special report for Commission or Council members? Is your local news station calling asking what the most popular dog name is? No Problem! Just give us a call and we'll get to work on your report! All custom reports are included in PetData's service. There is never a fee, and reports are typically ready in less than 5 business days. We are also happy to schedule time to go over reports with you, and answer any questions you may have. Please call your Account Manager or Marilee to set up an appointment!

Contact Information

PetData Customer Service

Animal Control staff and veterinarians may reach a customer service representative between 8 am and 7 pm Monday through Friday at 1-888-738-3463, and then pressing 4.

Pet owners can reach PetData customer service during business hours by dialing toll-free 866-297-7763. Licensing information is available 24/7 at petdata.com and phone auto-attendants are also available for basic animal licensing information.

Client Services Team

Marilee Seay, VP, Client Services
mseay@petdata.com
800-738-3463 ext. 516

Daniel Farris, Client Services
dfarris@petdata.com
800-738-3463 ext. 511

Mike Anderson, Account Manager
manderson@petdata.com
888-738-3463, ext. 514

PetData Address

Street: 1850 Crown Dr. Suite 1110
Farmers Branch, TX 75234

Mailing: PO Box 141929
Irving, TX 75014

PetData Holidays

May 25 - Memorial Day
July 3 - Independence Day Observed
September 7 - Labor Day
November 26 & 27 - Thanksgiving
December 24 & 25 - Christmas
January 1, 2016 - New Years Day

SEMINOLE COUNTY
ANIMAL CONTROL BOARD
REGULAR MEETING MINUTES

March 24, 2015
7:00 PM

MEMBERS PRESENT: Stephen Browne
Bryan Wilson
Marianne King
Therese Dickinson
Gayle Hair
Heather Smith

MEMBERS ABSENT: Dr. Robert Moja

OTHERS: Bob Hunter, Animal Services Manager
Ann Colby, Assistant County Attorney
Catherine Scanlon, Clerk to the Board

The following is a non-verbatim transcript of the Seminole County Animal Control Board meeting held March 24, 2015 at 7:00 PM, at the Sheriff's Office/Public Safety Building, 150 Bush Boulevard, Sanford, Florida.

I. Call to Order.

Stephen Browne called the meeting to order at 7:03 PM.

II. Roll Call.

Roll Call was taken by the Clerk. A quorum was met.

III. Minutes: December 11, 2014.

Stephen Browne called for review of the minutes. Gayle Hair motioned to approve the minutes. Therese Dickinson seconded the motion. Motion passed unanimously and the minutes were approved.

IV. Public Commentary.

Stephen Browne announced the Board would take public commentary and called for the first speaker.

There were no public speakers.

V. Old Business.

- A. Review of yearly mandatory training on *The Florida Sunshine Law, Ethics and Public Records Law*. (Tentative – pending attendance of full Animal Control Board)

Ann Colby provided the yearly mandatory training for all ACB members and SCAS staff that were in attendance.

VI. New Business.

At the start of New Business discussion, Stephen Browne asked for clarification regarding Dangerous Dog Hearing Procedures. Ann Colby reviewed with the board the basic procedure for proceedings should a Dangerous Dog Hearing be brought before the ACB.

- A. Nomination of Officers.

Gayle Hair nominated Stephen Browne for Chairman. Therese Dickinson seconded the nomination. There were no other nominations. Motion to elect Stephen Browne as Chairman passed unanimously.

Stephen Browne nominated Gayle Hair for Vice Chairman. Marianne King seconded the nomination. There were no other nominations. Motion to elect Gayle Hair as Vice Chairman passed unanimously.

- B. Adopt Rules of Procedure.

Stephen Browne asked for clarification regarding the Attendance Policy contained in the Rules of Procedure. Policy regarding needing approval from the Chairman to be absent prior to an ACB meeting was reviewed; the ACB discussed the importance of having a full ACB attend each meeting.

Marianne King motioned to adopt the Rules of Procedure. Heather Smith seconded the motion. Motion passed unanimously and the Rules of Procedure for 2015 were adopted.

- C. Upcoming Animal Services and Community Events.

Bob Hunter addressed the ACB on upcoming Events. Mr. Hunter relayed that Diane Gagliano is still the Event Coordinator for Animal Services. Reviewed the different Mastro Subaru Events that the shelter and TEARS have been involved with. Bob reviewed the recent annual Adopt-A-Thon. Feedback was provided from the ACB and Ann Colby regarding suggested changes to the event to prepare for next year.

Stephen Browne addressed Bob Hunter at this time to express the feedback he had received when "Leadership Seminole" took a tour of Animal Services. He pointed out that Diane Gagliano's presentation made a real impact with the group and she did a great job. Stephen Browne also presented possible changes to the tour for next year, and asked for a separate meeting with Bob at Animal Services to discuss further.

D. Future Agenda Items.

Seminole County Code Revisions have been put on hold temporarily as the focus has shifted to revisions of a new Interlocal Agreement with the Health Department. This item, highlighting rabies control and animal bite investigations is expected to be brought before the BOCC April 14, 2015.

Ann Colby discussed the Rescue Group agreements that Animal Services is implementing with the various Rescue Groups that work with the shelter, stating that it will be beneficial to both parties. Bryan Wilson asked for a list of these Rescue Groups; Bob Hunter will provide a list once all of the agreements have been received as the shelter is still in a transition period.

Gayle Hair asked about a reduced spay and neuter program being currently offered through Animal Services. Bob Hunter referenced the Pet Pals program. Therese Dickinson asked if Gayle Hair was inquiring about the Dolly's Foundation Reunion Program; Gayle Hair responded that was the correct program. Bob Hunter explained the details of the program, and explained that it is not a County funded program and that it is being funded by grant money through Dolly's Foundation. Gayle Hair asked how the progress is with the Pet Pals program. Bob Hunter explained that with no available marketing for the program, the numbers are still low.

VII. Reports.

A. Kennel Statistics (Intakes & Outcomes).

B. Pet Data, Inc. Statistics. – County Tag/License Purchases.

Stephen Browne asked about the licensing numbers, inquiring if the numbers reflected new or renewal license purchases. This information was not readily available and will be provided to the ACB at the next meeting.

Bryan Wilson inquired about the Pet Alliance of Greater Orlando pulling animals from Seminole County Animal Services. Bob Hunter responded, stating that more animals have been pulled in the last two (2) months than

had been previously. Orange County Animal Services has pulled many cats recently from Seminole County Animal Services, but the numbers for PAGO are still low in comparison.

TEARS, the friends group to the shelter, adopts cats from SCAS and adopts them out through TEARS at a Petco location that they hold a contract with. It was asked why they only adopt at one Petco location. This information was not readily available and will be provided to the ACB at the next meeting.

At this time, Stephen Browne asked if Bob Hunter could have a name plate that reflected his title, and if the Clerk could have a name plate that would also reflect their name. This request is currently on hold.

VIII. Confirmation of Next Meeting(s).

- o Thursday June 11, 2015
- o Thursday September 10, 2015
- o Thursday December 10, 2015

Meeting dates were confirmed; no scheduling conflicts at this time.

IX. Adjournment.

Gayle Hair motioned to adjourn the meeting. Marianne King seconded the motion. Motion passed unanimously and the meeting was adjourned at 8:48 PM.

Respectfully submitted,

Clerk to the Board