

SEMINOLE COUNTY  
ANIMAL CONTROL BOARD  
REGULAR MEETING MINUTES

December 14, 2017  
6:00 PM

MEMBERS PRESENT: Stephen Browne  
Dr. Stephen Wiseman, DVM  
Marianne King  
Gayle Hair  
Bryan Wilson  
Heather Smith

MEMBERS ABSENT: John McGrath

OTHERS: Denise Sims, Animal Care Supervisor  
Desmond Morrell, Assistant County Attorney  
Melissa Hernandez, Assistant County Attorney  
Albert Adams, Clerk to the Board

The following is a non-verbatim transcript of the Seminole County Animal Control Board meeting held December 14, 2017 at 6:00 PM, at the Sheriff's Office/Public Safety Building, 100 Eslinger Way, Sanford, Florida.

I. Call to Order.

Stephen Browne called the meeting to order at 6:00PM.

II. Roll Call.

Roll Call was taken by the Clerk. A quorum was met.

III. Minutes: September 14, 2017.

Stephen Browne called for review of the minutes. Marianne King motioned to accept the minutes, and Bryan Wilson seconded the motion. The minutes were accepted.

IV. Public Commentary.

Stephen Browne announced that the Board would take public commentary and called for the first speaker.

No speakers were present, Stephen Browne closed public commentary.

V. Old Business.

A. DNA Breed Label Stamps

1. Surveys

- Stephen Browne advised everyone that they should have received the surveys. Stephen pointed out the question about the owning a pit bull. Denise advised that 21 people said they would adopt a pit bull. Bryan Wilson advised about 11 would not adopt a pit bull. Denise also advised some people advised they would adopt but could not due to restrictions, such as homeowner's insurance, homeowners association etc....

B. Tears Shade Project

- Diane Gagliano advised they are continuing to works with "T.E.A.R.S" on this project and have narrowed the project to 3 companies and will be doing 3 yards. The project will cost around \$38,000. Once the project is started, it should only take about 6 weeks to complete.

C. Revamp of Animal Services Website

- Denise advised that Carole Coleman, Administrator for Animal Services wanted to make the website more user friendly. Recently some changes have been made. Denise pointed out that we have added an online complaint forms. Gayle Hair asked if the website is monitored 24hrs a day. Denise replied "no".

D. Changes to Rules of Procedure

- Denise advised the board of all the changes that were made from the previous "Rules of Procedure".

VI. New Business

A. Acknowledgement of Marjorie Grimmatt (Donor)

- Diane advised that we just wanted to acknowledge Ms. Grimmatt because she left Seminole County Animal Services as one of her beneficiaries in her will and left a substantial donation in the amount of \$30,957.50. A portion of the donations will go towards our new disaster/adoption trailer.

B. Introduction of New County Attorney

- Denise advised the board that Desmond Morrell will be leaving us and Melissa Hernandez will be taking over as our Assistant County Attorney.
- Stephen Browne also welcomed Bob Hunter to the board. Bob will be replacing Heather Smith.

C. Reappointment of Gayle Hair

- Stephen Browne congratulated Gayle Hair on her reappointment for another year.

D. Pet Safe Place

- Denise advised that kennels have been placed outside for people to drop off lost animals. Denise advised there are 2 kennels for dogs and also cages for cats. Gayle Hair asked if the kennels are monitored 24hrs. Denise advised they were checked every evening and morning. Gayle asked if there was a camera on the kennels. Denise advised there was a camera facing that way. Bryan Wilson asked if the pens are one way locked pens. Denise advised locks will be installed and once the locks are in place, we will be the only ones able to unlock the pens. Gayle Hair asked if someone can come and drop off another animal while one is already in the pen. Denise advised “no”, only if they were brought in together. Gayle wanted to know if we have started using the pens. Denise replied “yes”. Stephen Browne wanted to know what we did before the pens were installed. Denise advised no one ever brought the animals to the shelter to drop them off. Alan Harris also added that the pens were installed because people were leaving animals tied to the fence and it could become a safety issue. Gayle wanted to know if these pens were being used at other shelters. Denise advised “yes”.

E. Puppy Mill Ordinance

- Alan Harris advised he just wanted to inform the board of the proposed ordinance that is going before the Board of County Commissioner's. He advised they are looking at pushing this forward by late January or early February to the Board of County Commissioner's for approval.

#### F. Program Coordinator Reports (Events)

- Diane Gagliano advised the of the \$12 adoptions that we have for the month of December. She also advised them of our 12 Secret Santa dogs that we have. Each dog when adopted going home with a gift.
- Diane advised we also participated in 2 holiday parades in which we took 2<sup>nd</sup> place in one of them for best float.
- She advised "T.E.A.R.S." got a \$2,500 grant to waive adoption fees and or spay and neuter surgeries. Diane advised we were able to adopt/spay and neuter 68 animals totaling \$3,430.00, in which T.E.A.R.S. paid for everything.
- Diane advised we started doing a "Pet of the Week" which is where we pick 1 dog and 1 cat. She said starting in January we will change it up and go with the dog and cat that has been here the longest and keep them up until they are adopted.

#### G. Future Agenda

- No future agenda items discussed.

### VII. Reports.

#### A. Kennel Statistics (Intakes & Outcomes),

- Stephen Browne had a question about the increase in intakes in dogs and cats. Denise advised since we are an open admission shelter we cannot turn any animals away. Stephen also wanted to know why euthanasia rate is up. Denise advised because of citizens bringing in animals for private euthanasia. Stephen asked if we could get those numbers separated.

#### B. Statistics – County License Purchases.

- Bob Hunter asked if were selling pet licenses on line. Denise advised "not at this time" and should be up and running in a couple of months.

#### C. Cisco Phone Reports

- Bryan Wilson advised we are doing a great job on the phone statistics and asked if we still needed to add the phone statistics to the agenda. Stephen Browne advised he would like to keep the statistics in the agenda.

VIII Confirmation of Next Meeting.

- Albert advised the board of the proposed dates for 2018. The proposed dates are: March 8<sup>th</sup>, 2018, June 14<sup>th</sup>, 2018, September 13<sup>th</sup>, 2018 & December 13<sup>th</sup>, 2018. Bryan Wilson motioned to accept the 2018 meeting dates and Marianne King seconded the motion. The meeting dates were accepted.

IX. Adjournment.

Steve Browne adjourned the meeting at 7:05 PM.

Respectfully submitted,

Clerk to the Board

UNOFFICIAL