

**SEMINOLE COUNTY
ANIMAL CONTROL BOARD
REGULAR MEETING**

**September 11, 2008
7:00 PM**

MEMBERS PRESENT: Dr. DeHaven Batchelor, Chairman
Lisa Giltner, Vice Chairman
Chris LaSage
Marylin Wittmer
Debra Garrambone
Barbara Lewis

MEMBERS ABSENT: Keith Weissman

OTHERS: Morgan A. Woodward, Animal Services Manager
Ann Colby, Assistant County Attorney
Elaine RiCharde, Clerk to the Board

The following is a non-verbatim transcript of the Seminole County Animal Control Board meeting held September 11, 2008, at 7:00 PM, at the Sheriff's Office/Public Safety Building, 150 Bush Boulevard, Sanford, Florida.

I. Call to Order.

Dr. Batchelor called the meeting to order at 7:07 PM.

II. Roll Call.

Roll Call was taken by the Clerk to the Board. A quorum was present.

III. Public Hearings.

There were no public hearings.

IV. Old Business.

A. Adopt Rules of Procedure.

Motion by Ms. Giltner to amend Rule 6, Order of Business, by moving "Minutes of Previous Meetings" to the third order of business. Second by Ms. Garrambone. The motion passed.

Ms. Lewis objected, for the record, to "Public Comments Limited to Three (3) Minutes Per Speaker" being removed from the Order of Business.

Ms. Garrambone recommended amending Rule 5.(a) "Regular Meetings" to read "Meetings will be held at a Seminole County public location to be determined by the Director of Public Safety **with the Chairman's approval.**" No motion was made.

Ms. Garrambone recommended amending Rule 5.(b) "Special Meetings" to read "Special meetings may be called by the Director of Public Safety and/or the Animal Control Official **with the Chairman's approval.**"

Motion by Ms. Giltner to amend Rule 5.(b) to read "Special meetings may be called by the Director of Public Safety, the Animal Control Official **and /or** the Chairman. Second by Ms. Lewis. No vote was taken.

Ms. Giltner amended her motion to amend Rule 5.(b) to read "Special meetings may be called by the Director of Public Safety, the Animal Control Official, the Chairman **and/or** the Vice Chairman. No vote was taken.

Ms. Giltner amended her amended motion to amend Rule 5.(b) to read "Special meetings may be called by the **Director of Public Safety or the Animal Control Official or the Chairman or the Vice Chairman.** Second by Ms. Lewis. The motion passed.

Ms. Garrambone recommended amending under Rule 5.(d)(1) "Attendance" by deleting the word successive and replacing it with the word regular. No motion was made.

Motion by Ms. Wittmer to approve the Rules of Procedure as submitted to include the previously proposed amendments with the following exceptions.

- Rule 6, Order of Business, item (f), Minutes of Previous Meetings, shall be listed as item (c) and those items following (c) shall be listed in sequential, alphabetical order.
- Rule 5(b), Special Meetings, shall read "Special meetings may be called by the Director of Public Safety or the Animal Control Official or the Chairman or the Vice Chairman."

Second by Ms. Giltner. The motion passed.

B. Mobile Spay/Neuter Services Agreement.

Mr. Woodward announced this Agreement has been executed and the Midway area will be the first community visited by the mobile vet clinic on October 9th and October 23rd.

Ms. Wittmer inquired about the meeting scheduled Thursday, October 16th at 7:00 PM in the BCC Chambers to discuss the Friends of Feral Animals (FFA)

presentation. She asked for confirmation of her understanding the purpose of this meeting is for the Board to ask questions of the FFA presenters, for the Board to discuss the FFA proposal among themselves and to take a vote, and there would be no public comments. Dr. Batchelor confirmed her understanding. Ms. Giltner asked if the same three presenters would address the Board. Dr. Batchelor replied those three presenters would be available to answer questions from the Board. Ms. Wittmer asked for clarification that the three presenters would respond to questions from the Board and would not be making a presentation. Dr. Batchelor replied affirmatively.

Ms. Colby reminded the Board this meeting is not a public hearing, that the Board is not a legislative board and in accordance with the Sunshine Law the Board is not required to take public comment. Ms. Colby suggested the Chairman consider allowing persons to comment on new issues or areas of concern, i.e. information that has not been presented to the Board. The Chairman can limit the comments to three minutes, provided those persons wishing to speak signed up at the beginning of the meeting and indicated the issue they want to address. Ms. Colby said the Chairman can cut off a speaker who talks about issues already brought to the Board. She reminded the Board they can make a recommendation to the Director of Public Safety that he take action to take this issue to the Board of County Commissioners. Ms. Colby said once the matter is before the BCC, the public has the right to make comments to those people who will determine the outcome of the issue.

V. New Business.

A. Future Agenda Items.

There was no new business.

VI. Reports

- A. Transport Statistics.
- B. Euthanasia Statistics.
- C. Customer Contact Statistics.
- D. Pet Data, Inc. Statistics.

The Board reviewed and discussed these reports.

E. Revised Seminole County Code, Chapter 20, Animals & Fowl.

Mr. Woodward advised the ordinance revision is ongoing.

F. Donations Designated to Treat Heartworm Positive Dogs.

Mr. Woodward advised thirty seven dogs have been treated for heartworms using donations designated for that purpose.

Mr. Woodward briefed the Board on the following.

- The isolation kennel is occupied and operational.
- The rebuild demolition is complete.
- Two pet friendly shelters were opened to accommodate Tropical Storm Fay evacuees. However, the shelters were not activated.
- Staff, volunteers and Paw Partners of Seminole County recently held a new adoption event, "Feline Fiesta", which resulted in nineteen cat adoptions. This event was so successful a Halloween themed adoption event (for dogs and cats) is planned for October. Animal Services next scheduled event will be the annual "Responsible Pet Owner Day" on September 20th.
- The Artygators of Central Florida has selected the Seminole County Library System and Animal Services to receive proceeds from their auction, scheduled October 18th, of an Artygator statue.

VII. Minutes: June 12, 2008.

Motion by Ms. Giltner to approve the minutes. Second by Ms. Wittmer. Motion passed unanimously.

VIII. Confirmation of Next Meeting.

- October 16, 2008
- December 11, 2008
- March 12, 2009

IX. Adjournment.

Motion by Ms. Wittmer to adjourn the meeting at 8:26 PM. Second by Ms. LaSage. The motion passed unanimously.

Respectfully submitted,

Clerk to the Board