

ANIMAL CONTROL BOARD
SEMINOLE COUNTY, FLORIDA

REGULAR MEETING AGENDA

Thursday, December 11, 2014 7:00 PM

Sheriff's Office/Public Safety Building
Community Room (Room #1-152)
150 Bush Boulevard
(Seminole County Operations Center)
Sanford, Florida 32773

- I. Call to Order.
- II. Roll Call.
- III. Minutes: September 11, 2014.
- IV. Public Commentary.
 - o Limited to 3 Minutes Per Speaker
 - o Speaker Request Form Required
- V. Old Business.
 - A. Review of yearly mandatory training on *The Florida Sunshine Law, Ethics and Public Records Law*.
- VI. New Business.
 - A. Welcome and Introduce New Board Members.
 - B. Upcoming Animal Services and Community Events.
 - C. Future Agenda Items.
- VII. Reports.
 - A. Kennel Statistics (Intakes & Outcomes).
 - B. Pet Data, Inc. Statistics. – County Tag/License Purchases

VIII. Confirmation of Next Meeting(s).

- Tuesday March 24, 2015
- Thursday June 11, 2015
- Thursday September 10, 2015
- Thursday December 10, 2015

IX. Adjournment.

FOR ADDITIONAL INFORMATION REGARDING THIS NOTICE, PLEASE CONTACT BOB HUNTER, ANIMAL SERVICES MANAGER, AT 407-665-5202. PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT ADA COORDINATOR 48 HOURS IN ADVANCE OF THE MEETING, AT 407-665-7941.

PURSUANT TO FLORIDA LAW, THE PUBLIC HAS THE RIGHT TO BE HEARD ON ALL PROPOSITIONS. PUBLIC COMMENT TIME ON PROPOSITIONS SHALL BE THREE (3) MINUTES FOR INDIVIDUALS AND SIX (6) MINUTES FOR GROUP REPRESENTATIVES. PROPER DECORUM WILL BE OBSERVED.

PERSONS ARE ADVISED THAT, IF THEY DECIDE TO APPEAL ANY DECISION MADE AT THESE MEETINGS/HEARINGS, THEY WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSES, THEY MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED, PER SECTION 286.0105, FLORIDA STATUTES.

PLEASE NOTE THAT WHILE MEETINGS OF THE ANIMAL CONTROL BOARD ARE SUBJECT TO THE SUNSHINE LAW AND ALL ARE WELCOME TO ATTEND, NEITHER THE FACILITY NOR, IN MANY CASES, THE MATTERS DISCUSSED BY THE BOARD ARE SUITABLE FOR YOUNG CHILDREN. WE WOULD REQUEST THAT, UNLESS YOUR CHILDREN ARE TESTIFYING BEFORE THE BOARD, THEY REMAIN EITHER AT HOME OR OUTSIDE THE HEARING ROOM, WITH APPROPRIATE ADULT SUPERVISION.

Kennel Statistics Report
Intakes from 10/01/13 to 9/30/14

	CAT	DOG	FERRET	KITTEN	OTHER	PUPPY	TOTAL
BORN IN THE SHELTER	12	0	0	25	0	21	58
DISPOSAL REQUESTED	341	119	0	6	1186	1	1653
EUTHANASIA REQUESTED	134	263	2	0	13	2	414
FOSTER	79	57	0	286	0	25	447
OWNER SURRENDER	913	426	2	334	77	33	1785
PROTECTIVE CUSTODY	7	53	0	2	6	2	70
QUARANTINE	98	115	0	9	29	0	251
RETURN	40	186	0	14	1	6	247
STRAY	2941	1854	2	418	1194	142	6551
FERAL	1176	0	0	18	0	0	1194
TRANSFER	0	4	0	0	0	0	4
TOTAL	4565	3077	6	1094	2506	232	11480

Kennel Statistics Report
Outcomes from 10/01/13 to 9/30/14

	CAT	DOG	FERRET	KITTEN	OTHER	PUPPY	TOTAL
ADOPTION	390	1095	0	395	13	100	1993
DIED	73	10	0	46	67	4	200
DISPOSAL	357	122	0	7	1204	1	1691
EUTH	3592	779	2	255	580	6	5214
FOSTER	64	52	0	307	0	22	445
LOST/ESCAPED	4	1	0	0	0	0	5
MISSING	1	0	0	0	0	0	1
RELOCATE	0	0	0	0	78	0	78
RTO	134	858	0	8	9	15	1024
TRANSFER	54	203	4	21	545	47	874
TOTAL	4669	3120	6	1039	2496	195	11525

	CAT	DOG
TOTAL INTAKE	4565	3077
TOTAL ADOPTION	390	1095
TOTAL RECLAIMED	134	858
TOTAL EUTHANIZED	3592	779

Kennel Statistics Report
Intakes from 10/01/14 to 11/30/14

	CAT	DOG	FERRET	KITTEN	OTHER	PUPPY	TOTAL
BORN IN THE SHELTER	2	0	0	1	0	0	3
DISPOSAL REQUESTED	41	17	0	0	157	0	215
EUTHANASIA REQUESTED	27	43	0	1	0	0	71
FOSTER	15	7	0	54	0	0	76
OWNER SURRENDER	106	41	1	43	7	7	205
PROTECTIVE CUSTODY	6	6	0	0	3	0	15
QUARANTINE	7	19	0	6	5	0	37
RETURN	13	27	0	0	0	1	41
STRAY	513	249	0	39	129	12	942
FERAL	202	0	0	0	0	0	202
TRANSFER	0	0	0	0	0	0	0
TOTAL	730	409	1	144	301	20	1605

Kennel Statistics Report
Outcomes from 10/01/14 to 11/30/14

	CAT	DOG	FERRET	KITTEN	OTHER	PUPPY	TOTAL
ADOPTION	62	156	0	60	0	10	288
DIED	4	1	0	4	9	0	18
DISPOSAL	42	23	0	0	160	0	225
EUTH	626	99	0	58	85	0	868
FOSTER	11	3	0	31	0	2	47
LOST/ESCAPED	0	0	0	0	0	0	0
MISSING	0	0	0	0	0	0	0
RELOCATE	0	0	0	0	5	0	5
RTO	23	130	0	0	3	2	158
TRANSFER	1	20	1	3	49	1	75
TOTAL	769	432	1	156	311	15	1684

	CAT	DOG
TOTAL INTAKE	730	409
TOTAL ADOPTION	62	156
TOTAL RECLAIMED	23	130
TOTAL EUTHANIZED	626	99

Licensing Summary Report From PetData FY2014
TOTAL LICENESES PURCHASED

	UNALTERED CAT	UNALTERED DOG	ALTERED CAT	ALTERED DOG	TOTAL
OCTOBER					
NOVEMBER					
DECEMBER					
JANUARY					
FEBRUARY					
MARCH					
APRIL	11	230	513	1684	2438
MAY	16	202	426	1509	2153
JUNE	16	218	507	1494	2235
JULY	6	204	615	1647	2472
AUGUST	30	252	670	1593	2545
SEPTEMBER	17	207	520	1408	2152
TOTAL	96	1313	3251	9335	13995

Licensing Summary Report From PetData FY2015
TOTAL LICENESES PURCHASED

	UNALTERED CAT	UNALTERED DOG	ALTERED CAT	ALTERED DOG	TOTAL
OCTOBER	13	156	387	1050	1606
NOVEMBER					
DECEMBER					
JANUARY					
FEBRUARY					
MARCH					
APRIL					0
MAY					0
JUNE					0
JULY					0
AUGUST					0
SEPTEMBER					0
TOTAL	13	156	387	1050	1606



Animal Licensing
Made Easy!

Seminole County
Animal Licensing
3rd Quarter, 2014 &
Fiscal Year 2013-2014



3rd Quarter Customer Service

- 462 Total Calls
- 1,328 Minutes on Phone
- 178 Emails
- 2,095 Web Hits

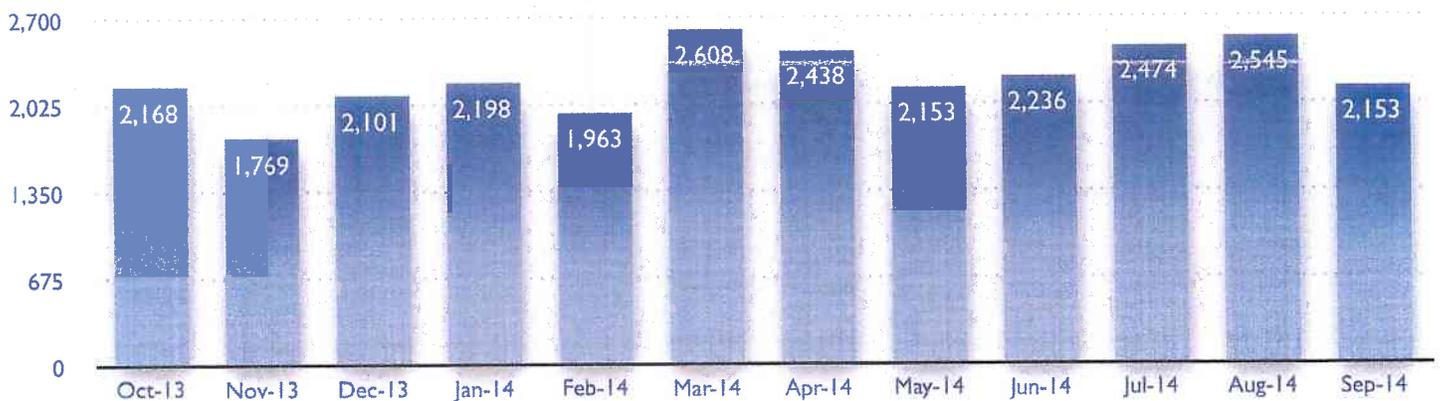
3rd Quarter Mailings

- 5,626 New Tags
- 5,877 Renewals
- 3,055 Past Due Renewals
- 5,020 Billing Notices
- 10,108 2nd Billing Notices
- 693 Exception Letters

FY 2013-2014 Licensing

- 26,806 Licenses Sold
- \$186,777 Revenue Collected
- 3,907 Licenses Sold Online
- \$32,651 Online Sales

Licenses Sold in Fiscal Year 2013-2014



PetData News

PetData welcomes new client, Boulder, Colorado!

We enjoyed seeing several of our clients at National Association of Counties, California League of Cities, National Animal Control Association and International City/County Managers Association conferences during the last quarter. Thank you for stopping by!

**SEMINOLE COUNTY
ANIMAL CONTROL BOARD
REGULAR MEETING MINUTES**

**September 11, 2014
7:00 PM**

MEMBERS PRESENT: Stephen Browne, Chairman
Bryan Wilson, Vice Chairman
Gayle Hair
Marianne King
Heather Smith
Dr. Robert Moja

MEMBERS ABSENT: N/A

OTHERS: Bob Hunter, Animal Services Manager
Ann Colby, Assistant County Attorney
Catherine Scanlon, Clerk to the Board
Diane Gagliano, Animal Services Event Coordinator
Carole Coleman, Animal Services Field Supervisor

The following is a non-verbatim transcript of the Seminole County Animal Control Board meeting held September 11, 2014 at 7:00 PM, at the Sheriff's Office/Public Safety Building, 150 Bush Boulevard, Sanford, Florida.

I. Call to Order.

Stephen Browne called the meeting to order at 7:01 PM.

II. Roll Call.

Roll Call was taken by the Clerk. A quorum was met.

III. Minutes: March 20, 2014 (June 26, 2014 meeting was cancelled)

Gayle Hair motioned to approve the minutes. Marianne King seconded the motion. Motion passed unanimously.

IV. Public Commentary.

Stephen Browne announced the Board would take public commentary and called for the first speaker.

There were no public speakers.

V. Old Business.

- A. A moment to discuss Dr. Lawrence O. Pultz, DVM of Town and Country Veterinary Clinic.

Stephen Browne took a moment to say a few words regarding Dr. Pultz's passing.

- B. Review of yearly mandatory training of *The Florida Sunshine Law, Ethics and Public Records Law*.

Ann Colby, Assistant County Attorney, addressed the board and its new members regarding *The Florida Sunshine Law, Ethics and Public Records Law*. Ann Colby distributed packets containing related material(s) to new members, and suggested she would conduct the full training at the next board meeting when it is expected there will be a full Animal Control Board.

VI. New Business.

- A. Welcome and introduce new board members.

All board members took a moment to introduce themselves and new members were welcomed to the board.

- B. Upcoming Animal Services and Community Events.

Diane Gagliano, Event Coordinator for Seminole County Animal Services (SCAS), took a few moments to talk about the shelter's upcoming events. Upcoming events include Responsible Pet Ownership Day, Adopt Me! Event held at Pet Paradise in association with the SCAS Friends Group T.E.A.R.S., Subaru Adoption Event, Franklin's Friends Walk and Home for the Holidays. Bryan Wilson asked if there would be any consideration for Black Cats during the month of October, and Diane Gagliano explained that it is current policy not to adopt out Black Cats the week before Halloween.

- C. Proposed changes to Animal Services Fee Resolution and updates/changes to the Seminole County Code Chapter 20.

Stephen Browne called for the discussion on the proposed changes to the Animal Services Fee Resolution. Questions were asked to clarify and explain the price changes and increases. Bob Hunter, SCAS Manager, responded, touching on several areas in the fee resolution. The proposed changes are to better reflect the shelter's actual costs, including contracted veterinarian costs, rising vaccines costs, etc. Bob Hunter stated that much research had been done to decide on the proposed fee changes, including comparisons with surrounding counties. Bob

Hunter continued to review the prices throughout the Resolution and answered questions for the board.

Gayle Hair asked about possible pro-bono spay and neuter surgeries provided by local veterinarians within Seminole County. Dr. Moja spoke on the subject, suggesting that it is always a possibility, but would be a case by case basis at the veterinarian's discretion. SCAS cannot actively solicit for these types of "donations".

Stephen Browne questioned the change in redemption costs, suggesting the price should continue to escalate as the current pricing structure allows, instead of changing to a flat fee, in the effort to remain as a penalty to repeat offenders. Carole Coleman, Field Supervisor, advised the board on the process, explaining that redemption fees, which include impound and board fees, are the means for the County to recoup the actual costs of impounding an animal; this includes staff time, vehicle maintenance, and housing and care of the animal while at the shelter. In addition to paying these redemption fees, citizens are being issued citations for their animals being "At Large", and that will continue to be used as the source of penalty under Seminole County Code Chapter 20.

Discussion was had on the rising cost(s) of adopting an animal. The shelter's costs are still significantly less expensive than other agencies in the area. Carole Coleman and Diane Gagliano explained to the board that the shelter does utilize donation money for spay and neuter surgeries, in effort to make the animals at the shelter more adoptable and more affordable for citizens. Stephen Browne inquired about a "Spay/Neuter Sponsor Program" and Diane Gagliano advised that while the shelter does not currently have a specific program set up for that, they do have our Foster Care Program that is similar.

Bryan Wilson motioned to recommend these Proposed Fee Resolution Changes to the Director of Public Safety. Dr. Moja seconded the motion. The Animal Control Board is in full support of recommending these Proposed Fee Resolution Changes.

At this time, Gayle Hair asked about Seminole County Code Chapter 20 changes. Bob Hunter advised that SCAS staff was currently reviewing the ordinance, with the intent to separate items into two (2) Codes; a revised Seminole County Code Chapter 20 that would pertain to items enforceable by the Florida Statute, and an Administrative Code that would pertain to items enforceable on an administrative level. Stephen Browne asked if all board members could be provided a copy of the revised code that was previously being edited. It was decided this copy would be sent with the December meeting agenda information packet.

VII. Reports.

A. Kennel Statistics (Intakes & Outcomes).

Bryan Wilson commented on the success of the "Statistics Board" that is hung in the front lobby of SCAS, showing the shelter's kennel statistics on a monthly basis. Diane Gagliano followed his statement by pointing out that SCAS is still performing better than the national average for intakes and outcomes.

B. Pet Data, Inc. Statistics. – County Tag/License Purchases.

Marianne King asked why SCAS does not currently offer a three (3) year county pet license tag to go along with animals that have a three (3) year rabies vaccine. Bob Hunter explained that while this is always a possibility in the future, currently the shelter still views the yearly license tag as the best source of ID for the animals. The requirement to renew yearly gives citizens the opportunity to provide the most current and up to date contact information to the shelter. Should an animal that is properly registered become lost or found, having the most current information will aid in SCAS being able to promptly reunite these lost pets with their owners.

VIII. Confirmation of Next Meeting.

- December 11, 2014

IX. Adjournment.

Marianne King motioned to adjourn the meeting. Dr. Moja seconded the motion. The motion passed unanimously. Meeting was adjourned at 8:12pm.

Respectfully submitted,

Clerk to the Board

SECTION 20. FEE RESOLUTIONS

20.5 ANIMAL SERVICES PROGRAM

A. PURPOSE. To establish fees for licensing, impoundment, and such other fees as necessary to carry out the duties and responsibilities of the Animal Services program.

B. SERVICES.

(1) Provides an Adoption Sterilization Program with contracted veterinarians located within Seminole County.

(2) Provides use of nuisance animal traps for domestic cats and dogs to County residents at no charge. Residents returning damaged traps that must be replaced by the County shall be charged a replacement fee of \$75.00 per cat trap and \$250.00 per dog trap.

(3) Provides microchip identification for animals adopted from the shelter to facilitate reuniting any of these lost pets with their owners should they become lost, thus reducing euthanasia rates.

C. LICENSE FEES.

(1)	Annual License Fee for a sterilized dog, cat, or ferret	\$ 5.00
(2)	Annual License Fee for an unsterilized dog, cat, or ferret	25.00
(3)	Rabies Vaccination fee	10.00
(4)	Annual Commercial Kennel License fee	150.00
(5)	Late fee for failure to renew annual Commercial Kennel License fee	
	(a) First month	25.00
	(b) Additional late fee, second month	50.00
	(c) Additional late fee, third and each succeeding month	75.00
(6)	Duplicate Kennel License for lost or damaged license	5.00
(7)	Replacement license tag for lost or damaged tag	2.00
(8)	Certificate of Registration for Dangerous Dog Annual Fee	300.00

D. WAIVER. The Division Manager or designee may waive any fees or costs (in part or in full) that may be assessed to residents by the Division, to include issued citations when such action is necessary in order to increase the number of animal adoptions and to reduce the County's euthanasia rate. The Division Manager may waive any citation issued for violations of the County's codes only when those citations have been issued in error or when any assessed citation fee would affect the redemption of the animal(s) involved with same.

E. REDEMPTION FEES.

- (1) Redemption of a dog, cat or other like-size animals:
 - (a) Impoundment fee, each animal \$50.00
 - (b) additional board, per day \$10.00

- (2) Redemption of livestock* (horse, cow, swine, goat or like-size animal)
 - (a) If picked up and impounded during normal working hours Monday through Saturday (8:00 a.m. – 5:00 p.m.):
 - (i) impoundment fee, each animal 75.00
 - (ii) additional board, per day 20.00

 - (b) If picked up and impounded outside normal working hours including Sunday and Holidays:
 - (i) impoundment fee, each animal 100.00
 - (ii) additional board, per day 20.00

* It is the owner's responsibility to provide safe and adequate transportation for redemption of livestock. Under no circumstances will Animal Services personnel provide transportation for redeemed livestock.

F. ADOPTION FEES.

- (1) Dog: Fees may include microchip, vaccines, heartworm testing and sterilization.
 - (a) requires sterilization (male or female) 80.00
 - (b) existing sterilization (male or female) 20.00

- (2) Cat: Fees may include microchip, vaccines, feline leukemia testing and sterilization.
 - (a) requires sterilization (male or female) 60.00
 - (b) existing sterilization (male or female) 10.00

- (3) Livestock:
 - (a) weighing under 350 pounds 35.00
 - (b) weighing 350 pounds or more 125.00

- (4) Small animals/livestock (i.e. rabbit, gerbils, etc) 5.00

G. DISPOSAL FEES.

- (1) Euthanasia/Disposal Fees (excludes livestock):
 - (a) private domestic
 - (i) euthanasia 15.00
 - (ii) disposal 10.00
 - (b) commercial
 - (i) euthanasia 30.00
 - (ii) disposal 10.00

H. COLLECTED FEES. All fees collected are to be deposited in the General Fund to help offset the operations of Animal Services.

I. AUTHORITY. Resolution 2005-R-14 adopted January 25, 2005
Resolution 2014-R-182 adopted September 23, 2014