

GRANTS ACTIVITY REPORT

FY 2006-07 Fourth Quarter



*Fiscal Services
Grants Administration*



The 2006-07 fiscal year was productive for Grants Administration as further development of processes and programs was achieved. In conjunction with goals identified in the FY 2005-06 Annual Summary, the following enhancements were accomplished:

- Pursued and secured a Grant Consultant contract for researching, writing, and submitting grant proposals
- Developed a plan for the Grant Consultant to provide training to staff and nonprofit agencies
- Created a Grants Management System to track on-going grant activity
- Initiated research to effectively monitor compliance with grant programs
- Managed the eCivis Grant Network subscription for staff and nonprofit agencies

In February 2007, Langton Associates and In Rem Solutions partnered to provide **Grant Consulting** services for county management and staff. The expertise of these two firms has afforded the Grants Review Team the opportunity to make informed decisions regarding the projects for which to pursue various grant programs. The firms have also been valuable in their ability to write grant proposals and make recommendations for strengthening proposals written by staff. It is anticipated the continued services provided by Langton and In Rem will substantiate a successful grants program in Seminole County for many years.

Our grant consultants facilitated a **training** session on November 6, 2007. Understanding the financial crisis local government and nonprofit agencies are realizing, this workshop equipped participants to locate new funding sources and provided tips for writing successful proposals. Invitations for participation were extended to county staff, the cities within Seminole County, and nonprofit agencies registered with the Community Assistance Division.

Development of a **Grants Management System** is complete. Created in SharePoint, the system houses information and documents related to grants from the time they are under consideration until the project is complete and the grant closes. The database is easily accessible via the intranet to all county staff for view, input of current status information, and download of pertinent documents.

Grants Administration is conducting research to determine the best procedures for ensuring **compliance** with diverse grant requirements. Recommendations by the grant consultant are being reviewed and considered for implementation in the near future.

eCivis Grant Locator recently restructured their system and released a new application called eCivis Grants Network. The upgrades allow for greater ease in searching for grant funding opportunities. Staff will continue to monitor the usage of both county employees and nonprofit agencies accessing the system. Additional information can be found in the General Information section of the report.

The 2007-08 fiscal year will include goals to strengthen the grants process.

- Redesign the internet and intranet sites for Grants Administration
- Develop a written policy for managing grants in Seminole County
- Create a plan for monitoring compliance

The following pages detail the accumulative grant activity for FY 2006-07. The report includes grants under consideration, pending decisions by the grantor, awarded, denied, and declined. Should you have any questions or concerns regarding the information presented, please contact Jennifer Bero at (407) 665-7125.

Thank you for your continued support of Grants Administration!

**GRANTS ACTIVITY REPORT
FY 2006-07 ANNUAL SUMMARY**

GRANTS UNDER CONSIDERATION	Grant Amt	Dept	Due Date	Status/Pending Action
Assistance to Firefighters - Fire Prevention and Safety <i>(Project: All Hazards Safety Trailer)</i>	\$50,000	Public Safety	11/30/07	Public Safety staff is gathering information to pursue the grant. A request to submit an application was approved by the Board on 11/13/07.
American Humane Association - Meacham Foundation Memorial Grant Program <i>(Project: Exhaust fans for Animal Services Shelter)</i>	\$4,000	Public Safety	2/28/08	Public Safety staff is gathering information to pursue the grant for exhaust fans to be installed in the dog kennel area of the shelter.
Brownfields Redevelopment <i>(Project: Upsala Landfill)</i>	TBD	Leisure Svcs; Environ Svcs; Public	Rolling	Staff is coordinating with the DOT and the Turnpike Enterprise on the transfer of ownership for several interior parcels on this site. The language in the proposed deed is currently being finalized. It is anticipated the deed will be ready for presentation to the Board in December.
Historic Museum Grant <i>(Project: Ed Yarborough Nature Center - Florida History Exhibit)</i>	\$35,000	Leisure Svcs	12/15/07	Development of an educational Florida History exhibit at the Nature Center is proposed. A request to submit an application will be presented to the BCC for approval on 12/11/07.
Lowes Charitable Foundation <i>(Project: Sunland Park Improvements)</i>	\$25,000	Leisure Svcs	Rolling	Economic Development and Leisure Services collaborating to pursue the grant for improvements to Sunland Park. Waiting for store manager to be assigned.
Partnerships for Innovation <i>(Project: Partnership with UCF for developing SciNet Programs)</i>	\$600,000	BITS	8/30/08 (estimated)	Approved by the Board, county staff and UCF are preparing the application for the next grant cycle. The program is not open for 2007 submissions.
Public Safety Interoperability Communications <i>(Project: TBD)</i>	TBD	BITS; Public Safety	To be announced	Staff is coordinating with the other agencies in the Central Florida region to pursue the grant for Homeland Security related equipment. Funding is currently available only to State agencies. A request for Board approval to submit an application will be submitted once funding is offered to local government.
StEPP Foundation <i>(Project: Energy Conservation Projects)</i>	Min \$25,000; Max not specified	TBD	Rolling	Grants Administration and consultants are working with the Energy Conservation Committee to identify a project having significant impact to county operations.
TMDL Water Quality Restoration Grants <i>(Project: TBD)</i>	\$1,000,000	Public Works	Rolling	Staff is collaborating with the 7 cities to identify a cooperative project to apply for these stormwater retrofit funds.

GRANTS ACTIVITY REPORT
FY 2006-07 ANNUAL SUMMARY

GRANTS UNDER CONSIDERATION (Cont'd)	Grant Amt	Dept	Due Date	Status/Pending Action
Water Resource Improvement Act <i>(Project: Yankee Lake Water Treatment Plant)</i>	\$40,000,000 to be shared by the East Central Florida Region	Environ. Svcs	To be announced	<i>Grant consultants and staff are closely monitoring a proposed bill which would provide \$40M for water treatment facilities in East Central and Northeast Florida (Sem Co specifically mentioned in the bill). Congress passed the bill 81-12. Although the President vetoed the bill, Congress overrode the veto. Staff researching how funds can be obtained.</i>
Workforce Central Florida <i>(Project: Countywide Training and Certifications)</i>	\$50,000	Various	Rolling	<i>Departments countywide are evaluating their employee training and certification programs. Grants Administration is compiling a list to be presented to the Board on 12/11/07 for approval to submit an application.</i>

GRANTS PENDING DECISION BY GRANTOR	Grant Amt	Dept	Due Date	Status/Pending Action
Assistance to Firefighters - General Program <i>(Project: CAD System for 911 Center)</i>	\$400,000	Public Safety	5/9/07	<i>The application was prepared by staff and reviewed by the consultant prior to submission on May 4, 2007. Grant awards are expected to be announced throughout FY 07/08.</i>
Cultural Facilities <i>(Project: Museum Education Building)</i>	\$500,000	Library Svcs	8/1/07	<i>FY 07/08 application submissions rolled forward to the FY 08/09 grant cycle. Updated project and financial information was provided to the grantor as requested. Funding consideration will be given in the 2008 Legislative sessions.</i>
Ezra Jack Keats Foundation <i>(Project: Children's Program at Libraries)</i>	\$500	Library Svcs	9/15/07	<i>Prepared by staff, the application was submitted on August 23, 2007. Announcement of grant awards is anticipated in December 2007.</i>
Florida Recreation Development Assistance Program <i>(Project: Jetta Point Park - Development)</i>	\$200,000	Leisure Svcs	9/14/07	<i>Prepared by the grants consultant, the application was submitted the week of August 27, 2007. The recommended funding list is anticipated to be released in February 2008.</i>
Florida Recreation Development Assistance Program <i>(Project: Wilson's Landing - Site Improvements)</i>	\$90,714	Leisure Svcs	9/14/07	<i>Prepared by the grants consultant, the application was submitted on September 13, 2007. The recommended funding list is anticipated to be released in February 2008.</i>
General Mills Hamburger Helper - Hometown Helper <i>(Project: Ed Yarborough Nature Center - Improvements)</i>	\$15,000	Leisure Svcs	9/30/07	<i>The application prepared by staff was submitted on September 30, 2007. Announcement of grant awards is expected by December. Should the project be denied for funding, staff will reapply for the February 2008 cycle.</i>

**GRANTS ACTIVITY REPORT
FY 2006-07 ANNUAL SUMMARY**

GRANTS PENDING DECISION (Cont'd)				
	<u>Grant Amt</u>	<u>Dept</u>	<u>Due Date</u>	<u>Status/Pending Action</u>
Innovative Waste Reduction and Recycling <i>(Project: Low-cost Composting Demonstration)</i>	\$150,000	Environ. Svcs	9/4/07	<i>The application prepared by the Solid Waste consultant was submitted August 31, 2007. Funding recommendations are due to be released January 2008 and submitted for consideration by the Governor and Legislature.</i>
Staffing for Adequate Fire and Emergency Response [SAFER] <i>(Project: Supplemental funds for firefighter positions at Station 29)</i>	\$2,530,200	Public Safety	8/31/07	<i>Prepared by the grant consultant, the application was submitted August 31, 2007. Rounds of awards are expected to be released throughout FY 07/08.</i>
GRANTS AWARDED [Accumulative]				
Fourth Quarter				
Kodak American Greenways <i>(Project: Lake Harney Wilderness Area - Overlook)</i>	\$2,500	Leisure Svcs	Dept	<i>Plans for project implementation are underway.</i>
Recreational Trails Program <i>(Project: Big Tree Trailhead (resubmission))</i>	\$148,500	Public Works	Consultant	<i>Funding awarded to Seminole County. Waiting for grant agreement to arrive for legal review and BCC approval.</i>
Safe Kids Buckle-Up <i>(Project: Car Seat and Education Program)</i>	\$5,000	Public Safety	Dept	<i>SafeKids Coalition was awarded funding for the car seat and education program. Implementation is underway.</i>
State Homeland Security <i>(Project: Domestic Security related planning, training, and exercises)</i>	\$43,649	Public Safety	Dept	<i>Waiting for agreement from the State for Board approval.</i>
Workforce Central Florida <i>(Project: Paramedic Training)</i>	\$8,000	Public Safety	Rolling	<i>Funding was awarded to Seminole County equivalent to 50% of the cost for paramedic training. Additional submissions will take place throughout FY 07/08.</i>
Third Quarter				
Fireman's Fund Heritage <i>(Project: Protective Firefighting Gear - Station 36)</i>	\$23,482	Public Safety	Dept	<i>Budget amendment to allocate the funds was approved by the BCC approval on 11/13/07.</i>
Florida Recreation Development Assistance Program [FRDAP] <i>(Project: Jetta Point Park)</i>	\$200,000	Leisure Svcs	Dept	<i>The grant agreement was approved by the Board on 8/14/07. Waiting for a copy of the fully executed agreement from the State.</i>
Historic Preservation - Small Matching Program <i>(Project: Oviedo Historic Structure Survey & Assessment - Partnership with the City of Oviedo)</i>	\$20,625	BCC	City of Oviedo	<i>The City of Oviedo was awarded funding. The county's financial commitment to the project (\$13,125) is included in the FY 07/08 adopted budget.</i>

GRANT'S ACTIVITY REPORT
FY 2006-07 ANNUAL SUMMARY

GRANTS AWARDED [Accumulative] (Cont'd)	Grant Amt	Dept	App Prep	Status/Pending Action
Second Quarter				
<i>No second quarter activity to report.</i>				
First Quarter				
ESRI and Stratus Technologies <i>(Project: ArcGIS Server enhancements)</i>	\$20,000 (value of software)	BITS	Dept	<i>Seminole County was selected to receive an alternative ArcGIS Server grant award. Staff opted for a complimentary upgrade, a \$20,000 value.</i>
GRANTS DENIED [Accumulative]	Grant Amt	Dept	App Prep	Reason for Denial
Fourth Quarter				
Assistance to Firefighters - General Program <i>(Project: Firefighter Wellness Program - training equipment)</i>	\$47,806	Public Safety	Dept	<i>Denial presumed as the 06/07 fiscal year has closed and notification of award has not been received. Will pursue the program in the future for a stronger project.</i>
Dollar General Youth Literacy Program <i>(Project: Third Grade Outreach Booktalk Program)</i>	\$1,764	Library Svcs	Dept	<i>Reason for denial unknown. Staff seeking additional information from the grantor to strengthen application for next grant cycle coming due in Feb 2008.</i>
Drug Court Discretionary Grant <i>(Project: Judicial Adult Drug Program)</i>	\$178,065	Comm Svcs	Consultant	<i>Limited funding allocation was given to this national grant program. Only 8 enhancement awards were granted, which made the process extremely competitive. The Adult Drug Court Program staff intends to reapply as a State program in the 2008 cycle.</i>
Highway Safety Program <i>(Project: Driver Education Program)</i>	\$70,000	Public Works	Dept	<i>Reason for denial unknown. Staff seeking additional information from the grantor.</i>
Florida Communities Trust <i>(Project: Jetta Point Park - Land Acquisition)</i>	\$166,000	Leisure Svcs	Consultant	<i>The Committee session was held November 2nd. Awards were given for acquisition projects consisting of greater amounts of acreage. Seminole County was previously awarded funds through this program for the majority of the parcels needed to develop the park.</i>
National Leadership Planning <i>(Project: Partner with UCF for the Central Florida Memory digital collection project)</i>	\$30,000	Library Svcs	UCF	<i>The application was prepared and submitted by UCF faculty. Received notification that funding request was denied. UCF is seeking additional information.</i>

**GRANT'S ACTIVITY REPORT
FY 2006-07 ANNUAL SUMMARY**

GRANTS DENIED [Accumulative] (Cont'd)	Grant Amt	Dept	App Prep	Reason for Denial
Fourth Quarter (Cont'd)				
Staffing for Adequate Fire and Emergency Response [SAFER] <i>(Project: Supplemental funds for firefighter positions)</i>	\$207,000	Public Safety	Dept	<i>Denial presumed as the 06/07 fiscal year has closed and notification of award has not been received. Reapplied in the 07/08 cycle for positions to support Station# 29.</i>
Teaching American History <i>(Project: Partner with School Board for Social Studies Prgm)</i>	N/A (program support only)	Library Svcs	School Board	<i>Reason for denial unknown. School Board staff seeking additional information from the grantor.</i>
Transportation, Community, and System Preservation Program <i>(Project: Trail underpass at Lake Mary Blvd/Int'l Parkway)</i>	\$1,000,000	Public Works	Consultant	<i>The \$55M allocated for this grant program was awarded to 7 recipients for this Federal program. Projects with higher priority and community impact received funding. Number of awards for this cycle was significantly decreased as 94 awardees shared an allocation of \$51M in 2006.</i>
Third Quarter				
EMSTARS Field Data Collection <i>(Project: Notebook computers for ALS Transport units)</i>	\$70,384	Public Safety	Dept	<i>Staff is seeking additional information from the Bureau of Emergency Medical Services to determine cause of denial and subsequent adjustments needed for future application submissions.</i>
Second Quarter				
Historic Museum <i>(Project: Citrus/Celery Museum Exhibit)</i>	\$35,000	Library Svcs	Dept; Grants	<i>The application prepared by staff scored 85 points out of a possible 100. The reviewer comments were very positive; however, our project was not strong enough to score higher as compared to the projects submitted by other applicants.</i>
First Quarter				
PetSmart Charities <i>(Project: Animal Services Education Program)</i>	\$10,000	Public Safety	Dept; Grants	<i>Humane education programs being funded are "train the trainer" in type rather than direct programs for teachers.</i>
ESRI and Stratus Technologies <i>(Project: ArcGIS Server enhancements)</i>	\$81,400	BITS	Dept	<i>Competition for funding was prominent. Funds were granted to agencies having lower level progression in their current GIS applications.</i>

**GRANTS ACTIVITY REPORT
FY 2006-07 ANNUAL SUMMARY**

GRANTS DECLINED PARTICIPATION [Accum.]	Grant Amt	Dept	Learned of	Reason for Declined Participation
Fourth Quarter				
Greenways and Trails Program (Project: Land Acquisition for Flagler Trail)	\$4,500,000	Public Works	Dept	Grant guidelines are being reviewed by staff to determine eligibility.
Historic Preservation Grants-In-Aid (Project: Railroad House at Crockett Property or Bookertown Community Center renovations)	\$50,000	Leisure Svcs	Consultant	The construction team is assessing the site to determine necessary improvements/renovations. It is not anticipated this analysis will be completed in time to meet the application submission deadline. Regarding the Bookertown Community Center, pursuit of the grant is not conducive to the construction schedule. No other eligible projects could be identified.
IMLS National Leadership Program (Project: Translation Services for Libraries)	\$50,000 - \$1,000,000	Library Svcs	Dept	Staff determined there was insufficient time to properly plan and develop the project/program prior to submitting an application. Will consider for next grant cycle.
Mental Health and Substance Abuse Reinvestment (Project: Adult Drug Court)	\$100,000	Judicial	Consultant	The grant program required for the Public Safety Council to consist of members with specific expertise and background. It was determined by existing councilmembers, the Sheriff's Office, and county staff that there was insufficient time to restructure the council and develop a strategic plan prior to submitting a grant application.
Museums for America	\$5,000 - \$150,000	Library Svcs	eCivis	Staff determined financial support required to pursue the grant would be detrimental to the museum's operational budget.
Open Rivers Initiative Barrier Removal (Project: Howell Creek MSBU)	\$30,000 - \$1,000,000	Fiscal Svcs; Public	eCivis	Considered for replacement of fish barrier on Howell Creek. Declined as Orange County is placing a barrier on the canal at their expense.
Third Quarter				
Florida Boating Improvement Program	\$37,500	Leisure Svcs	Dept	Staff considered the grant for replacement/repair of the boat ramp at Lake Jesup Park. Completion of engineering plans and bid processes were necessary for the application to be competitive. Staff elected to decline the grant as recommended by our consultant.
Technical Assistance Program	\$30,000	BITS	County Mgmt	This grant is offered for updating addresses for the future census. The update option suitable to our technology does not necessitate funding as it can be accommodated by existing staff and resources.

**GRANT'S ACTIVITY REPORT
FY 2006-07 ANNUAL SUMMARY**

GRANTS DECLINED [Accum.] (Cont'd)	Grant Amt	Dept		Reason for Declined Participation
Second Quarter				
Emergency Management Competitive Grant Program	\$200,000	Public Safety	Dept	<i>No qualifying projects available.</i>
Library Services and Technology Act (LSTA) Program	unknown	Library Svcs	eCivis	<i>No qualifying projects available.</i>
Urban and Community Forestry	\$10,000	Leisure Svcs	Consultant	<i>The grant amount and its management wouldn't have a beneficial effect on the overall number of trees and dollar amount to justify our time to pursue the grant. Staff concurred with the consultant's recommendation to decline this grant cycle and consider a stronger project in the future.</i>
Visit Florida	\$40,000	Econ Dev	Dept	<i>Tourism Development planned to pursue the grant; however, priority changes within the division made it difficult to proceed. Staff to review the grant guidelines for future consideration.</i>
First Quarter				
Assistance to Firefighters - Fire Prevention and Safety	\$1,000,000	Public Safety	eCivis	<i>No qualifying projects available.</i>
Flood Mitigation Assistance	\$5,000,000	Public Works	Dept	<i>The County has not experienced significant reoccurring flood damage in one particular area; therefore, we do not meet the criteria for the grant.</i>
Greenways and Trails Program	unknown	Public Works	Dept	<i>No qualifying projects available for this grant cycle. Staff is looking into potential properties to expand the Flagler Trail for the next grant cycle.</i>
Pre-Disaster Mitigation Program	\$3,000,000	Public Safety	Dept	<i>Projects remaining on the Local Mitigation Strategy list are located within incorporated areas. Seminole County currently has no qualifying projects for which to pursue the grant.</i>

GRANTS ACTIVITY REPORT FY 2006-07 ANNUAL SUMMARY

GENERAL INFORMATION

eCivis Grants Network

County staff and non profit agencies serving Seminole County citizens continue to utilize eCivis Grants Network for gathering grant information. Notices of new grant announcements and updates on previously announced grants are distributed on a weekly basis. Although new funding opportunities are still a challenge to find, the system affords an efficient and effective means for obtaining valuable grant information. [Each grant record contains a program summary; eligibility detail; financial information; contact information; program guidelines; applications; previously funded applications; and award lists, all of which can be easily located using keywords or category selections.] Listed below are comments received from non profit agency users.

"SafeHouse of Seminole reviews the eCivis grants every day. We have had success in finding grants throughout the year, especially Federal government grants and national foundations. Often, requests for proposals are put out by national companies that one would never have known about without eCivis coming through every day. It is a valuable tool. The drawback is that some of the information is so broad-based that the competition is fierce among the 50 states! SafeHouse applied for the Hope grant but was denied. We also applied for various other grants, most of them are pending." ~ Jeanne Gold, SafeHouse of Seminole

"We have used this network in the past and have had some success locating funding sources. As the Deaf Service Bureau is an organization servicing the deaf and hard-of-hearing community, it is always of contingent upon us to find and secure funding for our programs and outreach interests. eCivis Grants network is one of the many tools that can help us accomplish this purpose and we thank you for providing such a tool." ~ David Volper, Deaf Service Bureau

"I have had so many other grant sources to apply to that I did not have an opportunity to avail myself of this service. I am hoping to do so this year." ~ Vinnie Coon, Seminole County Special Olympics

"Unfortunately, we have not found eCivis to be helpful to us. When attempting to sort through the information, nothing appeared useful. When we tried to set it up so that grants pertaining to our mission would come up, the link would not work for us. We have not found any grants on eCivis and have pretty much discontinued use of it." ~ Nancy Crawford, Kids House (Note: The agency has experienced technical difficulties which hinder their ability to view grants in the form they desire.)

"To date, I have not found any new funding sources using eCivis. In truth, I have very little time to do research as I have a busy calendar of repeat United Way/government/foundation grants that keep me writing applications and/or reports most of the year. Those days when I have had time to search their database in more depth than just looking at their weekly updates, I have occasionally found opportunities that would be applicable for Boys & Girls Clubs of Central Florida; however, I generally have already known about these opportunities from other sources. None of this means that I won't find something through eCivis in the future. As long as it is working for Seminole County and it continues to be an affordable resource, I'm all for keeping it and using it!" ~ Karen Cole, Boys & Girls Club

"I appreciate the service and view it weekly. It does give needed information on available grants. We at our agency have not enjoyed any success, but we will continue to look." ~ Richard Burke, Rescue Outreach Mission