

GRANTS ACTIVITY REPORT

FY 2005-06 Annual Summary

What an exciting time FY 2005-06 was for Grants Administration! Implementation of new processes, committees, and services has proven to be positive towards meeting goals and objectives for the Fiscal Services Department. Among the changes initiated were the following:

- Grants Review Team established
- Centralized Coordination of Grants Activity
- Training of New Processes and Services
- Expansion of Grant Locating Resources (eCivis)
- Quarterly Grants Activity Reports developed

The ***Grants Review Team***, consisting of various department directors and county management, oversees the joining of grant opportunities with applicable county projects. Having key contacts review each opportunity ensures grants are pursued when possible, and affords an environment where advantageous collaboration efforts are realized.

Centralized coordination of grants activity is another valuable change initiated by Fiscal Services. The Grants Coordinator administers the grants process from beginning to end. Information regarding potential, pending, and existing grants is tracked and maintained in one centralized location. This coordination allows for expeditious responses to requests for data and increases the ability to report the status of grant-related projects.

The Grants Coordinator met with each department to provide training, communicating new processes for handling grants activity and the availability of eCivis Grant Locator®. This ***training of new processes and services*** was well-received by staff and continues to be effective as new funding opportunities are pursued and proficiently administered.

The Board of County Commissioners authorized a subscription to eCivis Grant Locator®, a web-based tool for researching funding opportunities. Use of eCivis has greatly ***expanded grant locating resources*** for both staff and the nonprofit agencies serving the citizens of Seminole County, and continues to be a time-efficient tool for viewing grant-specific data.

Quarterly Grant Activity Reports inform the Board of County Commissioners of grant opportunities under consideration, pursued, awarded, denied, and declined. The report captures all activity in an accumulative format, enabling the Board to view data at a glance.

Now that a foundation is laid for effective Grants Administration, improvements are underway for FY 2006-07. Anticipated in the near future are:

- *Pursuit of a new Grant Consultant Service contract for researching, writing, and submitting grant proposals.*
- *Conduct feasibility research to partner with the University of Central Florida for training opportunities.*
- *Develop a database to advance the tracking of all grants activity.*
- *Evaluate current processes for compliance with grant requirements.*
- *Maximize the use of eCivis Grant Locator® by providing feature-specific training for staff and nonprofit agencies.*
- *Finalize comprehensive reports detailing the results of our eCivis Grant Locator® subscription for staff and nonprofit agencies.*

The following pages detail the accumulative grants activity for FY 2005-06. As in past quarters, the report includes grants under consideration, pending decisions by the grantor, awarded, denied, and declined. Should you have any questions or concerns regarding the information presented, please contact Jennifer Bero at (407) 665-7125.

Thank you for your continued support of Grants Administration!

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GRANTS UNDER CONSIDERATION	<u>Grant Amt</u>	<u>Dept</u>	<u>Due Date</u>	<u>Status/Pending Action</u>
Brownfield <i>(Project: Upsala Landfill)</i>	unknown	LS; ES	Rolling	Staff is waiting for a response from the DOT regarding acquisition of several interior parcels. The entire site is included in the 2007 House Transportation, Treasury, Housing & Urban Development Appropriations Bill for Congress and Senate review.
Greenways and Trails <i>(Project: TBD)</i>	unknown	PW	12/18/06	Reviewing the grant to determine if we have a qualifying project. Considering the acquisition of parcels to completely align the Cross Seminole Trail.
Historic Preservation - Small Matching <i>(Project: TBD)</i>	\$920 - \$50,000	PD; LS	12/15/06	Reviewing the grant to determine if we have a qualifying project. Considering the building at the Crockett Property.
Lowes Charitable and Education Foundation <i>(Project: TBD)</i>	\$25,000	LS	Rolling	Staff is reviewing grant requirements and conceptual plans for various sites near Casselberry where a new Lowes store is anticipated. If agreeable, will present to the BCC for approval to pursue in the near future. [Located via eCivis]
Partnerships for Innovation <i>(Project: Partnership with UCF for developing SciNet Program)</i>	\$600,000	PD	08/30/07	Approved by the BCC, county staff and UCF preparing the application for the 2007 grant cycle. [Located via eCivis]
PetSmart Charities <i>(Project: Animal Services Education Program)</i>	\$10,000	PS	11/30/06	Pursuit of the grant is scheduled for BCC approval on October 24th. The grant would support education programs provided by Animal Services Division staff. [Located via eCivis]
GRANTS PENDING DECISION BY GRANTOR	<u>Grant Amt</u>	<u>Dept</u>	<u>Due Date</u>	<u>Status/Pending Action</u>
Assistance to Firefighters - General Program <i>(Project: Firefighter Wellness Program - training equipment)</i>	\$51,840	PS	04/07/06	The application was prepared and submitted by staff on April 6th. The award list (round 1) was released on October 6th. Seminole County was not included; however, additional rounds are anticipated to be released throughout FY 06/07.
Cultural Facilities <i>(Project: Construction of new Museum of Seminole County History building)</i>	\$500,000	LS	06/30/06	Grant Review Panel meetings are scheduled for November 14-15th. Staff and members of Historic Commission will be present to address questions of the panel. Ryan Ruskey prepared and submitted the application. Funding decisions will be available Spring 2007.

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GRANTS PENDING DECISION (Cont'd)	<u>Grant Amt</u>	<u>Dept</u>	<u>Due Date</u>	<u>Status/Pending Action</u>
Florida Recreation Development Assistance Program [FRDAP] (Project: Jetta Point Park)	\$200,000	LS	09/15/06	Prepared by staff, the application was submitted on September 14th. Anticipate funding recommendations will be determined early 2007.
Staffing for Adequate Fire and Emergency Response [SAFER] (Project: Supplemental funds for positions tentatively approved in the FY 06/07 budget)	\$207,000	PS	06/30/06	Prepared by staff, the application was submitted on June 30th. The first two rounds of grant awards were released, the most recent on September 29th. Seminole County was not included; however, additional rounds are anticipated.
GRANTS AWARDED [Accumulative]	<u>Grant Amt</u>	<u>Dept</u>	<u>App Prep</u>	<u>Status/Pending Action</u>
Fourth Quarter				
Florida Communities Trust (Project: Acquisition of the Crockett Property)	\$1,412,500	PD	Dept	Seminole County was awarded this grant as a result of a staff presentation made in opposition to the scoring. Waiting for official notification of the grant award and receipt of the grant agreement for BCC approval.
Florida Wildflower Foundation (Project: Wildflower garden at the Geneva Wilderness Center)	\$7,500	PD	Dept	Funding awarded for plantings and signage at the Geneva Wilderness Center. The grant agreement is scheduled for BCC approval on November 7th.
Shelter Retrofit (Additional funding to install shuttering systems at schools used as Emergency Shelters)	\$638,448	PS	Dept	Additional funds awarded for hurricane shutters to be installed on 6 buildings used as emergency shelters. Project underway.
Third Quarter				
Edward Byrne Justice Assistance Grant [JAG] (Projects: Disbursement of funds to various Law Enforcement Agencies)	\$142,380	CS	Dept	Funding to be disbursed to various agencies (SCSO \$63,837; Altamonte Springs \$22,200; Sanford \$15,054; Lake Mary \$14,750; and Longwood \$11,485) for preventing and controlling crime in Seminole County.
Fireman's Fund Heritage Program (Project: Equipment for Fire Station #12 and #36)	\$34,790	PS	Dept	Two of our Fire Stations were selected as recipients for grant funds by the Fireman's Fund Insurance Company. The agreements to receive the funds were approved by the BCC on July 25th. Representatives from the company presented a check to Battalion Chief Trigg on August 4th.

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Third Quarter (Cont'd)				
Florida Recreation Development Assistance Program [FRDAP] (Project: Construction of a boardwalk in the Black Hammock Wilderness Area)	\$200,000	PD	RMPK	The grant agreement was approved by the Board on July 25th. Construction of the boardwalk is completed and staff is preparing the grant closing documents.
Hazard Analysis (Project: Evaluate hazardous substances at various facilities throughout the county)	\$6,575	PS	Dept	The grant agreement with the DCA was approved by the Board on July 25th. Project implementation is underway.
Upland Exotic Plant Program (Project: Exotic plant removal at Black Bear Wilderness Area, Lake Jessup Wilderness Area, and Spring Hammock Preserve)	\$140,000	PD	Dept	The DEP awarded this grant to fund the removal of exotic plants in our key Natural Lands. All plant removal services will be conducted by the DEP.
Water Supply Technical Assistance (Project: Dedicated to the county water supply plant)	\$10,000	PD; ES	Dept	The agreement with the DCA was approved by the Board on June 27th.
Second Quarter				
Hurricane Urban and Community Forestry (Project: Reimbursement for hurricane-related tree removal costs)	\$68,133	LS	RMPK	The grant agreement was approved by the Board on May 23rd. Staff is preparing to close the grant for reimbursement funds to be received.
Local Mitigation Strategy [Hazard Mitigation] - Wind Retrofit (Project: Hurricane shutters for the Public Safety/Sheriff's Office building)	\$650,250	PS; AS	Dept	The agreement with the Dept of Homeland Security (FEMA) for this grant award was approved by the Board on June 13th. Project implementation is underway.
Lockhart-Smith Canal Regional Stormwater Facility (Project: Construction of the facility)	\$1,738,755	PW	Dept	The agreement with the FDEP was approved by the Board on January 24th. The project is underway.
First Quarter				
County Incentive Grant Program (Project: Acquisition of right-of-way for CR 15 (Monroe Rd) from SR 46 to CR 431 (Orange Blvd))	\$4,000,000	PW	Dept	The grant agreement was approved by the BCC on December 20th.
Florida Interoperability Network Solution (provides equipment for emergency response)	equipment only	IT	Dept	The grant agreement was approved by the BCC on November 15th.
Innovative Waste Reduction and Recycling (Project: Research of used tires for stormwater issues and septic tanks)	\$200,000	PW	Dept	The grant agreement and interlocal agreement with UCF were approved by the BCC on December 20th. The project is underway and anticipated for completion April 2007.

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GRANTS AWARDED [Accumulative] (Cont'd)	<u>Grant Amt</u>	<u>Dept</u>	<u>App Prep</u>	<u>Status/Pending Action</u>
First Quarter (Cont'd)				
Hurricane Urban and Community Forestry (Project: Reimbursement for hurricane-related tree removal costs)	\$81,900	LS	RMPK	The grant agreement was approved by the BCC on December 20th.
Homeland Security (funding assists in the enhancement of emergency management programs)	\$60,997	PS	Dept	The grant agreement was approved by the BCC on October 25th.
School Incentive Program (Project: Facilitating revisions to the Interlocal Agreement with the School Board and County Municipalities for Public School Facility Planning)	\$18,681	PD	Dept	The grant agreement was approved by the BCC on December 20th.
GRANTS DENIED [Accumulative]	<u>Grant Amt</u>	<u>Dept</u>	<u>App Prep</u>	<u>Reason for Denial</u>
Fourth Quarter				
Assistance to Firefighters - Fire Prevention and Safety (Projects: Disaster Guide and the In Case of Emergency [ICE] Program)	\$127,218	PS; CI	RMPK	Rounds of award continue to be released; however, Seminole County is not yet listed as a recipient. Anticipate denial of funding due to number of rounds released thus far.
Emergency Management Preparedness [EMPA] (Project: Mobilized Logistical Support Unit, "Are You Ready" Guide, and Sem Co Disaster Guide (Spanish Version))	\$203,000	PS	Dept	Funding priority given to projects such as EOC improvements, special needs shelter enhancements, and emergency related technology. Our projects weren't as high a priority for accommodating emergency situations.
Florida Boating Improvement (Project: Lake Monroe Wayside Park - restroom facility and park improvements)	\$200,000	LS	RMPK	Funding priority was given to projects which increased the number of boaters accessing the waterways.
Florida Communities Trust (Project: Acquisition of land at Jetta Point Park)	\$607,525	LS	RMPK	The top 10 projects awarded funds expended 58% of the total program budget. Although our project scored well, it wasn't enough to receive funds.
Florida Communities Trust (Project: Acquisition of land to develop Lockhart Park)	\$300,000	LS	RMPK	This project was found inconclusive to meeting the criteria for the program due to its limited impact to the community and low amount of green space.

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GRANTS DENIED [Accumulative] (Cont'd)	<u>Grant Amt</u>	<u>Dept</u>	<u>App Prep</u>	<u>Reason for Denial</u>
Fourth Quarter (Cont'd)				
Library Services and Technology Act (LSTA) (Project: OneStop Full Service Kiosks)	\$121,394	LS	Dept	<i>Review committee comments state the project is logical, but the application prepared by staff didn't convince the reader of the need. Staff will consider improving the application and resubmitting next year.</i>
Recreational Trails Program (Project: Development of the Big Tree Trailhead)	\$200,000	PW	RMPK	<i>The application didn't meet the requirements. Some items were deemed ineligible and other eligible items were excluded. Staff will reapply for the grant in the next available cycle.</i>
Third Quarter				
International Cultural Exchange Program (Project: Arts and Cultural Exchange with County Wicklow)	\$25,000	TD	RMPK	<i>Staff participated in the panel review meeting via telephone May 12th. Funding was denied due to a weak application. Will strengthen the project and application to reapply in the next grant cycle.</i>
Urban and Community Forestry (Project: Tree inventory at Big Tree Park)	\$25,000	LS	RMPK	<i>Review committee comments state the narrative lacked sufficient detail and justification of the cost was not present. Staff will consider a stronger project for the next grant cycle.</i>
Second Quarter				
<i>No Second Quarter Activity to Report.</i>				
First Quarter				
Historical Resources Grants-In-Aid - Special Category (Project: Agricultural History Exhibit Building)	\$150,000	LS	RMPK	<i>The Dept of Community Affairs gave funding priority to historic preservation projects rather than new construction projects. The multi-purpose building project detailed on the application did not fit the criteria for the funding trend.</i>
Healthy Communities Access Program (HCAP) (Dept of Health was the applicant; Community Services assisted)	\$1,063,328	Health Dept	Dept	<i>Although many strengths in the application were identified, the review committee determined stronger performance measures, goals, and a more diversified budget were needed.</i>

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GRANTS DECLINED PARTICIPATION [Accum.]	Grant Amt	Dept	Learned of Grant	Reason for Declined Participation
Fourth Quarter				
Agricultural Education Facilities	unknown	LS	Other	<i>The number of visitors to facility needed to be a minimum of 25,000 per year.</i>
Highway Beautification	\$300,000	PW	RMPK	<i>We have no qualifying projects pending or planned.</i>
Innovations in American Government	\$100,000	PD	eCivis	<i>Project needed to be implemented a minimum of 12 mos prior to application submission. Will consider for next year.</i>
Third Quarter				
Historic Museums <i>(Program supports the development of exhibits on Florida history and program costs of Florida history museums.)</i>	\$35,000	LS	RMPK	<i>No projects available. This program will possibly assist with funding exhibits for the Museum of Seminole County History, once completed. Another potential project for the next grant cycle is an exhibit for the Wilson's Landing site. The Grants Review Team will address prior to next grant cycle.</i>
Historical Resources/Special Category <i>(Proposed Project: Renovation of the railroad house located on the Crockett property)</i>	\$50,000 - \$250,000	LS; PD	Dept	<i>The timing of this grant cycle is premature for the railroad house as the intended use has not been determined. Staff considers the railroad house a viable project for the grant and will seek approval to apply for the next grant cycle.</i>
Public Telecommunications Facilities <i>(Program supports the planning and construction of public telecommunication facilities.)</i>	\$200,000	CI	eCivis	<i>Due to personnel changes and priority projects, staff was unable to commit the time needed to pursue the grant. Will evaluate for next grant cycle.</i>
US Soccer Foundation <i>(Proposed Project: Supplemental funds for the soccer fields planned in Jetta Point Park)</i>	\$1,000,000	LS	eCivis	<i>The type of grass used in Seminole County did not match that which was required of the grant (synthetic vs. real).</i>
Second Quarter				
Land and Water Conservation	\$200,000	LS	RMPK	<i>The grantor decided not to open the program to new applicants.</i>
Visit Florida - Cultural Heritage and Nature Tourism	\$2,000	TD	eCivis	<i>The conceptual project was a Cultural/Heritage brochure for Seminole County. However, the grant required multi-county participation, which was unable to be obtained due to time constraints. Will pursue in next grant cycle.</i>

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First Quarter				
Pre-Disaster Mitigation (For property acquisition or relocation, retrofitting (hurricane shutters, clips, etc.), minor structural hazard control on protection (culverts, floodgates, etc.), and localized flood control devices.)	\$3,000,000	PW; PS	RMPK	No projects were available that would meet the grant requirements. Results of prior applications revealed criteria was much more stringent than the grant announcement details.

GENERAL INFORMATION

eCivis Grant Locator

County staff continues to use eCivis Grant Locator for researching grant opportunities. Our goal for FY 06/07 is to provide additional training and introduce new tools for simplifying searches and weekly alerts. Reporting use of the service will be included in future quarterly activity reports.

The eCivis Grant Locator was provided to Non-profit agencies approved for funding through our CSA Partnership Program. Of the agencies participating, most have expressed gratitude for the service and request continued use. While they are using the service to research grant opportunities, most have yet to submit applications as they are searching for grants applicable to the services their organizations provide. Listed below are some of their comments.

"I am certain that once I am freed up somewhat and have more time to pursue new funding sources throughout the year, I will be making much better use of eCivis. I have been looking forward to continued access to this grant database." Karen Cole, Boys & Girls Clubs of Central Florida

"We have added new staff...and plan to begin submitting grant requests in January 2007. Thank you for your program to help locate grants for non-profits." John Murphy, Harvest Time International

"I peruse the available grants regularly, but unfortunately haven't come across any appropriate for our application." Sherry Fincher, Meals on Wheels

"I like the service and please continue it. It is still very helpful to me and my grant writer." Richard Burke, Rescue Outreach Mission

"We are very excited to have the tool and plan to use it a great deal in the upcoming year." Debby Torres, Early Learning Coalition

"I find eCivis extremely helpful. I have received other types of [grant] notices, but this one is the most comprehensive and organized of any I've seen." Ruth Leggore, United Cerebral Palsy (UCP) Seminole Child Development Center