Owner / Builder Generator Submittal Guide

REQUIRED FORMS:

- Permit Application (Commercial or Residential)
- Property Appraisers printout with legal description
- Owner Builder Statement
- Recorded and Certified Notice of Commencement (required if the value of work is over $2,500.00) – submitted to the Building Division prior to scheduling of first inspection. This may be emailed to bpcustomerservice@seminolecountyfl.gov, faxed to 407-665-7486 or submitted in person.

POSSIBLE ADDITIONAL FORMS:

- Gas Plan Worksheet – if applying for the gas portion on this application request.

PLANS: (2 copies residential, 3 copies commercial)

- Site plan indicating the location of the generator and the size of the pad.
- Generator specifications, including fuel type, KW rating, voltage, maximum output (amperage), and overcurrent protection.
- One-Line electrical diagram including generator and transfer switch.
- Type of transfer switch used (automatic, manual, Kirk-Key, etc.) and manufacturer’s installation instructions.
- Load calculations for all loads transferred by automatic transfer switch.
- A separate fuel tank permit will be required if:
  - Single LP tank of 125 gallons or greater
  - Multiple LP tanks aggregate capacity of 125 gallons or greater
  - Stationary above ground tanks with a capacity greater than 550 gallons and underground storage tanks with a capacity of 110 gallons will require a permit and be regulated by FDEP.
  - The storage, handling, and use of flammable and combustible liquids shall be permitted by Fire regardless of size. This includes but is not limited to gasoline, kerosene, diesel, etc.

*This is only a guide and may not be all-inclusive for your particular project.*