Owner / Builder Generator Submittal Guide

REQUIRED FORMS:

- Permit Application (Commercial or Residential)
- Property Appraisers printout with legal description
- Owner Builder Statement
- Recorded Notice of Commencement – prior to first inspection and may be emailed to bpcustomerservice@seminolecountyfl.gov if not uploaded at submittal

POSSIBLE ADDITIONAL FORMS:

- Gas Plan Worksheet – if applying for the gas portion on this application request.

PLANS: (2 copies residential, 3 copies commercial)

- Site plan indicating the location of the generator and the size of the pad.
- Generator specifications, including fuel type, KW rating, voltage, maximum output (amperage), and overcurrent protection.
- One-Line electrical diagram including generator and transfer switch.
- Type of transfer switch used (automatic, manual, Kirk-Key, etc.) and manufacturer’s installation instructions.
- Load calculations for all loads transferred by automatic transfer switch.
- A separate fuel tank permit will be required if:
  - Single LP tank of 125 gallons or greater
  - Multiple LP tanks aggregate capacity of 125 gallons or greater
  - Stationary above ground tanks with a capacity greater than 550 gallons and underground storage tanks with a capacity of 110 gallons will require a permit and be regulated by FDEP.
  - The storage, handling, and use of flammable and combustible liquids shall be permitted by Fire regardless of size. This includes but is not limited to gasoline, kerosene, diesel, etc.

Note: All contractors and sub-contractors that are listed, will need to be current in our license database. This includes certified or registered licenses, License Administration Form (on our web site), worker’s compensation insurance & general liability is required prior to issuance. A minimum deposit of $25.00 is required at time of submittal. The actual amount is based on permit type and value of work.

This is only a guide and may not be all-inclusive for your particular project.