

APPLICATION FEE: \$75.00*

APPL. NO.: _____

*\$300 Application fee if event requires BCC Approval

(Changes to request after approval requires payment of original fee)



PLANNING & DEVELOPMENT DIVISION
 1101 EAST FIRST STREET, ROOM 2028
 SANFORD, FLORIDA 32771
 (407) 665-7441 PHONE (407) 665-7385 FAX
 www.seminolecountyfl.gov

APPLICATION FOR A SPECIAL EVENT PERMIT

Applications for a Special Event Permit shall include all applicable items listed in the Application Checklist. No application will be reviewed until a complete application (including all information requested below) has been received by the Planning & Development Division. SCLDC 13.1378.

	PROPERTY OWNER	AUTHORIZED AGENT *
NAME		
ADDRESS		
PHONE		
E-MAIL		

PROJECT INFORMATION	
PROJECT NAME	
SITE ADDRESS	
CURRENT USE	
EMERGENCY CONTACT	
GENERAL LOCATION	
PROPERTY ID NUMBER(S)	
SIZE OF PROPERTY	acres
DATE(S) OF EVENT	
DESCRIPTION OF EVENT	
HOURS OF EVENT	
NUMBERS OF ATTENDEES	per day

By my signature hereto, I do hereby certify that the information contained in this application is true and correct to the best of my knowledge, and understand that deliberate misrepresentation of such information will be grounds for denial or reversal of this application and/or revocation of any approval based upon this application. I also represent that I have the lawful right and authority to file this application.

SIGNATURE OF AUTHORIZED APPLICANT*

DATE

* Proof of owner's authorization is required with submittal if signed by agent.

