



AN INVITATION

Free Seminar

“Ensuring Success for All: Avoiding Procurement Pitfalls & Other FAQs”

Seminole County’s Purchasing and Contracts Division
Board of County Commission Chambers
1101 East First Street
Sanford, FL 32771

Date: March 28, 2019 9:00 AM – 11:00 AM

RSVP: Please email this form and any questions to Michael Guild at mguild@seminolecountyfl.gov NLT March 25, 2019.

AGENDA

8:30 AM – 9:00 AM

- Please sign-in and place any questions in the box provided for discussion during the fair.
- Refreshments provided for your enjoyment. Networking amongst staff and vendors.

9:00 AM – 11:00 AM

- WELCOME & Opening Remarks by Commissioner Brenda Carey, Chairman, Board of County Commissioners
- Vendor Training: *“Public Solicitations: Tips for Successful Responses”*
- Open Forum: Interaction with Agencies and Department Staff
- Respond to attendee questions by staff
- Conclusion

Name of Company: _____
 Address: _____
 Contact Person: _____
 E-mail address: _____

Question: _____

Thank you