#### **FY 2022/23 BUDGET WORKSESSION**

#### **TUESDAY - MAY 17, 2022**

**BCC CHAMBERS 9:30 AM - 5:00 PM** 

<b>AGENDA</b>		PAGE
9:30	Opening Comments	
	CONSTITUTIONAL OFFICERS	
	Property Appraiser – David Johnson	5
	Clerk of the Circuit Court and Comptroller – Grant Maloy	22
	Supervisor of Elections – Chris Anderson	43
	Sheriff's Office – Dennis Lemma	48
	Florida Department of Health - Donna Walsh	102
12:00	LUNCH	
1:00	COURT SUPPORT	103
	18 <sup>th</sup> Judicial Circuit Court - Judge Jessica Recksielder	105
	Guardian Ad Litem - Amber Padrick	106
	Public Defender - Blaise Trettis	107
	Budget Development Schedule (Upcomming Meetings)	108
	Public Comments, Board Comments, Questions, Direction	109
HINT VALA	DDVCCCCION THECDAY 4/21/22	

1

#### **JUNE WORKSESSION - TUESDAY - 6/21/22**

**BCC** Departments

**LYNX Transit** 

**Employee Compensation Discussion** 

#### **JULY WORKSESSION - TUESDAY - 7/19/22**

**BCC** Departments

Capital Improvement Programs



## FY 2022/23 BUDGET DEVELOPMENT WORKSESSION

MAY 17, 2022 9:30AM



#### CONSTITUTIONAL OFFICERS

- Property Appraiser David Johnson
- Clerk of Court & Comptroller Grant Maloy
- Supervisor of Elections Chris Anderson
- Sheriff's Office Dennis Lemma

#### FLORIDA DEPT OF HEALTH

Donna Walsh

**Lunch Break** 



#### **COURT SUPPORT**

- 18<sup>TH</sup> Judicial Judge Jessica Recksiedler
- Guardian Ad Litem Amber Padrick
- Public Defender Blaise Trettis

#### PUBLIC COMMENTS

#### **QUESTIONS/DISCUSSIONS/DIRECTION**



## PROPERTY APPRAISER

## **David Johnson**





### FY 2022/23 Budget Worksession Property Appraiser Budget Update

#### **Budget Calendar**



June 1 Property Appraiser's

budget is due

to the DOR and BOCC

Tentative budget **July 15** 

approval by DOR

is due back to PA and BOCC

August 15 Final budget approval by

DOR is due back to PA

and BOCC



Property Appraiser's Budget Timetable Section 195.087, F.S.

#### **Budget Increase**



Estimating the budget to increase by 4.5% based

on the following assumptions:

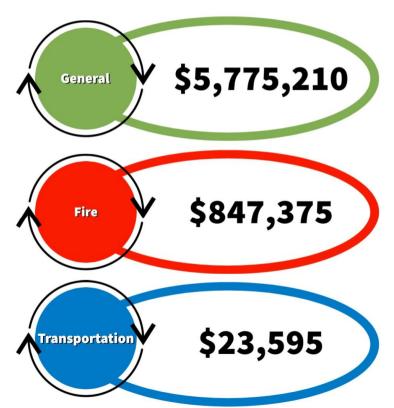
- 6% Salary Increase
- 5% Insurance Increase
- Increased FRS Rates
- FTE remain at 48 positions



### **Budget Allocations**



The estimated proportionate share for the County fund is as follows:



#### **Budget Submitted to DOR**



DR-484, R. 12/14 Rule 12D-16.002, F.A.C. Provisional

#### BUDGET REQUEST FOR PROPERTY APPRAISERS

I, \_\_David Johnson, CFA\_\_\_, the Property Appraiser of \_\_Seminole\_\_ County, Florida, certify the proposed budget for the period of October 1, 2022, through September 30, 2023, contains information that is an accurate presentation of our work program during this period and expenditures during prior periods (section 195.087, F.S.).

Property Appraiser Signature 5/15/2022
Date

Budget must be submitted to DOR by June 1st per Florida Statute 195.087

#### **Budget Submitted to DOR**



#### Required by statute with annual budget submission:

- Schedule I (Salaries)
- Schedule IA (Personnel Services)
  - Insurance, FRS, FICA
- Schedule II (Operating)
  - Professional Services, Transportation, Equipment, Leases
- Schedule III (Capital Outlay)
- Schedule IV (Non-Operating)
  - Contingency
- Justification Worksheets for all schedules and positions
- Justification Worksheets for Contracts, Travel, Postage, Education, Vehicles
- Organizational Chart of approved positions
- Budget Summary is posted to our website, as required by law
- SCPA also posts annual audits to our website

https://www.scpafl.org/Budget

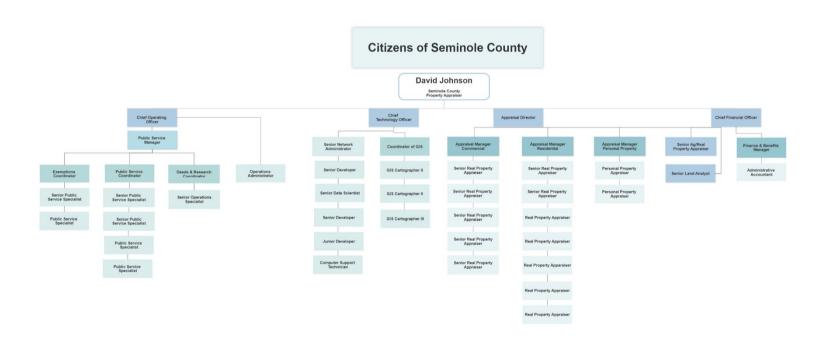
## **Budget Submitted to DOR**



BUDGET REQUEST FOR PROPERTY APPRAISERS SUMMARY OF THE 2022-23 BUDGET BY APPROPRIATION CATEGORY									
SEMINOLE COUNTY	•0								EXHIBIT
APPROPRIATION CATEGORY	ACTUAL EXPENDITURES 2020-21	APPROVED BUDGET 2021-22	ACTUAL EXPENDITURES 3/31/22	ESTIMATED REQUEST 2022-23	(INCREASE/I	DECREASE) %	AMOUNT APPROVED 2022-23	(INCREASE/D AMOUNT	ECREASE %
(1)	(2)	(3)	(4)	(5)	(6)	(6a)	(7)	(8)	(8a)
PERSONNEL SERVICES (Sch. 1-1A)	5,325,304	5,720,586	2,780,496	6,022,139	301,553	5.3%	0	0	0.0
OPERATING EXPENSES (Sch. II)	793,572	706,100	289,896	697,650	(8,450)	-1.2%	0	0	0.0
OPERATING CAPITAL OUTLAY (Sch. III)	24,073	22,000	2,398	20,000	(2,000)	-9.1%	0	0	0.0
NON-OPERATING (Sch. IV)	0	0	0	0	0		0	0	0.0
TOTAL EXPENDITURES	\$6,142,949	\$6,448,686	\$3,072,790	\$6,739,789	\$291,103	4.51%	\$0	\$0	-100.0%
NUMBER OF POSITIONS		48		48	0	0.0%	48	0	0.0%
	·		·		COL (5) - (3)	COL (6) / (3)			

#### **Organizational Chart**





## PA Budget per Capita



**Statewide Median: \$25, Ranges from \$9.53 - \$74.32** 

*Seminole:* \$13.15

8<sup>th</sup> lowest in state out of 67 counties, 13<sup>th</sup> largest population

Brevard: \$15.44

Lake: \$12.44

Orange: \$13.32

Osceola: \$18.66

Polk: \$14.47

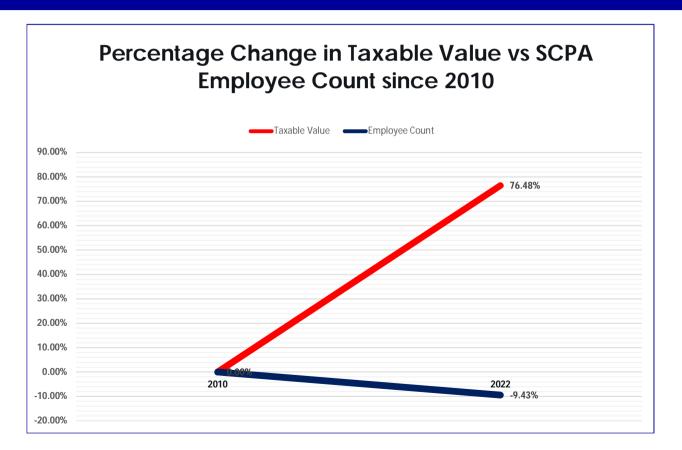
Volusia: \$20.40

*Sarasota*: \$15.93



### **History**

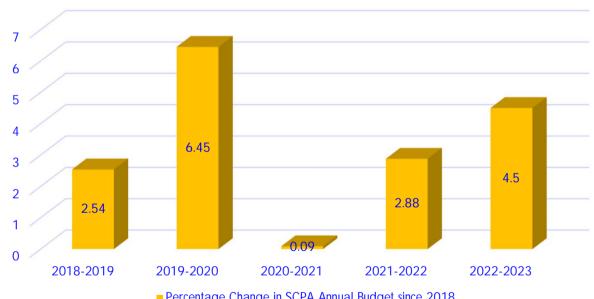




### **History**



#### Percentage Change in SCPA Annual Budget since 2018



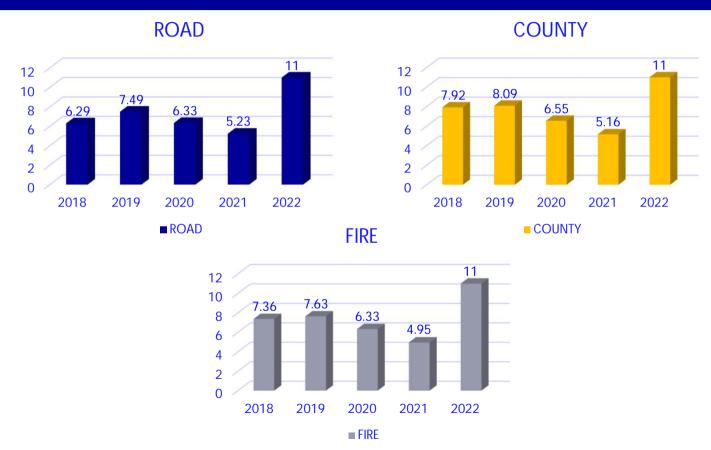
■ Percentage Change in SCPA Annual Budget since 2018

Average of 3.29% annual increase since 2018

\*2019-20 increases due to increases in health insurance premiums and FRS rates

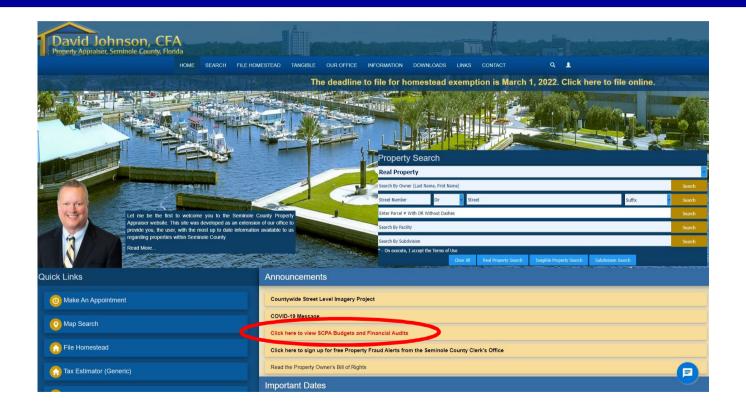
#### % Change In Taxable Value





#### Website





## Report



A DDODEDTV	2022 - Ma	SE REPORT rch 2022	
	ANNUAL		QUARTERLY
PERSONNEL SERVICES	BUDGET		EXPENSI
SALARIES & WAGES	\$3,988,826		\$997,20
FICA TAX	\$302,711		\$75,67
RETIREMENT CONTRIBUTIONS	\$572,049		\$143,01
HEALTH & LIFE INSURANCE	\$857,000		\$214,25
TOTAL PERSONNEL SERVICES	\$5,720,586		\$1,430,14
OPERATING EXPENDITURES	ANNUAL	QUARTERLY	QUARTERLY
(VENDOR & DESCRIPTION)	BUDGET	DETAIL	EXPENS
TECHNOLOGY SERVICES TOTAL	\$39,500		
CSPI TECHNOLOGY MICROSOFT OFFICE 365 MIGRATION		\$3,078	***
APEX SKETCH CONVERSIONS		57,604	\$10,68
APPRAISAL SERVICES	\$24,740		
COSTAR REALTY - APPRAISAL DATA	12.00	\$3,750	\$3,75
	*****		
MAPPING SERVICES FSRI ANNIAL SUPPORT	\$20,000	\$19,400	\$19.40
LEGAL SERVICES	\$40,000		
LEVY LAW FIRM FISHER & PHILLIPS, LLP		\$358 \$855	
WOOD & STUART, PA		\$770	
GRAY ROWNSON		\$127	\$2,110
OTHER PROFESSIONAL SERVICES	\$83,080		
FL LABORATORY ANALYSIS - COVID19 TESTING	200,000	\$612	
STERICYLE SHREDDING SERVICES		\$258	
EXPLORE INFORMATION SERVICES, LLC - DRIVERS LICENSE MONITORING ARC POINT LABS OF ALTAMONTE (NEW EMPLOYEE TESTING)		\$176 \$54	
THE RI GROUP (NEW EMPLOYEE BACKGROUND CHECKS)		\$52	
CENTRAL FL ALARM (ALARM MONITORING)		\$103	
COMPSYCH EMPLOYEE ASSISTANCE PROGRAM TRUIST - BANK CHARGES		\$154 \$1,021	
JUST APPRAISED INC DEED SERVICES		\$13,365	\$16,10
TRAVEL & PER DIEM  PROPERTY APPRAISERS ASSOCIATION OF FL - POST LEGISLATIVE CONFERENCE	\$32,630	\$850	
ALL SOULS CHARITY SCHOOL SPONSORSHIP		\$2,750	
DAVID JOHNSON - TALLATIASSEL ELGISLATIVE MELLTING		\$435 \$398	\$3,42
DOUBLE TREE HOTEL TALLAHASSEE		3,595	\$3,42
COMMUNICATIONS SERVICES	\$30,200		
CHARTER COMMUNICATIONS		\$692	
AT&T INTERNET LINES		\$7,867 \$652	
ATRT MORNITY		\$417	\$9,62
POSTAGE	415.000		
STAMPS	\$45,000	\$60	\$6
FREIGHT	\$300		
FFDFX	3300	\$240	\$24
RENTAL & LEASES ENTERPRISE VEHICLE LEASING	\$36,000	\$8,870	\$8,87
INSURANCE	\$300	\$245	\$24
		00.0	-
REPAIRS & MAINTENANCE \$8/ LXPLH: CLEANING	\$86,400	3675	

OPERATING EXPENDITURES	ANNUAL	QUARTERLY	QUARTERLY
(VENDOR & DESCRIPTION)	BUDGET	DETAIL	EXPENSI
INTERFACE SERVICES - CARPETING INSTALLATION  AXSA IMAGING SULUTIONS		\$7,582 5368	
KONICA MINOLIA BUSINESS SOLUTIONS		\$149	
CAR WASH PARTNERS INC		\$164	
SEMINOLE COUNTY FLEET MAINTENANCE		\$1,382	\$10,32
PRINTING	\$12,000		
VISTAPRINT	7.07000	\$140	
FASTSIGNS		5194	\$33
LEGAL ADVERTISING	\$1,000		
ZIP RECRUITER	\$1,000	5272	\$27
AERIAL PHOTOS  PICTOMETRY INTL CORP - AERIAL PHOTOGRAPHY	\$156,000	\$34,737	\$34,73
			.,,,,,,
OFFICE SUPPLIES LOWES	\$42,000	5262	
4IMPRINT		\$1,039	
VISTAPRINT		5267	
QUALITY LOGO PRODUCTS		\$388	
TARGET		5100	
WALMART		5342	
AMAZON - CLEANING SUPPLIES, UPS TOWERS, MISC OFFICE SUPPLIES		\$2,599	
OFFICE MISC OPERATIONS STAPLES - TONER, MISC OFFICE SUPPLIES		\$2,165	\$11,08
STAPLES - TUNER, MISE OFFICE SUPPLIES		\$3,924	\$11,00
OPERATING SOFTWARE	\$22,000		
SCREEN CAST BUILDING		\$486	
DEVART 2CO.COM		5199 585	\$77
PUBLICATIONS, SUBSCRIPTIONS & MEMBERSHIPS ONLAND SIXTING THOMAS RUTERS—CLEAR THOMAS RUTERS—CLEAR THERE LIC —PAPPAGES DETA SAFE ORD BRANCH MANIOC CHAPTER HAD RUSSELLES OF SHAFRION SOUTH SEMENCE SHAFRION MANIOC CHAPTER HAD RUSSELLES OF SHAFT MANIOC SHAFT	\$23,000	5250 51,389 53,566 53,942 548 5228 5860 5400 589 51,79	\$6,7 <u>\$</u> \$2,44
		34,204	
TOTAL OPERATING EXPENDITURES	\$706,100		\$141,28
	ANNUAL	QUARTERLY	QUARTERL
CAPITAL EXPENDITURES	BUDGET	DETAIL	EXPENS
CAPITAL EQUIPMENT  AXSA IMAGING SOLUTIONS - 2 PRINTER/COPIER/FAX/SCANNER	\$22,000	\$2,398	\$2,39
The state of the s	400.000	92,000	\$2.39
TOTAL CAPITAL EXPENDITURES	522,000		
TOTAL CAPITAL EXPENDITURES	\$22,000		72,55

### **Street Level Imagery**











## **QUESTIONS?**



# CLERK OF THE CIRCUIT COURT & COMPTROLLER

**Grant Maloy** 

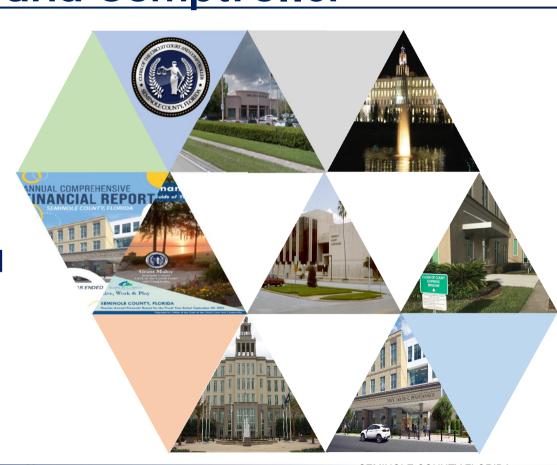
## Grant Maloy Seminole County Clerk of the Circuit Court and Comptroller



## Fiscal Year 2023 Proposed Budget

Presentation For the Board of County Commissioners

May 17, 2022



## **Topics**



- Overview Functions of the Clerk of Circuit Court and Comptroller
- 2. Major Accomplishments and Initiatives
- 3. Opportunities
- 4. Fiscal Year 2022/23 Budget

## Functions of the Clerk of the Circuit Court and Comptroller





#### **Clerk of the Circuit and County Courts**

- Ensures the integrity of all court-related documents in Seminole County
- Collects court fines and fees
- Processes and maintains case files and trial evidence
- Manages the jurors and jury processes



#### Comptroller

- Records all County revenues and processes all payments on behalf of the Board of County Commissioners
- Invests all available County funds
- Prepares the Annual Comprehensive Financial Report (ACFR)
- Prepares the Popular Annual Financial Report (PAFR) and the Continuing Disclosure Report



#### **County Recorder**

- Preserves and ensures the integrity of the Official Records of Seminole County dating back to 1913
- Serves as a passport agent on behalf of the U.S. Department of State
- Issues marriage licenses and performs marriage ceremonies



#### **Clerk to the Board of County Commissioners**

- Prepares and maintains all County Commission records
- Administers the Value Adjustment Board (VAB)



#### **Auditor**

- Operates the Office of Inspector General for the County
- Audits guardianship cases for fraud and also investigates reports of fraud, waste or abuse within the County

#### **Accomplishments and Initiatives**



- Fully automated the Accounts Payable function
- Completed ePaystubs for Clerk, County and Supervisor of Elections employees
- With the exception of the Fire Department, all county departments are using TimeClock Plus for timekeeping and time entry
- Processed financial assistance payments for approximately 7,000 families and 1,500 small businesses negatively impacted by the pandemic
- Created over 5,000 sq. ft. for County use, by relocating the Comptroller's Office to the civil courthouse
- Operation Green Light allowed the Clerk's Office to assist 1,447 citizens to get their license reinstated or become eligible for reinstating their license
- Opened the new low cost legal clinic, in partnership with the Orange County BAR Association, to help people better access and utilize the court system





#### **Accomplishments and Initiatives**



- Merged the Civil and Criminal call centers into one, which reduced the wait time on calls
- Started offering Notice of Commencement services at two additional locations to better assist customers and reduce travel time
- Relocated the Probate department to the Juvenile Justice Center, which created more efficiencies and made the probate judges more accessible
- Implemented eSubpoenas for Law Enforcement
- Integrated credit card processing
- Enhanced VAB online process
- Upgraded, JD Edwards, the Accounting application
- Expanded Telework capabilities to facilitate working remotely
- Implemented eCertified copies for BCC Records and Official Records



#### **Accomplishments and Initiatives**



- Online appointment scheduling software application for Passports, Marriage Licenses, and the Self-Help attorney consultations
- Implementation of CiviTek, a new credit card processing company, which will result in lower fees for citizens and provide smartphone support



- Storage and server infrastructure upgrades, which have resulted in faster applications, more storage and the ability to have maintenance support
- Backup infrastructure upgrades, including cloud backup
- Integration of BCC minutes into Legistar and attachment of related video for each BCC agenda item in the minutes

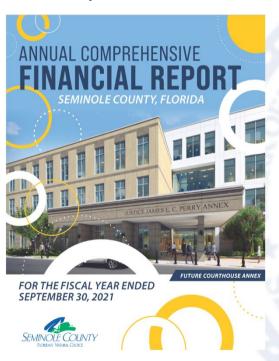




## Financial Responsibility and Accountability

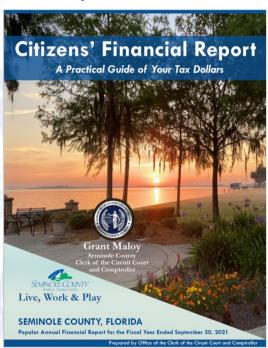


Prepared by the Comptroller's Office



- Received unmodified opinion from our fiscal year 2021 audit.
- Awarded the Certificate Achievement for Excellence Financial Reporting the Government Finance Officers Association (GFOA) for the County's Comprehensive Annual Financial Report for the fiscal year ended September 30, 2021 for the 40<sup>th</sup> consecutive year.
- Received GFOA Award for Outstanding Achievement in Popular Annual Financial Reporting for the Citizens' Financial Report for the fiscal year ended September 30, 2021 for the third consecutive year.

#### Prepared by the Comptroller's Office

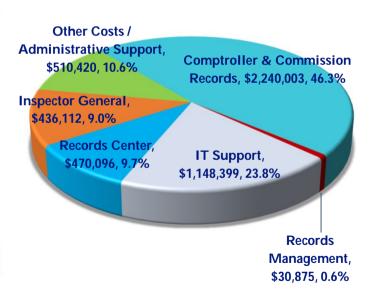


#### **Budget Summary By Department**



Department	FY2021/22 Approved Budget	FY2022/23 Proposed Budget	Dollar Variance	% Change
Comptroller & Commission Records	\$2,074,231	\$2,240,003	\$ 165,772	8.0%
Records Management	32,121	30,875	(1,246)	-3.9%
Information Services	854,256	1,148,399	294,143	34.4%
Inspector General	424,477	436,112	11,635	2.7%
Records Center	519,446	470,096	(49,350)	-9.5%
Other Costs / Administrative Support	487,592	510,420	22,828	4.7%
Total Proposed Budget	4,392,123	4,835,905	443,782	10.1%
Budget Amendments (BAR 22-009 & 22-0014)	162,581	0	<u>(162,581)</u>	<u>-100.0%</u>
Total Clerk's Budget	<u>\$4,554,704</u>	<u>\$4,835,905</u>	<u>\$281,201</u>	<u>6.2%</u>

#### FY 2022/23 Budget By Department



### **Budget Summary By Account**



30

Account	FY22/23 Proposed Budget
Personnel Costs	
5101X0 Salaries and Wages	\$ 2,403,335
5102XX Taxes and Benefits	1,212,061
Personnel Costs Total	3,615,396
Operating Expenses	
5303X0 Professional Services & Other Services	369,620
530400 Travel and Per Diem	13,370
530410 Communications	113,420
530420 Postage	696
530430 Utilities	5,900
530440 Rental and Leases	389,240
530451 Property Taxes	22,770
53046X Repairs and Maintenance	170,992
530470 Printing and Binding	13,683
530490 Other Charges/Obligations	3,018
53051X Office Supplies	12,990
53052X Operating Supplies and Equipment	58,948
530540 Books, Dues, Publications	8,350
530550 Training	21,264
Operating Expenses Total	<u>1,204,261</u>
5606XX Capital Outlay	16,248
TOTAL FY 2022/23 CLERK'S PROPOSED BUDGET	<u>\$4,835,905</u>

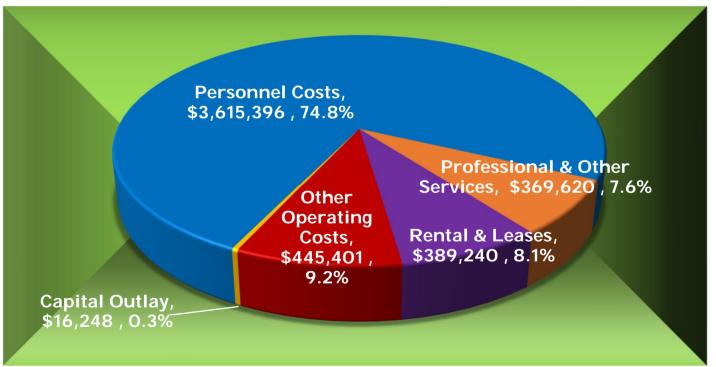


### **Budget Summary By Category**



31





#### Grant Maloy Clerk of the Circuit Court and Comptroller's Budgeted FTE



32

Department	FY2021/22 Approved Budget	FY2022/23 Proposed Budget	Increase (Decrease)
Comptroller's Office	17.83	19.78	1.95
County Records	3.00	3.00	0.00
Records Management	0.45	0.45	0.00
Information Services	4.71	5.59	0.88
Inspector General	3.00	3.00	0.00
Purchasing/Mail	0.34	0.35	0.01
Admin/Finance	2.57	2.36	-0.21
Human Resources	0.34	0.53	0.19
Budget Amendment	1.00	0.00	<u>-1.00</u>
Totals	33.24	<u>35.06</u>	<u>1.82</u>



<sup>\*</sup>BAR 22-014 – Position for Comptroller's Office

#### **Opportunities**



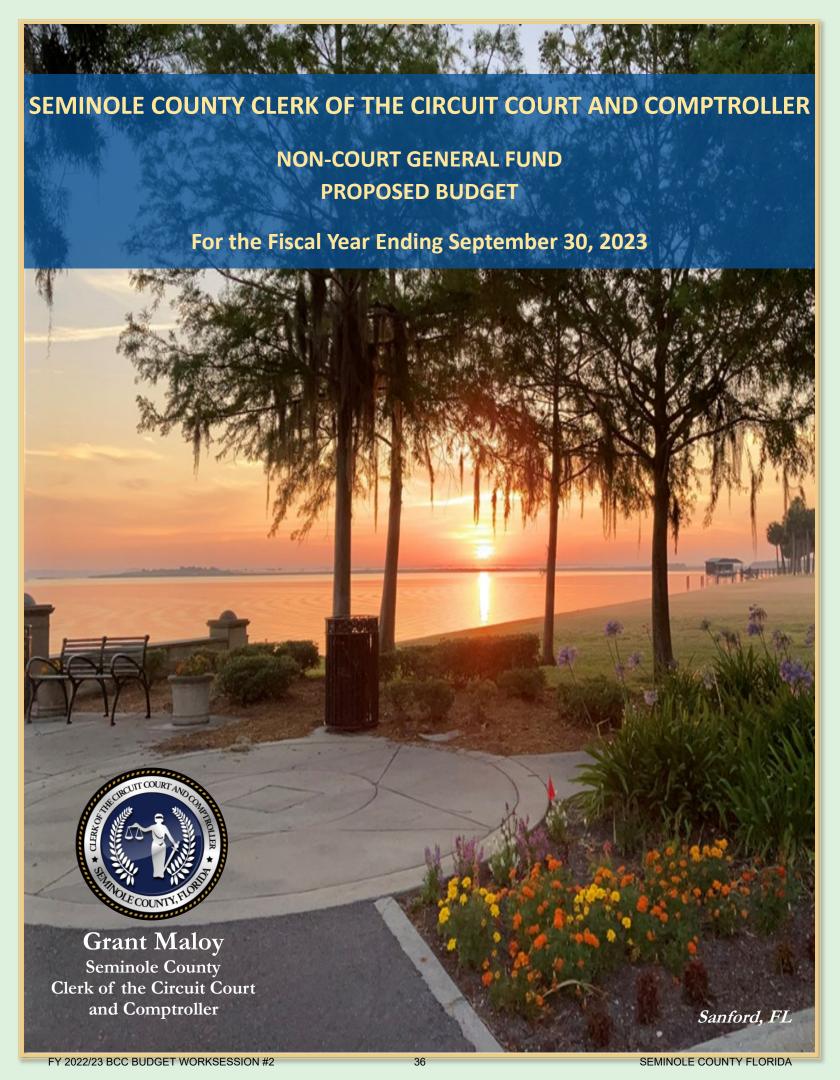
- It is becoming increasingly difficult to hire and retain staff, in the current market conditions, given the Clerk's Office existing pay grades
- We have a Salary Study underway that may require the Clerk's Office to make some salary adjustments to adjust wages closer to market wages for existing staff and for vacant positions



## Grant Maloy Seminole County Clerk of the Circuit Court and Comptroller



## QUESTIONS







#### **GRANT MALOY**

#### Clerk of the Circuit Court and Comptroller Seminole County

April 29, 2022

Commissioner Bob Dallari, Chairman and Members of the Seminole County Board of County Commissioners 1101 E. First Street Sanford, Florida 32771

RE: Proposed Budget for the Clerk of the Circuit Court Non-Court General Fund for Fiscal Year 22-23

Dear Chairman Dallari:

Pursuant to Section 129.03(2), Florida Statutes, the proposed fiscal year 22-23 budget document includes the funding requirements for the Seminole County Clerk of the Circuit Court and Comptroller (the "Clerk's Office") to fulfill statutory responsibilities as Clerk to the Board of County Commissioners, Comptroller, Auditor, County Recorder, Value Adjustment Board clerk and Custodian of funds for the Seminole County Board of County Commissioners (the "County"). The proposed budget request is \$4,835,905, which includes an increase of approximately \$281,200 or 6% compared to fiscal year 21-22's final amended budget.

The Clerk's Office continues to demonstrate fiscal responsibility by only adding costs when necessary. The proposed increase is due to expected increases in insurance premiums and the Florida Retirement System (FRS) contributions.

As you may know, it is becoming increasingly difficult to hire and retain staff, in the current market conditions, given the Clerk's Office existing pay grades. Similar to the County, we have a Salary Study underway that may require the Clerk's Office to make some salary adjustments to adjust wages closer to market wages for existing staff and for vacant positions.

As Clerk and Comptroller, I am dedicated to fiscal transparency and accountability. I am committed to continue to work with the County to address the community's needs as we work together on various projects such as the upcoming bond offering for the Five Points Development Project and the American Rescue Plan Act to provide financial assistance to small businesses and individuals impacted by business closures and layoffs during the pandemic.

If you should have any questions or need additional information regarding the proposed budget, please do not hesitate to contact me at 407-665-4335 or Jenny Spencer, Director of the Comptroller's Office, at 407-665-7665.

Sincerely,

Grant Maloy

Clerk of the Circuit Court and Comptroller

Cc: Commissioner Lee Constantine

Commissioner Jay Zembower Commissioner Amy Lockart

Commissioner Andria Herr

Interim County Manager, Bryant Applegate, Esq.

Resource Management



## CLERK OF THE CIRCUIT COURT & COMPTROLLER SEMINOLE COUNTY FY 22-23 BUDGET REQUEST

WATCOLNTY, TICK					
	Approved and Amended Budget Fiscal Year 21-22	Requested Budget Fiscal Year 22-23			
Comptroller's Office and County Commission Records					
Personnel Services:					
Comptroller's Office	\$ 1,561,864	\$ 1,684,857			
County Commission Records	279,617	296,546			
Total Personnel Services and Related Benefits	1,841,481	1,981,403			
Operating Expenditures					
Comptroller's Office	71,500	52,500			
County Commission Records	14,750	14,600			
	86,250	67,100			
Other Operating Expenses:		25.000			
Valuation of OPEB (Other Post Employment Benefits)	-	35,000			
Investment Custodian Fees	60,000	60,000			
DebtBook - GASB 87 Leases & Disclosure Counsel	1,500	11,500			
Professional Services for Financial Reporting	60,000	60,000			
AP Automation Solution Maintenance	25,000	25,000			
Total Other Operating Expenditures	146,500	191,500			
Total Comptroller's Office & County Commission Records	2,074,231	2,240,003			
Records Management:					
Personnel Services	29,409	28,352			
Operating Expenditures	2,711	2,523			
Total Records Management	32,121	30,875			
Information Services Support:					
Personnel Services	571,149	703,201			
Operating Expenditures	46,915	74,171			
Communications	94,900	113,420			
Maintenance Contracts	54,876	117,057			
Professional Services	80,479	137,027			
Capital Outlay	5,937	3,523			
Total Information Services	854,256	1,148,399			
Inspector General:					
Personnel Services	413,902	424,477			
Operating Expenditures	10,575	11,635			
Total Inspector General	424,477	436,112			
Records Center Lease, Taxes & Maintenance:					
Records Center Building Lease	387,321	387,321			
Records Center Property Taxes, Repairs & Maintenance	57,000	70,050			
Capital Equipment	75,125	12,725			
Total Records Center Lease and Related Expenditures	519,446	470,096			
Administrative Support:					
Purchasing and Mail - Personnel and Operating	26,189	28,090			
Administration and Clerk Finance - Personnel and Operating	418,190	415,840			
Human Resources - Personnel and Operating	43,213	66,490			
Total Administrative Support	487,593	510,420			
Total Budget Approved and Proposed Budget	4,392,123	4,835,905			
Budget Amendment - BAR 22-009	12,581				
Budget Amendment - BAR 22-009	150,000				
Total Approved Budget Amendments FY 21-22	162,581				
•		A			
Total	\$ 4,554,704	\$ 4,835,905			



## CLERK OF THE CIRCUIT COURT & COMPTROLLER SEMINOLE COUNTY

#### **FY 22-23 SUMMARY BUDGET BY OBJECT ACCOUNT**

Request	ed	Bud	get
Fisc	al V	'oar	

	riscai reai
Object Account Description	22-23
510 Personnel Services	
510110 Executive Salaries	\$ 28,749
510120 Regular Salaries	2,374,586
510210 Social Security Matching	191,449
510220 Retirement Contributions	340,750
510230 Health, Life and Other Benefits	677,542
510250 Unemployment	2,320
510 Personnel Services TOTAL	3,615,396
530 Operating Expenditures	
530301 Bank Charges - Custodian Fees	60,093
530310 Professional Expenses	209,965
530312 Legal Services	6,660
530320 Accounting and Auditing	60,000
530340 Other Services	32,902
530400 Travel and Per Diem	13,370
530410 Communications	113,420
530420 Postage	696
530430 Utilities	5,900
530440 Rentals and Leases	389,240
530451 Property Taxes	22,770
530461 Repairs and Maintenance	22,347
530462 Maintenance Contracts	148,645
530470 Printing and Binding	13,683
530490 Other Current Charges	3,018
530510 Office Supplies	4,038
530512 Office Supplies - Equipment	8,952
530520 Operating Supplies	24,011
530521 Operating Supplies-Equipment	1,176
530522 Operating Supplies Tech	33,761
530540 Books, Dues, Publications	8,350
530550 Training	21,264
530 Operating Expenditures TOTAL	1,204,261
560 Capital Outlay	
560640 Equipment & Software	3,523
560650 Leasehold Improvements	12,725
560 Operating Expenditures TOTAL	16,248



# CLERK OF THE CIRCUIT COURT & COMPTROLLER SEMINOLE COUNTY BUDGETED FULL TIME EQUIVALENTS (FTE)'S

Department	21-22 Budget	22-23 Budget	Change
Comptroller's Office	17.83	19.78	1.95
County Commission Records	3.00	3.00	0.00
Records Management	0.45	0.45	0.00
Information Services	4.71	5.59	0.88
Inspector General	3.00	3.00	0.00
Purchasing and Mail	0.34	0.35	0.01
Administration and Clerk Finance	2.57	2.36	-0.21
Human Resources	0.34	0.53	0.19
Total	32.24	35.06	2.82
Budget Amendment - BAR 22-014	1.00		-1.00
Total Budgeted FTEs	33.24	35.06	1.82



### **Grant Maloy**

Seminole County
Clerk of the Circuit Court and Comptroller

www.seminoleclerk.org

#### **Clerk of Court Locations**

Civil Courthouse
301 N Park Ave., Sanford, FL 32771



Criminal Justice Courthouse



Records Center 1750 E. Lake Mary Blvd., Sanford, FL 32773



Juvenile Justice Center 190 Eslinger Way, Sanford, FL 32773



Altamonte Springs Branch 990 N. State Road 434, #1124 Altamonte Springs, FL 32714

Casselberry Branch
376 Wilshire Blvd., Casselberry, FL 32707









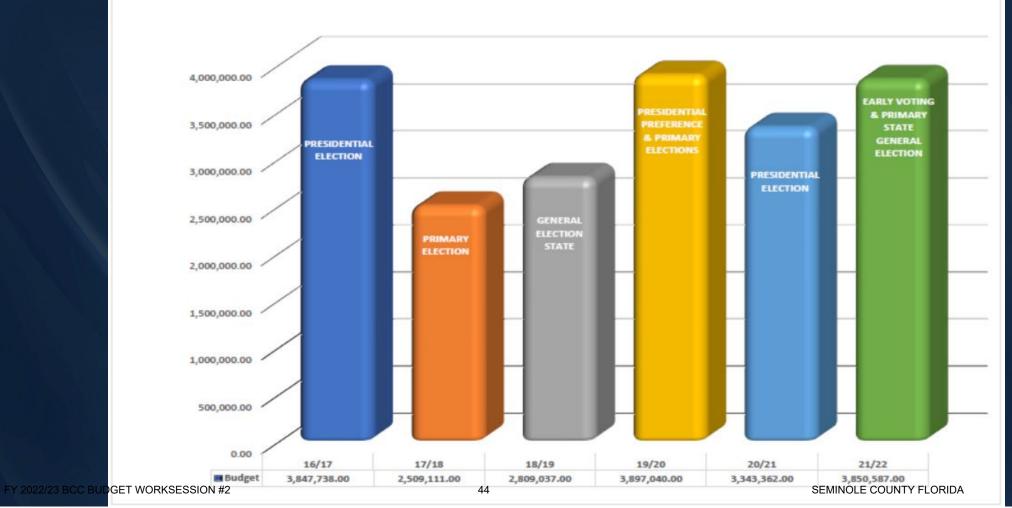


# SUPERVISOR OF ELECTIONS

Chris Anderson

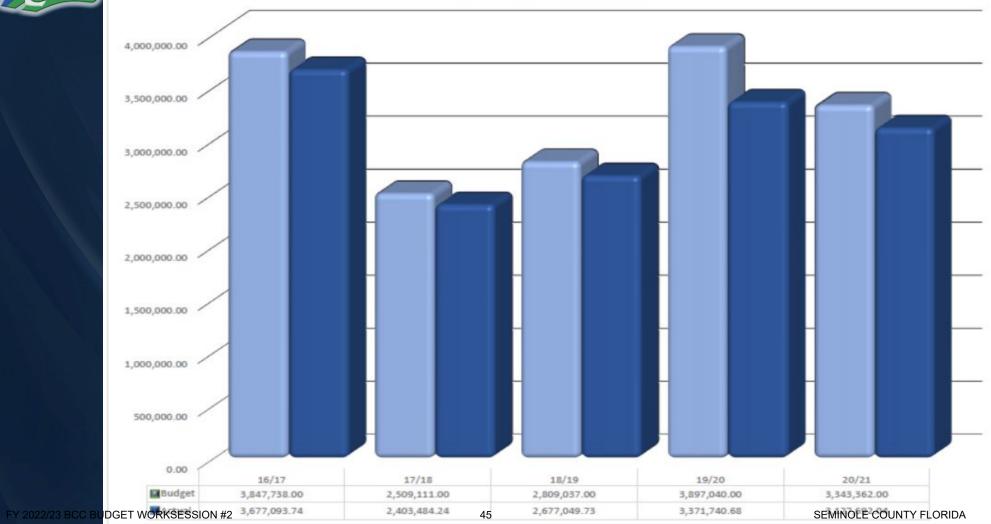


#### SEMINOLE COUNTY SUPERVISOR OF ELECTIONS BUDGET





#### SUPERVISOR OF ELECTIONS BUDGET v ACTUAL





#### REGISTERED VOTER/SOE STAFF



In Seminole County there is 1 SOE Staff member per 18,615 Registered Voters. The average SOE Staff Member per Registered Voter is 13,637 in the Counties surveyed.

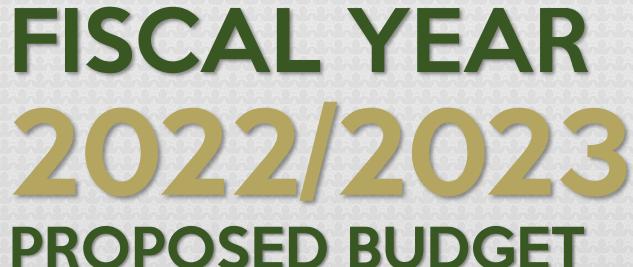
### Fiscal Year 2022/2023 Budget Report

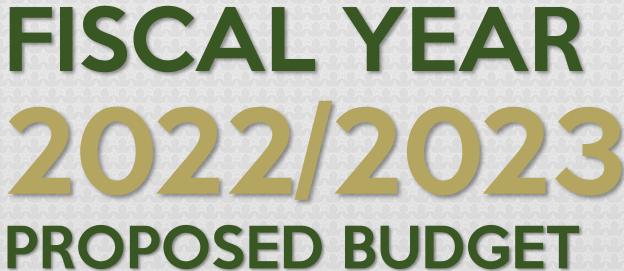
	FY 23	Vari	ance
EXECUTIVE SALARIES (51011000)	162,864	0.0%	0
REGULAR SALARIES & WAGES (51012000)	1,243,704	22.0%	224,277
OTHER SALARIES & WAGES (51013000)	483,095	48.7%	158,235
OVERTIME (51014000)	117,679	4.1%	4,629
SPECIAL PAY (51015000)	1,250	0.0%	0
SOCIAL SECURITY (51021000)	151,336	23.0%	28,325
RETIREMENT CONTRIBUTIONS (51022000)	342,645	33.7%	86,394
HEALTH & LIFE INSURANCE (51023000)	315,475	9.9%	28,315
UNEMPLOYMENT COMPENSATION (51025000)	7,500	650.0%	6,500
PROFESSIONAL SERVICES (53031000)	60,214	71.1%	25,012
CONTRACTED SERVICES (53034000)	214,510	5.2%	10,630
TRAVEL & PER DIEM (53040000)	11,500	0.0%	0
COMMUNICATION (53041000)	38,917	-5.1%	-2,078
TRANSPORTATION (POSTAGE) (53042000)	188,450	-34.9%	-100,931
RENTAL & LEASES (53044000)	19,415	5.7%	1,050
REPAIR & MAINTENANCE (53046000)	66,676	4.9%	3,085
PRINTING & BINDING (53047000)	679,150	21.7%	120,910
OTHER CHARGES & OBLIGATIONS (53049000)	125,910	8.5%	9,868
OFFICE SUPPLIES (53051000)	19,000	11.8%	2,000
OPERATING SUPPLIES (53052000)	95,473	21.7%	-26,532
OPERATING SUPPLIES - EQUIPMENT (53052100)	7,000	0.0%	0
BOOKS, PUBS, MEMBERSHIPS, ETC. (53054000)	17,937	38.9%	5,025
TRAINING (53055000)	9,500	352.4%	7,400
CAPITAL EQUIPMENT (56064200)	132,000	107.9%	68,500
TOTAL FY 2022/2023 PROPOSED OPERATING BUDGET	4,379,200	15.6%	592,113
TOTAL FY 2022/2023 PROPOSED BUDGET	4,511,200	17.2%	660,613



## SHERIFF'S OFFICE

## **Dennis Lemma**







SHERIFF DENNIS M. LEMMA

FY 2022/23 BCC BUDGET WORKSESSION #2 SEMINOLE COUNTY FLORIDA

## FISCAL YEAR 2022/2023 PROPOSED BUDGET

## PRESENTED TO THE SEMINOLE COUNTY BOARD OF COUNTY COMMISSIONERS

Bob Dallari + Chairman + District 1

Lee Constantine • Vice Chairman • District 3

Jay Zembower • District 2

Amy Lockhart • District 4

**Andria Herr • District 5** 

### SHERIFF'S OFFICE MISSION

To enhance the quality of life by reducing crime and the fear of crime throughout Seminole County



## **BUDGET TRANSMITTAL LETTER**



#### **Dear Commissioners:**

I respectfully submit for your consideration the Seminole County Sheriff's Office proposed budget for Fiscal Year 2022/2023. In accordance with my obligation under Chapter 30.49, Florida Statutes, the proposed budget reflects the expenditures required for the upcoming fiscal year to carry out the powers, duties, and operations vested with my constitutional office. The proposed spending plan is both reasonable and necessary for the proper and efficient operation of the Sheriff's Office.

Thanks to the hard work and dedication of the men and women of the Sheriff's Office and the continued support of our citizens and businesses, I am proud to share that the crime rate in Seminole County continues to be the lowest in its history. The most serious crimes (Part 1 Index crimes include: murder, sexual offenses, robbery, aggravated assault, burglary, larceny and motor vehicle theft) that affect our quality of life dropped 15.5% in unincorporated Seminole County. This could not be possible without the continued support from the Board of County Commissioners.

#### SHERIFF'S OFFICE TOP PRIORITIES / COMMUNITY INVESTMENTS

As a modern-day criminal justice organization our internal and external priorities and investments are based on our greatest needs and the most significant community concerns. Continuous improvement of our agency, the lives of agency members, and the well-being of the citizens we have the honor to serve are an essential part of our success. Through our priorities and investments, we continue to build long-term value to our community, which is our top priority.

#### **Substance Abuse (Opioid Epidemic)**

Through your support and community partnerships, the Sheriff's Office has successfully implemented meaningful solutions and measures to better address and combat the ongoing and multifaceted opioid and drug overdose epidemic impacting our county, state and nation. Together we have implemented new and innovative services in our community through open conversation and collaboration.

While overdoses were on the rise again in 2021, Seminole Collaborative Opioid Response Efforts (SCORE) has provided a comprehensive approach to transition those who have overdosed and are being treated in the emergency department through a pipeline of detoxification, stabilization, and rehabilitation. SCORE has developed and implemented seamless, collaborative, stabilization and treatment solutions designed to reduce opioid overdoses, recidivism, and fatalities. The Sheriff's Office proposed budget continues to support this effort through our Drug Enforcement & Behavioral Services Division which includes fatal and non-fatal drug overdose response teams, programing at the John E. Polk Correctional Facility, programing at the Advent Health Hope & Healing Center, and collaboration with

#### **Behavioral / Mental Health**

Through your support and community partnerships, the Sheriff's Office was allocated American Rescue Plan Act (ARPA) funding to expand and improve the behavioral health system using community-wide strategies to address the continued challenges of connecting people to appropriate treatment and support services. The Sheriff's Office proposed budget continues to support this effort through the Drug Enforcement & Behavioral Services Division's Behavioral Services Unit and the Juvenile Justice Division's Juvenile Mobile Crisis Response (JMCR) Program and Juvenile Intervention Services (JIS) Program.

The Behavioral Services Unit works to enhance law enforcement crisis intervention models, increase awareness and training, and improve the integration and timely access of mental health services for individuals and families in need. This includes strengthening our partnerships within the community and working alongside service providers and the judicial process to identify appropriate mental health services and placement for persons who are entering into the criminal justice system. The Unit performs the following:

- Tracks all law enforcement-initiated Baker Acts allowing for identification of underlying needs and qualification of persons for additional services or court-ordered intervention services.
- Works as liaisons within the Seminole County Mental Health, Drug, and Veteran's Court programs; providing participants with representation in weekly court hearings, case management and field contacts.
- Monitors law enforcement interactions with persons in crisis; works to identify and provide referrals for admission into court-ordered assisted outpatient treatment programs.
- Conducts investigative reviews of Risk Protection Orders and conducts safety reviews of existing protection orders.
- Conducts subject reviews and risk assessments on persons who have underlying mental health conditions or those who may pose an increased risk to the safety of others; assisting in future interactions and aiding in the development of safety planning and mental health intervention methods.
- Develops and maintains working relationships with mental health service providers, community members, and the faith-based community.
- Provides mental health and de-escalation training classes for law enforcement, community partners and area businesses.

The JMCR program provides law enforcement with an option for juveniles facing a mental health crisis when symptoms or behaviors may be alleviated through crisis intervention and/or de-escalation while on scene. The program team consists of licensed therapists trained to intervene, assess, and assist juveniles who are experiencing a mental health crisis. Care coordinators assist with navigating and connecting the child and family to necessary resources and services, including juvenile Baker Acts.

The JIS program assists families with school-aged children dealing with issues related to mental health, behavioral, and academic and truancy concerns through community referral. The JIS team assist youth in learning new skills to help reduce at-risk behaviors and to teach parents to reinforce these skills as well as connecting families to appropriate community resources that fit their needs.

#### **Personnel Recruitment and Retention**

The Sheriff's Office's greatest need is to both attract and retain quality personnel while maintaining our high standards. Continued anticipated turnover, as well as a diminishing applicant pool resulting from societal influences, expanded job requirements, and an increasingly competitive market, are considerations to our overall competitive positioning. The most important investment of public resources is human capital; keeping well-trained deputies and civilian personnel to address increased demands for service.

The proposed budget includes funding to implement a sensible compensation strategy and remain competitive in the market. There is a significant cost to the community in not remaining competitive in personnel spending, and the current employment market trends emphasize the importance of committing resources to compensation. The cost of recruiting, training, and not retaining quality personnel are opportunity costs that require careful consideration when making budget decisions. Thoughtful spending toward personnel provides a significant return on investment and is a responsible use of public funds.

#### SHERIFF'S OFFICE CERTIFIED BUDGET

The Fiscal Year 2022/2023 Certified Budget proposal of \$153,597,000 represents estimated expenditures necessary to support the general fund operational responsibilities of the Sheriff's Office for the upcoming year; including the provision of law enforcement services, adult and juvenile detention services, judicial services, and various other operational responsibilities entrusted with the Office of the Sheriff. The Certified Budget proposal is presented net of service agreement revenues for dispatch services and school resource deputies totaling \$6,713,600. Additionally, certain contractual revenues and fees estimated at \$4,475,000 are deposited directly into the County's general fund and do not offset the Certified Budget proposal.

The budget is based on a fiscally accountable philosophy, with the following guiding principles used in development of the budget:

- As a service organization our employees are the most valuable asset, the budget concentrates on maintaining a competitive compensation package designed to preserve a productive and skilled workforce. Ensuring employees maintain a proper standard of living helps to promote commitment and focus on the organizational mission.
- > Allocation of resources in support of maintaining service levels and redirection of resources to priority needs.
- > Renewal and replacement of technology, fleet, and other vital equipment in a systematic manner based on life-cycle requirements. Scheduled renewal and replacement support continuity of services to the public; while minimizing operational down-time and significantly reducing maintenance costs.

The Sheriff's Office remains unified with the Board in its objective to provide our community with important services, while balancing spending to ensure continued fiscal sustainability. My Certified Budget proposal requests an increase of 11.8%, which is relative to the estimated property tax growth of 11.0%.

Navigating trends and cross currents in the economy made this year's budget development challenging. These are unfamiliar times, which continue to require thoughtful planning about how services are carried out and how public funds are utilized. It is important to continue to invest public funds in the tools necessary to work smarter and continue to look for solutions without compromising services.

The proposed Certified Budget includes the following:

- My top priority, employee compensation, is essential to maintaining services to the community. The proposed budget includes a 9.7% increase in personnel services to adjust the compensation plan to a reasonable market level.
- The entire budget has been impacted by inflation, which has continued to rise resulting in a surging CPI that experts predict will not be transitory in the short-term. Inflation has compounded the rising costs already experienced from the supply chain disruption. The proposed budget includes an inflationary increase of approximately \$3,000,000 with an increase of \$1,150,000 in fuel, an estimated \$720,000 increase in services and supplies, and an increase in pension contribution rates as a result of investment market trends of \$1,130,000.
- As discussed last year, our contract with Florida's Department of Children and Families for the provision of Child Protective Services has remained flat. The current budget estimates \$750,000 in general fund support for these services.
- The requested increase in capital outlay includes:
  - Digital Evidence System: The Sheriff's Office has a long history of commitment to effective collection of evidentiary matter as well as transparency and accountability in our interactions with the public. Electronic digital evidence collection facilitates that commitment, and allows the judicial system to more effectively investigate and adjudicate. In 2009, we first implemented an in-car video camera system (ICC). Then in 2016, through the use of Law Enforcement Trust Funds, we expanded to a fully integrated digital evidence collection system upgrading our ICC system, outfitting our high liability enforcement personnel with body worn cameras (BWC), and implementing a digital evidence management solution. This system is now in need of a technology refresh, expansion, and enhancement. The budget includes \$1,000,000 to fund a portion of the ICC/BWC upgrade.
  - > <u>Alert 2 Helicopter</u>: The budget includes \$750,000 to replace our Airbus H125 Helicopter "Alert 2". The funding assumes lease purchase financing will be utilized to level fund the replacement.

#### CONCLUSION

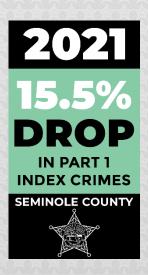
Each year as I prepare my budget proposal, I remain mindful that public safety is a fundamental quality of life government service that requires a significant investment of the community's resources. My philosophy has been and will continue to be, to plan for today as well as look for ways to challenge the basic assumptions of traditional law enforcement service delivery.

The most significant responsibility we have to our community is to prevent crime, and our overall success is a direct result of the sustained budgetary resources that have been allocated. Considering only 10-20% of crime is reported and unreported crime is often perpetrated upon our most vulnerable populations, the most important thing we can do is to prevent crime from occurring in the first place.

I am so proud of the men and women of the Seminole County Sheriff's Office, their commitment to the highest standards in professionalism, their dedication to the community they have the privilege to serve, and how they have conducted business during this evolving time of uncertainty. We appreciate the support provided by the Board to ensure essential service to the community is not compromised and look forward to our continued partnership throughout the upcoming fiscal year.

Sincerely,

Sheriff Dennis M. Lemma







## Community Investments

Provide a collaborative, community approach to addressing the opioid epidemic and drug addiction and vital improvements to the mental health system (including addressing co-occurring conditions, homelessness, and other post-pandemic social concerns) through stabilization, rehabilitation and treatment

## **OUR AGENCY PRIORITIES**

Our internal priorities and community investments are based on our greatest needs as a modern-day criminal justice organization and the most significant concerns to the citizens of Seminole County. Together, these priorities are an essential part of our shared successes. They will improve our agency, the lives of agency members, and the well-being of the citizens we have the honor to serve. Through these priorities, we will build long-term value as an agency, a profession, and as one community.

#### **INTERNAL PRIORITIES**

PAY & COMPENSATION

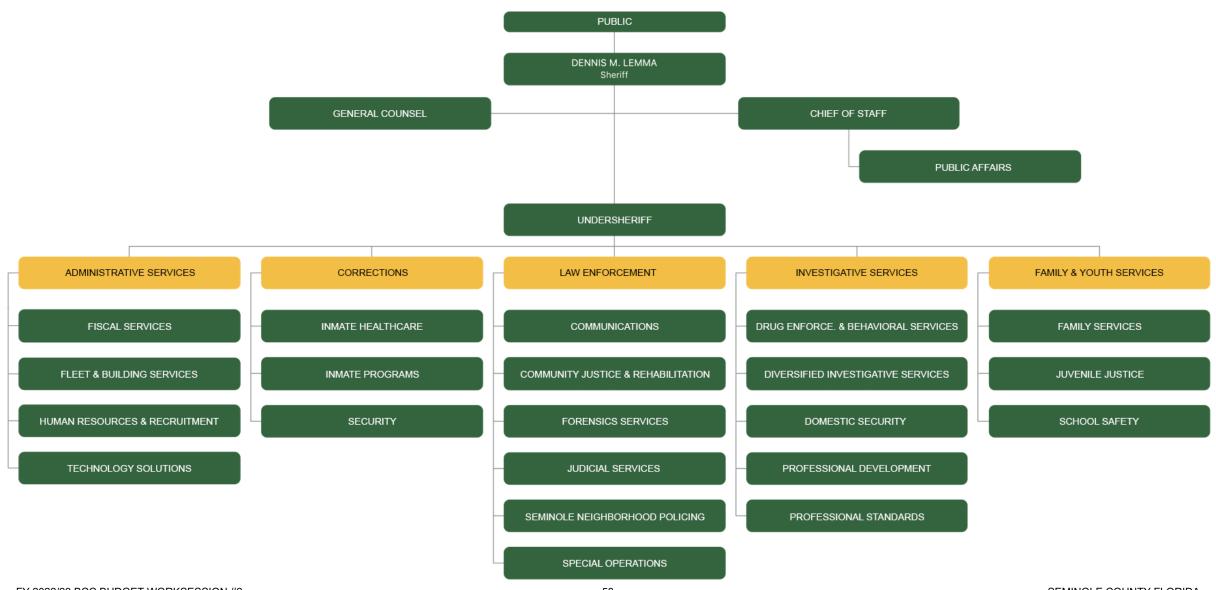
**STAFFING** 

**LEADERSHIP** 

CAREER DEVELOPMENT

**EQUIPMENT & TECHNOLOGY** 

### **HOW OUR AGENCY WORKS TOGETHER**



## FY 2022/2023 SHERIFF'S OFFICE BUDGET SUMMARY

Object Classification	Certified Budget	Special Revenue Funds	BCC Facilities	Total
Personnel Services	\$ 128,100,000	\$ 8,864,360	\$ -	\$ 136,964,360
Operating Expenditures	19,964,000	3,807,760	-	23,771,760
Capital Outlay	5,373,000	-	-	5,373,000
Contingency	160,000	-	-	160,000
BCC Facilities	-	-	2,975,000	2,975,000
TOTAL BUDGET	\$ 153,597,000	\$ 12,672,120	\$ 2,975,000	\$ 169,244,120

FY 2022/23 BCC BUDGET WORKSESSION #2 59 SEMINOLE COUNTY FLORIDA

## **AGENCY-WIDE POSITION TOTALS**

Position Type	General Fund	Special Revenue	Total
Sworn	453	8	461
Certified	228	-	228
Civilian	534	95	629
Full-Time	1,215	103	1,318
Part-Time	149	3	152
Total	1,364	106	1,470

## **GENERAL FUND SUMMARY**

Object Classification	FY 2022/23	FY 2021/22	\$ Change	% Change
Personnel Services	\$ 128,100,000	\$ 116,753,000	\$ 11,347,000	9.7%
Operating Expenditures	19,964,000	17,042,000	2,922,000	17.1%
Capital Outlay	5,373,000	3,375,000	1,998,000	59.2%
Contingency	160,000	160,000	-	0.0%
TOTAL CERTIFIED BUDGET	\$ 153,597,000	\$ 137,330,000	\$ 16,267,000	11.8%
BCC Facilities	2,975,000	2,975,000	-	0.0%
TOTAL GENERAL FUND BUDGET	\$ 156,572,000	\$ 140,305,000	\$ 16,267,000	11.6%

FY 2022/23 BCC BUDGET WORKSESSION #2 61 SEMINOLE COUNTY FLORIDA

### **BCC FACILITIES**

In accordance with Chapter 30.49(d), Florida Statutes, the BCC Facilities Budget is requested separately from the Sheriff's Certified Budget for consideration in the County Budget for funding FY 2022/2023 annual operating and capital improvements of county-owned facilities operated by the Sheriff. The total request is equal to the current year budget amount of \$2,975,000.

- **OPERATING AND MAINTENANCE**: The facilities annual operating and maintenance budget is requested in the amount of \$2 million for day-to-day repair, maintenance and utilities for the John E. Polk Correctional Facility (JEPCF) and Seminole County Juvenile Detention Center. Also included in this budget are maintenance, repair and replacement of security camera systems, cell locks, magnetometers and x-ray equipment at the three court facilities, two correctional facilities, juvenile assessment center and Building 100.
- **CRITICAL CAPITAL IMPROVEMENTS**: The critical infrastructure capital improvement budget request of \$975,000 is proposed as follows:
  - <u>Wi-Fi in the Correctional Facility \$350,000</u> Wi-Fi is needed throughout the Correctional Facility for improved connectivity. Critical areas have been identified as priority. We plan to phase-in Wi-Fi over a few years due to the complexity and cost of this project.
  - Outsourced Project Management \$250,000 Use external resources in a strategic manner to perform project management activities of facility capital projects to meet time and budget deadlines.
  - <u>Design and Install Water Treatment \$175,000</u> Replace failing water treatment systems with properly sized units and updated technology. Hard water and calcium deposits exacerbate the plumbing issues throughout the facility, and the existing treatment systems are antiquated and inadequate.
  - <u>Security Fence for Direct Supervision \$100,000</u> Install concrete apron and secondary interior security fence with razor wire around the Direct Supervision Building for increased security. The existing perimeter around Direct Supervision has one layer of fencing and will need to have an additional fence installed to match.
  - <u>Facilities Assessment Study \$100,000</u> An update of the 2016 JEPCF Facilities Condition Assessment Study completed in 2016 is needed to provide a comprehensive evaluation of the current physical and major system components of the facility, in order to define and prioritize repairs and remediation efforts.

## **GENERAL FUND REVENUES**

GENERAL REVENUES	FY	2022/23	FY	<sup>'</sup> 2021/22	\$ CHANGE	% CHANGE
Federal Inmate Contracts	\$	2,380,000	\$	2,380,000	\$ -	0.0%
Probation Revenues		850,000		903,000	(53,000)	(5.9%)
Inmate Telephone Commissions		575,000		600,000	(25,000)	(4.2%)
Civil Fees		225,000		225,000	-	0.0%
Inmate Daily Fees		205,000		205,000	-	0.0%
Investigation & Restitution Recovery		200,000		200,000	-	0.0%
Miscellaneous Revenues		40,000		47,000	(7,000)	(14.9%)
TOTAL GENERAL REVENUES	\$	4,475,000	\$	4,560,000	\$ ( 85,000 )	(1.9%)

### SHERIFF'S SPECIAL REVENUE FUNDS

Special Revenue Funds are established to account for the proceeds of specific earmarked revenue sources that are restricted by law or committed to expenditure for specified purposes. Included in the Special Revenue Funds are grant revenues received through contracts with federal and state agencies to finance particular programs or activities and transfers from the County of statutory revenues restricted for uses within the Sheriff's operations.

The Seminole County Sheriff's Office is one of seven Sheriff's Offices contracted by the Florida Department of Children and Families to provide Child Protective Services on behalf of the State. In addition, the Seminole County Sheriff's Office is under contract with the Department of Juvenile Justice to provide various transition programs for adjudicated youth. The current Special Revenue Funding for the Seminole County Sheriff's Office includes funding for 103 full-time positions and 3 part-time positions, of which 60 full-time positions and 2 part-time positions are under the Child Protective Services agreement.

## **SPECIAL REVENUE FUND SUMMARY**

SOURCES	l	FY 2022/23		FY 2022/23 FY 2021/22		2022/23 FY 2021/22		\$ CHANGE
GRANTS AND CONTRACTS:								
Child Protective Services	\$	4,830,240	\$	4,833,297	\$	( 3,057 )		
American Rescue Plan Act		3,000,000		-		3,000,000		
HIDTA Program		1,517,090		1,209,187		307,903		
Florida Department of Juvenile Justice (DJJ) Programs		784,509		784,509		-		
Statutory Inmate Welfare Program		600,000		600,000		-		
BJA Overdose Detection Mapping Application Program		51,250		308,000		(256,750)		
VOCA Crime Victim Assistance		269,260		257,402		11,858		
Florida Network SNAP Program		487,120		240,601		246,519		
Violence Against Women InVEST Program		135,450		116,704		18,746		
FADAA Medical Assisted Treatment		200,000		-		200,000		
Other Grants		13,131		144,789		(131,658)		
SUBTOTAL GRANTS AND CONTRACTS		11,888,050		8,494,489		3,393,561		

## **SPECIAL REVENUE FUND SUMMARY**

SOURCES	FY 2022/23		FY 2021/22		:	\$ CHANGE
TRANSFERS FROM COUNTY						
Emergency 911 Fund	\$	425,000	\$	425,000	\$	-
Teen Court Fund		169,070		150,641		18,429
Police Education Fund		150,000		150,000		-
Alcohol/Drug Abuse Fund		40,000		40,000		-
SUBTOTAL TRANSFERS FROM COUNTY		784,070		765,641		18,429
TOTAL SOURCES	\$	12,672,120	\$	9,260,130	\$	3,411,990

USES	FY 2022/23		FY 2022/23 FY 2021/22		22 \$ CHANG	
Personnel Services	\$	8,864,360	\$	6,460,068	\$	2,404,292
Operating Expenditures		3,807,760		2,800,062		1,007,698
Capital Outlay		-		-		-
TOTAL USES	\$ :	12,672,120	\$	9,260,130	\$	3,411,990

## FISCAL YEAR 2022/2023 PROPOSED BUDGET CERTIFICATION

Object Classification	Law Enforcement	Corrections	Court Security	Total
Personnel Services	\$ 67,465,000	\$ 52,518,000	\$ 8,117,000	\$ 128,100,000
Operating Expenditures	14,334,000	5,326,000	304,000	19,964,000
Capital Outlay	5,132,000	173,000	68,000	5,373,000
Contingency	160,000	-	-	160,000
CERTIFIED BUDGET	\$ 87,091,000	\$ 58,017,000	\$ 8,489,000	\$ 153,597,000

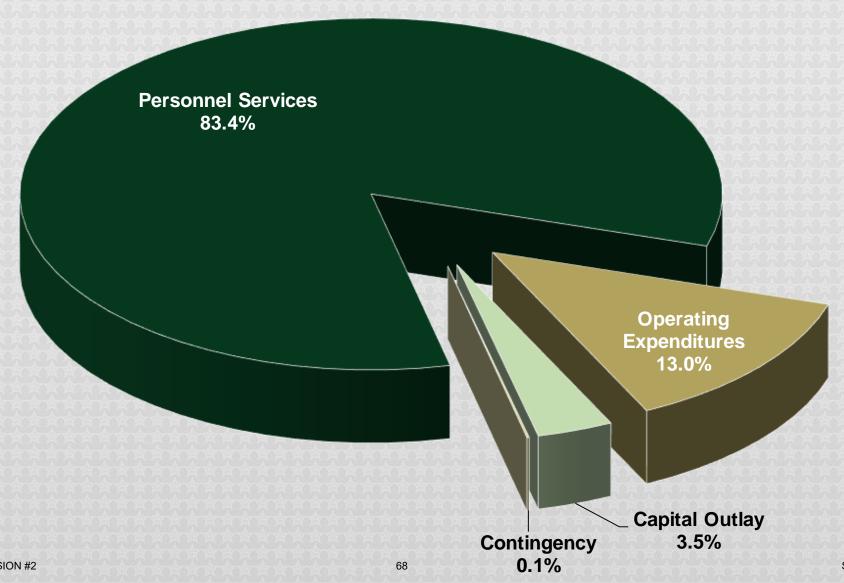
As required by Chapter 30.49(2)(a), Florida Statutes, I hereby certify that the proposed expenditures for Fiscal Year 2022/2023 are reasonable and necessary for the proper and efficient operation of the Seminole County Sheriff's Office.

Respectfully submitted,

Dennio M. Lemma

Sheriff Dennis M. Lemma
SEMINOLE COUNTY FLORIDA

# CLASSIFICATION BREAKDOWN OF FISCAL YEAR 2022/2023 PROPOSED CERTIFIED BUDGET



Personnel Services	FY 2022/23	FY 2021/22	\$ CHANGE
Salaries and Wages	\$ 75,460,000	\$ 67,786,000	\$ 7,674,000
Overtime	6,428,000	5,911,000	517,000
Special Pay	433,000	417,000	16,000
FICA Tax	6,334,000	5,887,000	447,000
Retirement Contributions	17,932,000	15,275,000	2,657,000
Life and Health Insurance	19,072,000	18,769,000	303,000
Workers Compensation	2,441,000	2,708,000	( 267,000 )
TOTAL PERSONNEL SERVICES	\$ 128,100,000	\$ 116,753,000	\$ 11,347,000

Operating Expenditures	FY 2022/23	FY 2021/22	\$ CHANGE
Professional Services	\$ 2,874,000	\$ 2,505,000	\$ 369,000
Contractual Services	2,425,000	2,261,000	164,000
Investigations	236,000	258,000	( 22,000 )
Travel and Per Diem	41,000	43,000	( 2,000 )
Communication Services	1,150,000	1,081,000	69,000
Freight and Postage Services	10,000	9,000	1,000
Utility Services	205,000	178,000	27,000
Rental and Leases	1,886,000	1,690,000	196,000

Operating Expenditures, Continued	F'	Y 2022/23	FY 2021/22	\$ CHANGE
Insurance	\$	2,717,000	\$ 2,387,000	\$ 330,000
Repair and Maintenance Services		1,384,000	1,152,000	232,000
Printing and Binding		25,000	25,000	-
Office Supplies		78,000	78,000	-
Operating Supplies		6,283,000	4,789,000	1,494,000
Subscriptions & Memberships		167,000	160,000	7,000
Training		483,000	426,000	57,000
TOTAL OPERATING EXPENDITURES	\$	19,964,000	\$ 17,042,000	\$ 2,922,000

Capital Outlay	FY 2022/23	FY 2021/22	\$ CHANGE
Machinery and Equipment	\$ 5,373,000	\$ 3,375,000	\$ 1,998,000
TOTAL CAPITAL OUTLAY	\$ 5,373,000	\$ 3,375,000	\$ 1,998,000

Other Uses	FY 2022/23	FY 2021/22	\$ CHANGE
Reserve for Contingency	\$ 160,000	\$ 160,000	\$ -
TOTAL CONTINGENCY	\$ 160,000	\$ 160,000	\$ -

, i i i i i i i i i i i i i i i i i i i	Grand Total Certified Budget	\$	153,597,000	\$	137,330,000	\$	16,267,000
---	------------------------------	----	-------------	----	-------------	----	------------























#### ACCREDITATION

#### Committed to the Highest Standards of Professionalism and Service

























## SHERIFF'S OFFICE **CERTIFIED BUDGET BY DIVISION**

FY 2022/2023

#### OFFICE OF THE SHERIFF

Budget		
Personnel Services		\$ 2,122,177
Operating Expenses		107,650
Capital Outlay		-
Contingency		-
	Total	\$ 2,229,827

Positions	
Sworn	3
Certified	-
Civilian	6
Total Full-Time	9
Part-Time	-
Total	9





#### **GENERAL COUNSEL**

Budget		
Personnel Services		\$ 742,836
Operating Expenses		92,375
Capital Outlay		-
Contingency		-
	Total	\$ 835,211

Positions	
Sworn	-
Certified	-
Civilian	5
Total Full-Time	5
Part-Time	-
Total	5



#### PROFESSIONAL DEVELOPMENT

Budget		
Personnel Services		\$ 2,241,310
Operating Expenses		248,675
Capital Outlay		298,920
Contingency		-
	Total	\$ 2,788,905

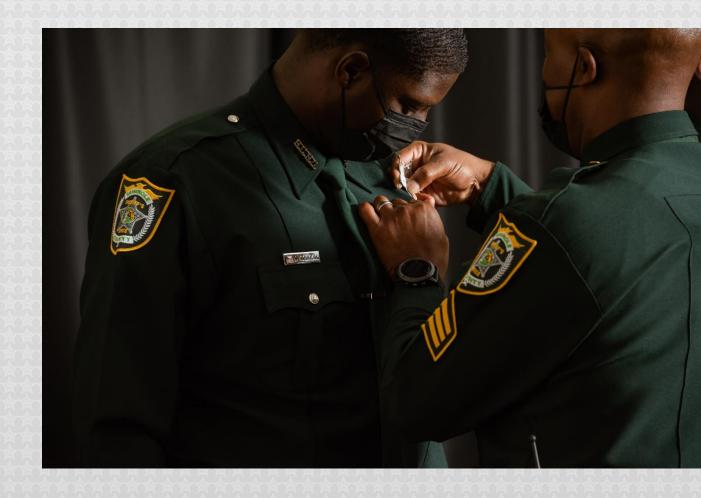
Positions	
Sworn	11
Certified	2
Civilian	5
Total Full-Time	18
Part-Time	-
Total	18



#### **PROFESSIONAL STANDARDS**

Budget		
Personnel Services		\$ 728,501
<b>Operating Expenses</b>		20,090
Capital Outlay		-
Contingency		-
	Total	\$ 748,591

Positions	
Sworn	4
Certified	-
Civilian	2
Total Full-Time	6
Part-Time	-
Total	6



#### **PUBLIC AFFAIRS**

Budget		
Personnel Services		\$ 1,807,646
Operating Expenses		41,870
Capital Outlay		-
Contingency		-
	Total	\$ 1,849,516

Positions	
Sworn	-
Certified	-
Civilian	8
Total Full-Time	8
Part-Time	1
Total	9



#### **FISCAL SERVICES**

Budget		
Personnel Services		\$ 2,538,766
Operating Expenses		1,237,250
Capital Outlay		120,000
Contingency		160,000
	Total	\$ 4,056,016

Positions	
Sworn	-
Certified	-
Civilian	23
Total Full-Time	23
Part-Time	-
Total	23



#### **BUILDING SERVICES**

Budget		
Personnel Services		\$ 1,299,184
<b>Operating Expenses</b>		2,057,440
Capital Outlay		-
Contingency		-
	Total	\$ 3,356,624

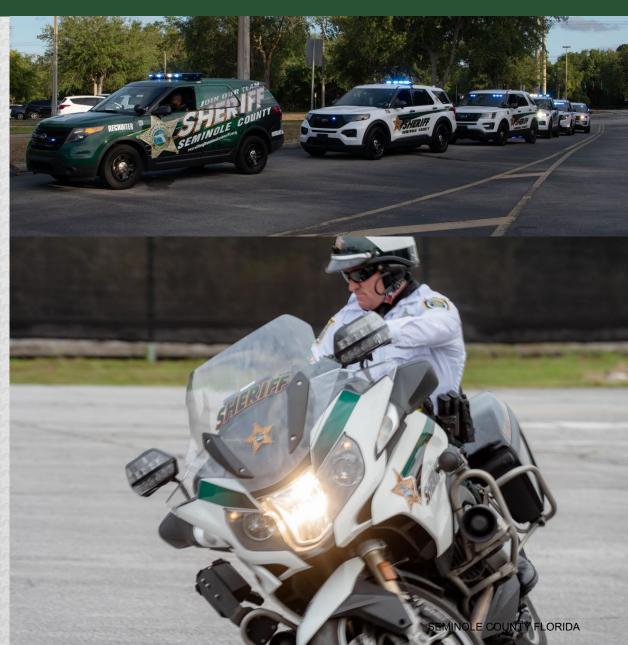
Positions	
Sworn	-
Certified	_
Civilian	14
Total Full-Time	14
Part-Time	-
Total	14



#### **FLEET SERVICES**

Budget		
Personnel Services		\$ 806,848
Operating Expenses		4,161,655
Capital Outlay		1,450,000
Contingency		-
	Total	\$ 6,418,503

Positions	
Sworn	1
Certified	-
Civilian	7
Total Full-Time	8
Part-Time	-
Total	8



#### **HUMAN RESOURCES & RECRUITMENT**

Budget		
Personnel Services		\$ 2,307,847
Operating Expenses		203,520
Capital Outlay		-
Contingency		-
	Total	\$ 2,511,367

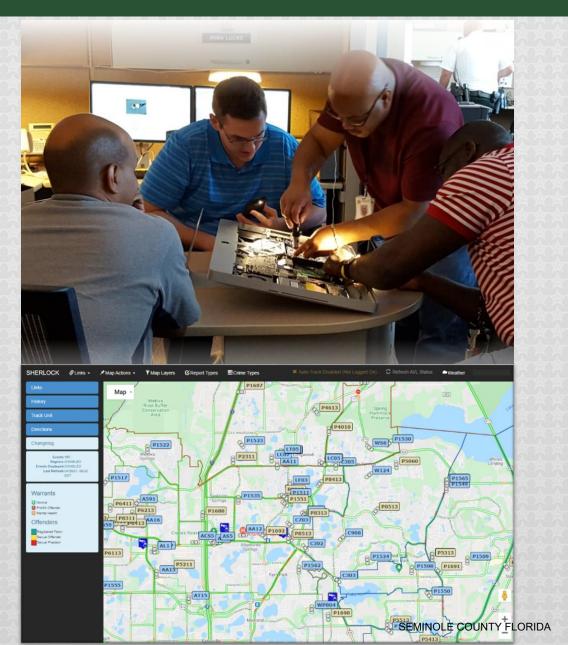
Positions	
Sworn	3
Certified	-
Civilian	19
Total Full-Time	22
Part-Time	2
Total	24



#### **TECHNOLOGY SOLUTIONS**

Budget		
Personnel Services		\$ 3,429,101
<b>Operating Expenses</b>		3,524,136
Capital Outlay		2,055,878
Contingency		-
	Total	\$ 9,009,115

Positions	
Sworn	-
Certified	-
Civilian	30
Total Full-Time	30
Part-Time	-
Total	30



#### SEMINOLE NEIGHBORHOOD POLICING

Budget		
Personnel Services		\$ 23,547,537
Operating Expenses		253,325
Capital Outlay		70,000
Contingency		-
	Total	\$ 23,870,862

Positions	
Sworn	199
Certified	-
Civilian	21
Total Full-Time	220
Part-Time	1
Total	221



#### COMMUNICATIONS

Budget		
Personnel Services		\$ 7,038,579
<b>Operating Expenses</b>		29,850
Capital Outlay		-
Contingency		-
	Total	\$ 7,068,429

Positions	
Sworn	-
Certified	-
Civilian	116
Total Full-Time	116
Part-Time	4
Total	120



Budget offset by Contractual Revenue of \$3,474,600

#### **SPECIAL OPERATIONS**

Budget		
Personnel Services		\$ 2,867,040
<b>Operating Expenses</b>		940,710
Capital Outlay		1,109,916
Contingency		-
	Total	\$ 4,917,666

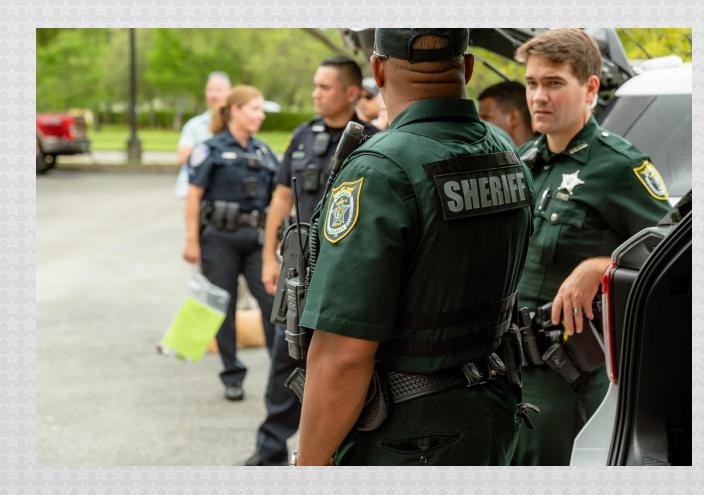
Positions	
Sworn	19
Certified	-
Civilian	3
Total Full-Time	22
Part-Time	1
Total	23



#### **DIVERSIFIED INVESTIGATIVE SERVICES**

Budget		
Personnel Services		\$ 2,557,220
Operating Expenses		43,530
Capital Outlay		-
Contingency		-
	Total	\$ 2,600,750

Positions	
Sworn	20
Certified	-
Civilian	1
Total Full-Time	21
Part-Time	2
Total	23



#### **FORENSIC SERVICES**

Budget		
Personnel Services		\$ 2,158,559
<b>Operating Expenses</b>		79,810
Capital Outlay		-
Contingency		-
	Total	\$ 2,238,369

Positions	
Sworn	-
Certified	-
Civilian	19
Total Full-Time	19
Part-Time	1
Total	20



#### **DOMESTIC SECURITY**

Budget		
Personnel Services		\$ 4,129,689
Operating Expenses		422,003
Capital Outlay		-
Contingency		-
	Total	\$ 4,551,692

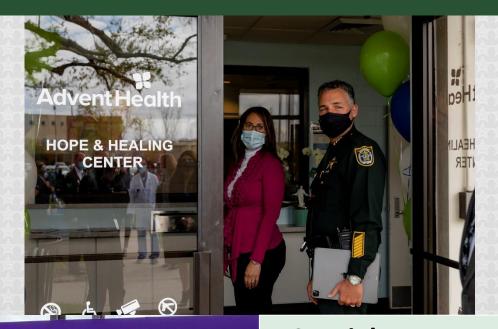
Positions	
Sworn	24
Certified	-
Civilian	13
Total Full-Time	37
Part-Time	-
Total	37



#### **DRUG ENFORCEMENT & BEHAVIORAL SERVICES**

Budget		
Personnel Services		\$ 3,154,447
Operating Expenses		47,260
Capital Outlay		26,800
Contingency		-
	Total	\$ 3,228,507

Positions	
Sworn	20
Certified	-
Civilian	8
Total Full-Time	28
Part-Time	-
Total	28





+ Special Revenue: \$2,126,000 +7 FTE

SEMINOLE COUNTY FLORIDA

#### **SCHOOL SAFETY**

Budget		
Personnel Services		\$ 5,085,144
Operating Expenses		68,730
Capital Outlay		-
Contingency		-
	Total	\$ 5,153,874

Positions	
Sworn	60
Certified	-
Civilian	4
Total Full-Time	64
Part-Time	135
Total	199



#### **FAMILY SERVICES**

Budget		
Personnel Services		\$ 2,523,365
Operating Expenses		477,290
Capital Outlay		-
Contingency		-
	Total	\$ 3,000,655

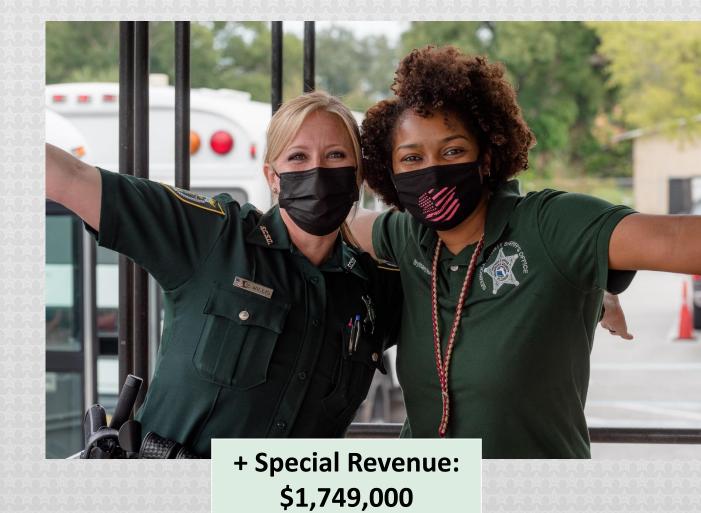
Positions	
Sworn	15
Certified	-
Civilian	2
Total Full-Time	17
Part-Time	-
Total	17



#### **JUVENILE JUSTICE**

Budget		
Personnel Services		\$ 8,723,370
Operating Expenses		262,840
Capital Outlay		-
Contingency		-
	Total	\$ 8,986,210

6
22
55
83
2
85



+29 FTE

#### **COMMUNITY JUSTICE & REHABILITATION**

Budget		
Personnel Services		\$ 2,104,685
Operating Expenses		20,720
Capital Outlay		-
Contingency		-
	Total	\$ 2,125,405

Positions	
Sworn	-
Certified	-
Civilian	22
Total Full-Time	22
Part-Time	1
Total	22



#### **CORRECTIONS: SECURITY OPERATIONS**

Budget		
Personnel Services		\$ 25,154,206
Operating Expenses		2,986,210
Capital Outlay		145,260
Contingency		-
	Total	\$ 28,285,676

Positions	
Sworn	1
Certified	164
Civilian	66
Total Full-Time	231
Part-Time	-
Total	231



#### CORRECTIONS: INTAKE/RELEASE & PROGRAMS

Budget		
Personnel Services		\$ 6,961,952
Operating Expenses		165,000
Capital Outlay		-
Contingency		-
	Total	\$ 7,126,952

Positions	
Sworn	1
Certified	40
Civilian	23
Total Full-Time	64
Part-Time	-
Total	64







#### **CORRECTIONS: INMATE HEALTH SERVICES**

Budget		
Personnel Services		\$ 5,261,265
<b>Operating Expenses</b>		2,154,025
Capital Outlay		28,000
Contingency		-
	Total	\$ 7,443,290

-
-
45
45
-
45



+ Special Revenue: \$200,000

#### **JUDICIAL SERVICES**

Budget		
Personnel Services		\$ 8,808,726
<b>Operating Expenses</b>		317,405
Capital Outlay		68,200
Contingency		-
	Total	\$ 9,194,331

Positions	
Sworn	66
Certified	-
Civilian	17
Total Full-Time	83
Part-Time	-
Total	83



### #WeAreSCSO

# The Florida Department of Health Seminole County

Donna J. Walsh, MPA, BSN, RN Health Officer



Mission: To protect, promote & improve the health of all people in Florida through integrated state, county, and community efforts.





#### **FY 21-22 REVENUE (ACTUALS)**

STATE CATEGORICAL GR FUNDS	\$ 1,147,716	12%
STATE NON CATEGORICAL GR FUNDS	\$ 2,188,667	22%
STATE FEDERAL FUNDS	\$ 2,837,000	29%
LOCAL CONTRIBUTIONS (COUNTY)	\$ 807,970	8%
MEDICAID	\$ 445,000	5%
CLINIC CLIENT FEES	\$ 594,323	6%
ENVIRONMENTAL HEALTH FEES	\$ 700,300	7%
VITAL STATISTICS FEES	\$ 370,000	4%
LOCAL GRANTS AND CONTRACTS	\$ 710,039	7%
Total	\$ 9,801,015	100%

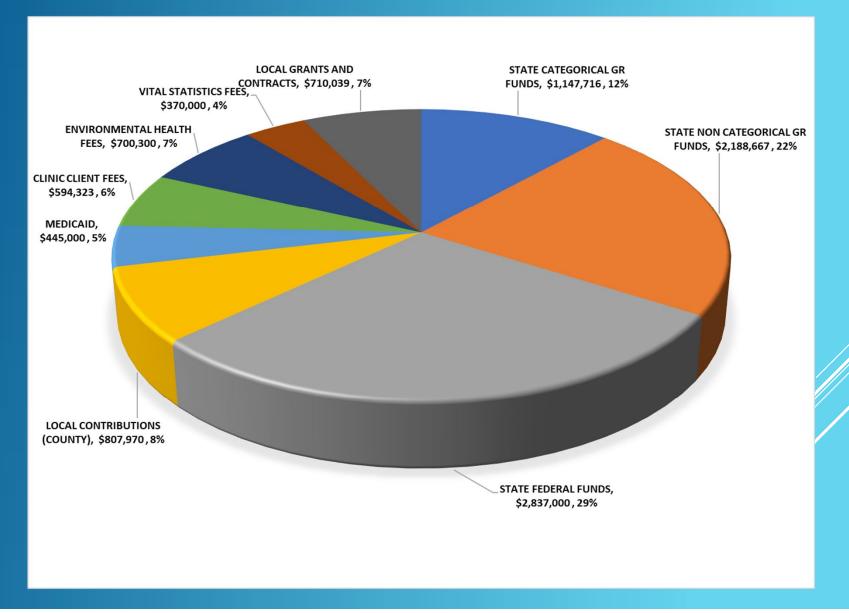


#### FY 22-23 REVENUE (PROJECTED)

STATE CATEGORICAL GR FUNDS	\$ 994,402	10%
STATE NON CATEGORICAL GR FUNDS	\$ 2,188,667	22%
STATE FEDERAL FUNDS	\$ 2,900,515	29%
LOCAL CONTRIBUTIONS (COUNTY)	\$ 807,970	8%
MEDICAID	\$ 424,838	4%
CLINIC CLIENT FEES	\$ 683,459	7%
ENVIRONMENTAL HEALTH FEES	\$ 700,000	7%
VITAL STATISTICS FEES	\$ 370,000	4%
LOCAL GRANTS AND CONTRACTS	\$ 814,297	8%
Total	\$ 9,884,148	100%



#### **FY 22-23 REVENUE (PROJECTED)**





#### **3 YEAR BUDGET**

		L L FV/00 04)	Bu	idget FY(21-22) as of	_	L LEW/00 00\ /D ' L I\
	Buo	lget FY(20-21)		May 11, 2022	Bu	dget FY(22-23) (Projected)
Total Revenue	\$	10,214,352	\$	9,801,015	\$	9,884,148
Total Expenditures	\$	10,551,127	\$	8,984,663	\$	9,224,663
Total Balance LESS Total						
Expenditures	\$	(336,775)	\$	816,352	\$	659,485
Trust Fund (Percentage)		2.76%		9.09%		7.15%
Trust Fund Amount	\$	291,173	\$	816,352	\$	659,485





#### **Seminole County Government**

Seminole County Government Contributions				
\$807,970	Direct Services			
\$40,000	Diabetes Prevention and Education			
\$20,000	School Dental Sealant Services			
\$100,000	Mobile Health Services			
\$81,000	Teenage Outreach Program (TOP)			







#### Grants

FY 21-22		FY 22-23	
Ryan White HIV Grant	\$200,000	Ryan White HIV Grant	\$200,000
Orlando Health (Project Scores)	\$36,500	Orlando Health (Project Scores)	\$36,500
		Seminole County (Integrated System of Care, Diabetes	
Orlando Health (Fall Prevention)		Prevention and Education, Dental Sealant, TOP)	
	\$25,000		\$241,000
Orlando Health (Breast and Cervical Cancer)	\$25,000	New Proposed Community Nutrition Initiative - \$70,000	
Kresge (Community Integrated Mobile Health Services)	\$50,000		
NACCHO (Overdose Prevention)	\$445,861		
Seminole County (Integrated System of Care, Diabetes			
Prevention and Education, Dental Sealant, TOP)	\$241,000		
TOTAL	\$1,023,361	TOTAL	\$477,500







# **School Health Services**

Type of Screening	Services	
Vision Screening	10,193	
Hearing Screening	8,624	
Growth and Development Screening (BMI)	8,332	
Dental Screening*	-	
Scoliosis Screening	1,909	
Total	29,058	



<sup>\*</sup> Screenings were not conducted due to COVID-19



# Women, Infants and Children (WIC) Services

TYPE OF SERVICE	# OF SERVICES	
Certification Assessments	10,716	
Benefits Issuance	29,049	
Group Nutrition Education Class (on hold 10/31/21)	63	
High Risk Nutrition Education	4,281	
Low Risk Nutrition Education	10,458	
Breastfeeding Education & Counseling	8,429	
Nutrition Education Newsletter	12,675	
Income Eligibility	7,388	
Thru 5/10/2022 <b>Total</b>	83,059	





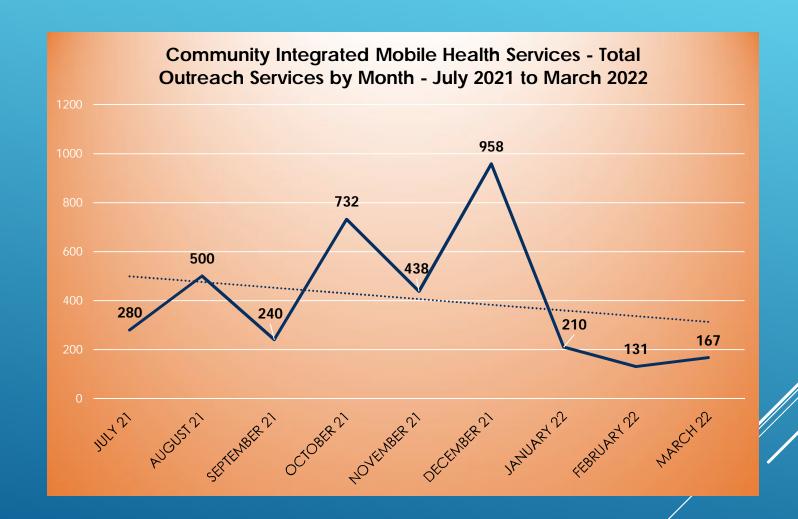
# **Environmental Health Services**

Program	Services
Swimming Pools	542
Biomedical Waste	670
Body Piercing	9
Food Hygiene	236
Group Care	123
Limited Use Public Water Systems	1
Mobile Home Parks	17
Nuisance Complaints	60
Septic Permits	884
Tanning Program	6
Tattoos Program	32
State Underground Petroleum	
Environmental Response Act (SUPER)	
Program Surveys and Samples	28
* Thru 5/10/2022 <b>Tot</b>	al 2608



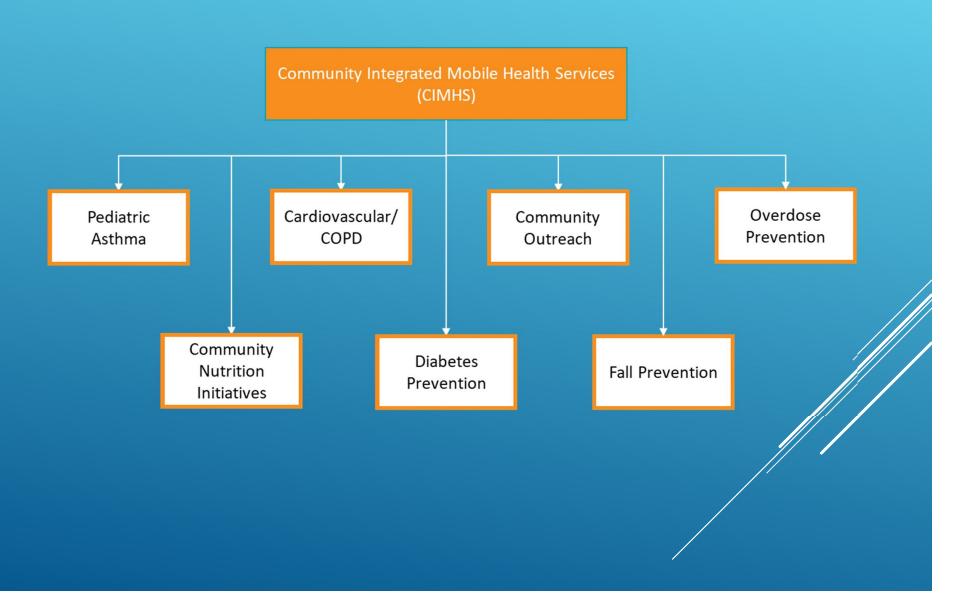


# **Community Integrated Mobile Health Services**



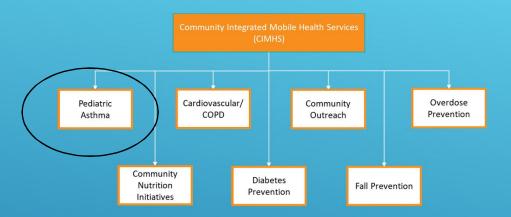


# **Community Integrated Mobile Health Services**





## **Pediatric Asthma**



#### **Pediatric Asthma**

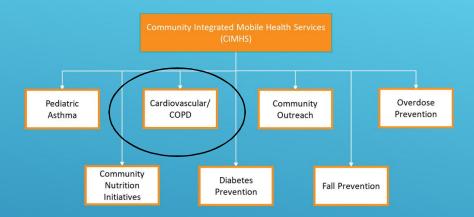
- Provides home visitation
- Serves children 5 to 18 years old
- Aims to reduce hospital visits
- Aims to reduce school absenteeism
- Receives referrals from hospitals, medical providers, and communities
- Served over 100 clients in 2021 (85 clients from July 2021 May 2022)

Funding source: Florida Department of Health (FDOH) Grant

Staff: 1 FTE Community Health Worker (CHW)



## Cardiovascular / COPD



#### Cardiovascular/COPD

- Provides home visitation
- Serves older adults
- Aims to reduce ER visits
- Aims to reduce cholesterol
- Controls blood pressure
- Prevents heart attacks
- Receives referrals from hospitals, medical providers, health council and communities
- Served over 60 clients in 2021 (52 clients from July 2021 May 2022)

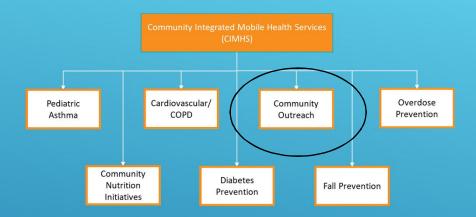
Funding source: Florida Department of Health (FDOH) Grant

Staff: 1 FTE Emergency Medical Technician (EMT)

0.5 FTE Community Paramedic from Health Council



# **Community Outreach**



#### **Community Outreach**

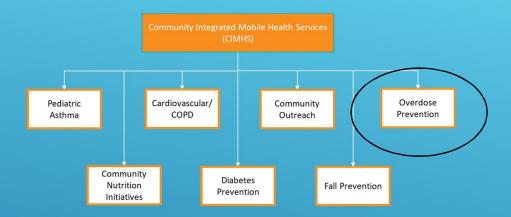
- Provides monthly community outreach events (15 routine locations)
- Serves the uninsured, underinsured, underserved, low-income, and homeless population
- Population served prioritized by social determinant of health throughout Seminole County
- Provides health Screenings (Blood pressure, Pre-diabetes, BMI, HIV, STIs, family planning referrals, food distribution, adult vaccinations)
- Provides referrals for additional services as needed
- Provides incentives (hand sanitizer, raincoats, socks, washable cloths, hygiene kits, packs of masks, condoms)
- Aims to reduce barriers to care
- Served 6,526 in 2021 (3,916 services from July 2021 May 2022)

**Funding source: Seminole County Government** 

Staff: 1 FTE Program Coordinator



## **Overdose Prevention**



#### **Overdose Prevention**

- Provides home visitation
- Serves Seminole County residents who have experienced a non-lethal overdose
- Prevents overdose deaths
- Partnership with Seminole County Sheriff's Office, Rase Project and Advent Health
- Connects clients and families to mental health services and other services as needed
- Receives referrals from Seminole County Sheriff's Office and community
- Served 76 clients in 2021 (70 clients from July 2021 May 2022)

Funding source: National Association of County and City Health Officials (NACCHO) Grant

Staff: 1 FTE Program Coordinator

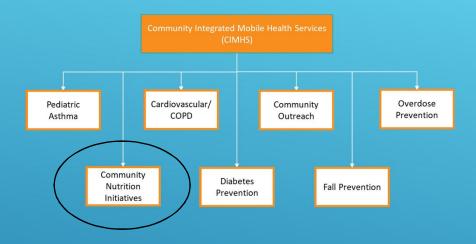
1 FTE Program Evaluator

0.5 FTE Epidemiologist

0.5 FTE Health Educator Consultant



## **Community Nutrition Initiatives**



#### **Community Nutrition Initiatives**

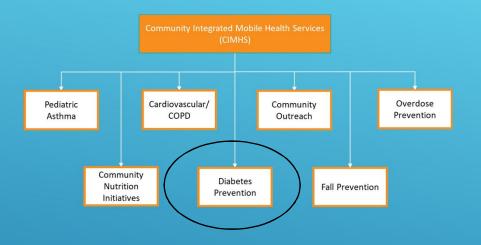
- Provides nutrition education in schools, daycare centers and senior facilities
- Serves children and older adults
- Teaches people how to shop for and cook healthy meals and how to stay physically active
- Teaches how to read food labels
- Priority population Tittle I schools and senior centers
- Served 250 clients in 2021 (225 clients from July 2021 May 2022)

Funding source: Florida Department of Health (FDOH) Grant ending September 2022

Staff: 1 FTE Health Educator Consultant



## **Diabetes Prevention**



#### **Diabetes Prevention**

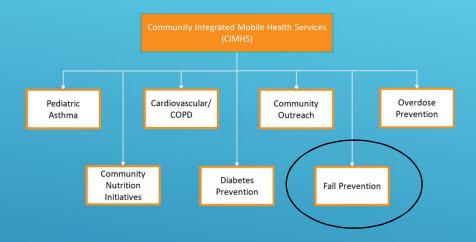
- Provides home visitation
- Priority population: older adults, African American and Hispanic
- Promotes healthy lifestyles and behaviors
- Aims to reduce risk of type 2 diabetes
- Aims to reduce hospitalizations due to complications due to diabetes
- Provides diabetes self-management education
- Utilizes evidence-based curriculum
- Receives referrals from hospitals, medical providers, health council and communities
- Served 50 clients in 2021 (Our goal is to serve at least 10 clients per month)

Funding source: Seminole County Government

Staff: 1 FTE Community Health Worker (CHW)



## **Fall Prevention**



#### **Fall Prevention**

- Provides home/ALF visitation
- Provides home assessment
- Serves older adults
- Fall prevention education and necessary services/medical equipment to prevent unintentional falls or injuries
- Utilizes evidence-based curriculum from CDC
- Conducts physical activities to increase strength and balance
- Receives referrals from hospitals, medical providers, community, Health Council, ALF's, senior centers and DOH programs
- Our goal is to conduct 10 home visits per month and to provide 2 weekly presentations with at least 40 participants per week

Funding source: Seminole County Government and Orlando Health Grant

Staff: 1 FTE Health Educator Consultant



### **DOH-SEMINOLE** Promotes and Collaborates















We **PROMOTE** and **COLLABORATE** by hosting and attending health fairs and outreach events



### **DOH-SEMINOLE** Promotes and Collaborates











We PROMOTE and COLLABORATE by hosting and attending health fairs and outreach events

# The Florida Department of Health in Seminole County

# THANKS YOU FOR YOUR SUPPORT!



Mission: To protect, promote & improve the health of all people in Florida through integrated state, county, and community efforts.





# COURT SUPPORT

18<sup>th</sup> Judicial
Guardian Ad Litem
Public Defender
State Attorney



# **Court Support**

	<b>FY22 ADOPTED</b>	<b>FY23 REQUESTED</b>		
BY FUND PROGRAM	BUDGET	BUDGET	VARIANCE	%
COURT SUPPORT DEPT				
GENERAL FUND				
GUARDIAN AD LITEM	204,988	215,346	10,358	5.1%
JUDICIAL	3,116,295	3,270,447	154,152	4.9%
LAW LIBRARY	101,417	101,760	343	0.3%
LEGAL AID	367,149	477,294	110,145	30.0%
GENERAL FUND Total	3,789,850	4,064,847	274,997	7.3%
COURT SUPP TECH FEE (ARTV)				
ARTICLE V COURT TECHNOLOGY	1,219,119	1,255,283	36,164	3.0%
COURT SUPP TECH FEE (ARTV) Total	1,219,119	1,255,283	36,164	3.0%
COURT SUPPORT DEPT Total	5,008,969	5,320,130	311,161	6.2%

FY22 ADOPTED FTE	FY23 PROPOSED FTE	VARIANCE
7	8	1



# 18<sup>th</sup> JUDICIAL CIRCUIT COURT

Judge Jessica Recksiedler



# **GUARDIAN AD LITEM**

**Amber Padrick** 



# PUBLIC DEFENDER

**Blaise Trettis** 



# FY23 BUDGET DEVELOPMENT SCHEDULE

- 3/8 Worksession Property Values & Major Revenues
- 5/17 Worksession Constitutionals / Outside Agencies
- 6/21 Worksession BCC Depts / Employee Compensation
- 7/19 Worksession BCC Departments / CIP
- 7/26 TRIM Adoption Set Maximum Millage Rates
- 8/16 Worksession If needed
- 9/14 1<sup>st</sup> Public Hearing
- 9/27 2<sup>nd</sup> Public Hearing



# COMMENTS & OUESTIONS