

Library Advisory Board

Date: October 24, 2011

Attendees: Library Advisory Board Members Present

Regina Bereswill, Chair

Jennifer Finch, Vice Chair

Ross Pagano, Treasurer

Pamela Neal

Grace Chewning

Beverly Myers

Library Advisory Board Not Present:

George Distler

Staff present: Christine Patten, Library Services Division Manager, (Secretary), Barbara McCullough, Beverly McCormick

- I. Meeting was called to order at 7:06 PM by Regina Bereswill.
- II. Approval of Meeting Minutes, September 26, 2011
Ross Pagano made a motion that was seconded by Jennifer Finch. There was discussion about item number VII and VIII. The Library Advisory Board approves the meeting minutes for September 26, 2011 with the following corrections.
 - a. Correction to the minutes to show that the Library Advisory Board recommended passing on to the citizens the cost to refer accounts to the new collection agency. (VIII)
 - b. Correction to the minutes to show the addition of item (X) to indicate that the Library Advisory Board would send a letter to the Board of County Commissioners in support of the Library budget. A motion was made to accept the minutes with these corrections. It was seconded by Beverly Myers and approved by unanimous vote.
- III. The agenda was reorganized to consider previous business before the new business.
- IV. Previous Business
 - a. Customer Survey - Christine Patten presented copies of the customer survey which will be presented Oct. 31-Nov. 6, 2011. The Library Advisory Board agrees to assist the Library in preparing and promoting community surveys in the fall and the spring annually.
 - b. Ask A Librarian – Ms. Patten reported that the Library successfully implemented live chat reference on Monday, October 17, 2011. The Library through our collaboration with the statewide Ask A Librarian program, has been successful in expanding reference services for Seminole County citizens 23 hours per week, including Fridays when the Library is closed and week nights until midnight. Barbara McCullough told the Advisory Board about staff experience with the statewide collaborative desk.
 - c. The Board discussed the direction given at the September 26, 2011(VI) to request Christine Patten to prepare a letter to the Commission and Mr. Distler to request the appointment of another Board member. Mr. Distler has not attended a Library Advisory Board meeting since

January 24, 2011. Ms. Patten reported on the action taken to date which included consulting the Deputy County Manager, Leisure Services Director and contacting Mr. Distler by phone message. The Library Advisory Board affirmed the request made September 26, 2011 to send a letter to the Commissioner. A motion was by Jennifer Finch, seconded by Grace Chewning and approved by unanimous vote to request Christine Patten to prepare a letter to the Commissioner regarding Mr. Distler.

V. New Business

- a. Presentation by Ross Pagano about the Library Sponsorship program, "Building a Better Community." Mr. Pagano discussed the progress in developing the sponsorship program and the donation of services from Paradise. Regina Bereswill noted that the Library Advisory Board cannot be as a Board involved in the sponsorship program. The Friend's sponsorship committee is looking for a printer who would be willing to donate printing costs or offer a discount. Regina Bereswill requested that Christine Patten find out which printing company Seminole County Tourism uses. The sponsorship committee is creating a "leave behind" folder that will be used in meetings with potential sponsors.
- b. Beverly Myers discussed ideas for soliciting bequests. Bequests would have to be given to the Friends of the Library without a Library Foundation. The Library Advisory Board would like Christine Patten to find out the legal difference between a "trust fund" and a "foundation."
- c. The Library Advisory Board requested Christine Patten to get clarification of the Library Advisory Board Bylaws in the Seminole County Administrative Code (4.20), Library Advisory Board, (C)Membership Structure.

(1) Requirements. Seven (7) Members

(2) Appointment Process. Member will be appointed by the Board of County Commissioners. The LAB shall consist of one member appointed by each district Commissioner and two members to be appointed on a rotating basis. LAB appointments become effective on January 1. Any member absent three consecutive meetings or fails to attend 2/3 of the regular meetings in any 12 month period, without prior authorization, shall be recommended for replacement subject to BCC action.

(3) Term of Office. All members are to be appointed for two (2) year terms, with a limit of six (6) consecutive years.

VI. The meeting was adjourned at 8 PM.