

**LEISURE SERVICES DEPARTMENT**  
**LIBRARY SERVICES DIVISION**



Date: September 4, 2012

Attendees: Library Advisory Board Present  
Jennifer Finch, Vice Chair  
Grace Chewning  
Elizabeth Murphrey  
Greg Zullig  
Library Advisory Board Not Present  
Regina Bereswill, Pamela Neal, George Distler

Seminole County Library Staff  
Christine Patten, Library Services Manager - Secretary  
Barbara Rainey, East North Regional Branch Manager  
Denise Tate, Library Resource Manager  
Virginia Howerton, Public Services Manager  
Beverly McCormick, Central Branch Regional Manager

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1. Ms. Finch called the meeting to order at 7 PM.
  2. Ms. Finch presented the minutes for July 30, 2012 for approval. Ms. Chewning made a motion to accept the meeting minutes for July 30, 2012, seconded by Greg Zullig, approved by unanimous vote.
  3. Under old business, the board discussed the non-attendance of Mr. Distler who was appointed to the board by Commissioner Henley. The board indicated that it was their understanding that Ms. Patten would prepare a draft letter to be sent to the Board of County Commissioners recommending that a new appointee be made to replace Mr. Distler. Ms. Patten agreed to prepare the letter for the Library Advisory Boards approval for the September 24, 2012 meeting.
  4. Ms. Patten presented an update on the carpeting of the five library branches. The carpeting is completed at the East, North, Northwest and West Branches. Ms. Patten informed the board about an issue with the vendor that halted the carpet project at the Central Branch. The vendor miscalculated the amount of carpet needed to complete the carpeting at the Central Branch. The vendor is claiming this is the County's fault due to a not-to-scale drawing the vendor used to calculate the yardage. The County included to-scale, "as built" floor plans as part of the bid package and these were the documents that the County expected to be used to calculate the yardage for the project. This dispute will delay the completion of the carpeting at

the central branch for an unknown number of months. The carpet has a two month lead time when the money is allocated.

5. Ms. Patten reported that the library was able to make downloadable film available to County residents from the library's website through Overdrive. Residents will select a film and enter their library to download a movie for free viewing. Ms. Patten noted that the collection includes classic films, travel films, exercise films and children's films.
6. Ms. Patten presented a revised Library Security Camera Policy. Ms. Chewning made a motion to approve the policy and it was seconded by Ms. Murphrey. The policy was approved by unanimous vote.
7. Ms. Howerton informed the board about an upcoming Civil War exhibit for the Library's new gallery. Our library was selected to receive a \$1,000 grant in conjunction with the *Civil War 150* exhibition project funded by the National Endowment for the Humanities. They received more than 180 applications from 44 states.
8. The library has begun a new initiative called Every Child Ready to Read. The board requested copies of the flyer to take to local daycare centers and other community locations at the July 30<sup>th</sup> meeting. Copies were distributed to board members.
9. Ms. Patten presented information about the Library's FY 2012/13 budget. The first public hearing is scheduled for September 12, 2012.
10. The next meeting will be September 24, 2012, Monday at 7 PM at the Central Branch. Ms. Patten will prepare a report on the Library's achievements as compared to the Library's Long Range Plan. The Library Advisory Board will look at the revised Art Gallery Policy.
11. The Library Advisory Board Meeting October 29<sup>th</sup> will be held at the North Branch Library at 150 N. Palmetto Ave., Sanford 32771.
12. The meeting adjourned at 7:50 PM.