

**LIBRARY ADVISORY BOARD MINUTES**  
**MEETING HELD October 28, 2013, 7:00 p.m.**

**Members Present:** Regina Bereswill / Chair, Jennifer Finch / Vice Chair, Elizabeth Murphrey, Grace Chewning, Patricia Roberts, Pamela Neal,

**Members with Excused Absences:** Greg Zullig

**Seminole County Library Staff** - Christine Patten, Library Services Manager/ Secretary; Virginia Howerton, Library Resource Manager; Denise Tate, Library Resource Manager; Barbara McCullough, Regional Branch Manager

- A. Chairman Bereswill called the meeting to order at 7 p.m.
- B. Ms. Bereswill presented the minutes from September 30, 2013 for approval. Ms. Chewning made a motion to accept the minutes, seconded by Ms. Roberts and approved by unanimous vote.
- C. Ms. Patten gave an update on the Library Advisory Board's Fall Customer Survey. We received 1,685 responses. Ms. Patten will prepare a report for the next meeting which the Board will be able to share with their Commissioner. The responses were overwhelmingly positive. There were requests for additional service hours, books, and audio books.
- D. Ms. Patten gave an update on the proposal to open the North Branch on Fridays. Funding for the position to open the North Branch on Friday was not included in the FY 2013/14 County Budget. The Board of County Commissioners discussed Friday hours at the last budget work session. Commissioner Dallari asked County staff to contact the officials with city of Sanford to investigate additional funding.
- E. Ms. Patten gave an update on the library's participation in the Oviedo Women's Club, Great Day in the Country on November 9, 2013 to be held on the grounds of Lawton elementary.
- F. Ms. Chewning suggested that the library should provide an American flag for the gallery to be used during meetings. Ms. Patten agreed to look into the purchase of a flag.
- G. The Library Advisory Board discussed the methods of communication, official record for meeting minutes and agendas, and public notice of Library Advisory Board meetings. The library will post the meeting agenda at the Central Branch Gallery to provide public notice of the Library Advisory Board Meetings.
- H. Ms. Patten reported that library is looking at the statistics we track and report. The library's webpage had 8,983,308 hits in FY 12/13.
- I. Ms. Patten reported that the library has revised the patron Code of Conduct to include that bags may not be left unattended in the library, as unattended bags may pose a safety risk.
- J. Ms. Patten and Ms. Tate discussed the project to offer e-reader devices for checkout to allow patrons without devices of their own to use the library's e-book collection. Ms. Patten will request that the Friends of the Library purchase the devices on the library's behalf.
- K. The library received a request from a patron for assistive technology for the visually impaired that can read print material or web pages. Ms. Patten reported that the library is working with the County's IT department to determine which devices and software would provide the service at the lowest cost.

**LEISURE SERVICES DEPARTMENT**

**LIBRARY SERVICES DIVISION**



- L. Ms. McCullough demonstrated the Heritage Quest, a genealogy database that library patrons can access from home with their library card and discussed Ancestry.Com which has in-library access only.
- M. Ms. Patten invited the Library Advisory Board members to join the library at Great Day in the Country.
- N. The next Board meeting will be held on Monday, December 2, 2013, at 7 p.m., in the Sunshine Gallery at the Central Branch Library.
- O. There being no further business, Ms. Bereswill declared the meeting adjourned at 8:00 p.m.