

LIBRARY ADVISORY BOARD MINUTES

October 26, 2015, 4:00 p.m.

Members Present: Grace Chewning/Chairman, Pamela Neal/Vice Chairman, Patricia Roberts, Margaret Wells, Herbert Weissman, Elizabeth Murphrey, Anne West

Members with Excused Absences:

Staff: Christine Patten/Library Services Division Manager & Secretary, Denise Tate/ Library Resource Manager, Virginia Howerton/ Library Resource Manager, Barbara Piel/Regional Branch Manager, Sara Gonzalez/Regional Branch Manager, Barbara McCullough

- A. Ms. Chewning called the meeting to order at 4 p.m. Ms. Chewning noted that there was a quorum for the October 26, 2015 Library Advisory Board Meeting. Motion was made to accept the minutes from August 31, 2015 Library Advisory Board Meeting by Ms. Patsy Roberts and seconded by Mr. Herbert Weissman, and approved by unanimous vote.
- B. Ms. Chewning welcomed new Library Advisory Board member, Anne West. The Library Advisory Board members and staff introduced themselves.
- C. Ms. Howerton reported on the Summer Reading Program which ended in August. Over 2,000 people attended the end of the summer event at Red Bug Lake Park. The reading program was a great success with a club format that encouraged children to come to the library throughout the summer.
- D. Ms. Gonzalez reported on the progress with the Little Library project. The library purchased an already built "Little Library" which is similar to an oversized bird house. Ms. Gonzalez made arrangements for a Boy Scout troupe to paint the Little Library and worked with staff at Red Bug Lake Park for the installation near the new playground. We believe that this area of the park will have enough foot traffic to make the small circulating library successful. We don't have a date for the installation yet.
- E. Ms. Patten reported on the Florida Department of State, Library and Museum Division State Aid to Libraries Grant. Ms. Patten present the annual plan of services that was approved by the Board of County Commissioners, as part of the State Aid Agreement. The State Legislature reduced funding for the State Aid to Public Libraries Grant for FY 2015/2016, so we are expecting to have a reduction in our funding. The grant funds are used for books and materials for the library.
- F. Ms. Patten reported on Library's budget which was approved at the final public hearing on September 22, 2015. The funding for the Library for FY 15/16 is \$6, 104, 030. There has been a steady decline in salary and wages due to the retirement of employees and job refresh. The budget includes funds to repair or replace the light fixtures in the main reading room at the West Branch Library. The light fixtures which span the open area have covers that are being held in place by book tape.
- G. Ms. Chewning asked new member, Anne West about the information that she was given on Sunshine Laws.
- H. Ms. Gonzalez reported on the plans to create a demonstration garden behind the West Branch Library. The Library is working with the County Extension program staff and master gardener program.
- I. Ms. Patten and the Library Advisory Board members discuss plans for the Customer Service Survey. The survey will be held during the first part of December during a week when the library is presenting storytimes to get as many responses as possible.

- J. Ms. Patten discussed plans to move the Central Branch Reference Desk and some of the public computers. The new Reference Desk would face the back of the building and the computer area. This would allow the staff to be closer to customers who need assistance. This location would allow the staff to utilize the back door into the circulation desk and would group staff members together.
- K. Ms. Chewning called for any discussion under the Good of the Order.
- L. Ms. Chewning declared the meeting adjourned at 5:00 PM.