

LIBRARY ADVISORY BOARD MINUTES

August 31, 2015, 4:00 p.m.

Members Present: Grace Chewning/Chairman, Pamela Neal/Vice Chairman, Patricia Roberts, Margaret Wells, Elizabeth Murphrey, Herbert Weissman

Members with Unexcused Absences:

Members with Excused Absences: Vacant position

Staff: Christine Patten/Library Services Division Manager & Secretary, Sara Gonzalez/Regional Branch Manager

- A. Ms. Chewning called the meeting to order at 4 p.m. Ms. Chewning noted that there was a quorum for the August 31, 2015 Library Advisory Board Meeting. Motion was made to accept the minutes from June 29, 2015 Library Advisory Board Meeting by Ms. Elizabeth Murphrey, and seconded by Ms. Pamela Neal, and approved by unanimous vote.
- B. Ms. Patten discussed the summer reading program and the special events that have been presented in July and August of 2015. The summer reading program ended with a special event held at Red Bug Lake Park on August 16, 2015 that was attended by approximately 2000 people.
- C. Ms. Gonzalez, who is heading up the Little Library project, reported on the progress on the Little Library which will be installed at Red Bug Lake Park in October or November 2015. A scout troupe will be painting the box which will be waterproof and mounted in the ground near the entrance of the new playground. A ribbon cutting ceremony will be planned. The Library Advisory Board members discussed inviting the Commissioner for the district to attend the ribbon cutting ceremony.
- D. Ms. Patten reported on the annual plan of service which will be included in the documents to go before the Board of County Commissioners on September 22, 2015, as part of the State Aid to Libraries Grant agreement.
- E. Ms. Gonzalez reported on a project to plan and install a public demonstration garden behind the West Branch Library. Ms. Gonzalez has met with County staff to identify the best location and the location of in-ground sprinkler heads. Ms. Gonzalez has also met with an agent from the Cooperative Extension program about suitable beds and plants for the area. No date has been set for the installation.
- F. Ms. Patten and the Library Advisory Board discussed the planned Fall Customer Satisfaction Survey. Ms. Patten will bring sample surveys to the September 28, 2015 meeting.
- G. Ms. Patten reported on the continuing activities related to the Seminole County Library and Public School Partnership agreement. The library delivery 27,000 library card application packages to the elementary schools as part of the partnership.
- H. Ms. Chewning called for any discussion under the Good of the Order.
- I. Mr. Weissman and other board members discussed methods to give away laptops that he has received from the Election office to families and children who are in need.
- J. Board members asked for an update of the open Library Advisory Board position. Ms. Patten reported that the new Library Advisory Board member appointed by Commissioner Robert Dallari will be Anne West, a Media Specialist from Pine Crest Elementary.
- K. The next Library Advisory Board meeting will be held September 28, 2015 at the Central Branch in Casselberry.
- L. Ms. Chewning declared the meeting adjourned at 5:02 PM.