

**SECTION 4. BOARDS, COMMISSIONS, COUNCILS AND COMMITTEES**

**4.6 COMMITTEE ON AGING**

**A. PURPOSE.** The Seminole County Committee on Aging is established to provide input and recommendations to the Board of County Commissioners regarding issues, policies, and services which will promote and enhance the quality of life for senior residents of Seminole County.

**B. DUTIES/RESPONSIBILITIES.** The Committee on Aging shall have the following duties and responsibilities:

- (1) Identify issues that are of special concern to the senior residents of Seminole County;
- (2) Prepare reports, recommendations, and presentations to the Board of County Commissioners to include, but not be limited to, service inventory and gaps, funding, and essential policies consistent with the Seminole County Strategic Plan;
- (3) Establish working relationships with all senior related programs, agencies, and centers that provide services to County residents;
- (4) Establish By-Laws to govern their work;
- (5) Elect a Chairperson and Vice-Chairperson annually; and
- (6) Establish Standing and Ad-Hoc Committees, as necessary, to fulfill their purpose and enhance service to the community.

**C. MEMBERSHIP STRUCTURE.**

(1) Requirements. The Committee on Aging shall have a nine (9) member board consisting of representatives of the groups listed below. Committee members shall be appointed by the Board of County Commissioners for a term of three (3) years commencing January 1 of each calendar year. No member may serve more than two (2) consecutive terms. If a member is appointed to complete a term due to a vacancy, that member shall be eligible to serve one (1) additional three (3) year term. Committee membership shall include:

|                                     |                |
|-------------------------------------|----------------|
| Local Law Enforcement               | One (1) member |
| Local Senior Initiatives (examples) | One (1) member |
| • Seminole Volunteers               |                |
| • Visiting Nurses                   |                |
| • Meals on Wheels                   |                |
| Housing Industry                    | One (1) member |
| Faith Based Organizations           | One (1) member |
| Local Senior Residents              | One (1) member |
| State Attorney’s Office             | One (1) member |
| Local Area Agency on Aging          | One (1) member |
| Local Senior Residents              | One (1) member |



- Health Care Interest (examples)                      One (1) member
- Local Hospitals
  - East Central Florida Health Planning Council
  - Health Department

(2) The Community Services Department, Community Assistance Division shall provide administrative support and serve as the BCC liaison to the Committee. The Department shall accept nominations from representative agencies, community groups, and by the Committee on Aging itself. At such time as appointments are required to be made, the Department shall bring forward to the Board of County Commissioners, on its agenda, nominees for appointment.

**D. LEGAL ISSUES**

- (1) Financial Disclosure is not required
- (2) Loyalty Oath is not required.

(3) Sunshine and Public Records laws apply to the meetings and records of the Committee.

(4) Membership on the Committee does not constitute an office for purposes of the constitutional prohibition on dual office holding.

- F. AUTHORITY.**                      Resolution 2008-R-110 adopted May 6, 2008  
   Resolution 2012-R-107 adopted June 12, 2012  
   Resolution 2016-R-201 adopted December 13, 2016