

SECTION 20. FEE RESOLUTIONS

20.35 LEISURE SERVICES SCHEDULE

A. PURPOSE. To establish a fee schedule for the Leisure Services Department’s programs and services and to encourage co-sponsorship of sporting events between the County and sporting event sponsors.

B. LEISURE SERVICES FEE SCHEDULE ¹

(1) Programs	Fees
Programs/workshops/classes/camps/ staff-directed activities	10% above direct cost
 (2) Facility Rentals	
Athletic Field Rental & Outside Tournaments	\$25/hour/field before 5pm \$35/hour/field after 5pm
Batting Cages with Balls & Portable Pitching Machines	\$11/hour
Campsites	
Up to 4 campers	\$15/site/day
Group – 5 or more	\$30/site/day
Ed Yarborough Nature Center Meeting Room ²	\$32/hour
Lillie H. Green Community Center Rental	\$50/half day (5 hours) \$100/full day (10 hours) \$25/cleaning fee
Meeting Room Space	
Softball Complex	\$32/hour
Sports Complex	\$32/hour
Soldiers Creek	\$32/hour
Midway Community Center Rental	\$50/half day (5 hours) \$100/full day (10 hours) \$50/cleaning fee
Museum Annex Building	\$32/hour
Museum Grounds	\$32/hour
Park Pavilion Rental	
Large	\$60/half day \$100/day
Small	\$40/half day \$60/day
Raquetball Court Rental	\$6/hour/court
Roller Hockey Rink Rental	\$16/hour before 5pm \$32/hour after 5pm

¹ NOTE: Fees are not reflective of additional sales tax required to remit to Florida Department of Revenue.

² Meeting Rooms may be utilized by County Departments and Agencies at no cost, subject to availability.



Tennis Ball Auto Feeder Court Rental	\$11/hour
Tennis Court Rental & Outside Tournaments	\$4/hour/court before 5pm \$6/hour/court after 5pm
Tournament Parking Fee Allowance	\$500 or 10% of gate, whichever is greater
Tournament Gate Fee Allowance	\$500 or 10% of gate, whichever is greater
Vendor Booth Rental (10' x 10')	\$100/per event/per booth

(3) Admission

Field Trip Admission/Guided Tour	\$3/person
Museum Admission Fee	
Adults	\$3/person
Students (ages 5 – 17 years)	\$1/person
Youth (ages 4 and under)	No charge
Sports Complex Parking Fee	\$5.00/car
Sports Complex Hub Gate Fee	\$5.00/day or \$10.00/3 day tournament

(4) Point of Sale

Merchandise for Resale	50% - 100% markup based on product cost and established market pricing range
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(5) Administrative

Copies made for the public	\$0.15 per page
Not for Profit Agency Discount	25% discount on all facility rental fees
Protest Fee (Sports Leagues)	\$50/protest
Refund Processing Fee	\$10 per occurrence. If balance is less than \$10, charge will be 10%.
Tournament/Event Booking Incentive	10% Incentive Discount for multi-day tournament/event
Tournament/Event Staff Support	
After 3:30pm on weekdays and on weekends	\$40/hour/per field maintenance staff

(6) Co-managed or Co-sponsored Tournaments

Fees may be collected for events/tournaments owned and controlled by local, state, regional, or national organizations at a variable rate as determined by the Leisure Services Department Director and the County.



(7) Credits and Refunds

Credits and refunds are issued for injury, illness, and classes cancelled due to inclement weather. Administrative adjustments may be made to the above fees to provide for refunds and credits when approved by the Leisure Services Department Director.

(8) Damage Assessment Fees

Additional fees may be assessed if damage or loss occurs or if extra clean-up is required as determined by the Leisure Services Department Director.

(9) Deposits and Cancellations

Deposits are non-refundable and the amount of required deposit will vary depending on type of rental, length of rental, overall expected facility cost and organization or event past success. Deposits cannot be paid with TDC grant funds. Deposits may be credited towards the balance of rental or rolled over towards a future rental. Leisure Services Department Administrative Policy 12.6 Tournaments, Special Event and League Permit Rental and Cancellation Procedures shall govern deposit and cancellation processes with final approval of Leisure Services Department Director.

- C. AUTHORITY.** Resolution 2007-R-42 adopted March 13, 2007
Resolution 2007-R-166 adopted September 11, 2007
Resolution 2008-R-98 adopted April 22, 2008
Resolution 2008-R-123 adopted May 20, 2008
Resolution 2008-R-246 adopted November 18, 2008
Resolution 2012-R-107 adopted June 12, 2012
Resolution 2015-R-118 adopted July 28, 2015
Resolution 2016-R-204 adopted December 13, 2016
Resolution 2019-R-185 adopted October 22, 2019