Workshop Agenda

• Introductions
• Funding Available
• Application Process
• Program Specific Information
• Important Information
• Questions
• Contact Information
Funding Available

• Community Development Block Grant (CDBG)
  – Public Facilities
  – Public Services
  – Affordable Housing Rental Rehabilitation
• ESG – Emergency Solutions Grants
• HOME Investment Partnerships Program (HOME)
Seminole County is the grantee of U.S. Department of Housing and Urban Development (HUD) formula grant entitlement funds for the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnership (HOME) programs.

In order to be eligible for these funds, we are required to submit a Consolidated Plan identifying the priority needs every five years, and an annual action plan identifying the projects which will be funded to meet the objectives of those priority needs.
• The Draft Five Year Consolidated Plan for FY 2020-2025 for Seminole County identified these priority needs:
  – Supportive Services (Public Services)
  – Homeless Services
  – Neighborhood Revitalization
  – Affordable Homeownership Housing
  – Affordable Rental Housing
  – Purchase Assistance
  – Affordable Housing Rental Rehabilitation
Seminole County anticipates receiving the following allocations for FY 2020-2021 to fund activities towards meeting these priority needs.

- CDBG $2,104,990
- ESG $171,666
- HOME $798,925

*These are estimates based upon 2019-2020 funding allocation.*
Application Process

• Applications are available online at http://www.seminolecountyfl.gov/ on the Community Services Department web page.

• The applicant must select the appropriate application based on the activity.

• Complete applications are due by 4:00 p.m. Monday, March 30, 2020.
Post Application Process

- Applications submitted will be reviewed for funding program eligibility and consistency with consolidated plan priorities.
- The selection committee will score and rank the applications.
- Community Development staff will conduct all necessary citizen participation requirements in accordance with HUD regulations, including a public hearing and public comment period.
Applications Process - continued

• Staff will make recommendation of awards to the Board of County Commissioners by July 2020.

• Upon approval by the BCC, projects identified through this process will be included in the FY 2020-2021 One-Year Action Plan to HUD, due in August 2020.

• Successful applicants will be required to execute a subrecipient agreement with Seminole County prior to implementation.
## Application Timeline

<table>
<thead>
<tr>
<th>Task</th>
<th>Seminole County</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technical Assistance Workshops</td>
<td>March 16&lt;sup&gt;th&lt;/sup&gt; &amp; 23&lt;sup&gt;rd&lt;/sup&gt; @ 9 am &amp; 5:30 pm</td>
</tr>
<tr>
<td>Applications Due</td>
<td>March 30&lt;sup&gt;th&lt;/sup&gt; @ 4 pm</td>
</tr>
<tr>
<td>Eligibility Review of Applications</td>
<td>April</td>
</tr>
<tr>
<td>Public Hearing</td>
<td>June</td>
</tr>
<tr>
<td>Announcement of Funding Recommendations</td>
<td>June</td>
</tr>
<tr>
<td>Public Comment Period</td>
<td>June to July</td>
</tr>
<tr>
<td>Approval by Local Elected Officials</td>
<td>July</td>
</tr>
<tr>
<td>Action Plan Due to HUD</td>
<td>August</td>
</tr>
<tr>
<td>Implementation of Activities</td>
<td>October 1, 2020 – September 30, 2021</td>
</tr>
</tbody>
</table>

* Subsequent to execution of HUD Contracts by County
Community Development Block Grant (CDBG)

• Project must meet one of three (3) National Objectives:
  – Benefit low and moderate income persons or households,
  – Preventing or eliminating slum or blight, or
  – Meet a recent community need having a particular urgency because existing conditions pose a serious and immediate threat to health or welfare and other funding is not available (Example Natural Disaster).
CDBG

• Low/Mod - Area Benefit (used for Infrastructure Projects
  – Activity benefits available to all residents in a particular area
    • Must be the entire area served by activity
    • At least 51% of area residents must be LMI
    • LMI documentation for 51% or greater by
      – HUD provided data
      – Income survey data
    • Area served must be primarily residential
CDBG

• Low/Mod - Limited Clientele (Public Services)

  – Activity must meet one of the following tests:

  • Information on family size and income to document at least 51% of clientele families are LMI (e.g. day care, health clinics)

  • Income eligibility requirements limit activity to LMI persons (day care, public services)

  • Location and nature of activity primarily services LMI persons (community/youth center for public housing)

  • Benefit a clientele that is generally presumed to be principally LMI
CDBG – Seminole County

• **Estimated** Funding Available $2,104,990.

• Funds are anticipated to be set aside to be awarded for the implementation of capital improvement projects.

• Priority will be provided to the projects that help meet the draft 2020-2025 Seminole County’s Consolidated Plan Potential Priorities.
CDBG – Seminole County

Examples:
– Neighborhood facilities or parks
– Target area improvements
– Street paving/rehabilitation to alleviate roadway deterioration in target areas
– Sidewalk/walkway construction to increase pedestrian access to public facilities
– Youth Centers / Community Centers
CDBG: Seminole County Project Selection Imperatives

• Applications must describe how the applicant will provide services for persons at or below 80% of area median income guidelines
  – Awarded agencies will be required to provide acceptable documentation that the National Objective has been met through either:
    • Low Moderate Area Benefit (LMA)
    • Low Moderate Limited Clientele (LMC)
      – Complete an income certification on household size, assets, and income by using 24 CFR Section 5.609
Please use the CDBG Public Facilities / CDBG Rental Rehabilitation Application.
CDBG: Seminole County Public Services

• Public Services must be either:
  – A new service or
  – A quantifiable increase in existing service over what was provided the previous year.

• CDBG funds may be used to pay for:
  – Labor, supplies, materials, and other costs associated with the public service
• A maximum of 15% of Seminole County’s annual CDBG allocation can be used for public services.

• Community Services anticipates using $90,000 for two internal programs.

• Total estimated funding available for 2020-2021 for non-profit CDBG public services applications is $225,000
<table>
<thead>
<tr>
<th>CDBG: Seminole County Public Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Child Care</td>
</tr>
<tr>
<td>Health Care</td>
</tr>
<tr>
<td>Senior Services</td>
</tr>
<tr>
<td>Job Training</td>
</tr>
<tr>
<td>Recreation</td>
</tr>
<tr>
<td>Education Programs</td>
</tr>
<tr>
<td>Mental Health Services</td>
</tr>
<tr>
<td>Senior Services</td>
</tr>
<tr>
<td>Homeless Services</td>
</tr>
<tr>
<td>Drug Abuse Programs</td>
</tr>
<tr>
<td>Homebuyers Assistance</td>
</tr>
<tr>
<td>Emergency Assistance</td>
</tr>
</tbody>
</table>
CDBG: Seminole County
Public Services Eligibility Requirements

• Program Recipients must be a 501(c)(3)
• The project must serve at risk populations
• Reasonableness of cost will be considered in evaluating applications
CDBG: Seminole County Public Services

• Utilize the CDBG Seminole County Public Services Application
ESG

• Recipients must provide one of the following services:
  – Homeless Shelter Operating & Maintenance
  – Homeless Shelter Essential Services
  – Rapid Re-Housing of Homeless Families

Up to 60% of ESG funds can be used Shelter Operations/Essential Services
ESG: Application Review

• Use the ESG Application
ESG Project Selection Imperatives

• Program Recipients must be a 501(c)(3)
• The project must serve at risk populations
• Reasonableness of cost will be considered in evaluating applications
• ESG Recipients are required to provide a dollar for dollar match for ESG funds. Reimbursement will be at 50% of the agency’s expenses.
HOME Investment Partnerships Program (HOME)

• Provides funds to create affordable housing for low income households at or below 80% Area Median Income (AMI)

• Estimated funding available $798,925

• A minimum of $119,838 is set aside and anticipated to be awarded to a Community Housing Development Organization (CHDO)
HOME - Eligible Activities

• Homeowner Rehabilitation

• Homebuyer Activities
  ➢ Purchase Assistance
  ➢ Acquisition and/or rehabilitation, and sale of homes for homebuyers
  ➢ New construction of homes for homebuyers

• Rental Housing
  ➢ Acquisition and/or rehabilitation, and rental of homes
  ➢ New construction of rental units

• Tenant Based Rental Assistance
HOME - Form of Assistance

- Seminole County provides assistance in the form of a zero interest, deferred payment loan to cover hard and soft costs during the construction of the project.
- Affordability Period is determined based on the amount of assistance provided per unit.
- Agreement, Mortgage, Promissory Note, and Restrictive Covenant may be re-owned depending on funding allocation and use of funds.
The minimum period of affordability is described in table below, based upon a per unit investment:

<table>
<thead>
<tr>
<th>Total Amount of Assistance Per Unit</th>
<th>Affordability Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to $15,000</td>
<td>6 Years</td>
</tr>
<tr>
<td>$15,001 - $30,000</td>
<td>12 Years</td>
</tr>
<tr>
<td>$30,001 - $50,000</td>
<td>20 Years</td>
</tr>
<tr>
<td>$50,001 - $65,000</td>
<td>26 Years</td>
</tr>
<tr>
<td>$65,001 and up</td>
<td>30 Years</td>
</tr>
<tr>
<td>New Construction of Rental</td>
<td>Minimum 20 Years</td>
</tr>
</tbody>
</table>
HOME - Application

- Please use the HOME Application for HOME Funds

- If monies are available, there may be other funding opportunities throughout the year
Important Information

• Grant is awarded on a reimbursement basis, for actual expenses that have been invoiced and paid for by the subrecipient.
  – In some cases the County can pay the awarded applicant’s vendor directly for services provided in their agreement
  – In no cases will funds be advanced to the awarded applicants

• Applicants must submit all required documents listed in the application package. Incomplete applications will be considered unresponsive and will not be forwarded to the Application Review Team for scoring.
Important Information

• Applicants receiving funding cannot incur expenses prior to October 1, 2020. This includes entering into binding agreements with vendors or services providers.

• Expenses incurred prior to October 1, 2020 will not be reimbursed.

• Activities must undergo an environmental review, conducted by Community Development Division, and receive clearance before expenses can be reimbursed.
Application Submittal

• Deadline- **March 30, 2020 at 4:00 p.m.** Faxed and emailed proposals will not be accepted

• Submittal must include:
  – One (1) original paper document
  – Four (4) duplicated paper documents, 3 ring hole-punched with binder clip or rubber band, and
  – One (1) digital copy (single pdf file) on compact disk or USB flash drive

• Applications must be delivered to the Community Services Office, Reflections Plaza, 534 W. Lake Mary Blvd., Sanford FL 32773 prior to the deadline.
Questions?
Stafanesha Rogers, HUD Administrator
srogers02@seminolecountyfl.gov
(407) 665-2386