

**PUBLIC NOTICE**  
**SEMINOLE COUNTY**  
**COMMUNITY SERVICES DEPARTMENT**  
**REQUEST FOR PROPOSALS (RFP) FOR FISCAL YEAR 2019-2020**

The mission of the Community Services Agency (CSA) Partnership Grant program is to further Seminole County's mission to deliver excellent public service that enhances the quality of life and addresses our community's needs, now and in the future.

The CSA Partnership Grant program was initiated by the Board of County Commissioners to address human service needs in Seminole County. Seminole County has an extensive history of partnership with local non-profit agencies to benefit and improve the quality of life for residents.

The CSA Partnership Grant program collaborates with community organizations in assisting residents with specific needs in the County. The program provides grant funds\* to qualified non-profit organizations that meet federal and state tax exemption requirements and have been in existence for a minimum of three years. Agencies must provide services to Seminole County residents to benefit and improve the quality of life for residents.

The RFP/application listing the required criteria will be located on the Community Services website at <http://www.seminolecountyfl.gov/comsrvs/commasst> on Monday, April 1, 2019 or in our office at the address listed below.

A pre-application meeting is scheduled for Tuesday, April 9, 2019 at 2:00 p.m. in the Community Services Department conference room. Although not mandated, it is highly recommended for programs not funded in the last two years. Please RSVP to [ESantana@seminolecountyfl.gov](mailto:ESantana@seminolecountyfl.gov).

The completed RFP/application is due by 4:00 p.m. on Thursday, May 9, 2019 at the address below:

Seminole County Community Services  
Community Services Agency (CSA) Partnership Program  
ATTN: Elvis Santana  
534 West Lake Mary Boulevard  
Sanford, Florida 32773

\* CSA Partnership Grant program funding amount is determined by the Seminole County Board of County Commissioners.

All questions must be submitted via email to Elvis Santana at [ESantana@seminolecountyfl.gov](mailto:ESantana@seminolecountyfl.gov) by Friday, April 19, 2019. Frequently Asked Questions (FAQ) and Answers will be posted on the website by April 26, 2019.

*PERSONS WITH DISABILITIES NEEDING ASSISTANCE SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT ADA COORDINATOR 48 HOURS IN ADVANCE AT (407) 665-7940. FOR HEARING IMPAIRED INDIVIDUALS, THE FLORIDA RELAY NUMBER IS 1-800-955-8771.*