

**SECTION 4. BOARDS, COMMISSIONS, COUNCILS AND COMMITTEES**

**4.4 AFFORDABLE HOUSING ADVISORY COMMITTEE**

**A. PURPOSE.** To provide recommendations for incentive strategies to reduce regulatory barriers to developing affordable housing in the community.

**B. DUTIES/RESPONSIBILITIES.** The Affordable Housing Advisory Committee will review all policies, procedures, ordinances, land development regulations, and the adopted local comprehensive plan and will make specific recommendations to the Board of County Commissioners to encourage or facilitate affordable housing. The Affordable Housing Advisory Committee process is required to repeat itself every three (3) years. The foregoing notwithstanding, the Affordable Housing Committee shall not be required to perform its tri-annual review if the County’s annual appropriations of SHIP funds from the State do not exceed the statutory, guaranteed minimum amount provided for in Section 420.9073, Florida Statutes, for all three (3) years of the immediately preceding tri-annual period.

**C. MEMBERSHIP STRUCTURE.**

(1) Requirements. The Affordable Housing Advisory Committee shall have eleven (11) members consisting of representatives of the groups listed below:

- (a) One (1) citizen who is actively engaged in the residential building industry in connection with affordable housing,
- (b) One (1) citizen who is actively engaged in the banking or mortgage banking industry in connection with affordable housing,
- (c) One (1) citizen who is a representative of those areas of labor actively engaged in home building in connection with affordable housing,
- (d) One (1) citizen who is actively engaged as an advocate for low-income persons in connection with affordable housing,
- (e) One (1) citizen who is actively engaged as a for-profit provider of affordable housing,
- (f) One (1) citizen who is actively engaged as a not-for-profit provider of affordable housing,
- (g) One (1) citizen who is actively engaged as a real estate professional in connection with affordable housing,



- (h) One (1) citizen who actively serves on the local planning agency pursuant to Florida Statute 163.3174,
- (i) One (1) citizen who resides within the jurisdiction of the local governing body making the appointments,
- (j) One (1) citizen who represents employers within the jurisdiction, and
- (k) One (1) citizen who represents essential services personnel, as defined in the Local Housing Assistance Plan (LHAP).

(2) The Department of Community Services, Division of Community Assistance shall provide administrative support and serve as the BCC liaison to the Committee. The Department shall accept nominations from representative agencies, community groups, and by the Affordable Housing Advisory Committee itself. At such time as appointments are required to be made, the Department shall bring forward to the Board of County Commissioners, on its agenda, nominees for appointment.

(3) Term of Office. Committee members shall be appointed by the Board of County Commissioners for staggered four (4) year terms after their initial terms as provided in Section 40.267(c), Seminole County Code.

**D. LEGAL ISSUES**

- (1) Financial Disclosure is not required.
- (2) Loyalty Oath is not required.
- (3) Sunshine and Public Records laws apply to the meetings and records of the Committee.
- (4) Membership on the Committee does not constitute an office for purposes of the constitutional prohibition on dual office holding.

**F. AUTHORITY.** Chapter 420, Part VII, Florida Statutes  
Seminole County Code, Chapter 40, Part 12, as amended  
Resolution 2008-R-164 adopted June 24, 2008  
Resolution 2011-R-131 adopted June 28, 2011