

SEMINOLE COUNTY
ANIMAL CONTROL BOARD
REGULAR MEETING MINUTES

March 9, 2023

MEMBERS PRESENT: Bryan Wilson
Kris Buchanan
Det. John Monk
Bridget Lake
John McGrath
Dr. Vizcarrondo

MEMBERS ABSENT:
Gayle Hair

OTHERS: Alan Harris, Chief Administrator
Carole Coleman, Administrator
Denise Sims, Clerk to the Board
Diane Gagliano, Program Coordinator
Albert Adams, Shelter Supervisor
Lauren Watts, Field Services Supervisor
Dr. Nanea Morris, Staff Veterinarian
Desiree Elliott, Attorney to the Board

The following is a non-verbatim transcript of the Seminole County Animal Control Board (here in known as ACB) meeting held September 6th at 6:00 PM, at the Seminole County BCC Chambers, 1101 E 1st St, Sanford, FL 32771.

Call to Order

Dr. Vizcarrondo, Vice Chairman, called the meeting to order at 6:10PM.

Pledge of Allegiance

Duty/Function of the Board

Duty of the Board was read by the Vice Chairman

Roll Call

Roll Call was taken by the Clerk, A quorum was met.

Public Participation

The Chairman informed the public that anyone wishing to speak on any of the items discussed, would be given 3 minutes for individual and 6 minutes for a group.

Review of Sunshine Law

1. Assistant County Attorney, Deziree Elliot presented the Board with the annual review of sunshine law.

Election of Chairman & Vice Chairman

1. It was motioned to table the election of Chairman & Vice Chairman due to the Chairman was not present at the time.

Minutes:

1. A motion to accept minutes was made and seconded and the minutes were approved by the board.

Old Business:

1. TNVR update
Albert Adams, Kennel Supervisor, gave an update on the TNVR. 360 cats have been transferred to the program. Citizens are given information to directly contact the TNVR group. Andrea Hobbs also gave an update on TNVR.

(Chairman Bryan Wilson took over meeting proceedings after delayed arrival for meeting.)

2. Election of Chair and Vice Chair
Motion made for Bryan Wilson as Chairman and seconded, and unanimously accepted.
Motion made for John McGrath as Vice Chair and seconded, and unanimously accepted.
3. Meet & Greet Yard (Shade project)
Albert Adams updated the Board on the completed meet & greet yard that is located in the front of the shelter outside the front lobby that provides both curb appeal for the shelter and gives the staff /public a shaded area with an exterior fan to meet and spend time with possible adoptions.
4. Kennel Door replacement (Phase 1)
Albert Adams explained that the 1st stage of the exterior kennel doors was completed, and we are in the process of beginning stage 2 of the project.
5. Walk-in Cooler replacement
Albert Adams gave an update on the replacement cooler that was well past its life span and was replaced with a newer more appropriate cooler.
6. Donation Management Warehouse
Diane gave an update on the warehouse that will be used for the influx of donations, many times the donations out do the space available for storage. This is also used to store hurricane and disaster supplies.
7. Flooring Renovation (Phase 2)

Albert Adams explained that the 2nd phase of the floor project was completed successfully this week, with some creative ways to house animals brought into

the shelter. Board members were encouraged to come to the shelter and see the project fully completed.

8. Automated Vehicle locators

Lauren Watts updated the Board on vehicle locators making it easier to assist officers if there is a problem. It provides another layer of safety that allows us to track in real time.

9. Hound Around Town Update

Dawn Ferrin updated the Board on the progress and success of the Hound Around Town program that includes 122 dogs that have gone on walks, with 88 dogs finding homes. We did begin offering Wednesday afternoon time, that will be suspended once the hotter weather starts up.

New Business:

1. Surgical Room Enhancement

Carole Coleman first introduced the Board Dr. Morris the new on staff Veterinarian. Dr. Morris updated the Board on delivery and setup of the new X Ray machine that was delivered that day. She explained that the table would be able to be used for up to a Great Dane size dog but not much bigger.

2. Budget 2023/2023

a. Small Animal Renovation (Cateo Phase 2)

Carole explained that this year we were working on the Cateo area of the shelter, and that for next years budget we would be looking to enhance a second free roaming catroom into a small animal area, we requested approximately \$45,000.00

b. Doorway/Walkways

Carole explained that approximately 30 of the metal doors at the shelter are falling off the hinges or rusted out. The cost to replace those doors is approximately \$400,000.00

c. Covered Walkway Enhancement

Carole Coleman explained that Animal Services has a walkway that goes from the adoption building to our isolation building that currently is only covered by a canopy, Animal Services requested \$30,000.00 to build a cover for the walkway.

d. Kennel Door Phase 2

Carole explained that this is the second phase to replace the exterior kennel doors, this would be approximately an additional \$90,000.00 to do 40 more kennel doors.

e. 2HVAC for Adoption

Carole explained that for the 23/24 budget we are asking for AC for the adoption building at the cost of approximately \$100,000.00.

3. Discuss and Review

- a. Seminole County Code 20: Animal and Fowl – Alan Harris explained that Animal Services would like to remove the terms “Commercial License”, “Kennel License”, and “Non-Commercial License”, and add the term “Standard of Care Certificate”. Explaining that sometimes it is confusing to business owners who believe that they have a license to run a business after they receive a “Kennel License” from us, a business license is covered under Land Code development. Animal Services does not give a business license, they just make sure that the standards of care are provided for the animal while it is in their facility. It is also defining more what the standards of care certificate would cover. The Board voted unanimously to present these changes to the Board of County Commissioners.
- b. Alan Harris then began explaining the definition for “Betterment of the Breed”. Which would require a breeder to provide proof that they meet certain requirements laid forth in the definition to receive this certificate. Requirements would include but not be limited to, being an AKC registered breeder, they would have to register and show the animal at least one AKC show, provide proof of veterinary care for every animal in their care, microchipped, and other requirements. Concerns among the Board were that there are AKC breeders out there that do not breed for show, but for specific jobs, such as hunting, or herding, and these types of dogs are not shown at AKC events, but are registered and sold for their abilities. After some discussion and public commentary by Ms. Vera Clark, of 1075 Wynn St, Sanford, FL. 32773 on this item, it was determined that the Board would back this definition to go to the Board of County Commissioners with the deletion of the section requiring the animal be shown.
- c. Alan Harris also explained the changes requested to the administrative code which would remove “Kennel License”, and replace it with “Standards of Care Certificate”, cost would not change, but would add a cost for “Betterment of the Breed”, and add an owner surrender fee, of approximately \$15.00, which would could be waived depending on the situation, Det. Monk recommended increasing that cost once the owner reached a specific number of animals surrendered. The Board voted unanimously to present this to the Board of County Commissioners.

Event Updates:

Diane Gagliano updated the Board on the events from beginning with the ongoing event in January, February, and March for \$10.00 adoptions that the shelter was having due to the renovations going on.

She updated that we continue to have monthly Volunteer Orientations that generally are at capacity of 25 people, and they range from Shelter Volunteers, Hound Around Town, and Foster Volunteers.

She explains our reoccurring social media posts, and CW 18 Furry Friends, along with Sanford Herald featured pet.

She informed the Board that we continue to do shelter tours even with renovations going on, we just changed the tour to avoid the renovation areas.

She explained that in February there was National Dog Biscuit day, that allowed children under the age of 16 to get service hours for making dog biscuits for the shelter animals. This was generally for children that only need a few hours, or generally under 10 hours.

She explained that now that renovations were coming to an end, that we would return to weekly events beginning in April.

She explained that the replacement top for the one that became discolored has been ordered and is on its way. She updated that kitten season is beginning, and foster homes are quickly filling up.

She also spoke on the upcoming Jail Dog program that would be returning this year, but would begin with only 1 dog to start, and then go from there.

Kennel Statistics:

The Board reviewed the states, pointing out that owner surrenders were roughly 50% of our intakes. John McGrath, asked about the 38 dogs that were euthanized in February, and why we saw the uptake in euthanasia's for that month.

Confirmation of Next Meeting Date:

A question was asked why we had 4 meetings per year, Bryan Wilson explained that as a Board they are required to have 3 meetings per year, so they schedule 4 with the possibility of cancelling the December meeting due to the holidays, and personal schedules. The Board voted on the rest of the meeting dates of June 8, 2023: September 14, 2023: December 14, 2023: all dates were approved

Adjournment