

ANIMAL CONTROL BOARD  
SEMINOLE COUNTY, FLORIDA

MEETING AGENDA

Thursday, September 9, 2021, 6:00 PM

Meeting will be held at:

Sheriff's Office/Office of Emergency Management  
Community Room (Room #1-152)  
100 Eslinger Way  
(Seminole County Operations Center)  
Sanford, Florida 32773

- I. Call to Order.
- II. Roll Call.
- III. Reading of the "Duty of the Board"
- IV. Public Commentary:
- V. Minutes:
- VI. Old Business.
  - 1) Review Seminole County Chapter 20 changes
    - a. The ordinance changes will include:
      - 1) Special protection for wild and exotic animals.
      - 2) Addition of special magistrate.
      - 3) Clarification of hobby breeders/pet sales
- VII. New Business.
  - 1) Proposed changes to Chapter 20:
    - a) Limit the number of animals in one (1) single resident in certain zoning areas (limiting hoarding of animals and puppy mills out of homes)
    - b) Review of all fines/penalties for animal control issues
  - 2) Program Coordinator Updates
    - a) BFF100 program
- VIII. Reports.
- IX. Confirmation of Next Meeting Date.

X. Adjournment.

FOR ADDITIONAL INFORMATION REGARDING THIS NOTICE, PLEASE CONTACT CAROLE COLEMAN, ANIMAL SERVICES DIVISION ADMINISTRATOR, AT 407-665-5202. PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT ADA COORDINATOR 48 HOURS IN ADVANCE OF THE MEETING, AT 407-665-7941.

PERSONS ARE ADVISED THAT, IF THEY DECIDE TO APPEAL ANY DECISION MADE AT THESE MEETINGS/HEARINGS, THEY WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSES, THEY MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED, PER SECTION 286.0105, FLORIDA STATUTES.



August 30, 2021

Animal Control Board –

I am sorry I will be unable to attend the Thursday, September 9, meeting of the Animal Control Board. As you know, Carole and I have been working on some modifications to the Animal and Fowl Chapter of the Seminole County Code. These include:

- Special protection for wild and exotic animals
- Addition of special magistrate.
- Changes to the Animal Control Board to be an advisory role to Animal Services.
- Clarification of hobby breeders / pet sales.

In the future, we are looking into the following adjustments to the Chapter, but further research is needed on this activity:

- Limit number of animals in one (1) single resident in certain zoning areas (limiting hoarding of animals and puppy mills out of homes)
- Review of all fines / penalties for animal control issues.

There have been some questions related to the special magistrate. There are numerous reasons why I directed Carole to move in this direction:

- The magistrate will put us in sync with all other appointed boards in Seminole County,
- The same magistrate will serve to hear all appeals from building, planning, animal services, code enforcement, etc.;
- We are adding scope to hear appeals on citations,
- Appeals on licensing will also be included in the magistrate's review, and finally,
- After an assessment of all counties in the State of Florida – almost all utilize a legal entity for these tasks.

It will be my future plan to present with the Board on at each meeting. With the changes to the magistrate, the Animal Control Board will truly be able to focus on helping us adopt animals, create special events, advise on updates needed at the facility, and focus on ways to enhance our operation.

Since I have been given the responsibility of overseeing the Animal Services Division and appointed Carole Coleman as the manager, we have made some great changes. Many of you were part of these changes. These include:

- Hiring a full time veterinarian
- Construction of a surgical center.
- Establishing the "Safe Place Drop Off" station – no more dogs tied to the fence or front door hurting themselves.
- Establishment of an Isolation Building with protocols to protect animals from those who are sick and being treated, managed by our veterinarian
- Demolition and construction of a new livestock barn
- Construction of a new dog play and obedience training area, adjacent to the Animal Services lobby.
- Shaded areas for all dog meet and greet yards, in partnership with TEARS.
- Improvement to the cat meet/greet area
- 24 hour Cat Cam
- Adoption Trailer for special events
- Additional disaster response trailer for pet-friendly sheltering during times of disaster
- BFF 100 program w/Seminole County Public School system
- Mobile printer units for Animal Control Officers in the field.
- New lobby with items available for sale/donations. All donations used for surgical procedures to help our animals.
- Adjusted policy for "owner surrender" – not allowing persons to immediately adopt a younger animal.
- Addition of a classification of "aggressive animal" to enhance public safety in the community.
- 'Cat in the Window' inside the lobby – which has bolstered adoptions of cats. Instead of walking into a bulletin board with flyers – now the first thing people see is adoptable animals.

What is coming up?

- Complete renovation of the Adoption Building – which will change to Stray building.
- Renovation of the Stray Building – which will become the Adoption area – closer to the lobby making it easier for people to get to see adoptable animals.
- Sun shades for new dog play / obedience training area.
- Dog walking trail around the outside of the shelter grounds
- Improvements to the cat room.

I look forward to working with you to continue to improve Seminole County Animal Services. I believe the quality and care of our animals is a critical function of the County. With your help, we can continue to save these animals and get them in good homes.

Please let me know if you have any questions or concerns. I am always happy to hear from you. My direct line is 407-665-5017.

Sincerely,

SEMINOLE COUNTY EMERGENCY MANAGEMENT

A handwritten signature in black ink, appearing to read "Alan S. Harris". The signature is written in a cursive, flowing style.

Alan S. Harris, CEM FPEM  
Emergency Manager

SEMINOLE COUNTY  
ANIMAL CONTROL BOARD  
REGULAR MEETING MINUTES

June 10, 2021

MEMBERS PRESENT: Stephen Browne  
Marianne King  
Det. Monk  
Bryan Wilson  
Dr. Vizcarrando, DVM

MEMBERS ABSENT: John Magrath  
Gayle Hair

OTHERS: Carole Coleman, Administrator  
Denise Sims, Clerk to the Board  
Albert Adams, Shelter Supervisor  
Diane Gagliano, Program Coordinator  
Shari Covell, Field Operations Supervisor  
Dr. Amanda Grant, Shelter Veterinarian  
Melissa Hernandez, Attorney to the Board  
Robert McHugh, Attorney to the Board

The following is a non-verbatim transcript of the Seminole County Animal Control Board (here in known as ACB) meeting held June 10<sup>th</sup>, 2021 at 6:00 PM, at 100 Eslinger Way, Rm #1-152, Sanford, FL. 32773,

**I Call to Order.**

- Stephen Browne called the meeting to order at 6:00 PM.

**II Roll Call.**

- Roll Call was taken by the Clerk. A quorum was met.

**III Read "The Purpose (Function) of the Board (Section 20.05) was read by Stephen Browne.**

**IV Public Commentary**

- Carla Wilson:
  - 702 Heather Ln, Winter Springs, FL. 32708
  - Ms. Wilson spoke on SB 96 – Cross reporting of child and dog abuse, passed.
  - Resale Pet Sales ban, 79 communities already including Seminole County, HSUS has taken this to Tallahassee, where it passed the Senate, but not the House.
  - 6/22/21 Orange County will hold a meeting to vote on their retail puppy sale ban.
  - Also offered a print out on Feral Cats so that the Board can have both side of the story on Feral Cats, since at a previous meeting a gentleman from Audubon Society spoke on Feral Cats killing birds.

## **V Minutes: March 11<sup>th</sup>, 2021**

- Bryan Wilson made a motion to accept the minutes, the motion was seconded. The Board voted unanimously to accept the minutes.

## **VI Old Business**

- The discussion of the proposal that Dangerous Dog Appeals being heard by a special magistrate vs the Animal Control Board was continued. The Board reviewed the answers to the questions from the previous board meeting that was provided by the County Attorney. They discussed the 58 Counties that were polled about their Dangerous Dog hearings. Brian Wilson asked why the Animal Control Board was given that authority, in order to find that answer they would have to go back to the County Commissioner meeting minutes on the day the Ordinance was passed. Also, the question as to hiring outside legal representation was asked, and the County Attorney is not opposed to hiring outside legal counsel to help represent Animal Services. Stephen Browne voiced concern with this conversation because the magistrate is hired for the County, and that the only reason this conversation came up is because the County is frustrated that it lost, and he is concerned whether a magistrate would have the same compassion and understanding as the Board does. Stephen Browne also pointed out that the current system is flawed as the Administrator of Animal Services (Carole Coleman) is in a sense the investigating officer, and the prosecutor. Stephen Browne recommended to see if former Administrator, and Board Member Bob Hunter could be invited back to give his perspective since he had been on both sides of a Dangerous Dog Hearing. It was determined that the discussion would be continued to next meeting, and that Bob Hunter would be invited to be a speaker.

## **VII New Business**

- The Board was informed that in April Animal Services was reopened to the public and would resume regular business hours and all normal operations with masks and social distancing guidelines.
- A Vaccine Clinic was held where 96 animals owned by the public received rabies vaccines, and 43 animals belonging to County Employees were given a full set of vaccines.

## **VIII Program Coordinator Report (Events)**

- One Blood Bus comes to the shelter every week, and donors receive one blood gift as well as an adoption voucher they can use later.
- BFF program is currently doing kittens but may return to dogs in the fall.
- There are currently 146 cats or kittens in foster care and that includes the BFF program.
- Girls Scout troop made 4 benches for the lobby and the new turnout yard.

## **IX Kennel Statistics (Intakes & Outcomes),**

- Stephen Browne mentioned that the stats dates need to be corrected. He asked if there is any truth to animals being returned due to returning to work, Carole stated we have not seen that at our shelter, but Orange County has reported it.

## **X Future Agenda Items**

- Continue discussion of special magistrate for Dangerous Dog appeals

## **XI Next meeting**

- September 9<sup>th</sup>, 2021 – 6pm.

Respectfully submitted,  
Denise Sims  
Clerk to the Board



Kennel Statistics Report  
Intakes from 10/01/19 to 09/30/20

	CAT	DOG	FERRET	KITTEN	OTHER	PUPPY	TOTAL
BORN IN THE SHELTER	0	0	0	16	13	18	47
DISPOSAL REQUESTED	193	71	0	1	540	1	806
EUTHANASIA REQUESTED	112	271	0	5	11	0	399
FOSTER	27	44	0	268	0	19	358
OWNER SURRENDER	394	445	6	209	91	35	1180
PROTECTIVE CUSTODY	32	86	0	7	3	4	132
QUARANTINE	73	65	0	5	25	1	169
RETURN	26	98	0	6	2	3	135
STRAY	1315	985	4	760	947	68	4079
<b>FERAL*</b>	<b>618</b>	<b>0</b>	<b>0</b>	<b>27</b>	<b>0</b>	<b>0</b>	<b>645</b>
TRANSFER	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>2172</b>	<b>2065</b>	<b>10</b>	<b>1277</b>	<b>1632</b>	<b>149</b>	<b>7305</b>

\*counted under stray

Kennel Statistics Report  
Outcomes from 10/01/19 to 09/30/20

	CAT	DOG	FERRET	KITTEN	OTHER	PUPPY	TOTAL
ADOPTION	488	808	6	503	110	83	1998
DIED	15	2	0	16	34	3	70
DISPOSAL	233	80	0	1	619	1	934
EUTH (breakdown on page 2)	1246	617	1	386	567	3	2820
FOSTER	19	34	0	318	8	21	400
LOST/ESCAPED	0	0	0	0	0	0	0
MISSING	1	0	0	0	0	0	1
RABIESTEST	11	3	0	0	9	1	24
RELOCATE	0	0	0	0	52	0	52
RTO	94	474	1	1	10	4	584
TRANSFER	83	115	2	42	237	16	495
<b>TOTAL</b>	<b>2190</b>	<b>2133</b>	<b>10</b>	<b>1267</b>	<b>1646</b>	<b>132</b>	<b>7378</b>

	CAT/KIT	DOG/PUP
TOTAL INTAKE	3449	2214
TOTAL ADOPTION	991	891
TOTAL RECLAIMED	95	478
TOTAL EUTHANIZED	1632	620

Euthanasia by reason	CAT	DOG	FERRET	KITTEN	OTHER	PUPPY	TOTAL
AGED	47	142	0	0	0	0	189
AGGRESSIVD	0	30	0	0	0	0	30
AGGRESSIVP	7	88	0	0	0	0	95
BEH MANAGE	10	1	0	0	0	0	11
BEH SEVERE	106	149	1	9	1	0	266
COND MINOR	0	0	0	0	1	0	1
COND SEVER	105	128	0	22	18	0	273
FELV/FIV	7	0	0	9	0	0	16
FERAL	657	0	0	27	0	0	684
HW MINOR	0	0	0	0	0	0	0
HW SEVERE	0	15	0	0	0	1	16
ILL MINOR	0	2	0	0	1	0	3
ILL SEVERE	241	47	0	229	111	2	630
INJ MINOR	0	0	0	0	2	0	2
INJ SEVERE	54	15	0	8	312	0	389
RAB TEST	1	0	0	0	14	0	15
UNDRAGE/WT	11	0	0	82	107	0	200
<b>TOTAL</b>	<b>1246</b>	<b>617</b>	<b>1</b>	<b>386</b>	<b>567</b>	<b>3</b>	<b>2820</b>

Kennel Statistics Report  
Intakes from 10/01/20 to 08/31/21

	CAT	DOG	FERRET	KITTEN	OTHER	PUPPY	TOTAL
BORN IN THE SHELTER	0	0	0	29	0	12	41
DISPOSAL REQUESTED	137	76	0	1	397	3	614
EUTHANASIA REQUESTED	78	261	0	0	9	0	348
FOSTER	25	3	0	360	2	9	399
OWNER SURRENDER	380	378	0	184	201	22	1165
PROTECTIVE CUSTODY	60	93	0	4	10	8	175
QUARANTINE	34	72	0	6	51	2	165
RETURN	30	70	0	8	1	1	110
STRAY	1242	812	0	718	1160	44	3976
<b>FERAL*</b>	<b>487</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>490</b>
TRANSFER	0	32	0	0	0	0	32
<b>TOTAL</b>	<b>1986</b>	<b>1797</b>	<b>0</b>	<b>1310</b>	<b>1831</b>	<b>101</b>	<b>7025</b>

\*counted under stray

Kennel Statistics Report  
Outcomes from 10/01/20 to 08/31/21

	CAT	DOG	FERRET	KITTEN	OTHER	PUPPY	TOTAL
ADOPTION	473	664	0	676	74	52	1939
DIED	12	5	0	24	23	2	66
DISPOSAL	198	95	0	1	559	3	856
DOA	9	1	0	0	2	0	12
EUTH (breakdown on page 2)	1092	484	0	227	706	3	2512
FOSTER	24	1	0	338	0	9	372
LOST/ESCAPED	0	0	0	0	1	0	1
MISSING	1	0	0	0	0	0	1
RABIES TEST	2	2	0	0	15	0	19
RELOCATE	0	0	0	0	89	0	89
RTO	80	476	0	2	9	15	582
TRANSFER	86	93	0	17	346	3	545
<b>TOTAL</b>	<b>1977</b>	<b>1821</b>	<b>0</b>	<b>1285</b>	<b>1824</b>	<b>87</b>	<b>6994</b>

	CAT/KIT	DOG/PUP
TOTAL INTAKE	3296	1898
TOTAL ADOPTION	1149	716
TOTAL RECLAIMED	82	491
TOTAL EUTHANIZED	1319	487

Euthanasia by reason	CAT	DOG	FERRET	KITTEN	OTHER	PUPPY	TOTAL
AGED	43	124	0	0	1	0	168
AGGRESSIVD	1	10	0	0	0	0	11
AGGRESSIVP	2	59	0	0	1	0	62
BEH MANAGE	20	21	0	1	0	0	42
BEH SEVERE	125	90	0	3	2	0	220
COND MINOR	1	1	0	0	0	0	2
COND SEVER	55	99	0	14	30	1	199
FELV/FIV	7	0	0	0	0	0	7
FERAL	569	0	0	4	9	0	582
FIP	2	0	0	0	0	0	2
HW MINOR	0	0	0	0	0	0	0
HW SEVERE	0	6	0	0	0	0	6
ILL MINOR	2	0	0	0	3	0	5
ILL SEVERE	175	67	0	86	206	2	536
INJ MINOR	2	1	0	0	3	0	6
INJ SEVERE	64	5	0	8	323	0	400
RAB TEST	0	1	0	0	27	0	28
UNDRAGE/WT	24	0	0	111	100	0	235
<b>TOTAL</b>	<b>1092</b>	<b>484</b>	<b>0</b>	<b>227</b>	<b>705</b>	<b>3</b>	<b>2511</b>

FY 20/21	SCAS Animal License Sales						TOTAL
	Mail	Lobby	Adoption	PAGO	Special Licenses	On Line	
Oct '20	334	189	91	37	0	302	953
Nov '20	254	135	51	40	0	236	716
Dec '20	239	166	105	44	0	274	828
Jan '21	223	151	63	34	0	334	805
Feb '21	333	197	65	35	0	370	1000
Mar '21	463	296	79	47	0	526	1411
Apr '21	371	225	68	42	0	426	1132
May '21	349	243	65	31	0	411	1099
June '21	309	274	100	44	0	466	1193
July '21	261	245	109	57	0	368	1040
Aug '21	336	210	95	43	0	391	1075
Sept '21							0
<b>Total</b>	<b>3472</b>	<b>2331</b>	<b>891</b>	<b>454</b>	<b>0</b>	<b>4104</b>	<b>11252</b>
	Unaltered	Altered					
Oct '20	99	854					953
Nov '20	64	652					716
Dec '20	106	722					828
Jan '21	100	705					805
Feb '21	106	894					1000
Mar '21	177	1234					1411
Apr '21	182	950					1132
May '21	154	945					1099
June '21	184	1009					1193
July '21	148	892					1040
Aug '21	108	967					1075
Sept '21							0
<b>Total</b>	<b>1428</b>	<b>9824</b>	<b>0</b>				<b>11252</b>