

LIBRARY ADVISORY BOARD DRAFT MINUTES

JUNE 26, 2023, 5:30 p.m.

Central Branch

215 N. Oxford Rd.

Casselberry, FL 32707

Members Present: C. Sean Loosier-Chair, Susan Kellicut-Vice Chair, Rosemary Closson, Raven Arscott, and Jeanine Ellenson
Absent: Sheeba West and Christine Trevett

Staff: Christine Patten, Library Services Division Manager, Kathi Efland, Public Services Manager

1. Mr. Loosier called the meeting to order at 5:35 p.m. and noted that there was a quorum for the June 26, 2023, Library Advisory Board Meeting. The motion was made to accept the official minutes from March 27, 2023 by Mr. Loosier which was seconded by Ms. Ellenson and approved by unanimous vote.
2. Ms. Patten reported that the County Manager, Darren Gray is changing the name of the Leisure Services Department, that Library Services is a Division of, to the Parks and Recreation Department. Ms. Patten spoke to the Department Director, Richard Durr and the County Manager about this name change having a negative impact on Library Services.
3. The budget work session for FY 2023/24 will be held on June 30th. There are no major changes to the Library budget anticipated.
4. Ms. Patten reported on the Florida Library Association annual conference that was held in Daytona Beach in May. Assistant Branch Manager, Katharine Fintak was honored as the Outstanding New Librarians for the state for 2023.
5. Ms. Patten reported to the Library Advisory Board about the Long-Range Master Plan. The Board of County Commissioners held a work session for about the Library Master Plan on June 13, 2023 and the board accepted the master plan. The Commissioners made compliments about the Library staff and services.
6. Ms. Patten provided an update for the Library Advisory Board our technology request for Patron Point to automate online library card registration and Radio Frequency ID to add security for the library materials, provide an inventory, and to improve customer self-checkout.
7. The Library increased the funding for e-books and e-audio books moving funds from the print book budget due to high demand for e-books and e-audio.
8. The West Branch was closed June 19-23, 2023 for structural repairs to the roof beams which were discovered to have crack similar to those discovered at the North Branch.
9. The Friends of the Library provided funding for the Summer Reading Program, Patron Point, and an architectural drawing for the Master Plan presentation.
10. Ms. Patten reported on the West and North Branches ADA remodeling projects. The County is exploring ways for the branches to remain open during the remodeling. The ADA projects were originally projected to start in May 2023 but were revised with August start dates.
11. The Library Advisory Board decided to cancel the board meeting on July 31, 2023 due to vacation absences.
12. The next meeting will be August 28, 2023 at the gallery at the Central Branch.
Adjournment 6:42 PM